

ANNUAL BUDGET FY 2020-21

City of Hesperia

9700 Seventh Avenue
Hesperia, CA 92345
www.cityofhesperia.us



SECTION

CITY MANAGER’S BUDGET MESSAGE.....	1
---	----------

PREFACE.....	i
Budget Document Overview	ii
Level of Budgetary Control	v
Basis of Accounting.....	v
City Council Officials.....	vi
Organizational Chart.....	ix

FINANCIAL POLICIES	FP
---------------------------------	-----------

Financial Policies.....	FP - 3
Joint Resolutions.....	FP - 6

A. INTRODUCTION	A
------------------------	----------

Summary of Total City Revenue and Expenditures	A - 3
Mission Statement and City Council Priorities (Goals).....	A - 7
City of Hesperia History.....	A - 9

B. RESOURCE AND EXPENDITURE SUMMARIES	B
--	----------

Overview	B - 2
General Fund 2020-21 Budget, Fund Balance, and Reserves	B - 3
General Fund – Financial Impact From The Pandemic	B - 4
Water District Combined 2020-21 Budget, Fund Balance, and Reserves	B - 5
Streets Maintenance Fund 2020-21 Budget, Fund Balance, and Reserves.....	B - 8
Community Development Commission 2020-21 Budget, Fund Balance, and Reserves.....	B - 9
Hesperia Housing Authority 2020-21 Budget, Fund Balance, and Reserves	B - 9

C. REVENUE SUMMARIES	C
-----------------------------	----------

Total City Revenue Trend	C - 2
Revenue Summary and Highlights	C - 3
General Fund Summary of Major Revenues	C - 5
Top Three Revenue Comparison	C - 6
General Fund Development Revenue	C - 7
Other General Fund Taxes and Leased Water Rights.....	C - 9
Streets and Transportation Related Funds	C - 10
CDBG, Developer Impact Fee, and Other City Related Funds	C - 12
Community Development Commission	C - 13
Hesperia Housing Authority	C - 13
Water District Revenue Trend	C - 14
Revenue - Summary by Major Group.....	C - 16
Revenue Detail by Fund	C - 17
Revenues by Source Type by Blended Component Unit	C - 33

D. EXPENDITURE SUMMARY	D
Summary.....	D - 2
2020-21 Budgeted Expenditures.....	D - 3
Total Expenditures by Department.....	D - 4
Total Expenditures by Major Expenditure Classification.....	D - 5
Total General Fund Expenditures by Department.....	D - 7
Total Expenditures by Fund, Department, and Program	D - 9
Total Expenditures by Account	D - 12
E. CITY POSITION SUMMARIES	E
Overview and Summary	E - 3
10-Year History of Full-Time and Part-Time Staff by Fund.....	E - 8
2020-21 Budget Full-Time and Part-Time Staff by Department.....	E - 10
2020-21 Budget General Fund Full-Time Positions.....	E - 11
Full-Time and Part-Time Position Listing Summary by Department	E - 12
Full-Time Position Listing by Department.....	E - 13
Part-Time Position Listing by Department.....	E - 18
F. DEPARTMENT AND PROGRAM EXPENDITURES	
CITY COUNCIL.....	F - 1
▶ City Council	F - 2
▶ City Attorney.....	F - 4
CITY MANAGER.....	F - 5
▶ City Manager.....	F - 6
▶ Information Technology.....	F - 11
MANAGEMENT SERVICES	F - 14
▶ Finance	F - 15
▶ Human Resources/Risk Management.....	F - 18
▶ Non-Departmental	F - 23
ECONOMIC DEVELOPMENT	F - 24
▪ Economic Development.....	F - 25
▪ Hesperia Community Development Commission.....	F - 27
▪ Hesperia Housing Authority	F - 29
▪ CDBG Summary	F - 31
▪ CDBG Administration/Economic Development and Housing	F - 32
▪ CDBG Neighborhood Stabilization Program.....	F - 34
DEVELOPMENT SERVICES.....	
▶ Community Development	F - 36
▪ Planning	F - 37
▪ Building and Safety.....	F - 39

F. DEPARTMENT AND PROGRAM EXPENDITURES (CONTINUED)

DEVELOPMENT SERVICES – CONTINUED	
▶ Code Compliance	F - 41
▪ Code Enforcement	F - 42
▪ Animal Control	F - 45
▶ Public Works	F - 49
▪ Street Maintenance.....	F - 50
▪ Traffic	F - 54
▪ Engineering.....	F - 57
▪ Building Maintenance.....	F - 60
▶ Water	F - 63
▪ Source of Supply.....	F - 64
▪ Production.....	F - 67
▪ Distribution	F - 69
▪ Pipeline Maintenance.....	F - 71
▪ Engineering	F - 73
▪ Customer Service	F - 75
▪ Utility Billing.....	F - 77
▪ Administration	F - 80
▪ Property Management.....	F - 82
▶ Sewer.....	F - 84
▪ Operations	F - 85
▪ Engineering.....	F - 87
▪ Utility Billing.....	F - 89
▪ Administration	F - 91
POLICE.....	F - 93
FIRE	F - 97
▶ Operations and Community Safety	F - 98
▶ HFPD PERS	F - 101

G. CAPITAL IMPROVEMENT PROGRAM (C I P)**CIP**

C I P Overview and Summary	G - 3
C I P Expenditures By Project.....	G - 5
C I P Expenditures By Fund and Project	G - 7
C I P Project Listing	G - 10
C I P Project Descriptions.....	G - 12
C I P Adoption Resolutions	G - 60

H. DEBT SERVICE**H**

Overall Debt Obligations Summary	H - 3
Debt Obligation Principal Outstanding Summary	H - 5
Fiscal Year 2020-21 Budget Total Principal and Interest Debt Service Payments	H - 6

H. DEBT SERVICE (CONTINUED)

Annual Debt Service Payments by Obligation and Fund	H - 7
Individual Debt Obligation Summaries	H - 9
Computation of Legal Debt Margin	H - 19

I. FUND BALANCE SUMMARIES**I**

Overview and Summary	I - 2
List of Funds	I - 3
Fund Descriptions	I - 5
Ending Fund Balances 10 Year Trends	I - 10
2020-21 Budget – Balancing and Fund Balance Summary – By Major Grouping	I - 12
2020-21 Budget – Balancing and Fund Balance Summary – By Individual Funds	I - 15
Fund Balance Summaries by Fund	I - 23
Total All Funds	I - 72

J. SUPPLEMENTAL INFORMATION**J**

Budget and Appropriations Limits Resolutions	J - 3
Salary Range Tables	J - 10
Total Indirect Cost Allocation Plan for Fiscal Year 2020-21	J - 13
Long-Range Financial Plans	J - 14
Significant Accounting Policies	J - 16
List of Acronyms	J - 19
Glossary of Terms	J - 21
Community Profile	J - 25
Top 25 Sales Tax Producers	J - 26
Index	J - 27



September 8, 2020

To the Honorable Mayor, City Council, and Citizens of Hesperia,

I am pleased to present the City of Hesperia's Fiscal Year (FY) 2020/21 Adopted Budget for the City of Hesperia, Hesperia Community Development Commission, Hesperia Housing Authority, Hesperia Fire Protection District, and Hesperia Water District. Preparing a municipal budget can be challenging in the best of circumstances. Like cities across the nation, Hesperia was especially challenged in preparing the FY 2020/21 Budget in the midst of a pandemic unlike anything experienced in nearly a century.

One of the most challenging aspects of the creation of the FY 2020/21 Budget is the uncertainty in understanding the full financial impact of the shut-down of California's economy, which began in mid-March and has continued at varying levels since then. The FY 2020/21 Budget of \$90.8 million is an 8% reduction from the FY 2019/20 Budget. Overall, the largest reductions are with the Capital Improvement Program (CIP) projects, as projects were either completed during FY 2019/20 or placed on hold due to funding impacts of the pandemic. The City's operating budget, which includes staffing and providing services to residents, is expected to remain flat.

Economic Downturn

Pandemic-related closures and restrictions of business operations across multiple sectors have changed the economic outlook for municipalities across the nation. Food and drug stores have remained operational during stay-at-home orders which have resulted in improved revenues in this sector during the first quarter of 2020. This translates to only a small increase to related revenue to the City, as many purchases at these businesses are non-taxable.

Building activity had been stable during FY 2019/20 and continues to be stable, with no identifiable increases or declines evident during the creation of the FY 2020/21 Budget. The City's staff anticipates that growth will flatten during FY 2020/21 in response to the lower permit issuance across the state. During the great recession over a decade ago, the City experienced a 100% reduction in single family residential (SFR) permits, which has slowly increased in the years since to 291 permits issued in FY 2017/18 before reducing to 205 in FY 2018/19. During FY 2019/20, 234 single-family residential (SFR) permits were issued, which is a 41% increase over the number projected in the budget.

The City uses consultant-provided estimates for Sales and Gas Tax revenues (approximately \$10.4 million) with other government agencies providing revenue estimates for Local Transportation Funds, Gas Tax Road Maintenance and Rehabilitation Account (RMRA) Funds (approximately \$2.2 million). The remainder of the revenues are estimated by staff using trend analysis, examining development activity, property tax collection rates, water consumption by customer class, franchise fee statements, and hotel occupancy levels, which are then compared to amounts of prior years.

Prior to the pandemic, the City had seen an increase in sales tax revenue, however without second quarter data upon which to rely during the creation of the FY 2020/21 Budget, the City

*Larry Bird, Mayor
Cameron Gregg, Mayor Pro Tem
Brigit Bennington, Council Member
William J. Holland, Council Member
Rebekah Swanson, Council Member*

Nils Bentsen, City Manager

*9700 Seventh Avenue
Hesperia, CA 92345
760-947-1000
TD 760-947-1119*

www.cityofhesperia.us



adopted a conservative approach during the budget process, anticipating a likely decrease in sales tax revenue related to the closure of the economy.

The unemployment rate in California has reached a record high, with April 2020 unemployment the worst rate in more than 80 years. As stay-at-home orders are adjusted, unemployment numbers fluctuate. As the workforce stabilizes, the City will likely begin to see an increase in consumer activity related to the needs of the commuting population. The City anticipates that increases will be modest and sectors slowly open and as more organizations implement work from home or other alternate work schedules.

Budgetary trends

At the beginning of the calendar year, Hesperia's mid-year budget presentation identified revenues exceeding projects and reflected a generally positive financial outlook, which aligned with the careful planning that had been done in the preparation for the FY 2019/20 spending plan. In fact, sales tax revenue was trending as expected with projections pointing to a modest increase.

The FY 2020/21 Budget includes budgetary and service-level reductions across all funds in response to the dramatic impact of COVID-19 and the subsequent recession. These service-level reductions include a 10% furlough of all non-represented employees with, a reduced 36-hour work-week, a suspension of salary merit-step increases, the suspension of cost of living adjustments (COLA) for non-represented employees and the elimination of 12 vacant positions. Also included is a utilization of fund balance (reserves) to cover the known and anticipated revenue shortfalls.

The pandemic began in earnest in our region after the mid-year budget review in February 2020, at the start of the preparation process for the FY 2020/21 Operating Budget. Both staff and the City's sales tax consultant analyzed market response to government mandated closures of businesses as well as how the loss of gas-tax would impact the City's budget. As the financial outlook continued to deteriorate and closures and stay-at-home orders were extended, City staff was asked to reduce their departmental budget proposals in anticipation of a loss of revenue estimated at \$3.0 million. With the fiscal uncertainty of the stay-at-home orders, staff understood that revenues could continue to deteriorate as the year progressed.

Absent sales tax data from second quarter 2020, the FY 2020/21 Budget was created with significant unknowns, resulting in an unprecedented proposed budget that did not benefit from crucial data that had not been compiled or analyzed. As a result, during the first quarter budget review in the fall, staff will amend financial projections and expenditure plans based on available data.

While there continues to be significant unknowns with respect to loss in revenue, the City is aware that its budget is directly and significantly impacted by the loss of travel along Interstate 15 as well as the reduction in commuter travel, both of which result in a severe and damaging reduction to gasoline sales and the resulting gas tax. In addition, the stay-at-home order has created unprecedented vacancy rates at Hesperia hotels and motels, which account for \$1.0 million annually versus the \$0.8 million budgeted for FY 2020/21. These revenues will not be restored until both stay-at-home orders are lifted and consumer confidence and wiliness to travel is restored to pre-pandemic conditions.



City Council Priorities

On February 11, 2014, the City Council hosted an agendaized Goal Setting Workshop where a consultant facilitated the integration of multiple goals into a list of the top six City Council Priorities. The goals, which were formally adopted by the Council on February 18, 2014, are as follows:

1. Public Safety – Ensure adequate public safety resources are available for our citizens, families, children, businesses, and visitors.
2. Financial Health – Hesperia will assure its financial health by continuing to provide structurally balanced budgets for its operating funds.
3. Future Development – Actively manage growth to ensure cohesive development including Industrial, Commercial, Residential, Freeway, Main Street and Ranchero Corridors.
4. Future Vision – Agree on a ‘vision’ of what Hesperia should be in 5, 15, and 25 years (revisit the ‘vision’ no sooner than once every 5 years).
5. Organizational Health – Establish and maintain a healthy and efficient organization to provide City services.
6. Capital Improvement – Create Capital Improvement Funding after Redevelopment’s elimination.

Each year the City Council works with staff to establish planning goals within the framework of these six City Council Priorities which then, based upon funding availability, are incorporated into the annual budget process. For FY 2020/21 the specific projects noted below received funding in advancement of the City Council’s Priorities:

- To advance the City Council’s Financial Health Priority, the City’s Reserve Policy was updated to require a minimum of two (2) months of the annual expenditures be held in cash, as recommended by the Government Finance Officers’ Association (GFOA). The specific purpose of the reserves is to provide funding to meet operational appropriation requirements in the event of shortfalls in the level of anticipated revenues or unanticipated expenses. Due to COVID-19, the City expended \$0.9 million of cash reserves to balance the budget, resulting in a balance of 2.2 months of cash reserve, consistent with the City Council’s Reserve Policy.

More information about the specific priorities for each division, as well as significant changes and expenditure information can be found in the F. Department & Program Expenditures section of this budget document.

Issues on the Horizon

Leveraging limited resources to derive the greatest benefit for the good of the entire community is at the heart of the City Council’s commitment to conservative fiscal management. This prudent management philosophy made it possible for the City to maintain General Fund cash reserves with minimal impacts to the operating budget and to the level of service provided to the community. As the local, regional and national economy is suffering the impacts of the COVID-19 pandemic, Hesperia continues to maintain a conservative approach to the creation of the operating budget. Determined to live within its means, the City is cautiously analyzing revenue deficits while looking to sales tax data from the second quarter of 2020 to provide some clarity as



to the real impact to the local economy. While proactive measures have been taken to successfully maintain the City's fiscal health, remaining challenges include:

Employee Retirement Costs – The City is a member of the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee defined benefit pension plan for its personnel.

In anticipation of increased rates, based upon actions by the CalPERS Board to change its amortization and smoothing policies, the City Council gradually but purposefully moved away from the City bearing the cost of the full 8% employee contribution, to placing that cost reasonably with employees. Initiated well before the California Public Employees' Pension Reform Act of 2013, this funding shift began in FY 2007/08 and by FY 2012/13, employees were paying the full 8% employee contribution.

While this step was important, the City negotiated with employees to go even farther. To further advance the City Council's Financial Health Priority, in addition to paying the full CalPERS member contribution, employees also began paying 1% of reportable earnings as cost sharing of the City's normal costs starting in July 2015.

Despite these steps, last year CalPERS announced additional policy changes which will increase the City's pension costs, in an effort to improve the plans' funded status, including reducing the amortization period from 30 to 20 years for future unfunded liabilities and reducing the discount rate from 7.25% for FY 2018/19 to 7.00% for FY 2019/20. CalPERS is attempting to find solutions to reduce its \$146 billion unfunded liability, of which the Hesperia unfunded liability, including the Hesperia Water District and the former Hesperia Fire Protection District, is approximately \$22.4 million. As CalPERS continues to implement these changes, the annual funding requirements of the member agencies will increase over the next several years. Based upon 2019 CalPERS estimates, just the unfunded accrued liability (UAL) portion of the City's annual payment to CalPERS for the City, Water District and Fire's plans could reach as high as \$2.4 million by FY 2024/25, a 100% increase over the FY 2018/19 required contribution of \$1.2 million. For FY 2025/26, this amount is estimated to decrease to \$2.1 million, reflecting the complete phasing-in of the reduced amortization period.

With respect to the CalPERS plans for the Hesperia Fire Protection District (HFPD), on November 1, 2018 the Local Agency Formation Commission (LAFCO) annexation process for the transfer of Fire District operations to San Bernardino County Fire (County Fire) was complete. As a result, County Fire assumed the responsibility for providing fire protection and ambulance services and the HFPD transferred all assets and liabilities to County Fire, with the exception of the HFPD's former personnel obligations. Hesperia will continue to satisfy the outstanding CalPERS obligations of the HFPD and the City will receive a new source of property taxes. For plans without active employees, such as the HFPD plans, CalPERS reduced the amortization period to 15 years. As such, recent CalPERS projections estimate that the HFPD UAL will level-off at \$1.0 million beginning FY 2020-21, which is an increase of approximately \$200,000 over the FY 2018-19 required contribution of \$797,783.

In making the annual required contribution, CalPERS offers each agency the option of making monthly installment payments for the full required contribution amount, or an opportunity to make one lump sum payment at the beginning of each fiscal year for a discounted amount, enabling CalPERS to invest the full amount for nearly the entire fiscal year. By making the lump sum payment at the beginning of the fiscal year, for FY 2019/20 the City achieved a savings of approximately \$82,749 for the combined City and Water District plans, which is greater than what



the City would have earned through its normal investing practices by making the full required contribution through monthly installment payments to CalPERS.

Currently, the CalPERS pension payments are a relatively small portion of the City's overall budget; however, with pension reform, changes to CalPERS' actuarial methodologies, and general effects of the economy, it is one of the more volatile expenditures that will have the potential to drastically increase in the future.

Other Postemployment Benefits (OPEB) – Governmental Accounting Standards Board (GASB) Statement No. 45 and its successor No. 75 require public-sector employers to recognize the cost of postemployment benefits, such as postemployment healthcare, over the active service life of their employees rather than on a pay-as-you-go basis and identify the methods and assumptions that are required to be used to project benefit payments. The resulting unfunded liability is reported in the Comprehensive Annual Financial Report (CAFR).

Hesperia Golf Course & Country Club – The Hesperia Golf Course & Country Club (Golf Course) is a 211 acre, 18-hole course that first opened in 1957 and was a tour stop for the PGA (Professional Golfers' Association). The Golf Course was privately owned until April 2010 when the City purchased it, in part to avoid the potential for blight due to the owner's desire to sell with an unknown outcome, but more importantly for the water rights associated with the property. At the time of the purchase, the City was aware of deferred maintenance of the course and clubhouse from the previous owners. Much of the infrastructure was the same as it was when it was originally constructed in 1957.

At the time of purchase, the City conducted an extensive public outreach program in order for the community to submit input regarding the long-term use of the property. The results of the outreach program indicated overwhelming support to continue to operate the regulated 18-hole golf course and the City entered into an agreement with the Hesperia Recreation and Park District (Park District) to operate and maintain the Golf Course.

The Park District operated the Golf Course, from 2010-2019 and during that time annual losses were incurred, as expenditures for its operation exceeded the revenue generated. While substantive improvements were needed to improve course infrastructure, the City was working through the effects of the Great Recession which had a significant impact upon City revenues and took many years to recover from. As such, some repairs were made, but funds were not available for investment in the course to make improvements. Recently, due to water conservation efforts in California, the Hesperia Water District (Water District) received partial grant funds to construct infrastructure and begin a recycled water distribution program. The Water District is coordinating with Victor Valley Wastewater Reclamation Authority on a timeline for delivery of recycled water; delivery date is estimated for fall 2020.

In 2019, a Request for Proposal (RFP) was issued for the operation of the Golf Course when the agreement with the Park District ended. One respondent with extensive experience in golf course management was identified; however, start-up costs, needed repairs, projected operating losses, and fees to manage the course are projected to be \$1.2 million for FY 2019/20, with total costs to the City estimated at \$3.7 million over a 5-year period.

On August 20, 2019, the City Council provided direction to staff to move forward with a contract with the golf course operator to avoid a disruption of service. Due to the financial impact of golf course operations, staff was also directed to conduct a feasibility study for a community facilities district (CFD) to explore the potential of providing a funding mechanism for Golf Course operation and enhancements by the citizens who receive a direct benefit of living near the Golf Course.



Outreach to residents near the golf course about the proposed CFD began in April 2020 and included web-hosted community meeting facilitated by the City's CFD consultant and supported by City staff. Approximately 60 residents participated in the information session and had the ability to ask questions and propose suggestions for the future operations of the golf course. A Public Hearing on the proposed CFD will be held January 19, 2021 with the election scheduled for April 20, 2021. The CFD will only be formed if it is approved by two-thirds of residents who cast a vote; only residents in the CFD boundaries will be eligible to vote.

Significant Events of FY 2019/20

- In response to the pandemic, Hesperia activated its Emergency Operation Center and declared a local emergency. The City will continue to lead its residents and businesses through this difficult time, coordinating with the County of San Bernardino and State of California to ensure that Hesperia is well-positioned to reopen the community in a safe and timely manner.
- In June 2020, the Hesperia City Council approved the FY 2020/21 Budget which provides an additional \$1.6 million of funding for its annual Road Improvement Program. These funds are used to enhance streets throughout the City and are in addition to the ongoing Street Maintenance Program. As part of this program, a culvert is being installed on Main Street at Pyrite to convey storm-water from the south to the north, alleviating flooding in the area. Rehabilitation and reconstruction work is planned for east Main Street while slurry seal is planned for Rancho Road between Seventh Avenue and Danbury.
- The City is proud to have been awarded more than \$5.0 million as a result of State and Federal grant programs. This funding will supplement City funds for much needed infrastructure improvements:
 - The City was awarded \$3.9 million as part of the California Transportation Commission's SB1 Local Partnership Program for the Rancho Widening Project, which will widen five miles of Rancho Road from two to four lanes and include features such as construction of a new bridge over the aqueduct, installation of signals and construction of a rail crossing.
 - The City received a federal Highway Safety Improvement Program grant for a traffic signal at the intersection of Main Street at Timberlane Avenue. The project will install a traffic signal, widen the roadway to accommodate left turn pockets, install sidewalks, crosswalks, and lighting. This intersection was identified as a safety priority by the City, with the cost of the project at \$1.2 million, supplemented with \$0.9 million of grant funding. This project is underway and is anticipated to be completed in 2021.
- The City Council implemented a new program to assist non-profits in the City of Hesperia. The new Community Assistance Program (CAP) replaced the Housing and Urban Development (HUD) funded Community Development Block Grant (CDBG) sub-recipient program that the City previously used. The CAP, funded by the General Fund, was created to enable non-profits to spend more time helping Hesperia residents and less time on administrative paperwork. With the implementation of this program, CDBG funds are now being allocated for street improvement projects within the approved CDBG target areas.
- Water conservation continues to be an important issue for California cities. In order to best use the community's water resources, the Hesperia Water District (Water District) is working with the Victor Valley Wastewater Reclamation Authority (VWRA) to bring a sub-regional



recycled water facility to the community, which will deliver tertiary treated water to recycled water customers in Hesperia. The Water District secured a \$2.0 million Proposition 84 Drought Relief Grant, as well as a \$4.7 million Proposition 1 Grant and a low interest loan through the California State Revolving Fund (SRF) Loan program to construct a storage reservoir, pump station, and approximately 8 miles of pipeline that will be used to transport recycled water to purple pipe locations such as the golf course, local schools, and parks. This will serve two important purposes; 1) reduce the flow of wastewater to the treatment plant and 2) lessen the demand on potable water for landscape irrigation purposes, thereby saving financial resources as well as precious water resources. Construction on the reservoir was completed in 2020 with water delivery anticipated by the end of the calendar year, pending readiness of VVWRA.

- Due in large part to a Mobile Source Emission Reduction Grant via the Mojave Desert Air Quality Management District, real-time adaptive traffic signal controllers are being installed at intersections along the Main Street corridor. These signal controllers utilize the latest technology to adjust signal timing based upon existing traffic at and approaching the intersection. Communication equipment was also installed, allowing the controllers to communicate with each other along the corridor, resulting in the efficient movement of traffic through the corridor. Phase I of this project installed real-time adaptive signal controller technology at eight intersections along the Main Street corridor from "I" Avenue to Eleventh Avenue, improving east/west travel. Completed in spring 2020, Phase II of the project installed the same type of system at an additional eight intersections from Escondido Avenue to Mesa Linda Avenue.

Looking Ahead

Across the nation and the globe, every community has been touched by the Coronavirus pandemic. We have been witness to heart-breaking struggles and loss as well as resiliency of communities like ours that support their friends and neighbors during the most difficult of times. Knowing that the months ahead are filled with economic uncertainties, the City stands committed to ensuring continuity of services in support of Hesperia residents, businesses and stakeholders while maintaining a conservative fiscal approach to budgeting for organizational operations. I am confident that through partnering with our neighbors, City Council and dedicated staff, Hesperia will overcome challenges and explore opportunities that will strengthen our community, preparing us for future successes.

Nils Bentsen
City Manager

P R E F A C E

- *Budget Document Overview*
- *Budget Document Sections*
- *Budget Document Financial Information*
- *Summary Budget Process Description and Schedule*
- *Level of Budgetary Control*
- *Basis of Accounting*
- *Hesperia City Council Officials*
- *City Organizational Chart*

PREFACE

BUDGET DOCUMENT OVERVIEW

The budget document is the City of Hesperia's annual financial plan prepared by the City Manager and approved by the City Council. The financial plan serves as a policy document, operations guide for City Departments, and as a communication device. The audience of the budget document are the citizens, local businesses, debt holders and debt rating agencies, other governmental agencies, and the City's independent auditor.

BUDGET DOCUMENT SECTIONS

The budget document sections and a brief summary of the section's contents are as follows:

Financial Policies:

- Financial Policies
- Resolutions adopting the City's Financial Policies

A. Introduction

The introduction section includes the "Summary of Total City Revenue and Expenditures", the City's Mission Statement and Statement of Values, and City Council Priorities (Goals).

B. Resource and Expenditure Summaries

This section indicates how resources and expenditures are reconciled to balance the City's annual financial plan or budget for the City's major operating funds. This section also presents summary level information on fund balances and reserves.

C. Revenue Summaries

This section contains Information about the City's sources of income and is presented with summaries, graphics, and detailed revenue information by individual revenue accounts with \$10,000 or greater revenue.

D. Expenditure Summaries

This section provides a variety of City-wide expenditure summaries and charts.

E. City Position Summaries and Salary Range Tables

This section includes information and charts about City positions or staff, both full and part-time positions, as well as detailed discussion of the CalPERS pension plans.

F. City Department and Program Expenditures

The City is organized into the following seven departments. This section provides information for each department and their programs regarding their expenditures and staffing to include Fiscal Year 2019-20 accomplishments and Fiscal Year 2020-21 goals and objectives. Significant expenditure and staffing changes are highlighted:

- City Council
- City Manager
- Management Services
- Economic Development
- Development Services
 - D.S. Community Development
 - D.S. Code Compliance
 - D.S. Public Works
 - D.S. Water
 - D.S. Sewer
- Police
- Fire

PREFACE

BUDGET DOCUMENT SECTIONS (Continued)

G. Capital Improvement Program (CIP)

This section presents in one section the capital improvement projects, which is adopted separately from the Fiscal Year 2020-21 Operating Budget.

H. Debt Service

This section summarizes information about the City's external, and in some situations internal, debt obligations.

I. Fund Balance Summary

This section presents financial information about each City fund that is planned to have expenditures in Fiscal Year 2020-21.

J. Supplemental Information:

- Resolutions adopting the City's budget and related resolutions
- General and Administrative Allocation Plan and/or Indirect Cost Allocation Plan
- Salary Range Tables
- Long Range Financial Plans
- Significant Accounting Policies
- List of Acronyms
- Glossary of budget terms and abbreviations
- City Organizational Chart
- City of Hesperia History
- Community Profile
- Index

BUDGET DOCUMENT FINANCIAL INFORMATION

As mandated by California State Law, the City's fiscal year, or budget time period, is July 1st through June 30th. For example, Fiscal Year 2020-21 means July 1, 2020 through June 30, 2021. In most sections of the budget document, four years of information is provided, with two columns, or versions of information, reflected for the current year (Fiscal Year 2019-20).

The columns typically presented are as follows:

2017-18	2018-19	2019-20	2019-20	2020-21
<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>

The financial information included in these columns is as follows:

2017-18 Actual

Actual financial information for Fiscal Year 2017-18 as reported in the City's Comprehensive Annual Financial Report, with on occasion, budgetary basis adjustments.

2018-19 Actual

Actual financial information for Fiscal Year 2018-19 as reported in the City's Comprehensive Annual Financial Report, with on occasion, budgetary basis adjustments.

2019-20 Budget

The 2019-20 Budget as adopted by the City Council June 4, 2019 for Operating expenditures and June 18, 2019 for CIP expenditures.

PREFACE

BUDGET DOCUMENT FINANCIAL INFORMATION (Continued)

2019-20 Revised

The 2019-20 Revised column reflects the 2019-20 Budget plus budget amendments approved by the City Council during the fiscal year. The 2019-20 Revised column is also adjusted to reflect estimates of what revenues and expenditures are estimated to be at the end of Fiscal Year 2019-20.

2020-21 Budget

This column initially reflects the FY 2020-21 Proposed Budget submitted by the City Manager.

Major Expenditure Accounts

Major expenditure account categories are presented in the budget document, which summarizes various detailed expenditure accounts under the following seven major expenditure account categories:

- Salaries
- Benefits
- Materials
- Contractual
- Other Operating
- Capital Outlay
- Debt Service

SUMMARY BUDGET PROCESS DESCRIPTION AND SCHEDULE

On February 18, 2020, the FY 2019-20 Mid-Year Budget Review was presented with current expenditures, revenue trends, updated reserves, as well as amendments to the 2019-20 Budget which were approved by the City Council. This served as the planning phase for year-end estimates, as well as identifying the goals for FY 2020-21.

The FY 2020-21 Budget process then commenced as follows:

VI. OPERATING BUDGET CALENDAR

Council FY 2019-20 Mid-Year Budget Review	February 18, 2020
FY 2020-21 Budget Instructions Distributed	February 26, 2020
2020-21 Draft Division and/or Program Narratives	March 12, 2020
FY 2019-20 Revised Expenditure Estimates, 2020-21 Current Level Proposed Budget Expenditures and Expenditure Detail Narrative forms	March 17, 2020
2020-21 Budget Increments-"Requested Expenditures Above Current Level"	March 19, 2020
FY 2020-21 Budget Workshop #1 (Current Level – Preliminary Operating)	April 21, 2020
2020-21 Final Proposed Budget Division and/or Program Narratives completed	End of April
FY 2020-21 Budget Workshop #2 – Operating Overview and Capital Improvement Program (CIP)	May 19, 2020
2020-21 Proposed Budget completed	May 21, 2020
Council Adopts Operating Budget	June 16, 2020
Council Adopts CIP – Public Hearing & Presentation	June 16, 2020

PREFACE

On June 16, 2020, the City Council/Board Members/Commission Members are expected to adopt the FY 2020-21 Operating Budget for the City of Hesperia, Hesperia Housing Authority, Hesperia Fire Protection District, and Hesperia Water District. Included with the proposed budget is the GANN Appropriations Limit for the City of Hesperia.

LEVEL OF BUDGETARY CONTROL

Since the Budget is an estimate, from time to time it is necessary to make adjustments to fine-tune the line items within it. Various levels of budgetary control have been established to maintain the Budget's integrity.

The levels of budgetary control are as follows: The City Manager, or designee, has the authority to make budget transfers within a fund, within capital projects, and within a department's operating budget. Such authority does not include any increase to an operating fund or to the overall adopted budget.

Budget transfers from one City fund to another are submitted to the City Council for formal approval. In addition, budget adjustments, which will increase an operating fund or the overall adopted budget, are submitted to City Council for approval. Additionally, a first quarter, mid-year, and final year-end budget review are submitted to the City Council, which contain any necessary budget amendment request, for review and approval. These controls are further identified in the Financial Policies, which are adopted by Resolution annually by the City Council.

BASIS OF ACCOUNTING

Expenditures are controlled at the fund level for all budgeted departments within the City. In addition, all funds reported in the Comprehensive Annual Financial Report (CAFR) are included and appropriated in the FY 2020-21 Budget. At the fund level, expenditures cannot legally exceed appropriations. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP) as adapted by the Governmental Accounting Standards Board (GASB) and in accordance with standards established by the California Society of Municipal Finance Officers (CSMFO) and Government Finance Officers Association (GFOA), with adjustments made for depreciation, principal debt service payments, and capital outlay expenses for proprietary funds (i.e. the Hesperia Water District). These budgetary basis adjustments are always reconciled to the CAFR and notes are made in the Fund Balance section (I) of the budget document where they occur.

The accounting policies of the City conform to generally accepted accounting principles. The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Fund accounting segregates funds according to their purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

All governmental funds (i.e. General, Special Revenue, Capital Projects and Debt Service Funds) are accounted for on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period when the liability is incurred.

Proprietary funds (i.e. the Hesperia Water District) are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized when the liability is incurred.

FOR THE FISCAL YEAR 2020-21

ELECTED OFFICIALS

Larry Bird, Mayor

Cameron Gregg, Mayor Pro Tem

Brigit Bennington, Council Member

William J. Holland, Council Member

Rebekah Swanson, Council Member

(At Date of Issuance)

ADMINISTRATIVE STAFF

Nils Bentsen, City Manager

Rachel Molina, Deputy City Manager

Michael Blay, Assistant City Manager

Casey Brooksher, Director of Finance

Melinda Sayre, Director of Government Services/City Clerk

Rod Yahnke, Economic Development Manager

Mark Faherty, Public Works Manager

Mike Browne, Police Captain

HESPERIA

1988

PREFACE

2020-21 City Council



Larry Bird, Mayor



Cameron Gregg
Mayor Pro Tem



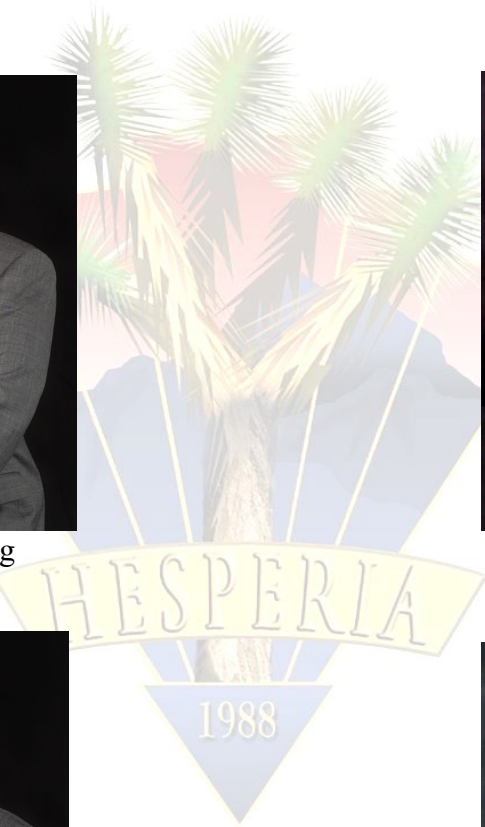
Brigit Bennington
Council Member



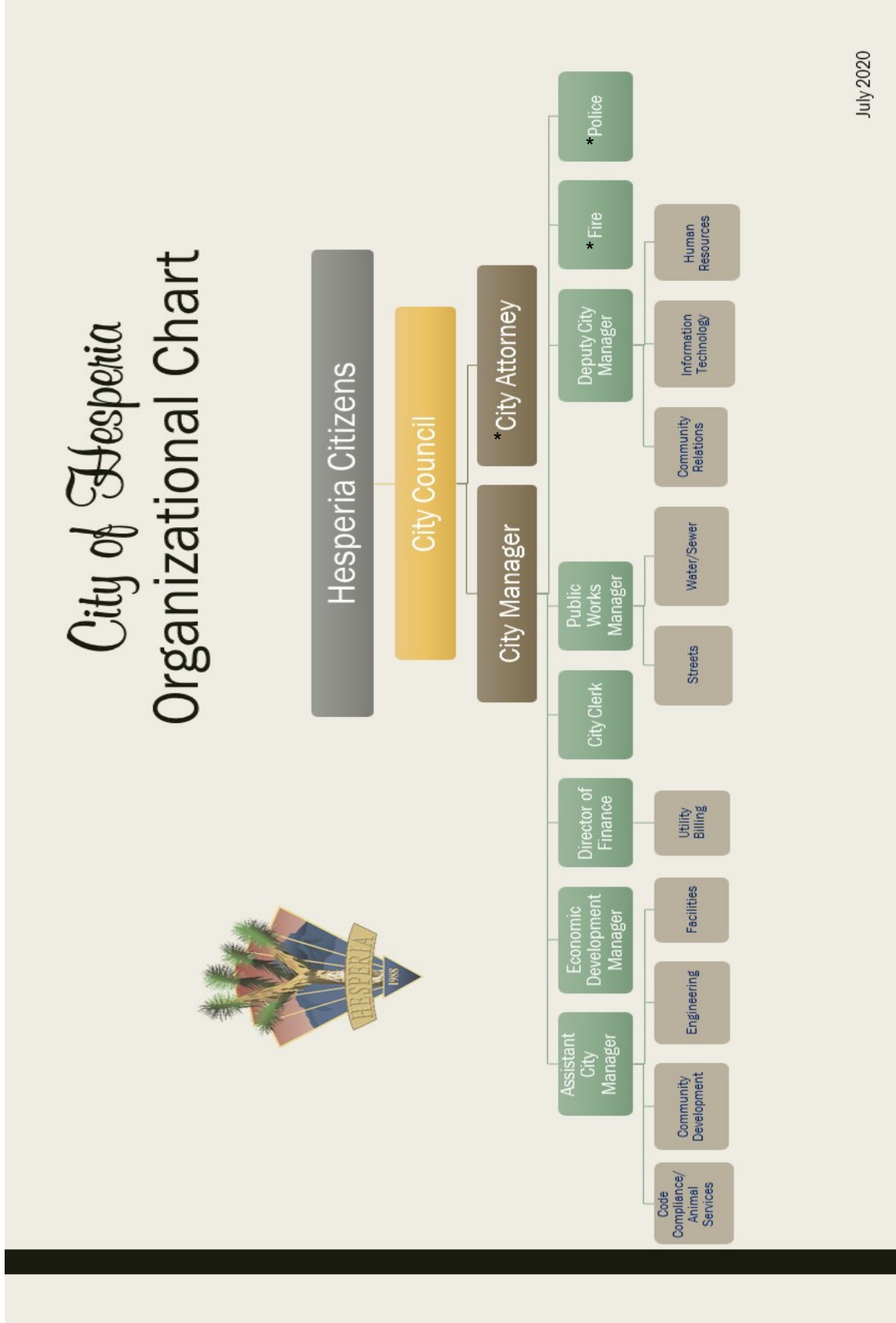
William J. Holland
Council Member



Rebekah Swanson
Council Member



THIS PAGE INTENTIONALLY LEFT BLANK



THIS PAGE INTENTIONALLY LEFT BLANK

PREFACE



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Hesperia
California**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Hesperia, California for its Annual Budget for the Fiscal Year beginning July 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and will be submitted to GFOA to determine its eligibility for another award.

FINANCIAL POLICIES

- *Financial Policies*
- *Financial Policies Resolutions – The following five resolutions were adopted by the City Council for the City and its subsidiary districts:*
 - *Joint Resolution No. 2020-31*
 - *Resolution HHA 2020-08*
 - *Resolution HFPD 2020-02*
 - *Resolution HWD 2020-13*

THIS PAGE INTENTIONALLY LEFT BLANK

FINANCIAL POLICIES

I. BUDGETING POLICY

- The City will adopt an annual budget for the fiscal year beginning July 1st no later than June 30th of the same calendar year.
- The adopted budget will be balanced with current year operating expenditures fully funded by current year revenues.
- Fund balance reserves for the General Fund, Water District, and Fire District will be used only for non-recurring expenditures such as capital projects, studies, etc. and not for on-going operations. In the event that fund balance reserves are used for recurring (operational) expenditures, the City Council will be notified prior to adoption of the annual budget.
- The City Manager is authorized to implement programs as approved in the adopted budget.
- A First Quarter and Mid-Year budget review will be conducted for the City Council to determine the status of projected revenues, expenditures, and other financial situations, along with consideration of needed budget amendments. An internal Fourth Quarter appropriation review is conducted and budget amendments are presented to the City Council as needed.
- To ensure adequate funding for law enforcement services, the annual Police Department budget will comprise 53% of the General Fund operating expenditure budget. The General Fund operating budget is comprised of all expenditures less transfers out, debt service, and capital outlay. Should the Police Department budget exceed 53% of the General Fund operating budget, the City Manager is authorized by the City Council to negotiate with the County of San Bernardino Sheriff's Department to identify cost savings to maintain the City Council approved percentage. In addition, should the annual Police Department budget be less than 53% of the General Fund operating budget, the City Manager will be authorized to add additional level of services, be that personnel, programs, or equipment.

II. CAPITAL IMPROVEMENT POLICY

- The City will identify the estimated costs and potential funding sources for each capital project prior to its submittal to the City Council for approval.
- Capital projects involve the purchase or construction of major capital assets such as land; equipment; infrastructure; building or permanent improvements including additions, replacements, and major alterations; having a long life expectancy; and costing \$5,000 or more.
- Capital projects are funded by a variety of funding sources, which are often restricted for a specific purpose. Prior to a capital project being included in the annual budget, a determination must be made that the project is an appropriate use of the funds and that there is sufficient funding available.

III. REVENUE POLICY

Recurring expenditures will be funded by recurring revenue. Recurring expenditure increases that exceed recurring revenue growth should not be approved. Any new or expanded programs should be required to identify new funding sources and/or offsetting reductions in expenditures. In addition:

- The City shall use a conservative approach in projecting revenues.
- One-time revenues may be used for one-time expenditures or enhancement of reserves.
- The City shall update its user fees and charges periodically to recover costs of providing that service for which a fee is charged.
- All potential grants shall be carefully reviewed for matching requirements, maintenance of effort requirements, and on-going future expenditures requirements.
- Intergovernmental grants will be evaluated to determine the long term operating and maintenance costs associated with the grant.
- The City will maintain water and sewer rate structures which are adequate to ensure that these enterprise funds remain firmly and separately self-supporting, including the costs of operation, capital replacement, cost allocation plan, and debt service.

FINANCIAL POLICIES

IV. RESERVE POLICY

Adequate reserve levels are a necessary component of the City's overall financial management strategy. It is the responsibility of the City Council to maintain a sufficient level of reserve funds to provide for the orderly provision of services to the citizens of the City of Hesperia. The City Council has the authority to decide the circumstances under which the reserves can be used. The City Manager and the Assistant City Manager may, from time to time, make recommendations as to the level of reserve funds necessary for prudent fiscal management. Reserve levels shall be reviewed at least annually during the budget process to ensure that they are consistent with the conditions faced by the City. All uses of reserves require a resolution of the City Council or will be incorporated in the annual adopted budget.

The cash reserve policies for the General Fund requires that a minimum of two (2) months of the annual expenditures be held in cash. It is the goal for the Hesperia Water District (Enterprise Fund), which is in the process of building reserves, to have two (2) months of the annual expenditures held in cash. Cash reserves is a calculation of the ratio of cash and cash equivalents to the total individual annual expenditures. The specific purpose of the reserves is to provide funding to meet operational appropriation requirements in the event that either, the City or Water District experience shortfalls in the level of anticipated revenues or unanticipated expenses.

If the rare situation arises where a portion of the City's Reserves are to be utilized to fund operations, the equivalent amount will be returned as Reserves in the next available Budget. Use of Reserves in this instance may impact the City's ability to meet the Reserve Policy of holding (2) months of the annual expenditures in cash and requires City Council approval, as incorporated into the adopted budget.

V. TRANSFER AUTHORITY

The following criteria establish the transfer authority for appropriations as set forth in the fiscal year budget.

- Division Managers can make transfers between line items in the same program.
- Department Directors can make transfers between divisions within the same fund.
- Transfers between departments, within the same fund, will require the City Manager approval.
- Transfers between the capital expenditure classification and the operating expenditure classifications will require the City Manager approval.
- Transfers between different funds can only be made with an approved City Council resolution.
- The Finance Division will review all budget transfers and make recommendations to the City Manager.

VI. FISCAL MANAGEMENT

- An independent firm of certified public accountants will perform an annual financial and compliance audit according to General Accepted Auditing Standards (GAAS) that will be incorporated into the Comprehensive Annual Financial Report (CAFR).
- Annually, the City will seek the Governmental Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Certificate of Achievement for Distinguished Budget Presentation Awards.

VII. INVESTMENTS

- The City will continue to have a written investment policy approved by City Council resolution annually. The policy for investments in priority order is safety, liquidity, and yield.
- The City Council will receive reports on the cash position and performance of City investments on a monthly basis.

VIII. CAPITAL ASSETS

- Assets exceeding the value of \$5,000 are considered capital assets.
- All assets will be maintained at a level that protects capital investment and minimizes future maintenance costs.

FINANCIAL POLICIES

IX. DEBT MANAGEMENT

- The City will not issue long-term debt to finance current operations. Debt financing should only be used for long-term capital improvement projects or purchases of capital assets, such as water rights, that have a useful life exceeding the term of the financing. In addition, identified revenue sources shall be identified to allow for the principal, interest, and other related payments (debt service) of the long-term debt.
- The City will seek to maintain a high credit rating through sound financial practices as a basis for minimizing borrowing costs.
- The City will monitor all forms of debt. Annually, the status of all long-term debt will be reported to the City Council in the annual budget.
- The City will diligently monitor its compliance with bond covenants and continuing disclosures.

**JOINT RESOLUTION NO. 2020-31
RESOLUTION HHA NO. 2020-08
RESOLUTION HFPD NO. 2020-02
RESOLUTION HWD NO. 2020-13**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA,
CALIFORNIA, THE BOARD OF DIRECTORS OF THE HESPERIA HOUSING
AUTHORITY, THE BOARD OF DIRECTORS OF THE HESPERIA FIRE
PROTECTION DISTRICT, AND THE BOARD OF DIRECTORS OF THE
HESPERIA WATER DISTRICT ADOPTING FINANCIAL POLICIES**

WHEREAS, the City of Hesperia wishes to establish a comprehensive set of financial policies that will serve as a guideline for operational and strategic decision making related to financial matters; and

WHEREAS, financial policies are intended to establish guidelines for the City's overall planning and management; and

WHEREAS, such policies will allow the City to maintain and enhance a sound fiscal condition; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA, CALIFORNIA, THE BOARD OF DIRECTORS OF THE HESPERIA HOUSING AUTHORITY, THE BOARD OF DIRECTORS OF THE HESPERIA FIRE PROTECTION DISTRICT, AND THE BOARD OF DIRECTORS OF THE HESPERIA WATER DISTRICTS AS FOLLOWS:

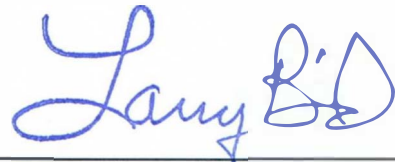
Section 1. The recitals are true and correct and adopted as findings.

Section 2. That the City Council approves the Financial Policies (Exhibit A).

Section 3. If any section, sub-section, sentence, clause, or word in the Resolution is held to be invalid by decision of any court of competent jurisdiction or action of State legislation, such decision or legislation shall not affect the validity of the remaining portions of this Resolution.

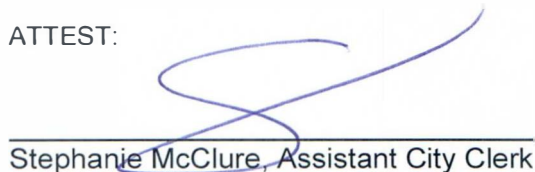
Section 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Mayor

ATTEST:



Stephanie McClure, Assistant City Clerk

I N T R O D U C T I O N

- *Summary of Total City Revenue and Expenditures*
- *Mission Statement and City Council Priorities (Goals)*
- *City of Hesperia History*

THIS PAGE INTENTIONALLY LEFT BLANK

INTRODUCTION

Summary of Total City Revenue and Expenditures

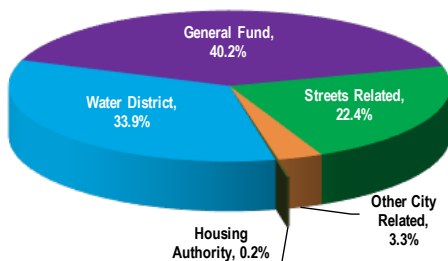
The Coronavirus (COVID-19) and the subsequent pandemic has financially impacted the City. The City started to experience the fiscal impacts during mid-March 2020. With the closure of businesses and the drastic reduction of travel, the City's revenue base eroded. Unfortunately, revenues reduced at such a great pace that the use of reserves, or savings from prior fiscal years was needed. The City has made every effort to minimize the use of reserves by reducing operating expenditures, which are detailed throughout this budget; however, as revenues eroded at such a fast pace, the City must use reserves to balance the operating budget. For Fiscal Year (FY) 2020-21, the General Fund is projected to utilize \$1,423,478 of reserves, while the Streets Maintenance Fund will utilize \$677,911 of reserves. The City will continue to identify savings and reductions throughout the year to lessen the need for reserve funding, all the while continuing to monitor the revenue for a return to pre-pandemic levels. The following is a listing of reductions caused by the financial impacts of the pandemic.

1. The City Council and the City Manager have voluntarily elected to reduce their salary by ten percent (10%).
2. Furloughs, which equate to a 10% salary reduction for non-represented employees, will be implemented during the first full period in July 2020.
3. The freezing of merit step increases, as well as merit bonuses for the non-represented employees.
4. The FY 2020-21 Budget does not include a cost of living adjustment (COLA) for the non-represented employees.
5. Reducing office and travel related expenses by 15% for each department.
6. Twelve vacant positions, of which seven are full-time and five are part-time positions, will not be budgeted. For the purpose of allocating budgeted funds, the City will show full-time equivalents (FTE) reduction; however, these positions are not recommended for elimination by resolution of the City Council.
7. Detailed review of all operating contracts and request of current vendors to either reduce prices where feasible or hold costs into FY 2020-21.

The following information summarizes and highlights the planned major changes in the 2020-21 Budget:

Resources	2019-20	2020-21	Change From 2019-20	
	Budget	Budget	Amount	Percent
Revenue	\$ 86,034,127	\$ 85,872,122	\$ (162,005)	0%
Loan Proceeds	4,500,000	1,660,866	(2,839,134)	-63%
Budgeted Reserves	9,752,653	11,114,697	1,362,044	14%
Net Transfers	0	0	0	0%
Total Resources	100,286,780	98,647,685	(1,639,095)	-2%
Expenditures	\$ 98,496,938	\$ 90,777,651	\$ (7,719,287)	-8%
Difference	\$ 1,789,842	\$ 7,870,034		

Revenue:



A comparison between FY 2019-20 Budget of \$86.0 million and FY 2020-21 Budget of \$85.9 million indicates that overall revenue is anticipated to decrease by 0% (\$0.2 million).

Overall resources are anticipated to reduce by 2%. While the following will summarize the major changes, for a detailed discussion, refer to Section C – Revenue Summaries and Section I – Fund Balance Summary.

The General Fund revenue is decreasing by 0% or \$26,944, primarily due to pandemic related reductions to sales tax and Development related revenue, mitigated by expected increases in Vehicle License Fees (VLF).

Streets Related revenue is anticipated to have a slight increase over the FY 2019-20 Budget by \$45,272. The pandemic created negative effects on the various street related revenues of the City including Measure I (sales tax based), Gas Tax, Gas Tax Swap, and Local Transportation Fund (LTF), offset by revenue increases from grant funded and other reimbursable projects.

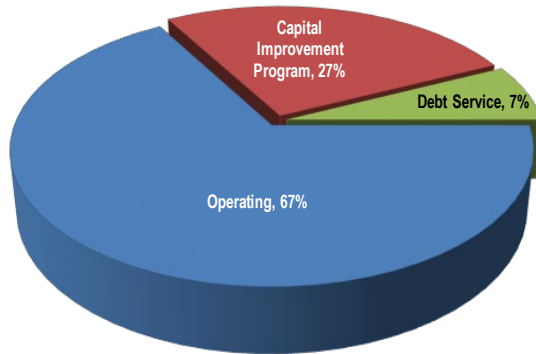
The Water District revenue is anticipated to remain nearly neutral to the FY 2019-20 Budget, but with a 6% increase over the FY 2019-20 Revised. This increase can be attributable to increases in water sales and water availability charges offset by decreases in water capital.

INTRODUCTION

Expenditures:

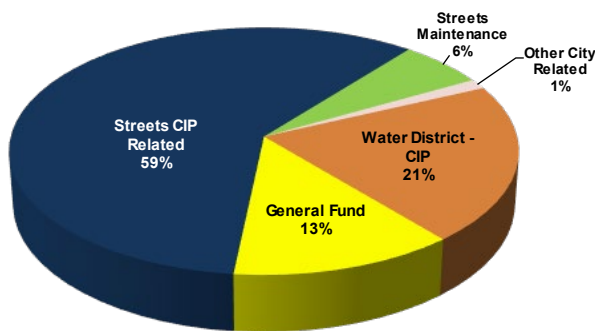
The FY 2020-21 Budget proposes expenditures of \$90.8 million, which is an 8% reduction from the FY 2019-20 Budget of \$98.5 million.

The largest reductions are with the Capital Improvement Program (CIP) projects, as projects were either completed during FY 2019-20 or placed on hold due to funding impacts of the pandemic. Similarly, the operating budget is remaining nearly neutral, as the City is attempting to mitigate the loss revenue from the pandemic. For a complete discussion of budget-to-budget changes, refer to Section D – Expenditure Summaries and Section F – Department & Program Expenditures.



Budgeted Reserves:

Much like a savings account, Budgeted Reserves are excess resources saved from prior fiscal years. It is the policy of the City to only use these savings for one-time purchases. However, due to the Coronavirus (COVID-19) pandemic, revenues eroded at a fast pace and the City must use reserves to balance the operating budget.



The FY 2020-21 Budget contains the use of reserves totaling \$11.1 million, of which, \$1.4 million will be utilized by the General Fund and \$0.7 million for the Streets Maintenance Fund related to the pandemic. The remaining \$9.0 million of reserve usage will be used to primarily fund projects.

The following table details the use of reserves:

Balanced Budget Policy

The \$11,114,697 of Budgeted Reserves is comprised of the following:

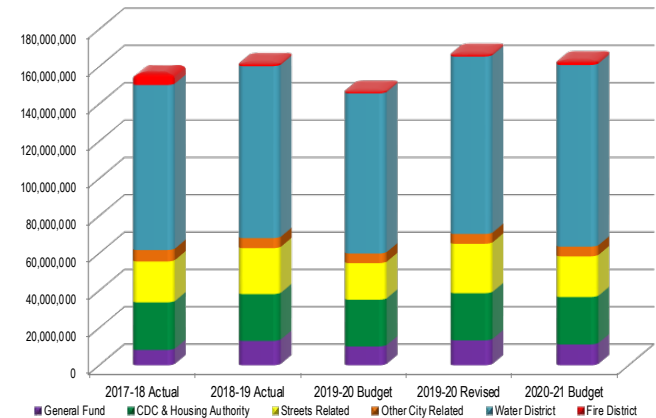
Operating Funds Use of Reserves

General Fund	\$ 1,423,478
Streets Maintenance	677,911
Subtotal Operating Funds Use of Reserve	2,101,389

Other Funds Use of Reserves

Streets Capital Improvement Projects Funds (Measure I, Gas Tax Swap, DIF-Streets, DIF-Storm Drain, Gas Tax RMRA, LTF)	\$ 6,562,881
Other City Related (AB 3229, Beverage Recclng, CDBG-NSP, & DIF Public Service)	144,967
Water District - Sewer Capital	2,305,460
Subtotal Other Funds Use of Reserve	9,013,308
Total Budgeted Reserves	\$ 11,114,697

Fund Balance:



After accounting for all proposed resources and expenditures, the FY 2020-21 Fund Balance will be approximately \$162.7 million, which is an increase of 11% or \$16.1 million from the FY 2019-20 Budget of \$146.6 million.

Fund Balance	2019-20 Budget	2020-21 Budget	Amount Difference	Percent Change
General Fund	\$ 10,101,930	\$ 11,195,078	\$ 1,093,148	11%
CDC & Housing Authority	25,008,228	25,345,451	337,223	1%
Streets Related	19,612,766	21,824,154	2,211,388	11%
Other City Related	5,168,779	5,219,783	51,004	1%
Water District	85,749,210	97,271,574	11,522,364	13%
Fire District	950,444	1,831,425	880,981	93%
Ending Fund Balance	\$ 146,591,357	\$ 162,687,465	\$ 16,096,108	11%

Balanced Budget:

A balanced budget uses operational revenue to fund operational expenditures, which means that one-time revenue is reserved for one-time costs, such as purchasing a large piece of equipment. Due to the COVID-19 pandemic, the City must use reserves to balance the operating budget.

INTRODUCTION

Balanced Budget (Continued):

For FY 2020-21, the General Fund will utilize \$1.4 million of reserves (\$0.4 million for one-time equipment expenditures and \$1.0 million to balance the operating budget), while the Streets Maintenance Fund will use \$0.7 million of reserves to balance the operating budget. Management will continue to identify savings and reductions throughout the year to lessen the need for reserve funding, all the while continuing to monitor the revenue for a return to pre-pandemic levels.

Cash Reserve Policy:

The cash reserve policies for the General Fund requires that a minimum of two (2) months of the annual expenditures be held in cash. The FY 2020-21 General Fund Budget includes 2.2 months of cash reserve, which equates to approximately \$6.5 million. Cash reserves is a calculation of the ratio of cash and cash equivalents to the total individual fund annual expenditures. The specific purpose of the reserves is to provide funding to meet operational appropriation requirements in the event that the City experiences shortfalls in the level of anticipated revenues or unanticipated expenses.

Capital Improvement Program (CIP) Summary:

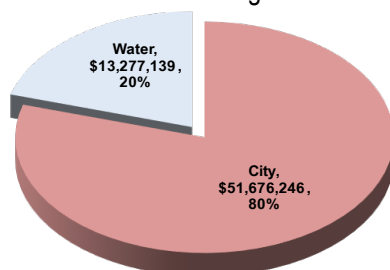
The total allocation for all Capital Projects in all funds in FY 2020-21 is \$24,064,686. These projects include streets, storm drainage, facilities, water, and sewer projects. For an in depth review of all CIP projects, refer to Section G – CIP.

Capital Improvement Program (CIP) Projects

Streets Projects	
2020-21 Street Improvements	\$ 1,588,170
Traffic Signal Projects	1,205,000
Ranchero Road Related Projects	8,538,139
Carryover Streets Related Projects	5,895,401
Total Streets Related Projects	17,226,710
Storm Drainage Projects	1,392,760
Facilities Projects	790,216
Water Projects	2,235,000
Sewer Projects	2,420,000
Total CIP Projects	\$ 24,064,686

Debt Service:

The Debt Service obligation for the City of Hesperia and the Hesperia Water District total \$6,292,837 for FY 2020-21. This represents a decrease of \$72,997 from the FY 2019-20 Debt Service budget of \$6,219,840. It should be noted that the City's debt service obligation is 80%, while the Water District is 20% of the total obligation.



The following is a synopsis of the FY 2020-21 obligation costs:

City Total \$4,767,012

- 2012 Water Rights Lease Revenue Bonds - \$1,441,175
- 2013 Civic Plaza Refunding - \$852,250
- 2014 DIF Loan from General Fund - \$72,000
- Ranchero Rd Interchange Loan from SBCTA - \$2,401,587

Water Total \$1,525,825

- 1998 A Variable Rate Lease Revenue - \$1,225,825
- 2016 State Revolving Fund (SRF) Loan - \$300,000

Positions, Salaries, and Benefits:

In total, the FY 2020-21 Budgeted salaries and benefits are expected to decrease by 3%, or \$0.5 million from the FY 2019-20 Budget. This decrease can be attributed to the freezing of merit step increases, furloughs, and no cost of living adjustment (COLA) for non-represented employees, as well as vacant positions; etc.

The FY 2020-21 Budget proposes 175.90 full-time equivalent (FTE) City employees, which is a decrease of 7.76 FTE from the FY 2019-20 positions of 183.66 FTE. Refer to Section E – City Position Summaries for a complete discussion of position changes, as well as the status of the individual CalPERS plans.

THIS PAGE INTENTIONALLY LEFT BLANK

INTRODUCTION



CITY OF HESPERIA MISSION STATEMENT

Hesperia is dedicated to enhancing our safe, friendly community, while blending a rural lifestyle with progress and responsible growth.

CITY COUNCIL PRIORITIES (GOALS)

To adhere to the City's Mission Statement, the City Council has adopted the following six goals.

1. Public Safety – Ensure adequate public safety resources are available for our citizens, families, children, businesses, and visitors.
 - Refer to the Police Department (page F - 93) budget, as well as the Code Enforcement Program (page F - 42) and the Animal Control Program (page F - 45) budget for discussion of the Public Safety goal.
2. Financial Health – Hesperia will assure its financial health by continuing to provide structurally balanced budgets for its operating funds.
 - The City Manager Department (page F - 6) and Management Services Department, particularly the Finance Division, (page F - 15) budget discusses the Financial Health goal.
3. Future Development – Actively manage growth to ensure cohesive development including Industrial, Commercial, Residential, Freeway, Main Street and Ranchero Corridors.
 - The Economic Development Department (page F - 24) focuses on business attraction component of this goal, while the Development Service Department, particularly the Community Development Division (page F - 37 & F - 39), focus on the development component of the goal.
4. Future Vision – Agree on a 'vision' of what Hesperia should be in 5, 15, and 25 years (revisit the 'vision' no sooner than once every 5 years).
 - This goal discussion can be found in the City Council narrative found on page F - 1.

CITY COUNCIL PRIORITIES (GOALS) ~ Continued
--

5. Organizational Health – Establish and maintain a healthy and efficient organization to provide City services.
 - The City Manager Department (page F - 6) and Human Resources/Risk Management Division within the Management Services Department (page F - 18), ensure that this goal is ascertained.
6. Capital Improvement – Create Capital Improvement Funding after Redevelopment's elimination.
 - The Development Services Department beginning on page F - 36, as a whole, oversee capital improvement. Furthermore, refer to the Capital Improvement Program (CIP) section, which starts on page G - 3 for a complete discussion of the planned projects.

INTRODUCTION

City of Hesperia History Fiscal Year 2020-21



The history of Hesperia is the history of the American West, as reflected by its name, which is reported to be Greek for “Star of the West”. It is probable that the Native Americans were the first to settle in the area, with the first white man to pass through thought to be a Spaniard called Father Francisco Garces.

During the period of 1826-27, a guide by the name of Jedediah Smith pioneered the Mormon Trail, a route that extended across the desert from what today is Needles, a city at the California and Arizona border. As the trail wound westward toward its terminus at Mission San Gabriel, the Mormon Trail passed through Hesperia and was the route that General John Fremont and Kit Carson took in 1842, when they lead an Army party exploring the west. Fremont's journal specifically tells of the camp at the headwaters of the Mojave River, of the hundreds of Joshua trees everywhere, and of the “disappearing waters” where the river flows underground.

By 1845, the Mormon Trail was a well-established east-west crossing, with records reflecting that as many as 300 to 500 people per year traveled the trail; numbers that only increased as California became a part of the United States.

In 1847, the Atchison, Topeka and Santa Fe Railroad ran the first tracks through the area, and upon completion of the depot in 1885, the area was officially named "Hesperia". Also in 1885, a gentleman named Joseph Widney acquired the township of Hesperia, and shortly thereafter, he formed the Hesperia Land and Water Company for the purpose of creating a town.

Having laid out the Town, Hesperia Land and Water Company moved quickly to establish water rights with the County of San Bernardino, and this initial water appropriation was, ironically, in an amount sufficient to service a population of 56,500 people; only slightly less than the present day population of Hesperia.

During the time between 1870 and 1882, the agricultural crops of early ranchers (Mrs. C.B. Shaw, Mrs. Fleming and Mr. Sefton) received growing interest. The Shaw ranch employed 60 men and harvested 180 acres of grapes, which were tray-dried and shipped as raisins. It was Sefton, however, that brought the most fame to Hesperia with the wine created from his grapes being shipped throughout California and to the east coast.

Aside from grape production, Hesperia's first real industry was established around 1890, when an enterprising businessman saw commercial possibilities in the large Juniper bushes that dotted the Hesperia landscape. Contracting with Los Angeles bakers, he began supplying them with wood as fuel for their bakery kilns, shipping 7 to 10 carloads of Juniper cuttings to Los Angeles daily. Unfortunately, the juniper industry in Hesperia was short-lived, as oil became the principal fuel for baker's kilns in the early 1900's.

During the early 1900's, cross-country automobile travel brought visitors directly through Hesperia, the last major stopping point for automotive needs prior to crossing the dreaded Cajon Pass, with its narrow hairpin turns and steep roads. Unfortunately for local business, Highway ("Route 66") was realigned to the west of Hesperia in 1924.

As it is today, Hesperia became known in the 1950's for its affordable land (lots usually sold in increments of \$50 each), which attracted many investors, and the average dreamer wanting to invest in land. It wasn't until 1988, when voters approved incorporation and the City of Hesperia was born. The first City Council consisted of founding fathers Percy Bakker, George Beardsley, Bruce Kitchen, Howard Roth, and Val Shearer.

Having celebrated twenty years as a City, Hesperia has faced many challenges such as flooding, deteriorating streets, and a small tax base. But throughout the “growing pains” of early cityhood, the residents have continued to show a strong civic pride and community involvement that makes it unique in the High Desert. It is, in fact, during times of adversity that they demonstrate the spirit that carried their forefathers across the Mojave Desert to the place they call home.

Historical references supplied by Myra McGinnis.

RESOURCE AND EXPENDITURE SUMMARIES

- *Overview*
- *General Fund – 2020-21 Budget, Fund Balance, and Reserves*
- *General Fund – Financial Impact from the Pandemic*
- *Water District – 2020-21 Budget, Fund Balance, and Reserves*
- *Streets Maintenance Fund – 2020-21 Budget, Fund Balance, and Reserves*
- *Community Development Commission – 2020-21 Budget, Fund Balance, and Reserves*
- *Hesperia Housing Authority – 2020-21 Budget, Fund Balance, and Reserves*

RESOURCE AND EXPENDITURE SUMMARIES

The Coronavirus (COVID-19) and the subsequent pandemic has financially impacted the City. The City has made every effort to reduce expenditures, which are detailed throughout this budget; however, as revenues eroded at such a fast pace, the City must use reserves to balance the operating budget. For FY 2020-21, the General Fund is projected to utilize \$1,423,478 of reserves to balance, while the Streets Maintenance Fund will utilize \$677,911 of reserves. The City will continue to identify savings and reductions throughout the year to lessen the need for reserve funding; all the while continuing to monitor the revenue for a return to pre-pandemic levels.

Demonstrating the impact of the pandemic, a new schedule is added for the General Fund, which is titled 'Financial Impact from the Pandemic'. The schedule details the revenue loss, as well as all the expenditures reduced from the FY 2020-21 Budget. Additionally, the schedule projects the General Fund Budget had the pandemic not occur, as well as a projection for FY 2021-22.

OVERVIEW

The Resources and Expenditure Summaries section of the budget document depicts the calculations or methodology for "Balancing the Budget" for the City's five primary operating funds or fund groups, which include the General Fund, Water District, Public Works Streets Maintenance, Hesperia Housing Authority, and Community Development Commission.

The two primary factors considered include:

- Resources – Annual Revenues, Budgeted Reserves (i.e. the planned use of savings), and Transfers.
- Expenditures – Annual Planned Expenditures for Operations, Capital Improvements, and Debt.

The budget is balanced by matching resources and expenditures which results in a zero or surplus balance (Difference Resources/Expenditures), as previously mentioned both the General Fund and Streets Maintenance required the use of reserves to balance.

Section I, Fund Balance Summaries, provides similar balancing information for all City funds included in the FY 2020-21 with the exception of the Cash Reserve calculation.

RESOURCE AND EXPENDITURE SUMMARIES

GENERAL FUND – 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20 Budget	2019-20 Revised	2020-21 Budget	Change From 2019-20 Budget Percent
RESOURCES				
General Fund Operating Revenue	\$ 31,819,112	\$ 32,622,588	\$ 31,682,150	0%
1. Fund 700 - Indirect Cost Allocation-Water	2,289,972	2,289,972	2,336,395	
2. Fund 710 - Indirect Cost Allocation-Sewer	407,366	407,366	470,961	
Total General Fund Revenue	34,516,450	35,319,926	34,489,506	0%
Transfers In				
1. Fund 255 - AB 3229 COPS Grant	246,000	246,000	252,000	
Total Transfers In	246,000	246,000	252,000	
Budgeted Reserves	0	0	424,900	
Budgeted Reserves - COVID-19 Pandemic	0	0	998,578	
Total Budgeted Reserves	0	0	1,423,478	
Total General Fund Resources	\$ 34,762,450	\$ 35,565,926	\$ 36,164,984	4%
EXPENDITURES				
Total General Fund Operating Expenses	32,158,337	32,159,372	32,863,707	2%
Budget Reduction	0	0	0	
Total General Fund Operating Expenses	0	0	0	
Transfers Out				
1. Fund 304 - 2014 DIF Loan (DIF-Public Service)	350,000	496,000	557,000	
2. Fund 402 - 2012 Water Rights Acquisition Debt Service	1,443,175	1,441,400	1,430,748	
3. Fund 403 - 2005 COP Refinance Debt Service	106,686	106,686	103,961	
4. Fund 263 - Streets Maintenance	0	0	199,992	
5. Fund 210 - HFPD CalPERS	644,000	644,000	1,009,576	
6. Fund 170 - Community Development Commission	0	430,299	0	
Total Transfers Out	2,543,861	3,118,385	3,301,277	
Total General Fund Expenditures & Transfers Out	34,702,198	35,277,757	36,164,984	4%
Difference Total Resources / Total Expenditures	\$ 60,252	\$ 288,169	\$ 0	
Fund Balance				
July 1 Beginning Balance	\$ 10,041,678	\$ 13,080,387	\$ 13,368,556	
Total Budgeted Reserves	0	0	(1,423,478)	
Difference Total Resources / Total Expenditures	60,252	288,169	0	
Estimated June 30 Ending Fund Balance	\$ 10,101,930	\$ 13,368,556	\$ 11,945,078	
Months of Cash to Pay Expenditures				
Beginning Cash July 01,	\$ 5,987,782	\$ 7,668,879	\$ 7,957,048	
Estimated Resources Less Budgeted Reserves	34,762,450	35,565,926	34,741,506	
Estimated Expenditures	(34,702,198)	(35,277,757)	(36,164,984)	
Estimated Ending Cash June 30,	\$ 6,048,034	\$ 7,957,048	\$ 6,533,570	
Months of Cash to Pay Expenditures and Transfers Out	2.1	2.7	2.2	
Estimated Cash Reserves Percentage	17%	23%	18%	

RESOURCE AND EXPENDITURE SUMMARIES
GENERAL FUND – FINANCIAL IMPACT FROM THE PANDEMIC

	2019-20 Budget	2019-20 Revised	2020-21 Budget	No Pandemic Impacts 2020-21 Projection	2021-22 Projection
RESOURCES					
General Fund Revenue	\$ 34,516,450	\$ 35,319,926	\$ 34,489,506	\$ 34,489,506	\$ 36,350,000
<i>Add FY 2020-21 Reductions</i>					
1. Sales Tax				1,660,710	
2. Building Permits				467,376	
3. Misc. Building				242,544	
4. TOT				435,000	
5. Misc. Revenue				170,000	
<i>Total Revenue Reductions</i>				2,975,630	
Use of Reserve to Replace Failing IT Infrastructure			424,900	424,900	
Transfers In					
1. Fund 255 - AB 3229 COPS Grant	246,000	246,000	252,000	252,000	123,000
Total Resources	34,762,450	35,565,926	35,166,406	38,142,036	36,473,000
EXPENDITURES					
General Fund Operating Expenses	32,158,337	32,159,372	32,863,707	32,863,707	32,864,000
1. Increase to PERS					164,033
2. Increase to Schedule A (3%)					512,600
3. Payment of Veterinary Contract					100,000
Subtotal Expenditures					33,640,633
<i>Add FY 2020-21 Reductions</i>					
1. Vacant Position Eliminations				533,765	
2. Reductions to Operations (Office Expense, Travel, etc.)				585,333	
3. Classification Changes				84,864	
4. Removal of Non-Rep COLA and Implementing 10% Furlough				912,218	
<i>Total Expenditure Reductions</i>				2,116,180	
Total Expenditures				34,979,887	
Transfers Out					
1. Fund 170 - CDC	0	430,299	0	0	0
2. Fund 210 - HFPD CalPERS	644,000	644,000	1,009,576	1,009,576	1,101,500
3. Fund 263 - Streets Maintenance	0	0	199,992	0	199,992
4. Fund 304 - 2014 DIF Loan (DIF-Public Service)	350,000	496,000	557,000	557,000	575,000
5. Fund 402 - 2012 Water Rights Acquisition Debt Service	1,443,175	1,441,400	1,430,748	1,430,748	1,425,000
6. Fund 403 - 2005 COP Refinance Debt Service	106,686	106,686	103,961	103,961	105,000
Total Transfers Out	2,543,861	3,118,385	3,301,277	3,101,285	3,406,492
Total General Fund Expenditures & Transfers Out	34,702,198	35,277,757	36,164,984	38,081,172	37,047,125
Difference Total Resources/Total Expenditures	\$ 60,252	\$ 288,169	(998,578)	\$ 60,864	(574,125)
Estimated Ending Cash June 30,	\$ 6,048,034	\$ 7,957,048	\$ 6,533,570	\$ 7,593,012	\$ 5,959,445
Months of Cash to Pay Expenditures and Transfers Out	2.1	2.7	2.0	2.4	1.9
Estimated Cash Reserves Percentage	17%	23%	18%	20%	16%

RESOURCE AND EXPENDITURE SUMMARIES

WATER DISTRICT – 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20	2019-20	2020-21	% Change From 2019-20
Resources	Budget	Revised	Budget	Budget
Revenue				
Water Operating and Capital	\$ 21,873,152	\$ 22,548,450	\$ 23,436,848	7%
Sewer Operating and Capital	4,998,324	4,841,162	5,033,536	1%
Reclaimed Water Operations	0	0	300,000	n/a
Total Revenue	26,871,476	27,389,612	28,770,384	7%
CIP Grants and Loans:				
Prop 84 Drought Relief Grant	\$ 0	\$ 0	\$ 199,537	
Prop 1 Grant	2,300,000	721,560	675,760	
Loan Proceeds-State Revolving Fund (SRF)	4,500,000	1,340,121	1,660,866	
Total CIP Grants and Loans:	6,800,000	2,061,681	2,536,163	
Budgeted Reserves	3,672,000	0	2,305,460	
Total Water District Resources	\$ 37,343,476	\$ 29,451,293	\$ 33,612,007	
Expenditures by Program				
Water Operating and Capital and Transfer Out	\$ 29,744,668	\$ 21,857,932	\$ 21,520,499	-28%
Sewer Operating and Capital	8,493,682	4,598,508	7,274,114	-14%
Reclaimed Water Operations	0	0	300,000	
Total Water District Expenditures & Transfers Out	38,238,350	26,456,440	29,094,613	-24%
Establishment of Reserve Balances				
Permanent Water Rights	1,146,888	1,146,888	1,146,888	
1998A Retirement	0	0	1,410,000	
Total Reserve Balances	1,146,888	1,146,888	2,556,888	
Total Water Expenditures & Reserve Balance Funding	39,385,238	27,603,328	31,651,501	
Difference Total Resources / Total Expenditures	\$ (2,041,762)	\$ 1,847,965	\$ 1,960,506	
Fund Balance				
July 1 Beginning Balance	\$ 90,316,084	\$ 92,064,787	\$ 95,059,640	
Budgeted Reserves	(3,672,000)	0	(2,305,460)	
Difference Resources/Expenditures	(2,041,762)	1,847,965	1,960,506	
Reserve Balances	1,146,888	1,146,888	2,556,888	
Estimated June 30 Ending Fund Balance	\$ 85,749,210	\$ 95,059,640	\$ 97,271,574	
Months of Cash to Pay Expenditures				
Beginning Cash July 01,	\$ 8,459,199	\$ 8,158,857	\$ 10,006,822	
Estimated Resources Less Budgeted Reserves	35,318,364	29,451,293	31,306,547	
Estimated Expenditures Plus Established Reserve Balances	(39,885,238)	(27,603,328)	(31,651,501)	
Estimated Ending Cash June 30,	\$ 3,892,325	\$ 10,006,822	\$ 9,661,868	
Months of Cash to Pay Expenditures and Transfers Out	1.2	4.5	4.0	
Total Estimated Cash Reserves Percentage	10%	36%	31%	

RESOURCE AND EXPENDITURE SUMMARIES

WATER OPERATING – 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20	2019-20	2020-21	% Change From 2019-20
Resources	Budget	Revised	Budget	Budget
Water Operations Revenue	\$ 21,073,152	\$ 20,220,109	\$ 21,846,008	4%
Expenditures by Program				
700 4010 Source of Supply	3,838,428	3,828,677	3,781,431	
700 4020 Production	3,297,777	2,996,231	3,145,198	
700 4030 Water Distribution	1,475,117	1,451,490	1,529,448	
700 4035 Water Line Replacement	1,437,009	1,008,845	1,055,111	
700 4040 Engineering	985,325	880,495	1,008,108	
700 4050 Customer Service	1,869,967	1,820,097	1,811,612	
700 4060 Utility Billing	940,985	907,747	1,089,258	
700 4070 Administration	4,930,233	5,044,296	4,954,307	
700 4080 Property Management	464,827	374,699	411,026	3%
Total Water Operations Expenditures	19,239,668	18,312,577	18,785,499	-2%
Transfers Out				
Fund 704 - Contamination Mitigation	500,000	500,000	500,000	
Total Transfers Out	500,000	500,000	500,000	
Establishment of Reserve Balances				
Permanent Water Rights	1,146,888	1,146,888	1,146,888	
1998A Retirement	0	0	1,410,000	
Total Reserve Balances	1,146,888	1,146,888	2,556,888	
Total Water Operations Expenditures & Reserve Balance Funding	\$ 20,886,556	\$ 19,959,465	\$ 21,842,387	5%
Difference Total Resources / Total Expenditures	\$ 186,596	\$ 260,644	\$ 3,621	
Fund Balance				
July 1 Beginning Balance	\$ 74,896,993	\$ 73,449,885	\$ 74,857,417	
Budgeted Reserves	0	0	0	
Established Reserves	0	1,146,888	2,556,888	
Difference Resources/Expenditures	186,596	260,644	3,621	
Estimated June 30 Ending Fund Balance	\$ 75,083,589	\$ 74,857,417	\$ 77,417,926	
Months of Cash to Pay Expenditures and Transfers Out				
Beginning Cash July 01,	\$ 2,157,210	\$ 2,375,956	\$ 3,136,600	
Estimated Resources Less Budgeted Reserves	21,073,152	20,220,109	21,846,008	
Estimated Expenditures Plus Established Reserve Balances	(20,886,556)	(19,459,465)	(21,342,387)	
Estimated Ending Cash June 30,	\$ 2,343,806	\$ 3,136,600	\$ 3,640,221	
Months of Cash to Pay Expenditures and Reserve Balances	1.3	1.9	2.0	
Total Estimated Cash Reserves Percentage	11%	16%	17%	

RESOURCE AND EXPENDITURE SUMMARIES

SEWER OPERATING – 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Resources				
Sewer Operations Revenue	\$ 4,560,324	\$ 4,530,202	\$ 4,782,636	5%
Budgeted Reserves				
1. Budgeted Reserves	\$ 0	\$ 0	\$ 0	
2. Budget Amendment Reserves	0	0	0	
Total Budgeted Reserves	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	
Total Sewer Operations & Reserves Resources	4,560,324	4,530,202	4,782,636	5%
Expenditures by Program				
710 4200 Sewer Distribution	3,906,429	3,877,546	4,197,892	
710 4240 Sewer Engineering	181,145	168,915	176,655	
710 4260 Sewer Utility Billing	176,899	167,292	213,038	
710 4270 Sewer Administration	119,209	108,305	131,529	
Total Expenditures	<u>4,383,682</u>	<u>4,322,058</u>	<u>4,719,114</u>	8%
Establishment of Reserve Balance				
R&R Reserve	<u>0</u>	<u>0</u>	<u>0</u>	
Total Expenditures and Reserves	4,383,682	4,322,058	4,719,114	8%
Difference Total Resources / Total Expenditures	\$ 176,642	\$ 208,144	\$ 63,522	
Fund Balance				
July 1 Beginning Balance	\$ 15,226,119	\$ 14,475,548	\$ 14,683,692	
Budgeted Reserves	0	0	0	
Difference Resources/Expenditures	176,642	208,144	63,522	
Estimated June 30 Ending Fund Balance	<u>\$ 15,402,761</u>	<u>\$ 14,683,692</u>	<u>\$ 14,747,214</u>	
Months of Cash to Pay Expenditures and Transfers Out				
Beginning Cash July 01,	\$ 13,108,372	\$ 10,898,431	\$ 11,106,575	
Estimated Resources Less Budgeted Reserves	4,560,324	4,530,202	4,782,636	
Estimated Expenditures Plus Established Reserve Balance	(4,383,682)	(4,322,058)	(4,719,114)	
Estimated Ending Cash June 30,	<u>\$ 13,285,014</u>	<u>\$ 11,106,575</u>	<u>\$ 11,170,097</u>	
Months of Cash to Pay Expenditures and Transfers Out	36.4	30.8	28.4	
Total Estimated Cash Reserves Percentage	303%	257%	237%	

RESOURCE AND EXPENDITURE SUMMARIES

STREETS MAINTENANCE FUND – 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
RESOURCES				
Street Maintenance Operating Revenue	\$ 17,000	\$ 96,037	\$ 30,000	76%
Transfers In				
Fund 100 - General Fund	\$ 0	\$ 0	\$ 199,992	
Fund 204 - Measure I - Renewal	1,344,000	1,230,000	1,050,000	
Fund 205 - Gas Tax Fund	1,530,000	1,530,000	1,320,000	
Fund 206 - Gas Tax Swap	990,000	990,000	759,996	
Fund 207 - Local Transportation Fund (LTF)	300,000	300,000	0	
Total Transfers In	4,164,000	4,050,000	3,329,988	
Total Revenues	4,181,000	4,146,037	3,359,988	
Budgeted Reserves	250,000	0	0	
Budgeted Reserves - COVID-19 Pandemic	0	0	677,911	
Total Street Maintenance Resources	4,431,000	4,146,037	4,037,899	
Expenditures	4,368,994	4,017,045	4,037,899	-8%
Difference Resources/Expenditures	\$ 62,006	\$ 128,992	\$ 0	
Fund Balance				
July 1 Beginning Balance	\$ 504,739	\$ 612,022	\$ 741,014	
Total Budgeted Reserves	0	0	(677,911)	
Difference Resources/Expenditures	62,006	128,992	0	
Estimated June 30 Ending Balance	\$ 566,745	\$ 741,014	\$ 63,103	

RESOURCE AND EXPENDITURE SUMMARIES

COMMUNITY DEVELOPMENT COMMISSION & HESPERIA HOUSING AUTHORITY 2020-21 BUDGET, FUND BALANCE, AND RESERVES

	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
RESOURCES				
Community Development Operating Revenue	\$ 34,863	\$ 36,613	\$ 0	-100%
Transfer In-General Fund 100	0	430,299	0	
Budgeted Reserves	0	0	0	
Total Community Development Resources	34,863	466,912	0	
Total Expenditures	529,790	412,356	0	-100%
Difference Resources/Expenditures	\$ (494,927)	\$ 54,556	\$ 0	
Fund Balance				
July 1 Beginning Balance	\$ 11,216,861	\$ 11,214,016	\$ 11,268,572	
Budgeted Reserves	0	0	0	
Difference Resources/Expenditures	(494,927)	54,556	0	
Estimated June 30 Ending Balance	\$ 10,721,934	\$ 11,268,572	\$ 11,268,572	
Less: Land Held For Resale	(12,102,122)	(12,102,122)	(12,102,122)	
June 30 Ending Operating Fund Balance	\$ (1,380,188)	\$ (833,550)	\$ (833,550)	
Projected Cash				
Beginning Cash July 01,	\$ (860,768)	\$ (867,158)	\$ (812,602)	
Estimated Resources	34,863	466,912	0	
Estimated Expenditures	(529,790)	(412,356)	0	
Estimated Ending Cash June 30,	\$ (1,355,695)	\$ (812,602)	\$ (812,602)	

Note: In the past, the Community Development Commission (CDC), performed all economic development activities for the City. Starting with FY 2020-21, these activities are now budgeted in the General Fund.

	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
RESOURCES				
Total Housing Authority Operating Revenue	\$ 218,721	\$ 240,563	\$ 190,892	-13%
Budgeted Reserves	0	0	0	
Total Housing Authority Resources	218,721	240,563	190,892	-13%
EXPENDITURES				
Hesperia Housing Authority	83,360	86,039	75,978	
Difference Resources/Expenditures	\$ 135,361	\$ 154,524	\$ 114,914	-15%
Fund Balance				
July 1 Beginning Balance	\$ 14,150,933	\$ 13,807,441	\$ 13,961,965	
Budgeted Reserves	0	0	0	
Difference Resources/Expenditures	135,361	154,524	114,914	
Estimated June 30 Ending Balance	\$ 14,286,294	\$ 13,961,965	\$ 14,076,879	
Less: Land Held For Resale	(8,911,584)	(8,911,584)	(8,911,584)	
June 30 Ending Operating Fund Balance	\$ 5,374,710	\$ 5,050,381	\$ 5,165,295	
Projected Cash				
Beginning Cash July 01,	\$ 3,010,058	\$ 4,747,804	\$ 4,902,328	
Estimated Resources	218,721	240,563	190,892	
Estimated Expenditures	(83,360)	(86,039)	(75,978)	
Estimated Ending Cash June 30,	\$ 3,145,419	\$ 4,902,328	\$ 5,017,242	

REVENUE

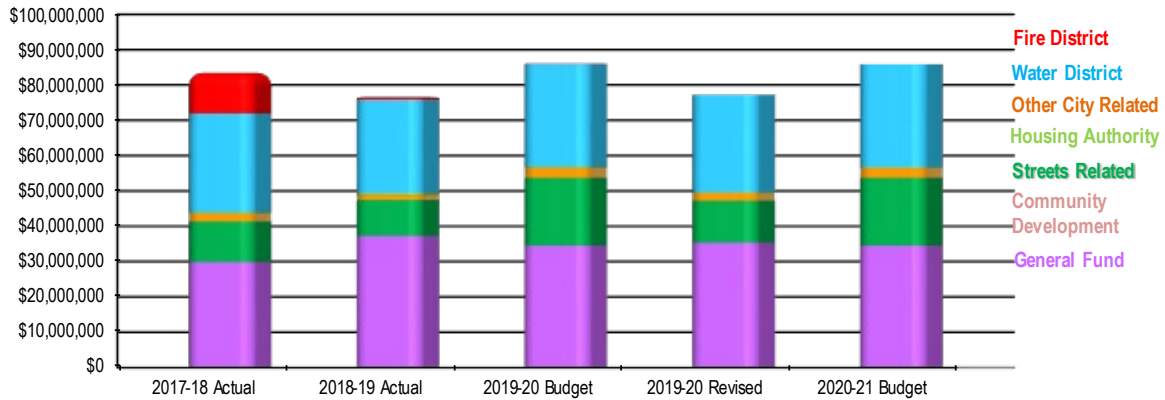
SUMMARIES

- *Total City Revenue Trend*
- *Summary and Highlights*
- *Total General Fund Revenue*
 - *General Fund Summary of Major Revenues*
 - *Top Three Revenue Comparison*
 - *General Fund Development Revenue*
 - *Other General Fund Taxes and Leased Water Rights*
- *Streets and Transportation Related Funds*
- *CDBG, Developer Impact Fee, and Other City Related Funds*
- *Community Development Commission*
- *Hesperia Housing Authority*
- *Water District Revenue Trend*
- *Revenue – Summary by Major Groups*
- *Revenue – Detail by Fund*
- *Revenue – Revenues by Source Type by Blended Component Unit*

REVENUE

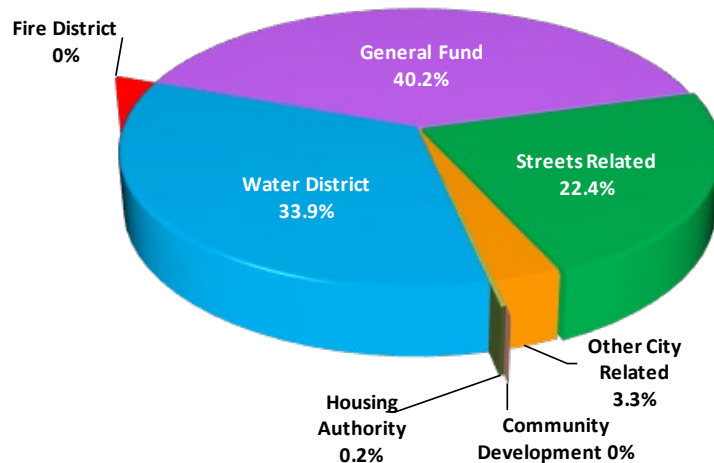
City of Hesperia

Total City Revenue Trend



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	Change From 2019-20 Budget
General Fund	\$29,842,451	\$ 37,243,163	\$ 34,516,450	\$ 35,319,926	\$ 34,489,506	0%
Streets Related	11,472,343	10,195,490	19,194,355	11,910,906	19,239,627	0%
Other City Related	2,349,845	1,454,683	2,864,862	2,123,145	2,801,016	-2%
Total City Funds	43,664,639	48,893,336	56,575,667	49,353,977	56,530,149	0%
Community Development	47,364	36,694	34,863	36,613	0	-100%
Housing Authority	206,304	459,940	218,721	240,563	190,892	-13%
Water District	28,020,136	26,461,759	29,171,476	27,611,172	29,145,681	0%
Sub-total before Fire	71,938,443	75,851,729	86,000,727	77,242,325	85,866,722	0%
Fire District	11,518,284	760,389	33,400	10,510	5,400	-84%
Total All Funds	\$83,456,727	\$ 76,612,118	\$ 86,034,127	\$ 77,252,835	\$ 85,872,122	0%

2020-21 Budget Total City Revenue



REVENUE

Summary and Highlights

Revenues Under COVID-19 – While the impacts of the Coronavirus (COVID-19) have been on the national scene for several months, the City of Hesperia started to experience the fiscal impacts from the pandemic during mid-March 2020. On the direction of the State of California and reaffirmed by the County of San Bernardino, non-essential businesses were ordered to close to allow for shelter in place and social distancing in order to slow the spread of the disease. With the closure of businesses and the drastic reduction of travel, the City's revenue base eroded. Due to the temporary closing of business, most experts agree that the nation, as a whole, has entered a recession; however, the same experts cannot agree on the expected length of the recession, as there is little to no data of the economic effects of a global pandemic.

The City has considered all available data and trends to create the FY 2020-21 Budget. It must be noted that the economic landscape is changing daily. While all projections are made with the available data at the time, trends and information will evolve. The City will continue to monitor its revenue and make recommendations for necessary changes to expenditures. Such changes will be reported to the City Council not less than quarterly, with the first planned review occurring in November 2020. Every effort was made to adhere to the City Council's financial policy of adopting a balanced budget. Unfortunately, revenues reduced at such a great pace, the use of reserves, or savings from prior fiscal years, was needed.

In light of the above, the City of Hesperia maintains the practice of matching each revenue type to a similar expenditure type. The City accomplishes this through utilizing individual program types within funds. The two basic revenue types include on-going revenue and one-time revenue. The City's policy has been to have a 'structurally' balanced budget, not using one-time revenue (i.e. bond proceeds and etc.) to pay for on-going expenditures, ie. not including bond proceeds, etc., as revenue. As identified in the B. Section of this Budget document, this practice has been challenged by the deep and immediate economic downturn resulting from the COVID-19 pandemic. The total FY 2020-21 Budget compared to the total FY 2019-20 Budget exhibits a revenue increase of \$0.2 million, or 0%. The FY 2020-21 Budget reflects an increase over the FY 2019-20 Revised of \$8.5 million or 11%. Comparing the total FY 2020-21 Budget to the total FY 2018-19 Actual shows an increase of \$9.5 million or 12%. The following are summaries of the major revenue segments of the City's revenues.

General Fund – General Fund revenue is for the normal operations of, and services provided by, the City that are not specifically accounted for in other funds. The General Fund Fiscal Year 2020-21 Budget is projecting revenues to be slightly below \$34.5 million, nearly level to the FY 2019-20 Budget. In addition, it is \$0.8 million or 2% less than the FY 2019-20 Revised and \$2.7 million less than the FY 2018-19 Actual amount. Projected General Fund revenue in FY 2020-21 is 40% of the total City of Hesperia revenue compared to 38% for the FY 2018-19 Budget and 36% during FY 2017-18, showing the historical stability of General Fund revenues. The following summarizes the projected increase/decrease of four major General Fund revenues from the FY 2019-20 Budget to the FY 2020-21 Budget:

- Sales and Use Tax revenue is projecting a 7% or nearly \$0.7 million decrease, to \$9.0 million.
- Vehicle License Fee revenue is expecting growth of just over \$0.5 million or 6%, to \$9.2 million.
- Transient Occupancy Tax revenue is projected to decrease by \$0.4 million or 35%, to \$0.8 million.
- Development Related revenue is anticipated to decrease by \$0.7 million or 27%, to \$1.9 million.
- Other General Fund revenue is expected to increase 74% or \$1.2 million, to \$2.8 million.

Streets & Transportation Related Funds – This group is made up of 11 street and transportation related funds budgeted in FY 2020-21. Each of these funds receives revenue that is restricted for specific streets and transportation uses. Some of the major highlights are:

- Developer Impact Fees (DIF) for Streets and Storm Drainage revenues are forecasted to increase 1%, from the FY 2019-20 Budget. This slight increase is due to the timing of the payment of fees, as developers pay the fees upon completion of construction. Revenue is expected from 165 single family residential permits (SFR's) along with 152 multi-family residential permits (MFR's) and 94,335 square feet of commercial. The combined FY 2020-21 DIF (Streets and Storm Drainage) Budget revenue is projecting a \$1.2 million or 31% increase over the Fiscal Year 2019-20 Revised. For the FY 2020-21 Budget, the DIF revenue projections were prepared utilizing a combination of the previous DIF fee rates (for projects under the old fee structure) and the new DIF fee rates that took effect July 16, 2018.

REVENUE

Summary and Highlights (Continued)

Streets & Transportation Related Funds (Continued)

- Measure I 2010 Renewal a sales tax based revenue, is expected to decline 12%, as indicated by the San Bernardino County Transportation Authority (SBCTA), to \$2.4 million. The FY 2020-21 Budget is a 20%, or \$0.6 million, reduction from the Fiscal Year 2018-19 Actual.
- Gas Tax RMRA revenue is State funded and took effect November 2017 during Fiscal Year 2017-18. This revenue is expended to repair and maintain roads, freeways, and bridges. SB 1, the Road Repair and Accountability Act of 2017, increased the gas tax by 12 cents and 20 cents for diesel. Vehicle registration fees also increased depending on the value of the vehicle. Revenue for the FY 2020-21 Budget is anticipated at \$1.8 million, a 17% increase over the FY 2019-20 Budget and 2% greater than the Fiscal Year 2019-20 Revised.

Other City Funds – This group is comprised of 17 other non-street related funds. Each of these funds receives proceeds that are restricted for specific uses. Some of the major highlights are:

- The CDBG/HOME Housing and Urban Development (HUD) grants are projected to be \$2.1 million, which is 20% greater than the FY 2019-20 Budget of \$1.8 million. The principal reason for this increase for FY 2020-21 is due to the increase in CDBG entitlement revenue, which are reimbursements from HUD pursuant to the City's CDBG program.
- Developer Impact Fees (DIF) for the various DIF related revenues is expecting an 8% decrease over the FY 2019-20 Budget, which had previously risen significantly from the \$0.4 million received during FY 2017-18, due, in part, to the new DIF fees that took effect in July 2018. The revenue for this group of funds is received at the end of the building process and must be paid before occupancy. Combined, these funds are anticipated to produce revenue of \$845,399 during FY 2020-21, reflecting estimated commercial square footage of 94,335 and fees from (SFR) and (MFR) permits.

Community Development Commission – This agency was created to carry on the economic development function of the former Hesperia Community Redevelopment Agency (HCRA). The Community Development Commission contains no budgeted funds for FY 2020-21 due to a commercial loan payoff in FY 2019-20 and the discontinuation of interest income. The remaining functions of the Community Development Commission will be absorbed into the General Fund beginning FY 2020-21.

Hesperia Housing Authority – The purpose of this agency is to continue the housing function of the former HCRA. The FY 2020-21 Budget of \$190,892 reflects a 13% decrease from the \$218,721 anticipated in the FY 2019-20 Budget and a 21%, or \$49,671 decrease from the FY 2019-20 Revised. The Authority's revenues are comprised mainly of loan repayments and interest. The decrease compared to the FY 2019-20 Budget is due to reduced interest income, while the reduction compared to FY 2019-20 Revised is from loan payoffs that occurred in FY 2019-20.

Water and Sewer Operations – These funds primarily report the City's water and sewer financial operations and are most associated with the functions of a traditional business. The revenues received are to pay for the cost of purchasing and distributing water and for the transmission of sewage that comes from those homes/businesses on the City's sewer system. Some of the major highlights are:

- Total Water District revenue, excluding the Proposition 84 Drought Relief Grant and Proposition 1 Grant related to the Reclaimed Water Distribution System project, is expected to increase nearly \$1.4 million from the FY 2019-20 Budget of \$26.9 million to the FY 2020-21 Budget of \$28.3 million. The Water Sales revenues of the District are projected to increase \$0.3 million or 4% from the FY 2019-20 Budget and expected to increase 9% or \$0.8 million from FY 2019-20 Revised due to the water rate structure approved by the Board of Directors and the scheduled rate change in December 2020. Water Availability revenue is expected to increase \$0.3 million for the FY 2020-21 Budget over the FY 2019-20 Budget also a result of the approved water rate structure. The projected 5% increase in Sewer Operating similarly reflects an expanding customer base and sewer rate changes.
- Water Capital revenue is expected to increase 25% from the FY 2019-20 Budget, which reflects an increase in the anticipated number of residential and commercial developments connecting to the water system, as compared to the FY 2019-20 Budget
- Sewer Capital revenue is showing an expected 19% decrease from the FY 2019-20 Revised and a 43% decline from the FY 2019-20 Budget, due to a decline in the number of anticipated apartment projects, tract homes, and commercial projects that are expected to be completed during FY 2020-21.
- Revenue from Reclaimed Water Operations are expected to begin in FY 2020-21 with the Hesperia Golf Course as the first customer to utilize the system.

REVENUE

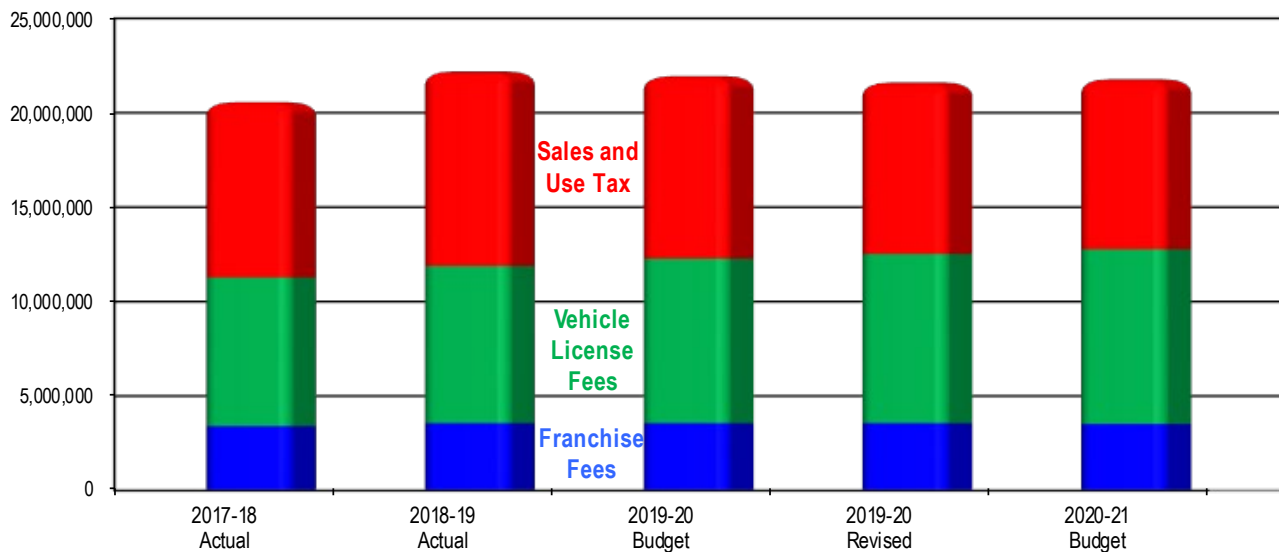
General Fund Summary of Major Revenues

	2017-18	2018-19	2019-20	2019-20	2020-21	% Change From 2019-20
General Fund Revenues	Actual	Actual	Budget	Revised	Budget	Budget
Sales and Use Tax	\$ 9,283,823	\$10,305,374	\$ 9,665,000	\$ 9,092,000	\$ 9,007,000	-7%
Vehicle License Fees	7,864,087	8,314,894	8,705,693	8,943,147	9,241,906	6%
Franchise Fees	3,411,764	3,569,802	3,571,144	3,570,799	3,526,353	-1%
Total Top Three Revenues	20,559,674	22,190,070	21,941,837	21,605,946	21,775,259	-1%
General & Administrative						
Recovery	0	2,682,555	2,697,338	2,697,338	2,807,356	4%
Leased Water Rights	2,021,000	2,101,840	2,312,024	2,150,344	2,202,890	-5%
Secured Property Tax	614,705	940,441	1,193,612	1,200,000	1,200,000	1%
Transient Occupancy Tax	1,295,192	1,399,842	1,175,000	1,050,000	765,000	-35%
Business License	321,952	371,194	350,000	470,000	400,000	14%
Community Facilities District						
2005-1	277,911	287,862	297,203	297,203	306,000	3%
Property Transfer Tax	302,093	280,853	270,000	270,000	270,000	0%
Development Related						
Revenues:						n/a
Planning	201,141	221,319	172,964	222,234	132,057	-24%
Building & Safety	1,921,691	1,870,233	2,136,818	1,709,206	1,403,660	-34%
Engineering	337,077	406,629	333,228	422,100	382,610	15%
Total Dev. Rel. Revenues	2,459,909	2,498,181	2,643,010	2,353,540	1,918,327	-27%
Sub-Total Top 13 Revenue						
Sources	27,852,436	32,752,838	32,880,024	32,094,371	31,644,832	-4%
All Other General Fund						
Revenues	1,990,015	4,490,325	1,636,426	3,225,555	2,844,674	74%
Total General Fund						
Revenues	\$29,842,451	\$37,243,163	\$34,516,450	\$35,319,926	\$34,489,506	0%

Total General Fund revenue remains relatively unchanged from the FY 2019-20 Budget of \$34.5 million. This net 0%, or \$26,944 decrease, is due to anticipated decreases in Sales and Use Tax, Transient Occupancy Tax, Leased Water Rights, and development activity (combined of \$1,902,000) due to the COVID-19 stay-at-home orders. These reductions are mitigated by expected increases in Vehicle License Fee (VLF), General and Administrative Recovery, and Other General Fund revenues, which includes Redevelopment Agency Pass-Thru and Commercial Cannabis taxes. The General Fund FY 2019-20 Revised revenue rose \$0.8 million from the FY 2019-20 Budget, an increase of 2%. Conversely, the FY 2020-21 Budget revenues are expected to decline \$0.8 million from FY 2019-20 Revised and \$2.8 million from FY 2018-19 Actual.

REVENUE

Top Three Revenue Comparison



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
General Fund Revenue						
Sales and Use Tax	\$ 9,283,823	\$10,305,374	\$ 9,665,000	\$ 9,092,000	\$ 9,007,000	-7%
Vehicle License Fees	7,864,087	8,314,894	8,705,693	8,943,147	9,241,906	6%
Franchise Fees	3,411,764	3,569,802	3,571,144	3,570,799	3,526,353	-1%
TOTAL TOP THREE GENERAL FUND REVENUES	\$20,559,674	\$22,190,070	\$21,941,837	\$21,605,946	\$21,775,259	-1%

Top Three Revenue – The General Fund's top three revenues are: Sales and Use Tax, Vehicle License Fee (VLF), and Franchise Fees. From the 2017-18 Actual to the 2020-21 Budget, the top three revenues have comprised 69% of the 2017-18 Actual to 63% of the 2020-21 Budget, which represents a very stable revenue base for the General Fund. During the same time period, the top three revenues have grown 6%, or \$1.2 million.

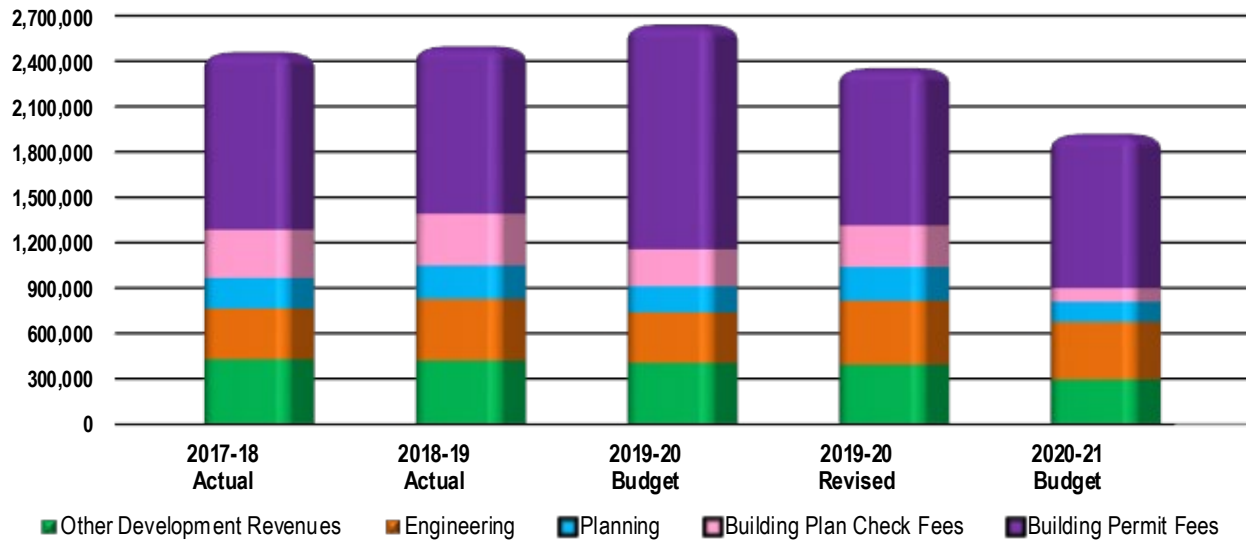
Sales and Use Tax – Sales Tax is currently 7.75% on various taxable items in San Bernardino County. The City's share is 1.00% of the 7.75%, with 6.00% going to the State, 0.50% to Measure I, and 0.25% applied to Local Transportation funding. The FY 2020-21 Budget estimate for Sales and Use Tax revenue is \$9.0 million, a decrease from the FY 2019-20 Budget of \$0.7 million. Prior to the COVID-19 crisis, the City's sales tax consultant forecasted a FY 2019-20 Revised estimate of \$10.5 million and a FY 2020-21 estimate of \$10.7 million. The revenue decrease is due to the impacts of COVID-19 on consumer spending, the state-mandated closures or restrictions on businesses, as well as the timeline for economic recovery. The revenue decrease is also negatively impacted by the reduction of crude oil prices as a production cost on taxable items.

Vehicle License Fee (VLF) – The growth of the City's Vehicle License Fees is tied to the City's growth of assessed valuation. The County Assessor will provide notification on July 1, 2020, through a press release, of the FY 2020-21 assessed valuation. Based on past trends, it is estimated that the FY 2020-21 assessed valuation will be a 3.3% increase. Currently, the combined FY 2020-21 Budget for VLF revenues estimate is \$9.2 million, an increase of approximately \$0.3 million, or 3%, from the 2019-20 Revised Budget. The \$9.2 million is \$0.5 million or 6% higher than the F 2019-20 Budget, and \$1.4 million or 18% above, the FY 2017-18 Actual.

Franchise Fees – The City imposes fees on refuse hauling; gas and electric utilities; and cable television companies operating in the City for the use and wear and tear of the City's right-of-ways. The fees range from two to ten percent (2% - 10%) of their gross receipts. The FY 2020-21 Budget estimates revenue of \$3.5 million, which is 1% lower than the FY 2019-20 Revised and 1% lower than the FY 2019-20 Budget, primarily due an anticipated decline from a cable provider. This revenue source is 10% of the General Fund budget.

REVENUE

General Fund Development Revenue



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Development Revenues						
Building Permit Fees	\$1,174,807	\$1,108,193	\$1,487,376	\$1,040,000	\$1,020,000	-31%
Building Plan Check Fees	319,073	341,640	244,075	275,000	90,000	-63%
Planning	201,141	221,319	172,964	222,234	132,057	-24%
Engineering	337,077	406,629	333,228	422,100	382,610	15%
Other Development Revenues	427,811	420,400	405,367	394,206	293,660	-28%
Sub-Total Development Related Revenues	2,459,909	2,498,181	2,643,010	2,353,540	1,918,327	-27%
Business License	321,952	371,194	350,000	470,000	400,000	14%
Total Development Revenues	\$2,781,861	\$2,869,375	\$2,993,010	\$2,823,540	\$2,318,327	-23%

Overall, Development Related revenue, excluding Business License revenue, is projected to decrease 27% from both the FY 2019-20 Budget due to the COVID-19 stay-at-home orders. Development related revenues comprise 7% of the General Fund FY 2020-21 Budget estimates. Development Revenues represent an 18% decline from the FY 2019-20 Revised Budget.

Building Permit Fees – The City charges permit fees on construction activity in part to provide inspection services to ensure that the structures being built are in compliance with existing building codes in accordance with the California Government Code. Building Permit Fees represent 3% of the General Fund FY 2020-21 Budget revenue, which is a slight decrease from 4% of the FY 2019-20 Budget. The FY 2020-21 Budget revenue projection estimates that 165 single-family residential (SFR) building permits will be issued during Fiscal Year 2020-21 in addition to 152 multi-family units. Commercial activity is projected to decrease as the Fiscal Year 2020-21 Budget anticipates 94,335 square feet from twelve (12) new commercial projects, compared to 197,848 square feet for thirteen (13) FY 2019-20 enterprises.

Building Plan Check Fees – The purpose of these fees is to offset the cost of verifying that the proposed structures will be in compliance with existing building codes and zoning requirements. This revenue source typically includes residential development activity such as single-family residential, new stock home plans, commercial buildings, and various other miscellaneous permits. The FY 2020-21 Budget expects revenue of \$90,000, a 63% decrease from the FY 2019-20 Budget of \$244,075. The Fiscal Year 2020-21 Budget revenues are 67% below the \$275,000 FY 2019-20 Revised estimate and 74% below the Fiscal Year 2018-19 Actual.

REVENUE

General Fund Development Revenue (Continued)

Planning related revenues, for the FY 2020-21 Budget predicts an 41% decrease from the FY 2019-20 Revised and 24% lower than the FY 2019-20 Budget. This budget to budget decrease reflects a decrease in the square footage of commercial projects requiring review.

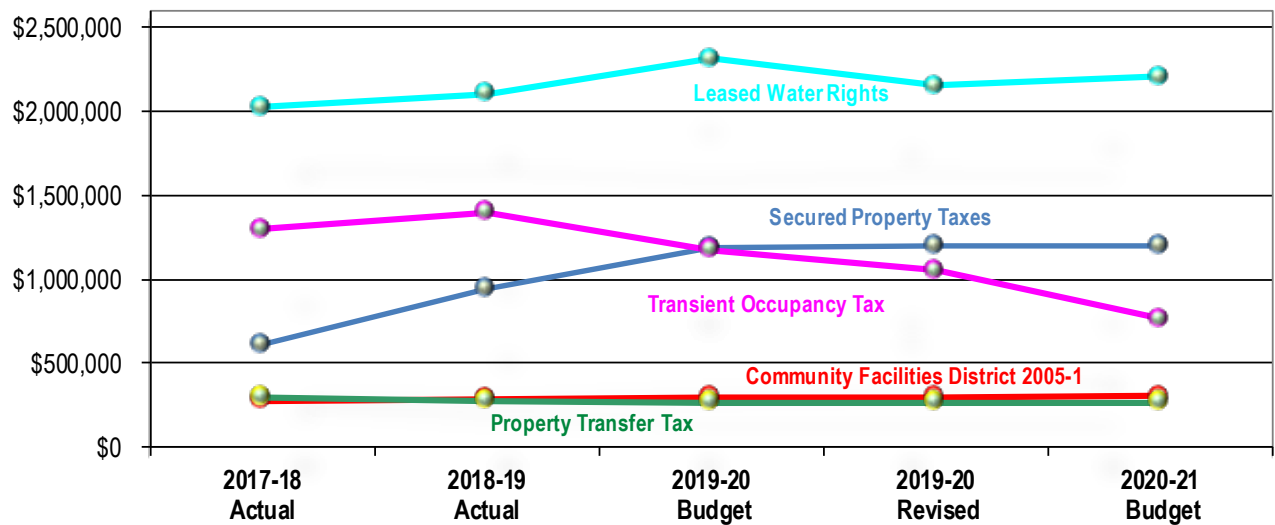
Engineering related revenues for the FY 2020-21 Budget are projecting a 9% reduction from the FY 2019-20 Revised but a 15% rise over the FY 2019-20 Budget. This budget to budget increase is based on the issuance of 165 single family permits, 143 apartments and 9 duplexes (compared to 260 apartments and 14 duplexes within the FY 2019-20 Budget), and 94,335 square feet of commercial (contrasted with the 197,848 expected from FY 2019-20). Engineering is also responsible for processing public infrastructure development projects.

Other Development Revenues – This classification captures the remaining development revenues (various permit, plan check, review, and inspection fees) into one group. The largest component of this revenue group is the fee that is a charge on development collections to recover the costs of automating City systems. As a group, these revenues are less than 1% of the total General Fund FY 2020-21 Budget. For the FY 2020-21 Budget, these revenues are expected to decrease 28% from the FY 2019-20 Budget. In addition, these revenue totals reflect a 26% decrease compared to the FY 2019-20 Revised and 31% less than the FY 2017-18 Actual.

Business License – This revenue is paid by each business operating within the City. Though the FY 2020-21 Budget estimate of \$400,000 is 14% higher than the FY 2019-20 Budget estimate of \$350,000, the FY 2020-21 Budget is projecting a decrease of 15% from the FY 2019-20 Revised estimate of \$470,000. This decrease can partially be explained by the initial business license fees collected from cannabis-related businesses in FY 2019-20. Other factors for the decline in budget-to-revised include the current trend, reflecting a decrease in Business License renewals offset by an increase in new business licenses being issued.

REVENUE

Other General Fund Taxes and Leased Water Rights



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Secured Property Taxes	\$ 614,705	\$ 940,441	\$ 1,193,612	\$ 1,200,000	\$ 1,200,000	1%
Transient Occupancy Tax	1,295,192	1,399,842	1,175,000	1,050,000	765,000	-35%
Property Transfer Tax	302,093	280,853	270,000	270,000	270,000	0%
Community Facilities District 2005-1	277,911	287,862	297,203	297,203	306,000	3%
Leased Water Rights	2,021,000	2,101,840	2,312,024	2,150,344	2,202,890	-5%
Total Other Taxes & Leased Water Rights	\$4,510,901	\$ 5,010,838	\$ 5,247,839	\$ 4,967,547	\$ 4,743,890	-10%

Overall, this group of revenues is anticipated to decrease 10% from the FY 2019-20 Budget. The primary reason for the decrease in the budget-to-budget comparison is related to revenue from transient occupancy taxes. This group, *Other General Fund Taxes and Leased Water Rights*, comprises approximately 14% of the total General Fund FY 2020-21 Budget revenue estimates.

Secured Property Tax – Property owners pay a basic tax of 1% of their property's valuation to the County annually. The City's General Fund receives approximately 1.5 cents of every property tax dollar out of this 1% tax levy. The FY 2020-21 Budget of \$1.2 million is similar to the FY 2019-20 Budget and the 2019-20 Revised. Additionally, the FY 2020-21 Budget is a 28% increase over the FY 2018-19 Actual revenue and 95% higher than the FY 2017-18 Actual revenue. This increase is the result of the LAFCO approved transfer of HFPD operations to County Fire that occurred in FY 2018-19. One of the planned uses is to pay the HFPD CalPERS obligation.

Transient Occupancy Tax (TOT) – The City's municipal code authorizes the application of a 10% tax to the cost of hotel rooms within the City. This is intended to offset the cost of governmental services (streets and public safety) that the transient population use while temporarily staying in the City. Growth is driven by a combination of occupancy, rates, and lodging supply. It is expected that the revenue will decrease significantly by 35% in FY 2020-21 compared to FY 2019-20. This anticipated reduction is due to reduced hotel occupancy resulting from the effects of the Coronavirus that began in March 2020. The effects on future lodging demands and average room rates impact the projected FY 2020-21 \$0.4 million decrease from the FY 2019-20 Budget, the \$0.3 million decrease from the FY 2019-20 Revised, and the \$0.6 million decrease from FY 2018-19 Actual. It is expected that COVID-19 will have a lasting negative effect on both business-related and leisure travel. Prior to the FY 2020-21 Budget, TOT revenue reflected a relatively stable hotel occupancy base.

REVENUE

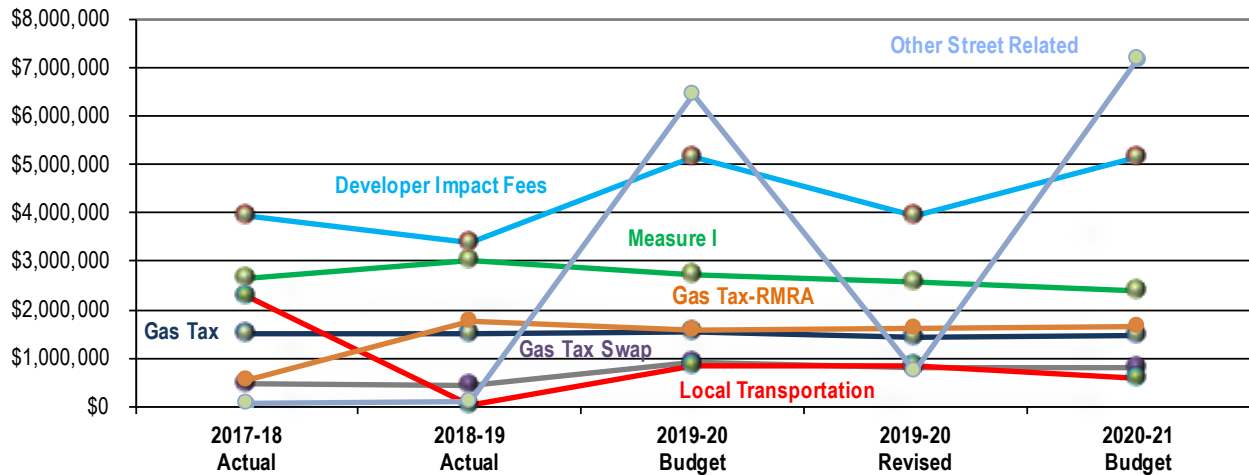
Other General Fund Taxes and Leased Water Rights (Continued)

Property Transfer Tax – This revenue is based on transfer of ownership of real property within the City. It serves as a barometer of future property tax revenues, as the sales price of a property re-establishes the assessed valuation base that the 1% property tax is applied to. The rate charged on the ownership transfer is \$1.10 per \$1,000 of the sale value, with the City and County splitting the tax equally (\$0.55 per \$1,000 to each). The FY 2020-21 Budget estimate is \$270,000, equal to the FY 2019-20 Budget and the FY 2019-20 Revised. While remaining less than 1% of the General Fund's FY 2020-21 Budget, this revenue source is projected in FY 2020-21 to be 4% less than the FY 2018-19 Actual revenue.

Community Facilities District (CFD) 2005-1 – The special assessment district, generally west of Maple Avenue and south of Main Street, was formed to refinance the bonds of CFD 91-3 and to assess the properties within the district to repay the bonds and includes a public safety portion to offset some of the costs that residential development places on the public safety providers of the City. For the Fiscal Year 2020-21 Budget, this revenue is estimated to be \$306,000, or 1% of the General Fund FY 2020-21 Budget. This reflects a 3% increase over the FY 2019-20 Budget of \$297,203 and a 10% increase over the FY 2017-18 Actual.

Leased Water Rights – The City owns 6,736 acre feet of water rights (base annual production) which, after mandated ramp downs, leaves leasable water rights (free production allowance) at 4,042 acre feet. The General Fund leases its water rights at 90% of the Mojave Water Agency's rates which had previously increased over time based upon market demand. The Fiscal Year 2020-21 lease rate is \$587 per acre foot compared to \$532 per acre foot in FY 2019-20 Revised. It should be noted that the lease rate was revised from \$572 to \$532 based upon the adopted rates of the Mojave Basin Water Master. The lease rate was \$520 per acre foot in FY 2018-19, \$509 in FY 2017-18, and \$478 in FY 2016-17.

Streets and Transportation Related Funds



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Measure I - 2010 Renewal	\$ 2,650,759	\$ 3,009,646	\$ 2,731,880	\$ 2,558,205	\$ 2,401,529	-12%
Gas Tax	1,496,375	1,512,642	1,553,281	1,420,073	1,450,684	-7%
Gas Tax-RMRA	551,849	1,754,423	1,569,303	1,620,038	1,666,120	6%
Gas Tax Swap	477,522	428,955	925,584	818,335	814,805	-12%
Local Transportation	2,286,534	26,671	834,165	838,184	563,311	-32%
Sub-Total Streets Funds	7,463,039	6,732,337	7,614,213	7,254,835	6,896,449	-9%
Developer Impact Fees	3,944,373	3,376,364	5,144,633	3,943,681	5,171,732	1%
Other Street Related Funds	64,931	86,789	6,435,509	712,390	7,171,446	11%
Total Streets & Transportation Related Funds	\$11,472,343	\$10,195,490	\$19,194,355	\$11,910,906	\$19,239,627	0%

REVENUE

Streets and Transportation Related Funds (Continued)

Overall, this group of 11 funds estimates revenues at \$19.2 million and is anticipated to a slight increase over the FY 2019-20 Budget of \$19.2 million. The COVID-19 crisis shut-down of the economy, created negative effects on various street related revenues of the City including Measure I (sales tax based), Gas Tax, Gas Tax Swap, and Gas Tax RMRA (based on gallons of gasoline and diesel sold). Without the anticipated increase of grant reimbursements in the Other Street Related Funds, this group of revenues would have seen a \$0.7 million or a 4% decrease. However, this group of revenues is reflecting only a \$45,272 gain. More detail on each major revenue source follows.

Measure I Renewal – This revenue is funded by the County's 1/2 cent sales tax, as the 2010 Renewal approved by the voters went into effect in April 2010. The money is restricted for street related purpose expenditures which will maintain or enhance the capacity of the City's streets, and reflects a 12% decrease over the Fiscal Year 2019-20 Budget and a 6% decrease from the Fiscal Year 2019-20 Revised. It is 9% less than the FY 2017-18 Actual.

Gas Tax – Gas Tax revenue is derived from a cents per gallon tax collected at the pump. Revenues are allocated by the State on a per capita basis for street maintenance and improvements. The FY 2020-21 Budget of \$1.5 million has decreased from the FY 2019-20 Budget by \$0.1 million and a slight 2% increase from the FY 2019-20 Revised. The FY 2020-21 Budget amount reflects a 3% decrease from the Fiscal Year 2017-18 Actual.

Gas Tax RMRA – This source of revenue is State funded and took effect November 2017 during Fiscal Year 2017-18. This revenue is used to repair and maintain roads, freeways, and bridges. SB 1, the Road Repair and Accountability Act (RMRA) of 2017, increased the gas tax by 12 cents and 20 cents for diesel. Vehicle registration fees also increased depending on the value of the vehicle. The estimated FY 2020-21 Budget is expected to be \$1.7 million. This is a 6% increase above the Fiscal Year 2019-20 Budget and 3% greater than the Fiscal Year 2019-20 Revised.

Gas Tax Swap – This source of revenue is State funded and, beginning with the FY 2011-12 Budget, legislative actions (ABx8 6 and ABx8 9 passed in March 2010) terminated the Proposition 42 Traffic Congestion Relief and 'swapped' it with the new Gas Tax Swap revenue. This revenue is used to fund street maintenance and projects. The FY 2020-21 Budget expects a decrease of 12% from the FY 2019-20 Budget and no change from FY 2019-20 Revised. This is in contrast to the FY 2020-21 Budget amount reflecting a 90% increase from the FY 2018-19 Actual, and 71% higher than the FY 2017-18 Actual. The primary reasons for the substantial increase in the most recent fiscal years are the SB-1 Transportation Funding Act and a State General Fund loan repayment from prior year's borrowings of transportation funds, which will end after Fiscal Year 2019-20. Beginning in July of FY 2020-21, the BOE will increase the annual fuel tax revenues by the amount of the California Consumer Price Index.

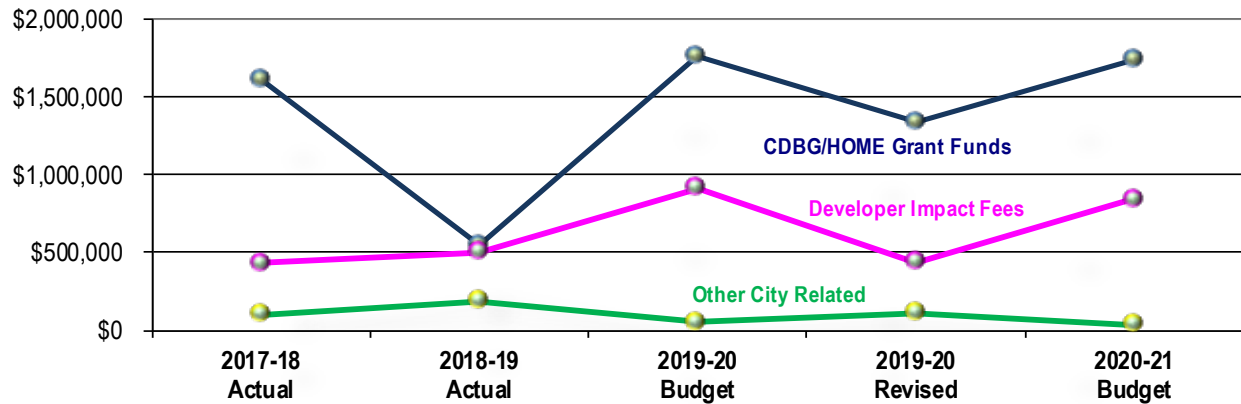
Local Transportation Fund (LTF) – This is funded by the County 1/4 cent sales tax. The primary use of this revenue is transportation related, including supporting the operations of Victor Valley Transit Authority (VVTA) along with appropriate street maintenance and improvements. The FY 2020-21 Budget of \$0.6 million is 33% less than the FY 2019-20 Revised and 32% less than FY 2019-20 Budget. However, the FY 2020-21 Budget is \$0.5 million greater than FY 2018-19 Actual, which reflected a change of when the City recognizes LTF revenue. In FY 2018-19, City staff were directed by SBCTA to skip recording revenue for a fiscal year to get into sync with an SBCTA change from FY 2015-16, as VVTA has access to the funds until the fiscal year end.

Developer Impact Fees (DIFs) – Of the twelve DIF funds, four are restricted to street-related improvements, the DIF-Streets, DIF-Storm Drainage, DIF 2018-Streets, and DIF 2018-Drainage Facilities. The DIF 2018-Streets and DIF 2018-Storm Drainage funds were implemented in July 2018 with the City Council approval of updated DIF fees. These are locally controlled revenues and reflect the City's current trend in residential permitting. These four DIF's are projected to increase 1% from the FY 2019-20 Budget and are expected to increase 31% over the FY 2019-20 Revised Budget. This decrease in the revised budget amount is due to anticipated development not occurring in the time frame previously expected. An anticipated 165 residential permits will pay these DIF fees along with 152 multi-family residential permits and 94,335 square feet of commercial in FY 2020-21.

Other Streets Related Funds – This group is comprised of two funds in the FY 2020-21 budget, the City Streets CIP and Public Works Street Maintenance fund, each with special use restrictions related to streets and transportation. The notable fund within this category typically is the City Streets CIP, which tracks grant funded and other reimbursable projects. This revenue source is expected to increase from the FY 2019-20 Budget of \$6.4 million to a projected FY 2020-21 Budget of \$9.5 million due to projects such as the Ranchero Road Corridor Improvements, E Avenue Street Improvements, and the Park and Ride Facility.

REVENUE

CDBG, Developer Impact Fee, and Other City Related Funds



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
CDBG-Entitlement	\$ 703,744	\$ 454,857	\$ 1,689,197	\$ 1,124,823	\$ 1,698,927	1%
CDBG Program Income	8,044	1,661	0	4,414	0	n/a
CDBG Loan Repayment	72,400	14,950	0	39,726	0	n/a
CDBG Local Account	737,530	0	0	0	0	n/a
HOME Grant	53,147	11,978	8,000	62,986	5,900	-26%
CDBG Revolving Loan	4,304	7,560	7,600	6,880	4,600	-39%
CDBG Neighborhood Stabilization Program	33,609	55,562	53,400	104,021	29,000	-46%
CDBG Miscellaneous Reimbursement	0	0	0	375	0	n/a
CDBG Interest Income	389	0	0	0	0	n/a
CDBG/HOME Funds	1,613,167	546,568	1,758,197	1,343,225	1,738,427	-1%
Developer Impact - Fire	211,840	196,556	365,246	56,892	170,694	-53%
Developer Impact - Police	62,997	58,477	108,656	11,031	45,910	-58%
Developer Impact - Public Services	156,605	133,823	263,597	24,389	119,511	-55%
Combined 2018 DIFs	0	114,210	177,366	347,330	509,284	187%
Developer Impact Fees (DIF)	431,442	503,066	914,865	439,642	845,399	-8%
AB3229 Supplemental Law	201,713	216,907	141,700	229,977	182,000	28%
Other City Related Funds	103,523	188,142	50,100	110,301	35,190	-30%
Total City Other Funds	\$ 2,349,845	\$ 1,454,683	\$ 2,864,862	\$ 2,123,145	\$ 2,801,016	-2%

Overall, this group of 17 funds is projecting an 11% increase in FY 2020-21 Budget over the FY 2019-20 Budget and 35% greater than actually collected during FY 2017-18. This is essentially the result of an increase in reimbursements from Housing and Urban Development. CDBG/HOME funds revenue comprises 66% of the group's total FY 2020-21 Budget with AB3229 Supplemental Law revenue 6% of the total. Other City Related Funds make up about 1% of the total revenues. The non-streets Developer Impact Funds include the remaining 27%.

CDBG/HOME – These grants are received from U.S. Department of Housing and Urban Development (HUD) and the State, for the purpose of improving areas of the City and providing housing assistance for low income families. The FY 2020-21 Budget (without factoring NSP) is expected to increase 22% over the FY 2019-20 Budget and 88% greater than the FY 2019-20 Revised. These revenues are derived from drawing down on the grants, after incurring the expenditures. The increase in the FY 2020-21 Budget over the FY 2019-20 Budget, is due to the continuation of the balance of projects in FY 2019-20 that will be spent in FY 2020-21 along with the projects planned for FY 2020-21.

REVENUE

CDBG, Developer Impact Fee and Other City Related Funds (Continued)

CDBG-Neighborhood Stabilization Program (NSP) – This is a grant received from Housing and Urban Development (HUD) Neighborhood Stabilization Program (NSP), for the purpose of buying, rehabilitating, and reselling abandoned/foreclosed homes within the City. The FY 2019-20 Revised reflects revenue from the sale of property that was not included in the FY 2019-20 Budget. No sale of property revenue is included in the FY 2020-21 Budget, which is 46% less than the FY 2019-20 Budget largely due to interest income from investment activity.

Developer Impact Fees – These non-street related Developer Impact Fees (DIFs) are made up of the Fire, Police, and Public Services DIF funds along with the DIF 2018 fees for Fire Suppression, City Hall Facilities, Animal Control, Records Storage, and Police Facilities that were implemented in July 2018. The revenue for the FY 2020-21 Budget is projecting a 92% increase over the FY 2019-20 Revised and 8% over the Fiscal Year 2019-20 Budget. The revenue for this group of funds is received at the end of the building process and must be paid before occupancy.

Other City Related Funds – The four funds in this group include: the Environmental Programs grant fund, the Disaster Preparedness grant fund, the 2012 Water Rights Debt Service fund, and the City Debt Service fund. Each of these funds has restrictions limiting how its money can be spent. The largest funds in this revenue group are the 2012 Water Rights fund and the 2013 Refunding Lease Revenue Bonds, with revenues of \$17,770 and \$14,870 in interest each respectively.

Community Development Commission

	2017-18	2018-19	2019-20	2019-20	2020-21	%Change From 2019-20
	Actual	Actual	Budget	Revised	Budget	Budget
Rents & Leases	\$ 32,500	\$ 15,000	\$ 0	\$ 0	\$ 0	n/a
Reimbursements/Other Agencies	0	21,694	20,000	0	0	-100%
Miscellaneous Revenue	0	0	0	15,030	0	n/a
All Other Revenue	14,864	0	14,863	21,583	0	-100%
Total Community Development Commission Revenue	\$ 47,364	\$ 36,694	\$ 34,863	\$ 36,613	\$ 0	-100%

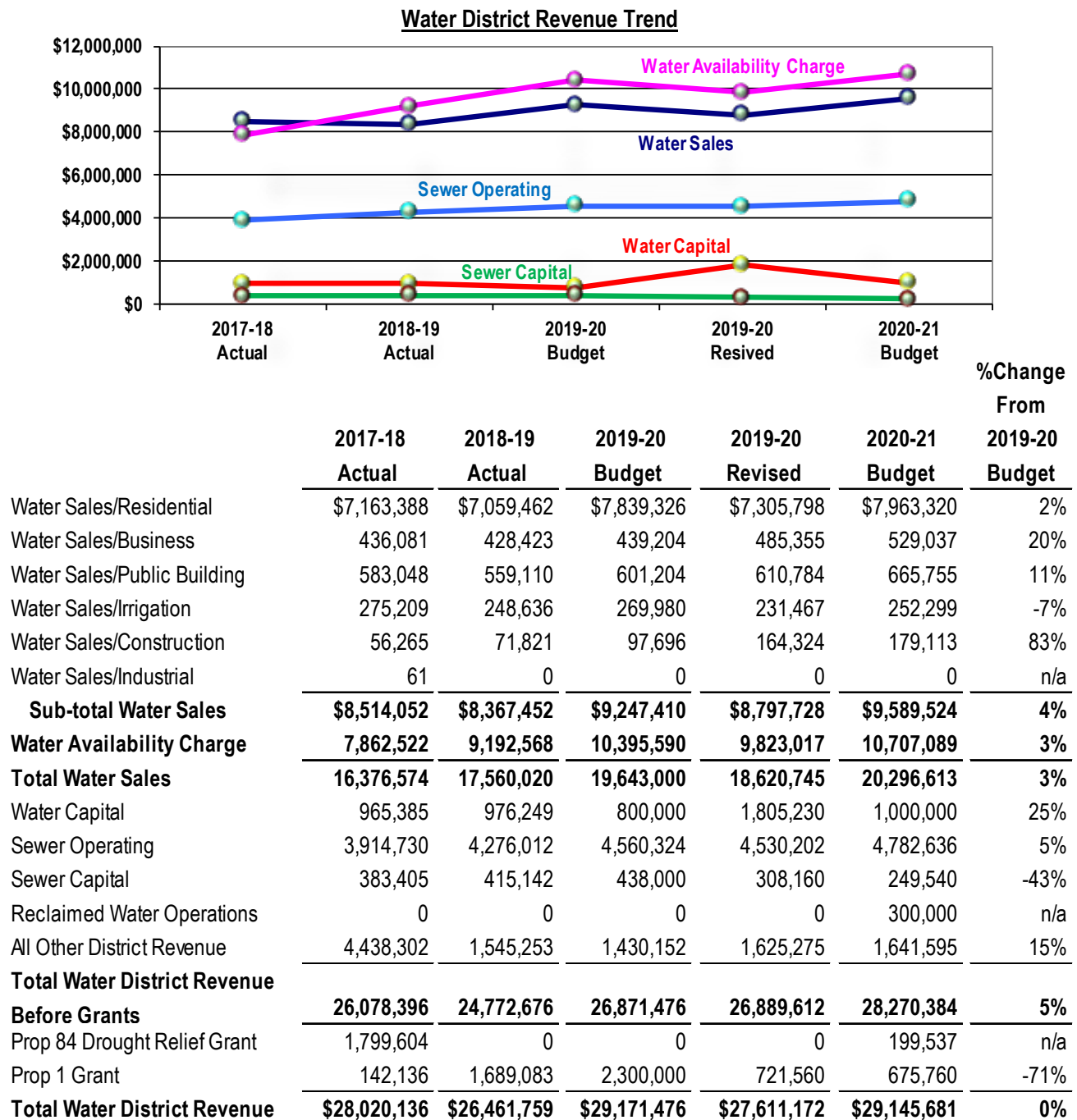
The functions of the Community Development Commission will be absorbed into the General Fund beginning FY 2020-21.

Hesperia Housing Authority

	2017-18	2018-19	2019-20	2019-20	2020-21	%Change From 2019-20
	Actual	Actual	Budget	Revised	Budget	Budget
Housing Authority - Interest	\$ 79,970	\$ 97,273	\$ 91,475	\$ 83,764	\$ 76,619	-16%
Rents & Leases	16,380	0	0	0	0	n/a
Loan Repayments	86,500	89,677	88,246	118,464	89,133	1%
Proceeds from Land Sales	0	233,821	0	0	0	n/a
All Other Revenue	23,454	39,169	39,000	38,335	25,140	-36%
Total Housing Authority Revenue	\$206,304	\$459,940	\$218,721	\$240,563	\$190,892	-13%

The FY 2020-21 Budget for the Hesperia Housing Authority is \$190,892. The FY 2020-21 Budget is 13% less than the prior year's budget and 21% lower than the FY 2019-20 Revised due to anticipated loan repayments and lower interest rates resulting in decreased interest revenue. The budget for FY 2020-21 is \$269,048 less than the FY 2018-19 Actual due largely to land sale revenue. Sales of rental property have eliminated rental income.

REVENUE



Water District – Overall, the FY 2020-21 Budget anticipates that District revenue will be nearly neutral to the FY 2019-20 Budget, but a 6% increase over the FY 2019-20 Revised. The increase in Water District revenue between the FY 2019-20 Revised and the FY 2020-21 Budget is attributable to increases in water sales and water availability charges offset by decreases in water capital. Additionally, the FY 2020-21 Budget is 10% or \$2.7 million greater than the FY 2018-19 Actual, reflecting increased revenues from the rate structure approved by the Board of Directors in November 2017. Even with the rate changes, Hesperia rates are still among the lowest in the area.

Water Sales – Water Customers pay for the water use registered by their meter. The FY 2020-21 Budget projects a 4% increase over the FY 2019-20 Budget and a 9% gain over FY 2019-20 Revised. This increase over the FY 2019-20 Revised is based upon an anticipated increase in consumption and the restructured water rates. The FY 2020-21 Budget is also \$1.2 million, or 15% greater than FY 2018-19 Actual due in part to the previous decrease in use by the District's customers as a result of increased rainfall during FY 2018-19, along with the approved water rate structure.

REVENUE

Water District Revenue Trend (Continued)

Water Availability Charge – This standard charge on a customer's bill is based on the size of the water meter at the service address. The meters range in size from 5/8 inch to 8 inches. The FY 2020-21 Budget expects a 3% rise over the FY 2019-20 Budget, 9% above the FY 2019-20 Revised, and 36% more than Fiscal Year 2017-18 Actual collections. This large gain can be attributed to the recently restructured water rates.

Water Capital – This is the connection fee for new water meter installations based on the set-up of new services. The FY 2020-21 Budget of \$1.0 million is based on 165 anticipated ¾" SFR's and various 2" meters, 4" meter, and 1" meters for projects mentioned in previous sections. In addition, 164 apartments are planned during FY 2020-21. The FY 2020-21 budget is 25% greater than the FY 2019-20 Budget but 45% less than the FY 2019-20 Revised which anticipates 35 more residential meters to be sold before year-end. Currently, 113 ¾" meters (for homes), four 1" business meters (AM/PM Gas Station, Shell Gas Station, Hesperia Plaza, and Southland Pipe Corporation), three 1.5" business meters (Hesperia Plaza, Mama Carpino's, and Beyond Gas Station), two 2" business meter (Aldi and Laverne Elementary Prep Academy), one 2" irrigation meter (Southland Pipe Corporation), one 3" multi-family meter (Olive Tree Apartments), and two 4" multi-family meter (La Casitas Apartments) have been sold during FY 2019-20.

Sewer Operating – Sewer services are primarily available along the Main Street corridor and the western portion of the City and comprises about 16% of the District's water customers. Sewer Billing is the primary revenue of this group. Sewer Billing revenue is expected to reach just over \$4.7 million in the FY 2020-21 Budget, an increase of \$0.2 million over the FY 2019-20 Revised and \$0.2 million over the \$4.6 million FY 2019-20 Budget. This is a reflection of the utility rate increase and the anticipated development activity in the FY 2020-21 Budget.

Sewer Capital – Like Water Capital, this revenue group reflects development activity within the City. The majority occurs on the western side of the City where more sewer lines are concentrated. The FY 2020-21 Budget is anticipating a 43% decrease from the FY 2019-20 Budget and 19% below the FY 2019-20 Revised. Projected development activity connecting to sewer includes 152 apartments, 85 tract homes, one medical building, and one gas station.

Reclaimed Water Operations – Reclaimed water revenues are generated from both connection fees and water sales from the City's reclaimed water system. Beginning in FY 2020-21, revenues are anticipated to be received for customers connecting to and using reclaimed water. The Hesperia Golf Course is expected to be the first customer to utilize the system.

All Other District Revenue – This group of revenues comprise the remaining Water District Operating and Capital revenue (about 6% of total District revenue) of which property tax revenue (\$0.3 million), water meter fees (\$0.2 million), and reconnection fees (\$0.2 million) comprise the majority. This category of revenues is projecting a 15% increase over the FY 2019-20 Budget primarily due to increases in tax and interest income revenues. The 63% decrease from the FY 2017-18 Actual is essentially due to the one-time proceeds received from the sale of Eagle Plaza.

**REVENUE
SUMMARY BY MAJOR GROUP**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>General Fund Revenue</u>						
Taxes	\$ 11,944,993	\$ 14,250,763	\$ 12,780,061	\$ 13,061,406	\$ 12,736,505	0%
Fines & Forfeitures	216,386	213,152	170,693	159,993	163,200	-4%
Interest	54,990	112,305	131,500	139,575	81,688	-38%
Intergovernmental	7,913,637	8,360,413	8,745,693	9,019,413	9,291,906	6%
Charges for Services	3,408,723	3,451,345	3,446,161	3,623,835	2,932,508	-15%
Licenses & Permits	295,447	316,774	314,068	308,442	294,819	-6%
Grants	19,931	18,419	22,760	52,620	68,112	199%
Other Operating	5,981,783	10,515,937	8,902,514	8,951,642	8,917,768	0%
All Other	6,561	4,055	3,000	3,000	3,000	0%
Total General Fund Revenue	<u>\$ 29,842,451</u>	<u>\$ 37,243,163</u>	<u>\$ 34,516,450</u>	<u>\$ 35,319,926</u>	<u>\$ 34,489,506</u>	<u>0%</u>
<u>Street, Transportation, and Other Related City Funds</u>						
Streets Related Funds	\$ 11,407,836	\$ 10,109,384	\$ 18,692,173	\$ 11,330,248	\$ 19,209,627	3%
Other Transportation Related Funds	64,507	86,106	502,182	580,658	30,000	-94%
Other City Related Funds	2,349,845	1,454,683	2,864,862	2,123,145	2,801,016	-2%
Total Streets & Other City Revenue	<u>\$ 13,822,188</u>	<u>\$ 11,650,173</u>	<u>\$ 22,059,217</u>	<u>\$ 14,034,051</u>	<u>\$ 22,040,643</u>	<u>0%</u>
Total City Funds	<u>\$ 43,664,639</u>	<u>\$ 48,893,336</u>	<u>\$ 56,575,667</u>	<u>\$ 49,353,977</u>	<u>\$ 56,530,149</u>	<u>0%</u>
<u>Community Development Comm.</u>						
Community Development Comm. Fund	\$ 47,364	\$ 36,694	\$ 34,863	\$ 36,613	\$ 0	-100%
<u>Hesperia Housing Authority</u>						
Hesperia Housing Authority Funds	\$ 206,304	\$ 459,940	\$ 218,721	\$ 240,563	\$ 190,892	-13%
<u>Water District Revenue</u>						
700 Water Operating Fund	\$ 20,814,876	\$ 19,105,273	\$ 21,073,152	\$ 20,220,109	\$ 21,846,008	4%
701 Water Capital Fund	2,907,125	2,665,332	3,100,000	2,526,790	1,950,297	-37%
Total Water Operating & Capital Funds	<u>\$ 23,722,001</u>	<u>\$ 21,770,605</u>	<u>\$ 24,173,152</u>	<u>\$ 22,746,899</u>	<u>\$ 23,796,305</u>	<u>-2%</u>
703 Water Capital Rehab and Replace Fund	0	0	0	12,191	7,940	n/a
704 Water Contamination Mitigation Fund	0	0	0	10,920	7,900	n/a
710 Sewer Operating Fund	\$ 3,914,730	\$ 4,276,012	\$ 4,560,324	\$ 4,530,202	\$ 4,782,636	5%
711 Sewer Capital Fund	383,405	415,142	438,000	308,160	249,540	-43%
Total Sewer Operating & Capital Funds	<u>\$ 4,298,135</u>	<u>\$ 4,691,154</u>	<u>\$ 4,998,324</u>	<u>\$ 4,838,362</u>	<u>\$ 5,032,176</u>	<u>1%</u>
713 Sewer Capital Rehab & Replace Fund	0	0	0	2,800	1,360	n/a
720 Reclaimed Water Operations Fund	0	0	0	0	300,000	n/a
Total Water District Revenue	<u>\$ 28,020,136</u>	<u>\$ 26,461,759</u>	<u>\$ 29,171,476</u>	<u>\$ 27,611,172</u>	<u>\$ 29,145,681</u>	<u>0%</u>
<u>Fire District Revenue</u>	<u>\$ 11,518,284</u>	<u>\$ 760,389</u>	<u>\$ 33,400</u>	<u>\$ 10,510</u>	<u>\$ 5,400</u>	<u>-84%</u>
TOTAL ALL FUNDS	<u>\$ 83,456,727</u>	<u>\$ 76,612,118</u>	<u>\$ 86,034,127</u>	<u>\$ 77,252,835</u>	<u>\$ 85,872,122</u>	<u>0%</u>

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>General Fund Revenue</u>						
Taxes						
Secured Property Tax	\$ 494,592	\$ 497,293	\$ 529,000	\$ 1,176,264	\$ 1,171,850	122%
100 19 220 0000 4000						
Secured Property Taxes-LAFCO	0	416,259	644,000	0	0	-100%
100 19 220 0000 4001						
Prior Secured Property Tax	94,372	13,010	10,500	10,500	11,000	5%
100 19 220 0000 4005						
HOPTR	5,502	4,111	4,112	7,236	7,150	74%
100 19 220 0000 4410						
Current Supplemental Property Tax	11,290	6,092	5,000	2,000	6,000	20%
100 19 220 0000 4010						
Prior Supplemental Property Tax	8,949	3,676	1,000	4,000	4,000	300%
100 19 220 0000 4011						
Sub-total Property Tax	\$ 614,705	\$ 940,441	\$ 1,193,612	\$ 1,200,000	\$ 1,200,000	1%
RDA Pass-Thru	117,330	940,825	120,000	884,556	914,100	662%
100 19 220 0000 4090						
VVEDA Tax increment	18,939	22,880	20,246	52,647	54,405	169%
100 19 220 0000 4095						
Payment in Lieu of Property Taxes	35,000	35,000	35,000	35,000	35,000	0%
100 19 220 0000 4097						
Sales and Use Tax	9,283,823	10,305,374	9,665,000	9,092,000	9,007,000	-7%
100 19 220 0000 4100						
Community Facilities District #2005-1	277,911	287,862	297,203	297,203	306,000	3%
100 51 510 0000 4031						
Commercial Cannabis Tax	0	37,686	4,000	180,000	185,000	4525%
100 19 220 0000 4102						
Transient Occupancy Tax	1,295,192	1,399,842	1,175,000	1,050,000	765,000	-35%
100 19 220 0000 4140						
Property Transfer Tax	302,093	280,853	270,000	270,000	270,000	0%
100 19 220 0000 4145						
Total Taxes	\$ 11,944,993	\$ 14,250,763	\$ 12,780,061	\$ 13,061,406	\$ 12,736,505	0%
Fines & Forfeitures						
Vehicle Code Fines	\$ 86,616	\$ 110,899	\$ 85,000	\$ 80,000	\$ 85,000	0%
100 51 510 0000 5500						
DUI Arrest Fees	40,900	24,000	28,000	30,000	28,000	0%
100 51 510 0000 5530						
Vehicle Tow Fees	17,700	18,015	18,000	13,900	14,000	-22%
100 51 510 0000 5510						
Other Fines & Forfeitures	71,170	60,238	39,693	36,093	36,200	-9%
Total Fines & Forfeitures	\$ 216,386	\$ 213,152	\$ 170,693	\$ 159,993	\$ 163,200	-4%
Interest						
Interest Income – City	\$ 54,990	\$ 112,305	\$ 131,500	\$ 139,575	\$ 81,688	-38%
100 19 220 0000 5600						
Total Interest	\$ 54,990	\$ 112,305	\$ 131,500	\$ 139,575	\$ 81,688	-38%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>General Fund Revenue (Continued)</u>						
Intergovernmental						
Vehicle License Fee 100 19 220 0000 4400	\$ 49,550	\$ 45,519	\$ 40,000	\$ 76,266	\$ 50,000	25%
Triple Flip - Motor Vehicle In-Lieu 100 19 220 0000 4405	7,864,087	8,314,894	8,705,693	8,943,147	9,241,906	6%
Total Intergovernmental	\$ 7,913,637	\$ 8,360,413	\$ 8,745,693	\$ 9,019,413	\$ 9,291,906	6%
Charges for Services						
General Plan Update 100 29 300 3000 4942	\$ 13,865	\$ 8,977	\$ 8,200	\$ 15,494	\$ 10,000	22%
Tentative Tract 100 29 300 3000 4990	4,022	4,020	2,000	2,000	1,000	-50%
Home Occupancy 100 29 300 3000 4960	9,200	7,912	8,500	8,500	5,000	-41%
Tenant Improvement Plan Review 100 29 300 3000 4963	2,512	3,834	2,000	2,000	2,000	0%
Tentative Parcel 100 29 300 3000 4995	2,683	4,796	3,500	4,500	3,000	-14%
Project Extension 100 29 300 3000 4957	3,855	3,341	5,140	5,140	3,500	-32%
Conditional use 100 29 300 3000 5015	23,428	10,416	6,797	27,320	15,000	121%
Site Plans 100 29 300 3000 5005	29,792	45,390	30,000	15,960	10,000	-67%
Business License 100 29 300 3000 4200	321,952	371,194	350,000	470,000	400,000	14%
Administration Fine-Code Enforcement 100 29 305 3010 5405	449,876	494,826	360,000	700,000	500,000	39%
Municipal Code Fines 100 29 305 3010 5420	128,913	106,588	80,000	80,000	80,000	0%
Building Plan Check Fees 100 29 300 3020 5030	319,073	341,640	244,075	275,000	90,000	-63%
Building Permit Fees 100 29 300 3020 4250	1,174,807	1,108,193	1,487,376	1,040,000	1,020,000	-31%
Automation Fee 100 29 300 3020 4930	180,895	166,907	188,000	170,000	99,531	-47%
Microfilm Fee 100 29 300 3020 4935	6,162	4,580	4,528	4,528	3,000	-34%
Parks & Rec Collection Fees 100 29 300 3020 5027	10,075	12,675	10,000	10,000	8,000	-20%
Lot Grading Permit Fees 100 29 300 3020 4255	72,467	69,332	51,518	63,200	49,494	-4%
Final Subdivision Processing Fee 100 29 310 3100 5010	9,800	1,170	2,340	17,000	5,000	114%
Final P/M Processing Fee 100 29 310 3100 5012	3,850	4,950	4,400	3,300	3,300	-25%
Construction Permit Fee 100 29 310 3100 4260	18,772	19,942	18,000	20,000	18,000	0%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
General Fund Revenue (Continued)						
Charges for Services (Continued)						
Engineering Plan Check Fees 100 29 310 3100 5045	\$ 129,755	\$ 91,758	\$ 70,000	\$ 155,000	\$ 140,000	100%
Grading Plan Review Fees 100 29 310 3100 5050	29,562	21,624	20,000	20,000	20,000	0%
Construction Inspection Fees 100 29 310 3100 5035	113,599	211,373	180,000	170,000	160,000	-11%
Administration Fine-Animal Control 100 29 305 5000 5405	155,139	132,846	130,000	135,000	135,000	4%
Other Charges for Services	194,669	203,061	179,787	209,893	151,683	-16%
Total Charges for Services	\$ 3,408,723	\$ 3,451,345	\$ 3,446,161	\$ 3,623,835	\$ 2,932,508	-15%
Licenses & Permits						
Animal Licenses 100 29 305 5000 4210	\$ 148,554	\$ 154,756	\$ 155,000	\$ 155,000	\$ 155,000	0%
Animal Impound Fee 100 29 305 5000 5065	47,768	47,166	46,000	46,000	46,000	0%
FOG Annual Inspection 100 29 300 3020 5034	34,541	42,467	49,936	32,270	25,000	-50%
Other Licenses & Permits	64,584	72,385	63,132	75,172	68,819	9%
Total Licenses & Permits	\$ 295,447	\$ 316,774	\$ 314,068	\$ 308,442	\$ 294,819	-6%
Grants						
Police JAG Grant 100 51 510 0000 4700	\$ 1,000	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Police Dept. of Justice LLEBG Grant 100 51 510 0000 4770	0	0	0	0	23,528	n/a
Police Off Highway Grant 100 51 510 0000 4790	18,931	18,419	22,760	22,760	21,328	-6%
Police Homeland Security Grant 100 51 510 0000 4811	0	0	0	29,860	23,256	n/a
Total Grants	\$ 19,931	\$ 18,419	\$ 22,760	\$ 52,620	\$ 68,112	199%
Other Operating						
Article 19 Landfill Fee 100 19 220 0000 4170	\$ 52,067	\$ 69,115	\$ 65,000	\$ 70,000	\$ 75,000	15%
Cable Franchise Fee 100 19 220 0000 4150, 4151	751,846	781,409	792,000	752,228	675,000	-15%
Advance Disposal Franchise Fee 100 19 220 0000 4155	1,288,689	1,399,489	1,385,000	1,410,000	1,430,000	3%
Utilities Franchise Fee 100 19 220 0000 4160	1,069,162	1,069,789	1,079,144	1,088,571	1,096,353	2%
Water Franchise Fee 100 19 220 0000 4165	250,000	250,000	250,000	250,000	250,000	0%
Sub Total Franchise Fees	\$ 3,411,764	\$ 3,569,802	\$ 3,571,144	\$ 3,570,799	\$ 3,526,353	-1%
State Mandated Claims SB90 100 19 220 0000 4500	\$ 34,268	\$ 36,778	\$ 32,000	\$ 50,858	\$ 35,000	9%
Insurance Reimb - Finance 100 19 220 0000 5803	0	1,563,517	0	0	0	n/a

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
General Fund Revenue (Continued)						
Other Operating (Continued)						
General & Administrative Recovery 100 19 220 0000 5820	\$ 0	\$ 2,682,555	\$ 2,697,338	\$ 2,697,338	\$ 2,807,356	4%
Assessment Cost Recovery 100 19 220 0000 5830	9,514	10,358	5,453	14,000	5,616	3%
Leased Water Rights-Other 100 19 220 0000 5871	229,500	238,680	262,548	244,188	250,155	-5%
Leased Water Rights-RLF 100 19 220 0000 5872	1,791,500	1,863,160	2,049,476	1,906,156	1,952,735	-5%
Proceeds From Land Sale 100 19 220 0000 5900	210,707	0	0	0	0	n/a
Pet Adoption Charges 100 29 305 5000 4215	59,091	50,036	50,000	50,000	50,000	0%
City/County Hazmat Contract 100 19 220 0000 5368	0	121,488	166,844	166,844	171,849	3%
Cell Tower Rent 100 19 220 0000 5885	20,474	22,760	23,248	23,248	24,410	5%
Library Electricity Reimb 100 29 310 3110 5804	603	4,071	1,000	500	500	-50%
Other Operating	214,362	352,732	43,463	227,711	93,794	116%
Total Other Operating	\$ 5,981,783	\$ 10,515,937	\$ 8,902,514	\$ 8,951,642	\$ 8,917,768	0%
All Other						
Miscellaneous/General Govt. 100 19 220 0000 5950	\$ 6,561	\$ 4,055	\$ 3,000	\$ 3,000	\$ 3,000	0%
Total All Other	\$ 6,561	\$ 4,055	\$ 3,000	\$ 3,000	\$ 3,000	0%
Total General Fund Revenue	\$ 29,842,451	\$ 37,243,163	\$ 34,516,450	\$ 35,319,926	\$ 34,489,506	0%
170 Community Development Commission						
Interest						
CDC - Interest 170 25 261 0000 5600	\$ 14,864	\$ 0	\$ 14,863	\$ 21,583	\$ 0	-100%
Total Interest Income	\$ 14,864	\$ 0	\$ 14,863	\$ 21,583	\$ 0	-100%
Other						
Rents & Leases 170 25 261 0000 5700	\$ 32,500	\$ 15,000	\$ 0	\$ 0	\$ 0	n/a
Reimbursements/Other Agencies 170 25 261 0000 5800	0	21,694	20,000	0	0	-100%
Misc. Revenue 170 25 261 0000 5950	0	0	0	15,030	0	n/a
Total CDC Other	\$ 32,500	\$ 36,694	\$ 20,000	\$ 15,030	\$ 0	-100%
Total Community Development Commission	\$ 47,364	\$ 36,694	\$ 34,863	\$ 36,613	\$ 0	-100%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
Hesperia Housing Authority (HHA) Funds (370, 371)						
370 Hesperia Housing Authority						
Interest						
Housing Authority - Interest	\$ 79,970	\$ 97,273	\$ 91,475	\$ 83,764	\$ 76,619	-16%
370 19 220 0000 5600						
Total Interest	\$ 79,970	\$ 97,273	\$ 91,475	\$ 83,764	\$ 76,619	-16%
Other						
Loan Repayments	\$ 86,500	\$ 89,677	\$ 88,246	\$ 118,464	\$ 89,133	1%
370 25 263 0000 4746						
Rents & Leases	16,380	0	0	0	0	n/a
370 25 263 0000 5700						
Gain on Sale/Exchange of Asset	0	233,821	0	0	0	
370-25-263-0000-5915						
Miscellaneous	1,930	1,150	1,000	1,375	1,000	0%
370 25 263 0000 5950						
Total Other	\$ 104,810	\$ 324,648	\$ 89,246	\$ 119,839	\$ 90,133	1%
Total Hesperia Housing	\$ 184,780	\$ 421,921	\$ 180,721	\$ 203,603	\$ 166,752	-8%
371 VVEDA Housing						
Interest						
VVEDA Housing Authority - Interest	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140	-36%
371 19 220 0000 5600						
Total Interest	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140	-36%
Total VVEDA Housing	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140	-36%
Total HHA Funds	\$ 206,304	\$ 459,940	\$ 218,721	\$ 240,563	\$ 190,892	-13%
<u>Other City Funds</u>						
Community Development Block Grant (CDBG) Funds (251, 252, 253, 257)						
251 CDBG Fund						
CDBG Interest Income	\$ 389	\$ 0	\$ 0	\$ 0	\$ 0	n/a
251 19 220 0000 5600						
CDBG Administration Reimbursement	703,744	454,857	1,689,197	1,124,823	1,698,927	1%
251 25 270 2700 4730						
CDBG Local Account	737,530	0	0	0	0	n/a
251 25 270 2700 4731						
CDBG Loan Repayment	72,400	14,950	0	39,726	0	n/a
251 25 270 2700 4746						
CDBG Program Income	8,044	1,661	0	4,414	0	n/a
251 25 270 2700 5903						
CDBG Miscellaneous Reimbursement	0	0	0	375	0	n/a
251 29 700 0000 5800						
Total CDBG Fund 251	\$ 1,522,107	\$ 471,468	\$ 1,689,197	\$ 1,169,338	\$ 1,698,927	1%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>Other City Funds (Continued)</u>						
252 HOME Grant Fund						
Interest						
CDBG HOME Grant Program Interest Income 252 19 220 0000 5600	\$ 33,274	\$ 7,202	\$ 8,000	\$ 6,880	\$ 5,900	-26%
1999 Home-DAP Repayments 252 25 264 2700 4747	4,998	4,776	0	37,256	0	n/a
1999 Home-HRLP Loan Repayments 252 25 264 2700 4748	14,875	0	0	13,500	0	n/a
DOIM Income from Home Activities 252 25 264 2700 4758	0	0	0	5,350	0	n/a
Total HOME Fund 252	\$ 53,147	\$ 11,978	\$ 8,000	\$ 62,986	\$ 5,900	-26%
253 CDBG-Revolving Loan Fund						
CDBG Revolving Loan Program Interest Income 253 19 220 0000 5600	\$ 4,304	\$ 7,560	\$ 7,600	\$ 6,880	\$ 4,600	-39%
Total CDBG-Revolving Loan Fund 253	\$ 4,304	\$ 7,560	\$ 7,600	\$ 6,880	\$ 4,600	-39%
257 CDBG-Neighborhood Stabilization Program (NSP)						
NSP - Interest Income 257 19 220 0000 5600	\$ 25,189	\$ 46,575	\$ 45,000	\$ 43,300	\$ 29,000	-36%
NSP - Proceeds from Sales 257 25 270 2700 5901	18	0	0	54,622	0	n/a
NSP - Rents/Lease 257 25 270 2700 5870	8,400	8,987	8,400	0	0	-100%
Program Income from NSP Activities 257 25 270 2700 5903	2	0	0	6,099	0	n/a
Total CDBG-Neighborhood Stabilization Fund 257	\$ 33,609	\$ 55,562	\$ 53,400	\$ 104,021	\$ 29,000	-46%
Total CDBG Funds (251, 252, 253, 257)	\$ 1,613,167	\$ 546,568	\$ 1,758,197	\$ 1,343,225	\$ 1,738,427	-1%
204 Measure I - 2010 Renewal Fund						
Measure I - 2010 Renewal Interest Income 204 19 220 0000 5600	\$ 39,631	\$ 84,938	\$ 81,500	\$ 97,800	\$ 66,400	-19%
Measure I – 2010 Renewal 204 29 310 3150 4126	2,611,128	2,924,708	2,650,380	2,460,405	2,335,129	-12%
Total Measure I - 2010 Renewal Fund 204	\$ 2,650,759	\$ 3,009,646	\$ 2,731,880	\$ 2,558,205	\$ 2,401,529	-12%
205 Gas Tax Fund						
Interest						
Gas Tax Fund Interest Income 205 19 220 0000 5600	\$ 1,964	\$ 1,779	\$ 2,500	\$ 0	\$ 0	-100%
SubTotal Interest	\$ 1,964	\$ 1,779	\$ 2,500	\$ 0	\$ 0	-100%
Intergovernmental						
Gas Tax Section 2105 205 29 310 3150 4130	\$ 501,586	\$ 518,533	\$ 526,654	\$ 491,947	\$ 510,773	-3%
Gas Tax Section 2106 205 29 310 3150 4132	318,909	333,122	328,776	306,161	317,946	-3%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
Other City Funds (Continued)						
205 Gas Tax Fund (Continued)						
Intergovernmental (Continued)						
Gas Tax Section 2107	\$ 666,416	\$ 651,708	\$ 687,851	\$ 614,465	\$ 614,465	-11%
205 29 310 3150 4134						
Gas Tax Section 2107.5	7,500	7,500	7,500	7,500	7,500	0%
205 29 310 3150 4135						
SubTotal Intergovernmental	<u>\$ 1,494,411</u>	<u>\$ 1,510,863</u>	<u>\$ 1,550,781</u>	<u>\$ 1,420,073</u>	<u>\$ 1,450,684</u>	<u>-6%</u>
Total Gas Tax Fund 205	\$ 1,496,375	\$ 1,512,642	\$ 1,553,281	\$ 1,420,073	\$ 1,450,684	-7%
206 Gas Tax Swap						
Gas Tax Swap Interest Income	\$ 2,013	\$ 2,231	\$ 1,900	\$ 1,000	\$ 620	-67%
206 19 220 0000 5600						
Gas Tax Swap 7360	475,509	426,724	923,684	817,335	814,185	-12%
206 29 310 3150 4136						
Total Gas Tax Swap Fund 206	\$ 477,522	\$ 428,955	\$ 925,584	\$ 818,335	\$ 814,805	-12%
207 Local Transportation Fund						
Local Transportation Fund Interest Income	\$ 5,119	\$ 26,671	\$ 26,300	\$ 30,320	\$ 21,730	-17%
207 19 220 0000 5600						
Local Transportation SB325 - Article 8	2,281,415	0	807,865	807,864	541,581	-33%
207 29 310 3150 4110						
Total Local Transportation Fund 207	\$ 2,286,534	\$ 26,671	\$ 834,165	\$ 838,184	\$ 563,311	-32%
209 Gas Tax - RMRA						
Gas Tax RMRA Interest Income	\$ 271	\$ 15,430	\$ 10,800	\$ 15,050	\$ 9,980	-8%
209 19 220 0000 5600						
Gas Tax RMRA	551,578	1,738,993	1,558,503	1,604,988	1,656,140	6%
209 29 310 3150 4137						
Total Gas Tax-RMRA	\$ 551,849	\$ 1,754,423	\$ 1,569,303	\$ 1,620,038	\$ 1,666,120	6%
254 AQMD (AB2766 - Transit) Fund						
AQMD Fund Interest Income	\$ 910	\$ 632	\$ 700	\$ 139	\$ 0	-100%
254 19 220 0000 5600						
AQMD - AB2766 Transit Grant	34,690	0	0	0	0	n/a
254 29 310 3150 4875						
AQMD - AB2766 Signal Sync. Grant	0	0	484,482	484,482	0	-100%
254 29 700 7133 4875						
Total AQMD Fund 254	\$ 35,600	\$ 632	\$ 485,182	\$ 484,621	\$ 0	-100%
255 AB3229 Supplemental Law Fund						
AB2339 Supplemental Law Interest Income	\$ 1,024	\$ 2,169	\$ 1,700	\$ 2,720	\$ 2,000	18%
255 19 220 0000 5600						
AB3229 COP's Grant	200,689	214,738	140,000	227,257	180,000	29%
255 51 510 0000 4780						
Total AB3229 Supplemental Law Fund 255	\$ 201,713	\$ 216,907	\$ 141,700	\$ 229,977	\$ 182,000	28%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
Other City Funds (Continued)						
256 Environmental Programs Grants						
Environmental Programs Grants Fund Interest Income	\$ 1,574	\$ 2,684	\$ 2,600	\$ 2,940	\$ 2,000	-23%
256 19 220 0000 5600						
Beverage Recycling Grant	0	46,936	0	23,409	0	n/a
256 07 200 0000 4710						
Recycling Revenue	3,269	15,037	0	15,832	0	n/a
256 07 200 0000 5895						
Tire Grant	34,410	16,918	0	24,000	0	n/a
256 07 200 2001 4700						
Litter Fines	25	21	0	0	0	n/a
256 51 510 0000 5402						
Miscellaneous Revenue	3,158	0	0	0	0	n/a
Total Environmental Programs Grants Fund 256	\$ 42,436	\$ 81,596	\$ 2,600	\$ 66,181	\$ 2,000	-23%
260 Disaster Preparedness Grant						
Disaster Preparedness Grant Fund Interest Income	\$ 22	\$ 795	\$ 500	\$ 820	\$ 550	10%
260 19 220 0000 5600						
Disaster Preparedness Grant Reimbursement	28,114	25,460	0	0	0	n/a
260 07 200 0000 4700						
Miscellaneous Revenue	0	1,729	0	0	0	n/a
Total Disaster Preparedness Grant Fund 260	\$ 28,136	\$ 27,984	\$ 500	\$ 820	\$ 550	10%
263 Public Works Street Maintenance						
Public Works Street Maintenance Interest Income	\$ 5,645	\$ 12,840	\$ 10,000	\$ 16,330	\$ 5,000	-50%
263 19 220 0000 5600						
Public Works Graffiti Miscellaneous Income	23,262	72,634	7,000	79,707	25,000	257%
263 07 200 0000 5950						
Total Public Works Street Maintenance 263	\$ 28,907	\$ 85,474	\$ 17,000	\$ 96,037	\$ 30,000	76%
300 Streets Development Impact Fee (DIF) Fund						
Streets DIF Interest Income	\$ 51,434	\$ 118,686	\$ 124,500	\$ 92,000	\$ 61,600	-51%
300 19 220 0000 5600						
Streets DIF Fees	3,389,227	2,052,777	2,950,723	360,624	1,053,599	-64%
300 29 310 3150 5060						
DIF - Ranchero Road I-15 Interchange	0	0	0	350,000	0	n/a
300 29 700 7086 5800						
Total Streets DIF Fund 300	\$ 3,440,661	\$ 2,171,463	\$ 3,075,223	\$ 802,624	\$ 1,115,199	-64%

**REVENUE
DETAIL BY FUND**

	2017-18	2018-19	2019-20	2019-20	2020-21	% Change From 2019-20
REVENUE DETAIL	Actual	Actual	Budget	Revised	Budget	Budget
Other City Funds (Continued)						
301 Storm Drain Development Impact Fee (DIF) Fund						
Storm Drain DIF Interest Income 301 19 220 0000 5600	\$ 34,522	\$ 66,279	\$ 65,400	\$ 58,600	\$ 38,400	-41%
Storm Drain DIF Fees 301 29 310 3150 5088	469,190	272,358	387,449	47,359	138,226	-64%
Total Storm Drain DIF 301	\$ 503,712	\$ 338,637	\$ 452,849	\$ 105,959	\$ 176,626	-61%
302 Fire DIF Fund						
Fire DIF Interest Income 302 19 220 0000 5600	\$ 13,605	\$ 27,013	\$ 26,400	\$ 25,700	\$ 17,160	-35%
Fire DIF Fees 302 29 310 3150 5062	198,235	169,543	338,846	31,192	153,534	-55%
Total Fire DIF 302	\$ 211,840	\$ 196,556	\$ 365,246	\$ 56,892	\$ 170,694	-53%
303 Police DIF Fund						
Police DIF Interest Income 303 19 220 0000 5600	\$ 4,127	\$ 8,174	\$ 8,100	\$ 1,780	\$ 150	-98%
Police DIF Fees 303 29 310 3150 5063	58,870	50,303	100,556	9,251	45,760	-54%
Total Police DIF 303	\$ 62,997	\$ 58,477	\$ 108,656	\$ 11,031	\$ 45,910	-58%
304 Public Services DIF Fund						
Public Services DIF Interest Income 304 19 220 0000 5600	\$ 975	\$ 22	\$ 0	\$ 134	\$ 0	n/a
Public Services DIF Fees 304 29 310 3150 5064	155,630	133,801	263,597	24,255	119,511	-55%
Total Public Services DIF 304	\$ 156,605	\$ 133,823	\$ 263,597	\$ 24,389	\$ 119,511	-55%
306 DIF 2018-Streets Fund						
DIF 2018-Streets Interest Income 306 19 220 0000 5600	\$ 0	\$ 6,960	\$ 4,700	\$ 31,530	\$ 23,580	402%
DIF 2018-Streets 306 29 310 3150 5066	0	783,151	1,489,862	2,786,250	3,593,066	141%
Total DIF 2018-Streets 306	\$ 0	\$ 790,111	\$ 1,494,562	\$ 2,817,780	\$ 3,616,646	142%
307 DIF 2018-Drainage Facilities Fund						
DIF 2018-Drainage Facilities Interest Income 307 19 220 0000 5600	\$ 0	\$ 672	\$ 500	\$ 2,830	\$ 2,100	320%
DIF 2018-Drainage Facilities 307 29 310 3150 5067	0	75,481	121,499	214,488	261,161	115%
Total DIF 2018-Drainage Facilities 307	\$ 0	\$ 76,153	\$ 121,999	\$ 217,318	\$ 263,261	116%
308 DIF 2018-Fire Suppression Fund						
DIF 2018-Fire Suppression Interest Income 308 19 220 0000 5600	\$ 0	\$ 453	\$ 320	\$ 1,910	\$ 1,420	344%
DIF 2018-Fire Suppression 308 29 310 3150 5068	0	51,035	80,555	156,322	226,260	181%
Total DIF 2018-Fire Suppression 308	\$ 0	\$ 51,488	\$ 80,875	\$ 158,232	\$ 227,680	182%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>Other City Funds (Continued)</u>						
309 DIF 2018-City Hall Facilities Fund						
DIF 2018-City Hall Facilities Interest Income 309 19 220 0000 5600	\$ 0	\$ 371	\$ 270	\$ 1,600	\$ 1,190	341%
DIF 2018-City Hall Facilities 309 29 310 3150 5069	0	41,764	69,202	136,389	107,357	55%
Total DIF 2018-City Hall Facilities 309	\$ 0	\$ 42,135	\$ 69,472	\$ 137,989	\$ 108,547	56%
310 DIF 2018-Animal Control Fund						
DIF 2018-Animal Control Interest Income 310 19 220 0000 5600	\$ 0	\$ 156	\$ 110	\$ 590	\$ 430	291%
DIF 2018-Animal Control 310 29 310 3150 5070	0	17,570	22,523	41,312	74,107	229%
Total DIF 2018-Animal Control 310	\$ 0	\$ 17,726	\$ 22,633	\$ 41,902	\$ 74,537	229%
311 DIF 2018-Records Storage Fund						
DIF 2018-Records Storage Interest Income 311 19 220 0000 5600	\$ 0	\$ 18	\$ 15	\$ 78	\$ 56	273%
DIF 2018-Records Storage 311 29 310 3150 5071	0	2,048	3,353	6,593	92,454	2657%
Total DIF 2018-Records Storage 311	\$ 0	\$ 2,066	\$ 3,368	\$ 6,671	\$ 92,510	2647%
312 DIF 2018-Police Fund						
DIF 2018-Police Interest Income 312 19 220 0000 5600	\$ 0	\$ 7	\$ 8	\$ 31	\$ 24	200%
DIF 2018-Police 312 29 310 3150 5072	0	788	1,010	2,505	5,986	493%
Total DIF 2018-Police 312	\$ 0	\$ 795	\$ 1,018	\$ 2,536	\$ 6,010	490%
402 2012 Water Rights Debt Service Fund						
2012 Water Rights Debt Service Fund Interest Income 402 19 220 0000 5600	\$ 17,732	\$ 31,799	\$ 26,000	\$ 23,700	\$ 17,770	-32%
Total 2012 Water Rights Debt Service Fund 402	\$ 17,732	\$ 31,799	\$ 26,000	\$ 23,700	\$ 17,770	-32%
403 2005 COP Debt Service Fund						
2005 Refinance Debt Service Fund Interest Income 403 19 220 0000 5600	\$ 14,325	\$ 25,485	\$ 21,000	\$ 19,600	\$ 14,870	-29%
Total 2005 Refinance Debt Service Fund	\$ 14,325	\$ 25,485	\$ 21,000	\$ 19,600	\$ 14,870	-29%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>Other City Funds (Continued)</u>						
504 City Streets CIP						
Park and Ride MDAQMD Grant	\$ 0	\$ 0	\$ 184,346	\$ 0	\$ 0	-100%
504 29 650 6523 4832						
Park and Ride CMAQ Grant	0	0	501,633	0	782,000	56%
504 29 650 6523 4800						
County Reimbursement-Ranchero Corridor Reimbursement	0	0	295,000	0	475,000	61%
504 29 700 7094 5800						
SBCTA Reimbursement-Ranchero Corridor Reimbursement	0	0	0	0	1,500,000	n/a
504 29 700 7094 5800						
Willow Street Paseo SRTS	0	0	300,000	0	0	-100%
504 29 700 7123 5800						
Ranchero Aqueduct Crossing	0	0	527,202	0	1,146,000	117%
504 29 700 7139 4700						
Walnut Street - H-01 Retention Basin	0	0	0	0	400,000	n/a
504 29 700 7141 4700						
Bear Valley Road Bus Stop Relocation	0	0	82,000	131,396	0	-100%
504 29 700 7148 4700						
I Avenue Corridor Study	0	0	208,146	0	238,146	14%
504 29 700 7151 4700						
E Ave. Street Improvements	0	0	2,600,000	0	2,600,000	0%
504 29 700 7157 4700						
TS Main/Sultana/Timberlane	0	0	899,300	0	0	-100%
504 29 700 7159 4700						
Landscaping-Ranchero Road/I-15	0	0	335,000	0	0	-100%
504 29 700 7160 4700						
Other Miscellaneous	424	683	700	336	300	-57%
Total City Streets CIP Fund 504	\$ 424	\$ 683	\$ 5,933,327	\$ 131,732	\$ 7,141,446	20%
509 City Facilities CIP						
City Facilities CIP Interest Income	\$ 894	\$ 6,583	\$ 0	\$ 0	\$ 0	n/a
509 19 220 0000 5600						
Reimbursements/Other	0	14,695	0	0	0	n/a
509 19 220 0000 5900						
Total City Facilities CIP Fund 509	\$ 894	\$ 21,278	\$ 0	\$ 0	\$ 0	n/a

Streets, Transportation, and Other City Funds Summary

Streets Capital Improvement Project (CIP) Funds

204 Measure I - 2010 Renewal	\$ 2,650,759	\$ 3,009,646	\$ 2,731,880	\$ 2,558,205	\$ 2,401,529	-12%
205 Gas Tax	1,496,375	1,512,642	1,553,281	1,420,073	1,450,684	-7%
206 Gas Tax Swap	477,522	428,955	925,584	818,335	814,805	-12%
207 Local Transportation	2,286,534	26,671	834,165	838,184	563,311	-32%
209 Gas Tax-RMRA	551,849	1,754,423	1,569,303	1,620,038	1,666,120	6%
300 Street Development Impact Fee	3,440,661	2,171,463	3,075,223	802,624	1,115,199	-64%
301 Storm Drain Development Impact Fee	503,712	338,637	452,849	105,959	176,626	-61%
306 DIF 2018-Streets Fund	0	790,111	1,494,562	2,817,780	3,616,646	142%
307 DIF 2018-Drainage Facilities Fund	0	76,153	121,999	217,318	263,261	116%
504 City Streets CIP	424	683	5,933,327	131,732	7,141,446	20%
Total Streets CIP Related Revenue Funds	\$ 11,407,836	\$ 10,109,384	\$ 18,692,173	\$ 11,330,248	\$ 19,209,627	3%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
Streets, Transportation, and Other City Funds Summary (Continued)						
Other Transportation Related Funds						
254 AQMD (AB2766 Transit)	\$ 35,600	\$ 632	\$ 485,182	\$ 484,621	\$ 0	-100%
263 Public Works Street Maintenance	28,907	85,474	17,000	96,037	30,000	76%
Total Other Transportation Funds	\$ 64,507	\$ 86,106	\$ 502,182	\$ 580,658	\$ 30,000	-94%
Total Streets Capital and Other Transportation Funds	\$ 11,472,343	\$ 10,195,490	\$ 19,194,355	\$ 11,910,906	\$ 19,239,627	0%
Other City Related Funds						
251 Community Development Block Grant	\$ 1,522,107	\$ 471,468	\$ 1,689,197	\$ 1,169,338	\$ 1,698,927	1%
252 HOME Grant	53,147	11,978	8,000	62,986	5,900	-26%
253 CDBG Revolving Loan Program	4,304	7,560	7,600	6,880	4,600	-39%
255 AB3229 Supplemental Law	201,713	216,907	141,700	229,977	182,000	28%
256 Environmental Programs Grants	42,436	81,596	2,600	66,181	2,000	-23%
257 Neighborhood Stabilization Program	33,609	55,562	53,400	104,021	29,000	-46%
260 Disaster Preparedness Grant	28,136	27,984	500	820	550	10%
302 Fire Development Impact Fee	211,840	196,556	365,246	56,892	170,694	-53%
303 Police Development Impact Fee	62,997	58,477	108,656	11,031	45,910	-58%
304 Public Services Development Impact Fee	156,605	133,823	263,597	24,389	119,511	-55%
308 DIF 2018-Fire Suppression Fund	0	51,488	80,875	158,232	227,680	182%
309 DIF 2018-City Hall Facilities Fund	0	42,135	69,472	137,989	108,547	56%
310 DIF 2018-Animal Control Fund	0	17,726	22,633	41,902	74,537	229%
311 DIF 2018-Records Storage Fund	0	2,066	3,368	6,671	92,510	2647%
312 DIF 2018-Police Fund	0	795	1,018	2,536	6,010	490%
402 Water Rights Debt Service Fund	17,732	31,799	26,000	23,700	17,770	-32%
403 2005 COP Refinance Debt Service Fund	14,325	25,485	21,000	19,600	14,870	-29%
509 City Facilities CIP	894	21,278	0	0	0	n/a
Total Other City Related Funds	\$ 2,349,845	\$ 1,454,683	\$ 2,864,862	\$ 2,123,145	\$ 2,801,016	-2%
Total Streets CIP, Other Transportation, and Other City Related Funds	\$ 13,822,188	\$ 11,650,173	\$ 22,059,217	\$ 14,034,051	\$ 22,040,643	0%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
<u>Water District</u>						
700 Water Operating Fund						
Taxes						
Secured Property Taxes	\$ 270,440	\$ 303,151	\$ 291,615	\$ 312,161	\$ 310,000	6%
700 29 400 4070 4000						
RDA Pass-Thru	87,644	147,694	135,050	284,864	290,000	115%
700 29 400 4070 4090						
VVEDA Pass-Through	12,208	14,748	16,100	16,686	17,000	6%
700 29 400 4070 4095						
Total Taxes	\$ 370,292	\$ 465,593	\$ 442,765	\$ 613,711	\$ 617,000	39%
Interest						
Interest Income	\$ 60,709	\$ 107,534	\$ 100,000	\$ 73,000	\$ 58,200	-42%
700 29 400 4070 5605						
Interest COP	86	168	180	120	120	-33%
700 29 400 4070 5615						
Total Interest	\$ 60,795	\$ 107,702	\$ 100,180	\$ 73,120	\$ 58,320	-42%
Intergovernmental						
City Rent Charge	\$ 9,980	\$ 9,192	\$ 9,880	\$ 17,276	\$ 0	-100%
700 29 400 4070 5880						
Total Intergovernmental	\$ 9,980	\$ 9,192	\$ 9,880	\$ 17,276	\$ 0	-100%
Charges for Services						
Water Sales/Residential	\$ 7,163,388	\$ 7,059,462	\$ 7,839,326	\$ 7,305,798	\$ 7,963,320	2%
700 29 400 4060 5100						
Water Sales/Business	436,081	428,423	439,204	485,355	529,037	20%
700 29 400 4060 5101						
Water Sales/Public Building	583,048	559,110	601,204	610,784	665,755	11%
700 29 400 4060 5102						
Water Sales/Irrigation	275,209	248,636	269,980	231,467	252,299	-7%
700 29 400 4060 5103						
Water Sales/Construction	56,265	71,821	97,696	164,324	179,113	83%
700 29 400 4060 5104						
Water Sales/Industrial	61	0	0	0	0	n/a
700 29 400 4060 5105						
Sub-Total Water Sales	8,514,052	8,367,452	9,247,410	8,797,728	9,589,524	4%
Water Availability Charge	7,862,522	9,192,568	10,395,590	9,823,017	10,707,089	3%
700 29 400 4060 5110						
Sub-Total Water Billing Revenue	\$ 16,376,574	\$ 17,560,020	\$ 19,643,000	\$ 18,620,745	\$ 20,296,613	3%
Water Meter Fees	294,938	237,836	220,000	220,000	220,000	0%
700 29 400 4070 5140						
Reconnection Fees	196,000	215,105	220,000	205,000	200,000	-9%
700 29 400 4070 5130						
Water Inspection	1,079	10,795	5,000	10,000	10,000	100%
700 29 400 4070 5180						
New Account Setup	92,306	86,177	80,000	81,345	82,000	3%
700 29 400 4060 5191						

**REVENUE
DETAIL BY FUND**

	2017-18	2018-19	2019-20	2019-20	2020-21	% Change From 2019-20
REVENUE DETAIL	Actual	Actual	Budget	Revised	Budget	Budget
<u>Water District (Continued)</u>						
Charges for Services (Continued)						
Rent Eagle Plaza 700 29 400 4070 5875	\$ 53,785	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Other Charges for Services	139,282	131,571	137,600	158,005	158,100	15%
Total Charges for Services	\$ 17,153,964	\$ 18,241,504	\$ 20,305,600	\$ 19,295,095	\$ 20,966,713	3%
Other Operating						
Other Operating	\$ 201,792	\$ 192,307	\$ 196,727	\$ 196,784	\$ 198,975	1%
Total Other Operating	\$ 201,792	\$ 192,307	\$ 196,727	\$ 196,784	\$ 198,975	1%
All Other						
All Other	\$ 3,018,053	\$ 88,975	\$ 18,000	\$ 24,123	\$ 5,000	-72%
Total All Other	\$ 3,018,053	\$ 88,975	\$ 18,000	\$ 24,123	\$ 5,000	-72%
Total Water Operating Fund 700	\$ 20,814,876	\$ 19,105,273	\$ 21,073,152	\$ 20,220,109	\$ 21,846,008	4%
701 Water Capital Fund						
Charges for Services						
Capital Facility Charges 701 29 400 4070 5120	\$ 965,385	\$ 976,249	\$ 800,000	\$ 1,805,230	\$ 1,000,000	25%
Prop 84 Drought Relief Grant 701 29 800 8087 4851	1,799,604	0	0	0	199,537	n/a
Prop 1 State Water Board 701 29 800 8087 4852	142,136	1,689,083	2,300,000	721,560	675,760	-71%
BOR Water SMART Grant 701 29 400 8092 4700	0	0	0	0	75,000	n/a
Total Water Capital Fund 701	\$ 2,907,125	\$ 2,665,332	\$ 3,100,000	\$ 2,526,790	\$ 1,950,297	-37%
<u>Water Capital Rehab and Replace Fund (703)</u>						
Interest						
Interest Income 703 19 220 0000 5600	\$ 0	\$ 0	\$ 0	\$ 12,191	\$ 7,940	n/a
Total Water Capital Rehab and Replace Fund (703)	\$ 0	\$ 0	\$ 0	\$ 12,191	\$ 7,940	n/a
<u>Water Contamination Mitigation Fund (704)</u>						
Interest						
Interest Income 704 19 220 0000 5600	\$ 0	\$ 0	\$ 0	\$ 10,920	\$ 7,900	n/a
Total Water Contamination Mitigation Fund (704)	\$ 0	\$ 0	\$ 0	\$ 10,920	\$ 7,900	n/a
Total Water Operating and Capital Fund Revenues	\$ 23,722,001	\$ 21,770,605	\$ 24,173,152	\$ 22,770,010	\$ 23,812,145	-1%
<u>710 Sewer Operating Fund</u>						
Interest						
Interest Income 710 19 220 0000 5600	\$ 69,926	\$ 114,090	\$ 120,000	\$ 95,840	\$ 62,140	-48%
Total Interest	\$ 69,926	\$ 114,090	\$ 120,000	\$ 95,840	\$ 62,140	-48%

**REVENUE
DETAIL BY FUND**

	2017-18	2018-19	2019-20	2019-20	2020-21	% Change From 2019-20
REVENUE DETAIL	Actual	Actual	Budget	Revised	Budget	Budget
<u>710 Sewer Operating Fund (Con't)</u>						
Charges for Services						
Sewer Billing	\$ 3,728,094	\$ 4,071,045	\$ 4,339,054	\$ 4,315,308	\$ 4,634,226	7%
710 29 420 4200 5200						
Zone J Sewer Billing	72,243	62,725	75,270	75,270	75,270	0%
710 29 420 4200 5210						
Sewer Inspections	5,221	16,299	11,000	14,428	11,000	0%
710 29 420 4200 5260						
Other Charges for Services	39,246	11,853	15,000	29,356	0	-100%
Total Charges for Service	\$ 3,844,804	\$ 4,161,922	\$ 4,440,324	\$ 4,434,362	\$ 4,720,496	6%
Total Sewer Operating Fund 710	\$ 3,914,730	\$ 4,276,012	\$ 4,560,324	\$ 4,530,202	\$ 4,782,636	5%
<u>711 Sewer Capital Fund</u>						
Charges for Services						
Sewer Connections	\$ 361,350	\$ 376,080	\$ 400,000	\$ 270,500	\$ 225,000	-44%
711 29 420 4200 5220						
Interest Income	22,055	39,062	38,000	37,660	24,540	-35%
711 19 220 0000 5600						
Total Sewer Capital Fund 711	\$ 383,405	\$ 415,142	\$ 438,000	\$ 308,160	\$ 249,540	-43%
<u>Sewer Capital Rehab & Replace Fund (713)</u>						
Interest						
Interest Income	\$ 0	\$ 0	\$ 0	\$ 2,800	\$ 1,360	n/a
713 19 220 0000 5600						
Total Sewer Capital Rehab & Replace Fund (713)	\$ 0	\$ 0	\$ 0	\$ 2,800	\$ 1,360	n/a
Total Sewer Operating & Capital	\$ 4,298,135	\$ 4,691,154	\$ 4,998,324	\$ 4,841,162	\$ 5,033,536	1%
<u>720 Reclaimed Water Operations</u>						
Charges for Services						
Water Rate Surcharge	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	n/a
720 29 430 4060 5110						
Reclaimed Water Sales	0	0	0	0	250,000	n/a
720 29 430 4060 5122						
Total Reclaimed Water Operations Fund(720)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	n/a
TOTAL WATER DISTRICT						
(700, 701, 703, 704, 710, 711, 713, 720)	\$ 28,020,136	\$ 26,461,759	\$ 29,171,476	\$ 27,611,172	\$ 29,145,681	0%

**REVENUE
DETAIL BY FUND**

						% Change From 2019-20 Budget
REVENUE DETAIL	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	
Fire District						
<u>200 Fire District Fund</u>						
Taxes						
Secured Property Taxes 200 55 521 0000 4000	\$ 4,216,070	\$ 0	\$ 0	\$ 0	\$ 0	n/a
CFD #94-1 200 55 521 0000 4030	618,834	0	0	0	0	n/a
CFD #2005-1 200 55 521 0000 4031	227,383	0	0	0	0	n/a
Redevelopment Agency Pass-Through 200 55 521 0000 4090	2,218,103	0	0	0	0	n/a
Fire Capital Pass-Through 502 19 220 0000 4090	967,093	0	0	0	0	n/a
VVEDA Pass-Through 200 55 521 0000 4095	182,332	0	0	0	0	n/a
Total Taxes	\$ 8,429,815	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Interest						
Fire Capital Interest Income 502 19 220 0000 5600	\$ 63,740	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Total Interest	\$ 63,740	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Charges for Services						
Fire Hazard Inspection 200 55 523 0000 5335	\$ 136,702	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Paramedic Ambulance Fees 200 55 525 0000 5300	2,289,905	0	0	0	0	n/a
Ground Emergency Medical Transportation (GEMT) 200 55 525 0000 5303	79,932	0	0	0	0	n/a
Non-Transport EMS Charge 200 55 525 0000 5315	184,016	0	0	0	0	n/a
Ambulance Membership Service 200 55 525 0000 5305	8,550	0	0	0	0	n/a
City/County HazMat Contract 200 55 527 0000 5368	157,267	0	0	0	0	n/a
Other Charges for Services	123,239	0	0	0	0	n/a
Total Charges for Services	\$ 2,979,611	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Other Operating						
Cell Tower Rent 200 19 220 0000 5885	\$ 45,118	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Total Other Operating	\$ 45,118	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Total Fire Operating Fund 200	\$ 11,518,284	\$ 0	\$ 0	\$ 0	\$ 0	n/a
210 HFPD (PERS)						
HFPD (PERS) Interest Income 210 19 220 0000 5600	\$ 0	\$ 10,389	\$ 33,400	\$ 10,510	\$ 5,400	-84%
Miscellaneous Revenue 210 19 220 0000 5950	0	750,000	0	0	0	n/a
Total HFPD (PERS) Fund 210	\$ 0	\$ 760,389	\$ 33,400	\$ 10,510	\$ 5,400	-84%
Total Fire District Funds	\$ 11,518,284	\$ 760,389	\$ 33,400	\$ 10,510	\$ 5,400	-84%
TOTAL REVENUE ALL FUNDS	\$ 83,456,727	\$ 76,612,118	\$ 86,034,127	\$ 77,252,835	\$ 85,872,122	0%

**REVENUE
REVENUES BY SOURCE TYPE
BY BLENDED COMPONENT UNIT**

	2017-18	2018-19	2019-20	2019-20	2020-21	%Change From 2019-20
	Actual	Actual	Budget	Revised	Budget	Budget
City of Hesperia						
Taxes						
Property	\$ 1,365,978	\$ 2,545,547	\$ 1,940,061	\$ 2,919,406	\$ 2,964,505	53%
Sales	11,565,238	10,305,374	10,472,865	9,899,864	9,548,581	-9%
Other Taxes	1,295,192	1,399,842	1,175,000	1,050,000	765,000	-35%
Fines & Forfeitures	216,411	213,173	170,693	159,993	163,200	-4%
Interest	313,933	616,489	607,923	623,837	408,218	-33%
Intergovernmental	13,046,263	14,961,701	15,429,041	15,322,214	15,548,044	1%
Charges for Services	7,679,875	7,101,964	9,275,336	7,440,375	8,803,529	-5%
Licenses & Permits	295,447	316,774	314,068	308,442	294,819	-6%
Grants						n/a
Federal	1,442,274	454,857	2,888,497	1,154,683	1,745,711	-40%
State	316,834	322,471	5,085,569	918,654	2,767,474	-46%
Other Operating	6,117,475	10,651,089	9,213,614	9,553,509	13,518,068	47%
All Other	9,719	4,055	3,000	3,000	3,000	0%
Total City of Hesperia	\$ 43,664,639	\$ 48,893,336	\$ 56,575,667	\$ 49,353,977	\$ 56,530,149	0%
Community Development Commission						
Interest	\$ 14,864	\$ 0	\$ 14,863	\$ 21,583	\$ 0	-100%
Other Operating	32,500	36,694	20,000	15,030	0	-100%
Total HCRA	\$ 47,364	\$ 36,694	\$ 34,863	\$ 36,613	\$ 0	-100%
Hesperia Housing Authority						
Interest	\$ 101,494	\$ 135,292	\$ 129,475	\$ 120,724	\$ 100,759	-22%
Other Operating	104,810	324,648	89,246	119,839	90,133	1%
Total HCRA	\$ 206,304	\$ 459,940	\$ 218,721	\$ 240,563	\$ 190,892	-13%
Hesperia Water District						
Taxes						
Property	\$ 370,292	\$ 465,593	\$ 442,765	\$ 613,711	\$ 617,000	39%
Interest	152,776	260,854	258,180	232,531	162,200	-37%
Intergovernmental	9,980	9,192	9,880	17,276	0	-100%
Charges for Services	24,267,243	25,444,838	28,245,924	26,526,747	28,162,506	0%
Other Operating	201,792	192,307	196,727	196,784	198,975	1%
All Other	3,018,053	88,975	18,000	24,123	5,000	-72%
Total Water District	\$ 28,020,136	\$ 26,461,759	\$ 29,171,476	\$ 27,611,172	\$ 29,145,681	0%

**REVENUE
REVENUES BY SOURCE TYPE
BY BLENDED COMPONENT UNIT**

	2017-18	2018-19	2019-20	2019-20	2020-21	%Change From 2019-20
	Actual	Actual	Budget	Revised	Budget	Budget
Hesperia Fire Protection District						
Taxes						
Property	\$ 8,429,815	\$ 0	\$ 0	\$ 0	\$ 0	n/a
Interest	63,740	10,389	33,400	10,510	5,400	-84%
Charges for Services	2,979,611	0	0	0	0	n/a
Other Operating	45,118	0	0	0	0	n/a
All Other	0	750,000	0	0	0	n/a
Total Fire District	<u>\$ 11,518,284</u>	<u>\$ 760,389</u>	<u>\$ 33,400</u>	<u>\$ 10,510</u>	<u>\$ 5,400</u>	<u>-84%</u>
Combined						
Taxes						
Property	\$ 10,166,085	\$ 3,011,140	\$ 2,382,826	\$ 3,533,117	\$ 3,581,505	50%
Sales	11,565,238	10,305,374	10,472,865	9,899,864	9,548,581	-9%
Other Taxes	1,295,192	1,399,842	1,175,000	1,050,000	765,000	-35%
Fines & Forfeitures	216,411	213,173	170,693	159,993	163,200	-4%
Interest	646,807	1,023,024	1,043,841	1,009,185	676,577	-35%
Intergovernmental	13,056,243	14,970,893	15,438,921	15,339,490	15,548,044	1%
Charges for Services	34,926,729	32,546,802	37,521,260	33,967,122	36,966,035	-1%
Licenses & Permits	295,447	316,774	314,068	308,442	294,819	-6%
Grants						n/a
Federal	1,442,274	454,857	2,888,497	1,154,683	1,745,711	-40%
State	316,834	322,471	5,085,569	918,654	2,767,474	-46%
Other Operating	6,501,695	11,204,738	9,519,587	9,885,162	13,807,176	45%
All Other	3,027,772	843,030	21,000	27,123	8,000	-62%
Total Combined	<u>\$ 83,456,727</u>	<u>\$ 76,612,118</u>	<u>\$ 86,034,127</u>	<u>\$ 77,252,835</u>	<u>\$ 85,872,122</u>	<u>0%</u>

EXPENDITURE SUMMARY

- *Summary*
- *Total Expenditures by Department*
- *Total Expenditures by Major Expenditure Classification*
- *Total General Fund Expenditures by Department*
- *Total Expenditures by Fund, Department, and Program*
- *Total Expenditures by Account*

EXPENDITURE SUMMARY

COVID-19 Impacts to Expenditures

Economic impacts related to the Coronavirus (COVID-19) pandemic have spread across the globe for several months, with the City of Hesperia experiencing the fiscal ramifications beginning mid-March 2020. In March, the State of California declared a State of Emergency and issued a Shelter in Place order, which was reaffirmed by the County of San Bernardino. These orders resulted in the closure of all non-essential businesses and organizations and the cancellation of public gathering with the intent of social distancing in order to slow the spread of the disease. With the closure of businesses and the drastic reduction of travel, the City's revenue base eroded. Along with the impacts of temporary closing of business, most experts agree that the nation has entered a recession; however, the same experts cannot agree on the expected length of the recession, as there is little data detailing the economic effects of a pandemic.

The City has considered all available data and trends to create the FY 2020-21 Budget. It must be noted that the economic landscape is changing daily. While all projections are made with the available data at the time, trends and information will evolve. The City will continue to monitor its revenue and make necessary changes to expenditures. Such changes will be reported to the City Council not less than quarterly, with the first planned review occurring in November 2020.

Every effort was made to adhere to the City Council's financial policy of adopting a balanced budget. Unfortunately, revenues reduced at such a great pace that the use of reserves, or savings from prior fiscal years was needed. The City has made every effort to minimize the use of reserves by reducing operating expenditures. It should be noted that many of these reductions will be discussed in other sections of the budget, as the Expenditure Summary is intended to provide a very summarized view of the budget. Detail of all expenditures can be found in the subsequent sections of the budget.

The following is a listing of reductions caused by the financial impacts of the pandemic.

1. The City Council and the City Manager have voluntarily elected to reduce their salary by ten percent (10%).
2. Furloughs, which equate to a 10% salary reduction for non-represented employees, will be implemented during the first full period in July 2020.
3. The freezing of merit step increases, as well as merit bonuses for the non-represented employees.
4. The FY 2020-21 Budget does not include a cost of living adjustment (COLA) for the non-represented employees.
5. Reducing office and travel related expenses by 15% for each department.
6. Twelve vacant positions, of which seven are full-time and five are part-time positions, will not be budgeted. For the purpose of allocating budgeted funds, the City will show full-time equivalents (FTE) reduction; however, these positions are not recommended for elimination by resolution of the City Council.
7. Detailed review of all operating contracts and request of current vendors to either reduce prices where feasible or hold costs into FY 2020-21.

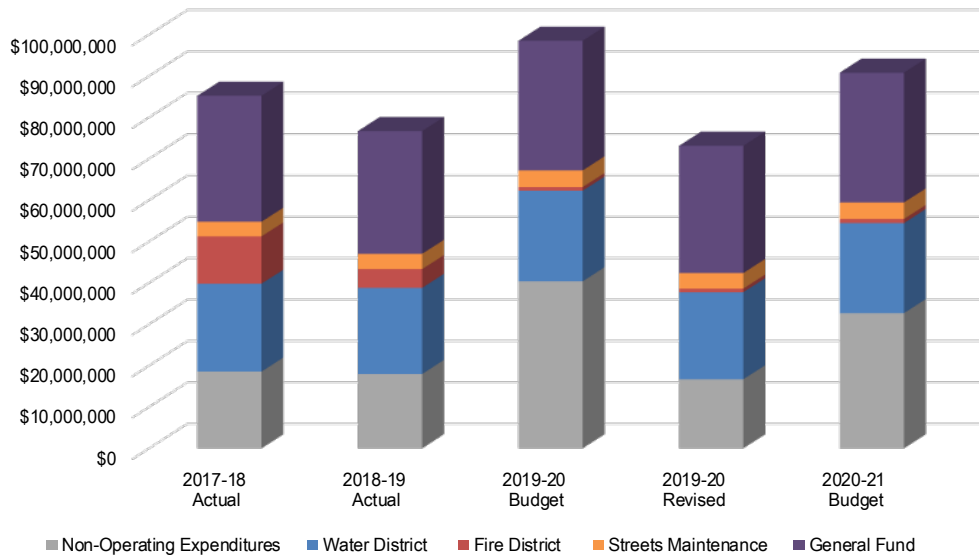
Summary

The FY 2020-21 Budget of \$90.8 million is an 8% reduction from the FY 2019-20 Budget of \$98.5 million. Overall, the largest reductions are with the Capital Improvement Program (CIP) projects, as projects were either completed during FY 2019-20 or placed on hold due to funding impacts of the pandemic. The City's operating budget, which are areas that include staffing and providing services to the citizens, is expected to remain flat. This is primarily due to the implementation of non-represented employee furloughs somewhat offset by increases by CalPERS to address the unfunded liability (refer to the Position Summary in the E. Section for a detailed review of the pension costs) and law enforcement contract costs.

The chart on the following page provides an overview of the City's operating and non-operating budget and includes a brief discussion of the substantive changes to the FY 2020-21 Budget.

EXPENDITURE SUMMARY

2020-21 Budgeted Expenditures

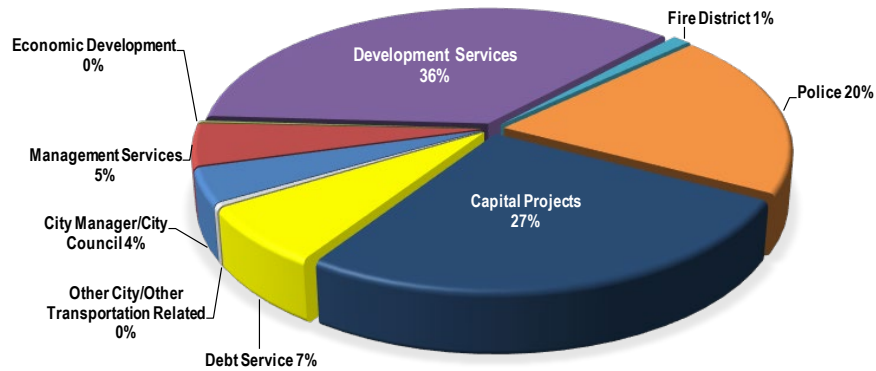


	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change (Budget to Budget)
<i>Operating Expenditures</i>						
General Fund	\$ 30,458,140	\$ 29,654,343	\$ 31,327,776	\$ 30,773,883	\$ 31,370,725	0%
Streets Maintenance	3,539,084	3,690,328	4,008,994	3,753,193	3,966,899	-1%
Water District	21,242,493	20,821,770	21,885,625	21,047,329	21,771,171	-1%
Fire District	11,420,497	4,545,999	905,656	874,510	1,009,576	11%
<i>Total Operating Expenditures</i>	<i>\$66,660,214</i>	<i>\$58,712,440</i>	<i>\$58,128,051</i>	<i>\$56,448,915</i>	<i>\$58,118,371</i>	<i>0%</i>
<i>Non-Operating Expenditures</i>						
Non-Operating Funds	3,374,401	1,206,940	1,918,305	2,134,991	1,891,640	-1%
Capital Outlay in Operating Funds	1,461,802	1,729,194	755,700	489,130	410,117	-46%
Debt Service	4,861,394	6,041,296	6,219,840	6,040,421	6,292,837	1%
Capital Improvement Program	8,852,836	8,974,245	31,475,042	8,013,825	24,064,686	-24%
<i>Total Non-Operating Expenditures</i>	<i>18,550,433</i>	<i>17,951,675</i>	<i>40,368,887</i>	<i>16,678,367</i>	<i>32,659,280</i>	<i>-19%</i>
Total Budgeted Expenditures	\$ 85,210,647	\$ 76,664,115	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651	-8%

- General Fund – As shown in the chart, the operating portion, areas with staffing, is \$31.4 million. It should be noted that the overall General Fund budget, as shown on page D - 6, is \$32.9 million. The difference is due to mandated or obligated non-operating costs. The operating portion of the General Fund is increasing slightly due to the CalPERS pension costs and the increase to the law enforcement contract with the County of San Bernardino, offset by reductions identified on the previous page. Refer to the Police Department in the F. Section for a detailed review of the law enforcement contract.
- Streets Maintenance & Water District – Both of these funds are expected to remain flat into the next year. Increases to pension and utilities costs have been offset by the aforementioned reductions. Additionally, an effort to conserve funds, necessary vehicle and equipment replacements are on hold. Prior to the pandemic, the City had implemented a replacement schedule for its aging fleet.
- Fire District – The County of San Bernardino bears the responsibility for providing fire protection and ambulance services. After the annexation of these services, the City retained the legacy pension costs, which will increase by \$0.1 million as CalPERS is addressing the unfunded liability.
- Community Development Commission – While not shown in the above chart, the Community Development Commission (CDC) was responsible for fostering economic development for the City of Hesperia. Unfortunately, the CDC did not have a revenue source to support operations. To address this issue, the operations of the CDC has been absorbed into the General Fund, and is now the Economic Development Department.

EXPENDITURE SUMMARY

Total Expenditures by Department 2020-21 Budget

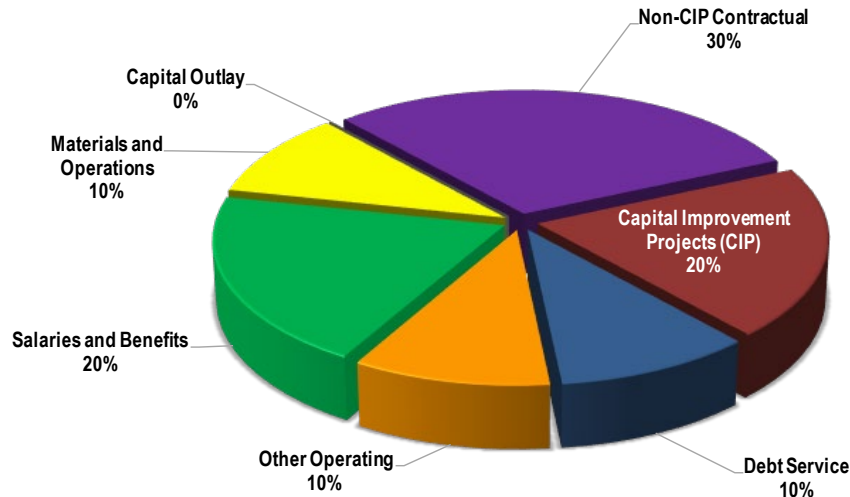


DEPARTMENTS	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
City Council	\$ 850,227	\$ 748,294	\$ 902,533	\$ 894,953	\$ 698,407	-23%
City Manager	2,459,380	2,471,755	2,901,500	2,673,570	2,957,771	2%
Management Services	5,020,105	3,550,060	4,238,398	4,557,797	4,541,578	7%
Economic Development						
Community Development Commission	601,467	434,776	529,790	412,356	0	-100%
Economic Development (CDC)	0	0	0	0	369,063	100%
Hesperia Housing Authority	2,218,115	500,458	83,360	86,039	75,978	-9%
C.D.B.G.	287,317	176,375	497,416	240,200	99,213	-80%
Total Economic Development	3,106,899	1,111,609	1,110,566	738,595	544,254	-51%
Development Services						
Community Development	1,921,679	1,897,652	2,131,385	1,918,298	1,860,926	-13%
Code Compliance	2,462,959	2,756,764	2,934,291	2,830,985	2,934,658	0%
Public Works	5,709,966	5,632,904	6,332,683	5,854,401	5,743,211	-9%
Water Operations	18,462,761	18,190,711	17,817,793	16,905,015	18,785,499	5%
Sewer Operations	3,871,625	4,138,714	4,383,682	4,322,058	3,193,289	-27%
Total Development Services	32,428,990	32,616,745	33,599,834	31,830,757	32,517,583	-3%
Police	15,909,178	16,508,781	17,086,541	17,446,413	17,795,992	4%
Fire District	11,496,729	4,545,999	905,656	874,510	1,009,576	11%
Other Transportation Related	157,280	45,011	0	0	0	0%
Other City Related Expenditures	67,629	50,320	57,028	56,441	354,967	522%
Other City/Other Transportation Related	224,909	95,331	57,028	56,441	354,967	522%
Debt Service						
2013 Civic Plaza Refunding	800,966	820,275	836,750	834,975	852,250	2%
2012 Water Rights Acquisition	1,444,741	1,441,900	1,443,175	1,441,400	1,441,175	0%
Ranchero Road Interchange Loan from SBCTA	0	2,306,947	2,425,040	2,292,484	2,401,587	-1%
2014 Development Impact Fee (DIF) Loan	26,270	55,978	93,000	64,000	72,000	-23%
Water District	2,589,417	1,416,196	1,421,875	1,407,562	1,525,825	7%
Total Debt Service	4,861,394	6,041,296	6,219,840	6,040,421	6,292,837	1%
Capital Improvement Program						
C I P - Streets	4,721,935	1,538,495	14,379,063	4,399,020	17,826,710	24%
C I P - Storm Drain	36,388	80,567	1,930,000	263,000	792,760	-59%
C I P - Facilities	33,789	814,131	685,979	30,000	790,216	15%
C I P - Water	4,012,170	6,432,124	10,505,000	3,045,355	2,235,000	-79%
C I P - Sewer	48,554	108,928	3,975,000	276,450	2,420,000	-39%
Total Capital Improvement Program	8,852,836	8,974,245	31,475,042	8,013,825	24,064,686	-24%
Total City Expenditures	\$ 85,210,647	\$ 76,664,115	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651	-8%

EXPENDITURE SUMMARY

Total Expenditures by Major Expenditure Classification

Due to the pandemic, nearly every major expenditure classification is reduced. The City made a concerted effort to reduce expenditures to minimize the impact to the reserves, while achieving the primary goal of providing for the citizens of the City of Hesperia.



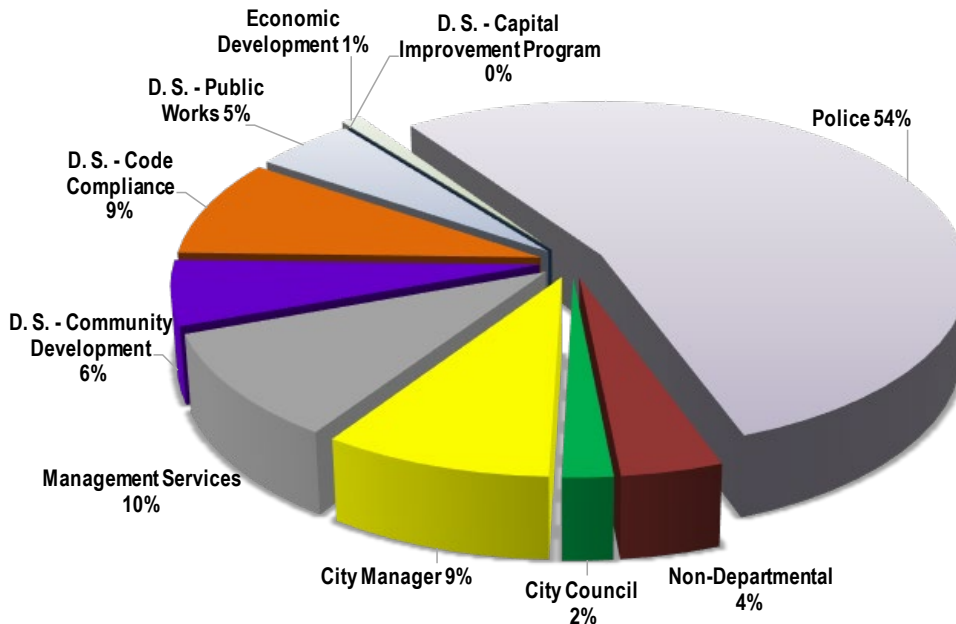
CLASSIFICATION	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% of Budget	% Change From 2019-20 Budget
Salaries and Benefits							
Salaries	\$ 11,796,206	\$ 12,116,372	\$ 12,936,911	\$ 12,056,919	\$ 11,900,183	10%	-8%
Benefits	6,048,000	7,928,546	6,984,675	6,616,063	7,508,839	10%	8%
Total Salaries and Benefits	17,844,206	20,044,917	19,921,586	18,672,982	19,409,022	20%	-3%
Materials and Operations	11,435,231	10,677,944	12,933,748	12,344,287	12,571,809	10%	-3%
Capital Outlay	1,559,881	1,834,036	866,783	509,468	410,117	0%	-53%
Non-CIP Contractual							
Contractual	6,996,341	4,762,405	5,786,236	5,177,981	5,690,890	10%	-2%
Police Contractual	15,572,363	16,240,527	16,823,453	17,157,545	17,431,620	20%	4%
Fire Contractual	10,530,863	3,641,912	0	0	0	0%	0%
Total Non-CIP Contractual	33,099,567	24,644,843	22,609,689	22,335,526	23,122,510	30%	2%
Capital Improvement Program (CIP)							
C I P - Streets	4,721,935	1,538,495	14,379,063	4,399,020	17,826,710	20%	24%
C I P - Storm Drain	36,388	80,567	1,930,000	263,000	792,760	0%	-59%
C I P - Facilities	33,789	814,131	685,979	30,000	790,216	0%	15%
C I P - Water	4,012,170	6,432,124	10,505,000	3,045,355	2,235,000	0%	-79%
C I P - Sewer	48,554	108,928	3,975,000	276,450	2,420,000	0%	-39%
Total CIP	8,852,836	8,974,245	31,475,042	8,013,825	24,064,686	20%	-24%
Other Operating	7,557,532	4,446,834	4,470,250	5,210,773	4,906,670	10%	10%
Debt Service	4,861,394	6,041,296	6,219,840	6,040,421	6,292,837	10%	1%
Total Expenditures	\$ 85,210,647	\$ 76,664,115	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651	100%	-8%

THIS PAGE INTENTIONALLY LEFT BLANK

EXPENDITURE SUMMARY

Total General Fund Expenditures by Department

As previously noted, increases to the General Fund Expenditures has primarily resulted from CalPERS pension costs and the increase to the law enforcement contract with the County of San Bernardino. Additionally, the City Manager Department is increasing due to the planned replacement of aging data servers and upgrading of the Development Services Department's Enterprise Resource Program (ERP) software. Both of these projects were in the advance planning stages prior to the pandemic and could not be postponed.



DEPARTMENTS	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% of Budget	Change From 2019-20 Budget
City Council	\$ 850,227	\$ 748,294	\$ 902,533	\$ 894,953	\$ 698,407	2%	-23%
City Manager	2,459,380	2,471,755	2,901,500	2,673,570	2,957,771	9%	2%
Management Services	5,020,105	3,550,060	3,487,687	3,217,842	3,180,096	10%	-9%
Economic Development	0	0	0	0	369,063	1%	100%
Development Services							
D. S. - Community Development	1,921,679	1,897,652	2,131,385	1,918,298	1,860,926	6%	-13%
D. S. - Code Compliance	2,462,959	2,756,764	2,934,291	2,830,985	2,934,658	9%	0%
D. S. - Public Works	1,951,681	1,752,543	1,963,689	1,837,356	1,705,312	5%	-13%
D. S. - Capital Improvement Program	33,639	0	0	0	0	0%	0%
Development Services Total	6,369,958	6,406,959	7,029,365	6,586,639	6,500,896	20%	-8%
Police	15,909,178	16,508,781	17,086,541	17,446,413	17,795,992	54%	4%
Non-Departmental	0	0	750,711	1,339,955	1,361,482	4%	81%
Total General Fund Expenditures	\$30,608,848	\$ 29,685,849	\$32,158,337	\$32,159,372	\$ 32,863,707	100%	2%

Note: While the Police department is 54% of the General Fund budget, the law enforcement contract of \$17,431,620 is 53% of budgeted expenditures. This ensures compliance with the City Council's adopted financial policies.

EXPENDITURE SUMMARY

Total General Fund Expenditures Budget

The Total General Fund Expenditures of \$32,863,707 on the previous page does not include Transfers Out. Including the Transfers Outs, the total budgeted General Fund Expenditures and Transfers Out as depicted below are \$36,164,984.

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
General Fund Expenditures	\$30,608,848	\$ 29,685,849	\$32,158,337	\$ 32,159,372	\$ 32,863,707	2%
Transfers Out						
1. Fund 170 - Community Development Commission	428,682	0	0	430,299	0	0%
2. Fund 210 - HFPD CalPERS	0	535,636	644,000	644,000	1,009,576	57%
3. Fund 263 - Street Maintenance	0	0	0	0	199,992	100%
4. Fund 304 - 2014 DIF Loan (DIF-Public Service)	656,687	656,818	350,000	496,000	557,000	59%
5. Fund 402 - 2012 Water Rights Acquisition Debt Service	1,441,248	1,428,376	1,443,175	1,441,400	1,430,748	-1%
6. Fund 403 - 2005 COP Refinance Debt Service	95,963	95,982	106,686	106,686	103,961	-3%
Total Transfers Out	\$ 2,622,580	\$ 2,716,812	\$ 2,543,861	\$ 3,118,385	\$ 3,301,277	30%
Total General Fund Expenditures and Transfers Out	\$33,231,428	\$ 32,402,661	\$34,702,198	\$ 35,277,757	\$ 36,164,984	4%

Transfers Out are uses of a fund's resources to move an expenditure to a fund where its recording is more appropriate. For the above listed Transfers Out from the General Fund, there is a corresponding Transfers In, to record the received resource in each listed fund. For example, the Transfer Out to Fund 402 – 2012 Water Rights Acquisition Debt Service provides a resource, to that fund, to make the annual required payment on the bonds.

More detailed information regarding Transfers Out and Transfers In, can be found in the Section B – Resources & Expenditures Summaries Page B – 3 and Section I – Fund Balance Summary Page I – 23.

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY FUND, DEPARTMENT AND PROGRAM

						% Change From
EXPENDITURES BY FUND	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 Budget
<u>General Fund</u>						
<u>City Council</u>						
100 100 City Council	\$ 542,369	\$ 557,746	\$ 602,533	\$ 544,953	\$ 398,407	-34%
100 102 City Attorney	307,858	190,548	300,000	350,000	300,000	0%
Total City Council	\$ 850,227	\$ 748,294	\$ 902,533	\$ 894,953	\$ 698,407	-23%
<u>City Manager</u>						
100 200 City Manager	\$ 1,144,729	\$ 1,378,098	\$ 1,472,767	\$ 1,326,947	\$ 1,279,590	-13%
100 215 Information Technology	1,314,651	1,093,657	1,428,733	1,346,623	1,678,181	17%
Total City Manager	\$ 2,459,380	\$ 2,471,755	\$ 2,901,500	\$ 2,673,570	\$ 2,957,771	2%
<u>Management Services</u>						
100 220 Finance	\$ 3,584,633	\$ 2,070,529	\$ 1,837,411	\$ 1,770,229	\$ 1,527,705	-17%
100 225 Human Resources/ Risk Mgmt.	1,435,472	1,479,531	1,650,276	1,447,613	1,652,391	0%
100 229 Non-Departmental	0	0	750,711	1,339,955	1,361,482	81%
Total Management Services	\$ 5,020,105	\$ 3,550,060	\$ 4,238,398	\$ 4,557,797	\$ 4,541,578	7%
<u>Economic Development</u>						
100 25 Economic Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 369,063	100%
<u>D. S. - Community Development</u>						
100 3000 Planning	\$ 871,894	\$ 833,425	\$ 990,359	\$ 832,081	\$ 806,484	-19%
100 3020 Building & Safety	1,049,785	1,064,227	1,141,026	1,086,217	1,054,442	-8%
Total D. S. Community Development	\$ 1,921,679	\$ 1,897,652	\$ 2,131,385	\$ 1,918,298	\$ 1,860,926	-13%
<u>D. S. - Code Compliance</u>						
100 3010 Code Enforcement	\$ 1,022,785	\$ 1,147,292	\$ 1,199,796	\$ 1,182,979	\$ 1,179,481	-2%
100 5000 Animal Control	1,440,174	1,609,472	1,734,495	1,648,006	1,755,177	1%
Total D. S. Code Compliance	\$ 2,462,959	\$ 2,756,764	\$ 2,934,291	\$ 2,830,985	\$ 2,934,658	0%
<u>D. S. - Public Works</u>						
100 3100 Engineering	\$ 926,388	\$ 760,597	\$ 785,506	\$ 781,817	\$ 735,498	-6%
100 3110 Building Maintenance	1,025,293	991,946	1,178,183	1,055,539	969,814	-18%
100 Capital Improvement Program	33,639	0	0	0	0	0%
Total D. S. - Public Works	\$ 1,985,320	\$ 1,752,543	\$ 1,963,689	\$ 1,837,356	\$ 1,705,312	-13%
<u>100 510 Police</u>	\$ 15,909,178	\$ 16,508,781	\$ 17,086,541	\$ 17,446,413	\$ 17,795,992	4%
Total General Fund Expenditures	\$ 30,608,848	\$ 29,685,849	\$ 32,158,337	\$ 32,159,372	\$ 32,863,707	2%
<u>Community Development Commission</u>						
170 Community Development Commission	\$ 601,467	\$ 434,776	\$ 529,790	\$ 412,356	\$ 0	-100%
<u>Hesperia Housing Authority Funds</u>						
370 Hesperia Housing Authority	\$ 2,218,115	\$ 500,458	\$ 83,360	\$ 86,039	\$ 75,978	-9%
<u>C.D.B.G Funds</u>						
251 C.D.B.G Administration	\$ 1,499,494	\$ 452,099	\$ 1,689,197	\$ 1,169,338	\$ 1,698,020	1%
257 Neighborhood Stabilization Program	142,775	103,823	115,722	21,893	0	-100%
Total C.D.B.G Expenditures	\$ 1,642,269	\$ 555,922	\$ 1,804,919	\$ 1,191,231	\$ 1,698,020	-6%

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY FUND, DEPARTMENT AND PROGRAM (Continued)

						% Change From
EXPENDITURES BY FUND	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 Budget
<u>D. S. - Public Works Funds</u>						
263 3150 Street Maintenance	\$ 2,242,364	\$ 2,337,018	\$ 2,668,501	\$ 2,425,221	\$ 2,323,955	-13%
263 3170 Traffic	1,515,921	1,543,343	1,700,493	1,591,824	1,713,944	1%
263 Street Maintenance Fund	\$ 3,758,285	\$ 3,880,361	\$ 4,368,994	\$ 4,017,045	\$ 4,037,899	-8%
<u>Streets Capital Improvement Projects (CIP) Funds</u>						
204 Measure I - 2010 Renewal	\$ 1,360,094	\$ 24,456	\$ 3,078,373	\$ 1,094,519	\$ 1,081,282	-65%
205 Gas Tax	141,633	0	0	0	0	0%
207 Article 8 Local Transportation Fund	578,707	293,574	841,854	0	0	-100%
209 Gas Tax RMRA	498,000	805,494	1,665,000	989,592	2,870,764	72%
300 Streets Development Impact Fee	805,588	2,354,643	4,045,243	2,603,984	5,857,302	45%
301 Storm Drain Development Impact Fee	91,941	80,567	1,930,000	263,000	792,760	-59%
504 City Wide Streets Projects	5,598	16,323	5,932,627	597,896	9,475,358	60%
Total Streets CIP Funds	\$ 3,481,561	\$ 3,575,057	\$ 17,493,097	\$ 5,548,991	\$ 20,077,466	15%
<u>Other Transportation Related Funds</u>						
254 AB 2766 AOMD	\$ 79,240	\$ 27,600	\$ 484,482	\$ 484,482	\$ 0	-100%
Total Other Transportation Related Funds	\$ 79,240	\$ 27,600	\$ 484,482	\$ 484,482	\$ 0	-100%
<u>Other City Related Funds</u>						
256 Environmental Programs Grant Fund	\$ 56,563	\$ 42,691	\$ 57,028	\$ 56,441	\$ 54,967	-4%
260 Disaster Preparedness Fund	11,066	7,629	0	0	0	0%
304 Public Services Dev. Impact Fee	26,270	55,978	93,000	64,000	72,000	-23%
402 Water Rights Acquisition	1,444,741	1,441,900	1,443,175	1,441,400	1,441,175	0%
403 2013 Refunding Lease Rev Bonds	800,966	820,275	836,750	834,975	852,250	2%
509 City Facilities CIP	0	802,247	0	0	0	0%
Total Other City Related Funds	\$ 2,339,606	\$ 3,170,720	\$ 2,429,953	\$ 2,396,816	\$ 2,420,392	0%
Total Streets CIP, Other Transportation, City Facilities, & Other City Related Funds	\$ 5,900,407	\$ 6,773,377	\$ 20,407,532	\$ 8,430,289	\$ 22,497,858	10%
<u>700 Water Operating Fund</u>						
4010 Source of Supply	\$ 4,114,778	\$ 4,066,463	\$ 3,838,428	\$ 3,828,677	\$ 3,781,431	-1%
4020 Production	2,806,413	3,049,950	3,297,777	2,996,231	3,145,198	-5%
4030 Distribution	1,359,375	1,428,334	1,475,117	1,451,490	1,529,448	4%
4035 Pipeline Maintenance	1,343,991	1,097,815	1,437,009	1,008,845	1,055,111	-27%
4040 Engineering	889,258	776,071	985,325	880,495	1,008,108	2%
4050 Customer Service	1,563,321	1,653,007	1,869,967	1,820,097	1,811,612	-3%
4060 Utility Billing	1,079,329	937,002	940,985	907,747	1,089,258	16%
4070 Administration	7,488,399	6,235,866	4,930,233	5,044,296	4,954,307	0%
4080 Property Management	407,314	362,399	464,827	374,699	411,026	-12%
Total Water Operating	\$ 21,052,178	\$ 19,606,907	\$ 19,239,668	\$ 18,312,577	\$ 18,785,499	-2%
<u>701 Water Capital Projects Fund</u>	\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000	-79%
<u>720 Reclaimed Water Operations</u>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	100%

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY FUND, DEPARTMENT AND PROGRAM (Continued)

						% Change From
EXPENDITURES BY FUND	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 Budget
<u>710 Sewer Operating Fund</u>						
4200 Sewer Operations	\$ 3,870,967	\$ 3,614,284	\$ 3,906,429	\$ 3,877,546	\$ 4,197,892	7%
4240 Sewer Engineering	238	205,441	181,145	168,915	176,655	-2%
4260 Sewer Utility Billing	230	180,146	176,899	167,292	213,038	20%
4270 Sewer Administration	190	138,843	119,209	108,305	131,529	10%
Total Sewer Operating	\$ 3,871,625	\$ 4,138,714	\$ 4,383,682	\$ 4,322,058	\$ 4,719,114	8%
<u>711 Sewer Capital Fund</u>	\$ 48,554	\$ 109,628	\$ 4,110,000	\$ 219,000	\$ 2,555,000	-38%
<u>713 Sewer Capital Rehab and Replace</u>	\$ 0	\$ 0	\$ 0	\$ 57,450	\$ 0	0%
<u>200 Fire Operating Fund</u>						
520 Operations & Community Safety	\$ 10,530,863	\$ 3,641,912	\$ 0	\$ 0	\$ 0	0%
521 Administration	889,634	904,087	0	0	0	0%
210 HFPD (PERS)	0	0	905,656	874,510	1,009,576	11%
Total Fire Operating Fund	\$ 11,420,497	\$ 4,545,999	\$ 905,656	\$ 874,510	\$ 1,009,576	11%
<u>502 Fire Capital Fund</u>	\$ 76,232	\$ 0	\$ 0	\$ 0	\$ 0	0%
Total Expenditures By Fund, Department, and Program	\$ 85,210,647	\$ 76,664,115	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651	-8%

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY ACCOUNT

ACCOUNT	2017-18	2018-19	2019-20	2019-20	2020-21	% Change
EXPENDITURES SUMMARY	Actual	Actual	Budget	Revised	Budget	From 2019-20 % Budget
Salaries						
7000 - Salaries & Wages	\$ 10,993,198	\$ 11,339,354	\$ 12,143,124	\$ 11,408,742	\$ 11,284,653	-7%
7010 - Council/Commissioner Wage	44,098	47,196	59,780	47,861	54,440	-9%
7030 - Part Time Wages	472,202	379,297	456,400	297,177	288,229	-37%
7050 - Overtime Wages	234,879	280,222	225,607	248,887	220,861	-2%
7070 - Standby Pay	51,828	52,285	52,000	47,877	52,000	0%
7080 - FLSA Pay	0	18,017	0	6,375	0	0%
Total Salaries	\$ 11,796,205	\$ 12,116,372	\$ 12,936,911	\$ 12,056,919	\$ 11,900,183	-8%
Benefits						
7100 - 401a Pension Plan	\$ 160,471	\$ 190,300	\$ 202,503	\$ 189,950	\$ 186,882	-8%
7110 - PERS-Classic	2,296,633	2,717,007	3,171,731	2,981,691	3,496,152	10%
7111 - Pension Expense	554,308	294,034	0	0	0	0%
7115 - PERS-PEPRA	300,864	393,988	358,059	491,365	393,079	10%
7120 - Health Insurance	1,454,872	1,489,309	1,982,147	1,715,640	2,146,522	8%
7123 - Dental Insurance	130,508	99,748	80,898	73,476	76,620	-5%
7126 - Vision Insurance	24,780	17,882	13,604	12,674	13,224	-3%
7140 - Worker's Compensation	551,053	701,978	702,613	713,740	753,656	7%
7150 - Medicare	169,238	173,738	183,686	176,065	168,609	-8%
7160 - Social Security/FICA	32,916	27,056	32,067	23,330	20,146	-37%
7170 - Life Insurance	14,949	15,632	16,667	14,757	13,889	-17%
7180 - Auto Allowance	72,230	77,538	86,400	80,499	86,400	0%
7181 - Bilingual Pay	11,925	17,500	19,200	20,400	21,600	13%
7182 - Cellphone Allowance	9,550	12,050	12,000	12,000	10,800	-10%
7190 - Unemployment Insurance	27,072	11,487	45,000	30,000	45,000	0%
7195 - Post Employment Benefits	186,122	1,520,893	71,100	72,476	76,260	7%
7199 - Other Benefit Expense	50,511	168,406	7,000	8,000	0	-100%
Total Benefits	\$ 6,048,002	\$ 7,928,546	\$ 6,984,675	\$ 6,616,063	\$ 7,508,839	8%
Material and Operations						
7200 - Div/Program Expenditures	\$ 41,981	\$ 10,890	\$ 16,140	\$ 11,000	\$ 15,430	-4%
7250 - Office Expense	87,042	64,825	89,901	91,874	74,440	-17%
7255 - Computer Supplies	57,149	60,145	70,720	56,411	52,420	-26%
7260 - Printing	46,474	29,126	30,103	29,061	25,555	-15%
7270 - Postage/Shipping Costs	121,045	106,344	129,350	127,413	110,210	-15%
7280 - Publications	3,169	3,010	9,077	14,888	7,008	-23%
7290 - Advertising	80,593	53,797	47,250	40,317	33,420	-29%
7300 - Employee Expense	49,503	44,385	48,600	49,600	49,300	1%
7310 - Council Reimbursement	0	63	1,200	200	200	-83%
7320 - Uniform Expense	44,703	51,111	59,583	55,287	59,098	-1%
7370 - Reserve Costs	5,408	4,881	8,000	5,000	8,000	0%
7400 - Materials & Operations	1,839,766	1,496,099	2,023,161	1,746,474	1,727,757	-15%
7410 - Safety Supplies	16,227	19,423	28,310	26,860	25,812	-9%
7420 - Kennel Supplies	78,889	72,622	84,000	84,000	76,400	-9%
7430 - Field Expenses	13,993	13,128	17,050	15,908	12,350	-28%
7440 - Fuel	331,953	385,504	394,880	346,287	322,220	-18%
7455 - Small Tools	32,353	24,208	26,700	24,300	25,100	-6%
7460 - Equipment Under Capital	135,427	99,084	32,740	54,660	25,970	-21%
7470 - Utilities-Electric	2,193,681	2,286,808	2,473,453	2,294,950	2,351,671	-5%
7473 - Utilities-Gas	39,165	54,561	45,274	52,003	53,330	18%
7476 - Utilities-Water	3,278,633	2,912,402	4,128,997	4,014,057	4,167,565	1%
7478 - Utilities-Wastewater	2,615,293	2,647,361	2,863,984	2,920,220	3,050,928	7%
7482 - Utilities-Telephone	278,595	191,703	254,398	234,114	249,181	-2%
7483 - Utilities-Telecomm Services	1,112	1,288	1,308	1,308	1,308	0%
7484 - Property Tax/Assessments	1,797	797	514	300	300	-42%
7485 - Lease Maintenance	41,280	44,380	49,055	47,795	46,836	-5%
Total Material and Operations	\$ 11,435,231	\$ 10,677,944	\$ 12,933,748	\$ 12,344,287	\$ 12,571,809	-3%

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY ACCOUNT (Continued)

ACCOUNT	2017-18	2018-19	2019-20	2019-20	2020-21	% Change From 2019-20 %
EXPENDITURES SUMMARY	Actual	Actual	Budget	Revised	Budget	Budget
<u>Contractual Services</u>						
7500 - Contract Services	\$ 5,450,784	\$ 4,563,506	\$ 21,179,945	\$ 6,327,406	\$ 19,621,991	-7%
7520 - Plan Check	35,545	37,972	15,000	0	0	-100%
7550 - Collection Services	65,861	48,335	57,300	51,500	54,800	-4%
7560 - Legal Services	431,118	337,217	411,000	470,258	425,887	4%
7563 - Litigation Services	242,768	237,917	170,000	75,000	70,000	-59%
7565 - Claims/Lawsuits/Settlement	8,632	7,061	75,000	47,200	60,000	-20%
7570 - Insurance Services	486,865	569,512	685,867	663,794	826,982	21%
7580 - Computer Services	81,899	76,014	88,900	89,690	88,450	-1%
7585 - Software License	509,247	434,530	461,972	454,480	648,394	40%
7590 - Service Charges & Fees	169,303	150,503	176,616	179,280	140,516	-20%
7605 - Traffic Signal Maintenance	75,337	42,851	85,000	60,000	80,000	-6%
7610 - Striping Contract	125,317	121,829	155,000	135,000	150,000	-3%
7615 - Street Sweeping Contract	175,929	153,119	191,000	189,000	200,000	5%
7650 - Equipment Rental	13,147	5,224	16,800	8,000	10,700	-36%
7700 - County Contract	26,156,354	19,445,954	16,773,453	17,107,545	17,381,620	4%
7705 - County Contract Overtime	(53,128)	436,484	50,000	50,000	50,000	0%
7710 - Cal Id	110,007	111,077	111,898	111,898	113,708	2%
7720 - Franchise Fee	250,000	250,000	250,000	250,000	250,000	0%
7748 - Development Agreement	0	0	0	98,593	6,059	100%
7749 - Other Contracts	1,870,427	74,476	200,000	10,000	2,300,000	1050%
Total Contractual Services	\$ 36,205,412	\$ 27,103,581	\$ 41,154,751	\$ 26,378,644	\$ 42,479,107	3%
<u>Other Operating</u>						
7800 - Other Operating	97,345	84,787	95,000	1,027,539	794,200	736%
7805 - Dues/Memberships	61,498	63,152	66,790	66,694	72,917	9%
7820 - Travel & Meetings	33,218	14,647	35,375	23,232	28,938	-18%
7825 - Mileage	817	254	800	700	610	-24%
7840 - Conferences & Seminars	58,630	53,146	69,550	50,300	56,478	-19%
7845 - Training & Education	105,695	115,595	140,127	83,619	106,749	-24%
7860 - Education Reimbursement	19,804	26,434	21,300	32,821	35,700	68%
7880 - Community Relations	46,465	55,814	52,450	37,290	41,950	-20%
7890 - General & Admin Expense	3,356,797	2,682,555	2,697,338	2,697,338	2,807,356	4%
7900 - Bad Debt Expense	40,234	53,420	0	0	0	0%
7920 - Inventory Loss	12,070	26,233	0	0	0	0%
7930 - Loss on Disposal of Assets	2,193,967	339,922	0	0	0	0%
7950 - Rent Expense	9,980	9,192	17,276	17,276	17,276	0%
8000 - Grant Expense	3,571,522	574,427	4,841,724	1,224,391	3,436,999	100%
8001 - Homeland Security Grant	25,426	0	0	29,684	23,256	100%
8020 - Off Highway Grant	21,681	24,204	22,760	23,163	21,320	100%
8026 - Proposition 1 Grant	200,406	2,128,133	2,300,000	900,000	0	0%
8028 - Mobile Source Emiss. Reduct.	0	0	484,482	484,482	0	-100%
8040 - Beverage Container Recycle	43,482	22,086	23,409	23,409	23,864	-90%
8070 - Facilities Maintenance	196,960	156,884	248,150	225,698	144,300	-76%
8071 - Vehicle/Equip	635,806	566,313	595,496	575,311	574,651	8109%
8072 - Maintenance/Repairs	51,483	59,161	7,000	6,620	7,000	100%
8080 - W/C Trustee Audit Adjustment	126,756	(149,843)	0	0	0	-100%
8090 - Misc Expense	3,958	45,689	9,000	18,057	19,000	-100%
Total Other Operating	\$ 10,914,000	\$ 6,952,206	\$ 11,728,027	\$ 7,547,624	\$ 8,212,564	-30%

EXPENDITURE SUMMARY

TOTAL EXPENDITURES BY ACCOUNT (Continued)

ACCOUNT						% Change From
EXPENDITURES SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 % Budget
Capital Outlay						
8400 - Land & Buildings	\$ 552,636	\$ (357)	\$ 1,172,203	\$ 459,500	\$ 1,402,195	20%
8401 - Residential Property	0	0	101,283	16,154	0	-100%
8403 - Cost of Sales/Commission	146,019	0	0	0	0	-100%
8404 - Appraisal Services	0	0	9,800	4,184	0	-100%
8420 - Vehicles Capital Expend	220,657	212,547	245,000	190,771	157,617	-38%
8440 - Equipment Capital Expend	189,535	280,964	255,700	108,431	181,500	100%
8460 - Computer Capital Expend	11,906	0	255,000	189,928	71,000	-98%
8480 - Water Rights Capital Exp	819,000	1,220,750	0	0	0	-100%
8560 - Infrastructure-Water	1,812,204	4,113,440	4,500,000	1,174,356	0	0%
8592 - Contributed Capital	0	16,827	0	0	0	0%
Total Capital Outlay	\$ 3,751,957	\$ 5,844,171	\$ 6,538,986	\$ 2,143,324	\$ 1,812,312	-72%
Debt Service						
8600 - Principal	\$ 2,820,000	\$ 3,646,240	\$ 3,736,240	\$ 3,736,240	\$ 3,968,815	6%
8700 - Interest Expense	1,890,832	2,260,989	2,359,600	2,185,169	2,213,922	-6%
8800 - Bond Administration Exp	150,562	134,067	124,000	119,012	110,100	-11%
8905 - Loss on Refunding	198,446	0	0	0	0	0%
Total Debt Service	\$ 5,059,840	\$ 6,041,296	\$ 6,219,840	\$ 6,040,421	\$ 6,292,837	1%
Total City Expenditures by Account Number	\$ 85,210,647	\$ 76,664,115	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651	-8%

CITY POSITION SUMMARIES

- *Overview and Summary*
- *10-Year History of Full-Time and Part-Time Staff by Fund*
- *2020-21 Budget Full-Time and Part-Time Staff by Department*
- *2020-21 Budget General Fund Full-Time Positions*
- *Full-Time and Part-Time Position Listing Summary by Department*
- *Full-Time Position Listing by Department*
- *Part-Time Position Listing by Department*

THIS PAGE INTENTIONALLY LEFT BLANK

CITY POSITION SUMMARIES

COVID-19 Impacts to the Positions and Salaries

The impact of the Coronavirus (COVID-19) pandemic has drastically changed the financial landscape for the City of Hesperia. Prior to March 2020, the City's revenue was such that it allowed the City to add several new positions during the FY 2019-20 Mid-Year Budget Review. Additionally, the City successfully negotiated a two-year Memorandum of Understanding (MOU) with the Teamsters Local 1932 (represented) effective February 1, 2020. Finally, the City was in a position to offer salary enhancements to the non-represented employees.

During mid-March 2020, the pandemic began to adversely impact California. The Governor implemented a statewide 'Stay at Home' order on March 19, 2020. This order severely impacted the City's financial position, which is heavily reliant on Sales Tax. In order to mitigate the FY 2020-21 projected revenue shortfall, the City's FY 2020-21 Budget implements drastic expenditure budget cuts, many of which impact Salaries and Benefits. The following reductions are included to go into effect on July 01, 2020:

1. The City Council and the City Manager have voluntarily elected to reduce their salary by ten percent (10%).
2. Furloughs, which equate to a 10% salary reduction for non-represented employees, will be implemented during the first full pay period in July 2020.
3. The freezing of merit step increases, as well as merit bonuses for non-represented employees.
4. The FY 2020-21 Budget does not include a cost of living adjustment (COLA) for the non-represented employees.
5. During FY 2019-20, the City conducted a salary study. The study found that a number of positions were in need of adjustment. The FY 2020-21 Budget does not include any recommended changes from the salary study.
6. Twelve vacant positions, of which seven are full-time and five are part-time positions, will not be budgeted. For the purpose of allocating budgeted funds, the City will show full-time equivalents (FTE) reduction; however, these positions are not recommended for elimination by resolution of the City Council.

The following pages demonstrate the impact of COVID-19 to the City's positions.

Overview and Summary

The "City Position Summaries" Section includes information on all City full-time and part-time positions (employees). This section includes graphics showing positions by department and fund, as well as position listings that indicate the allocation of full-time and part-time positions for each department. Information about the staffing of positions is shown for four fiscal years and the indicated positions are funded and authorized. It is important to note that the positions shown in this section are intended to be filled by employees of the City. This section does not include any positions contracted by a third party (contracted staff). For a salary range table, refer to the most recent Combined Compensation Schedule, as required by CalPERS, which can be located in the J Section – Supplemental Information.

All full-time and part-time positions are expressed as full-time equivalents (FTE) to reflect the hours budgeted. Traditionally, a full-time position (1.00 FTE) reflects 2,080 hours of paid time for one year, while a part-time position is budgeted for 960 hours equating to 0.46 FTE ($960/2,080=0.46$). With the implementation of a 10% furlough for the non-represented employees during FY 2020-21, the full-time annual hours used for budgeting each position will be reduced to 1,872, while the part-time positions will be reduced to 864 hours.

Beginning FY 2019-20, City staffing was 183.66 FTE. At Mid-Year 1.54 FTE was added (two full-time additions and 1 part-time reduction), which brings the ending FY 2019-20 FTE total to 185.20 FTE. Due to the COVID-19 Impacts, the FY 2020-21 Budget is recommended to decrease by 4% or 7.76 FTE to 175.90 FTE. This reduction is comprised of seven (7) full-time and five (5) part-time positions.

CITY POSITION SUMMARIES

Overview and Summary (Continued)

Position Changes Occurring During FY 2019-20 (Increase of 1.54 FTE):

During the FY 2019-20 Mid-Year Budget Review, the City Council approved the following staff restructuring and FTE position changes for more effective management of City operations:

- Add one new Deputy City Manager (1.00 FTE) position, while eliminating one Assistant to the City Manager (1.00 FTE) position. This position will retain the same salary range and classification.
- Retitle the City Clerk position to the new Director of Government Services/City Clerk. This position will retain the same salary range and classification.
- Reclassify the Public Works Supervisor/Water position to the new Public Works Superintendent, which will be a non-represented management classification at a range 42.

Summary of Salary and Benefits Provisions included in the Fiscal Year 2020-21 Budget:

As detailed, the City has negotiated an MOU with the represented employees during February 2020. Prior to the pandemic, the MOU allowed for a COLA increase of 3.0% effective the first full pay period of July 2020. As the pandemic drastically reduced the City's financial position, the City implemented the following reductions to the non-represented employees, which will become effective July 1, 2020: 10% furlough, freezing of merit step increases, and forgoing the COLA.

While the FY 2020-21 Budget reduces non-represented employees' salaries, it does affect the medical benefits. The budget includes a \$111 increase for the City's health contribution for both represented and non-represented employees, which will start July 1, 2020 for the August 2020 insurance premiums. The FY 2019-20 Contribution is \$1,113, which increases to \$1,224 per month for FY 2020-21.

Workers' Compensation

The FY 2020-21 Budget assumes an increase of 7.26% for the overall Workers' Compensation budget. This is a higher rate when compared to the FY 2019-20 Budget where Workers' Compensation increased overall by 1.52% or 6.18% for the City and -4.52% for the Water District.

<u>Rating Groups</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>Change Amount</u>	<u>Percent Change</u>
City of Hesperia	\$414,971	\$395,812	-\$19,159	-4.62%
Water District	<u>287,642</u>	<u>357,844</u>	<u>70,202</u>	<u>24.41%</u>
Total	\$702,613	\$753,656	\$51,043	7.26%

CITY POSITION SUMMARIES

California Public Employees Retirement System (CalPERS):

The City anticipates a CalPERS cost increase in the coming years due to the loss from the financial impacts of the pandemic. CalPERS depends on earning an estimated rate of return of 7% for a fiscal year starting in July and ending in June. While, the impact to CalPERS investment due to the pandemic cannot be measured, it is widely assumed that losses will occur for FY 2019-20. These losses can lead to increased rates during FY 2021-22.

CalPERS Overview:

The City oversees a total of six CalPERS pension plans. The FY 2020-21 Budget assumes total pension expenditures of \$3,770,265, which is an approximate 7% or \$0.2 million increase over the FY 2019-20 Budget of \$3,529,790. The following details each of the six pension plans:

Plan	Plan Formula	Status	Members			
			Active	Transferred	Separated	Retired
Miscellaneous Plan for the City of Hesperia	2.7% @ 55	Active	63	45	49	125
PEPRA Miscellaneous Plan for the City of Hesperia	2.0% @ 62	Active	50	9	11	0
Miscellaneous Plan for the HWD	2.7% @ 55	Active	42	25	16	47
PEPRA Miscellaneous Plan for the HWD	2.0% @ 62	Active	13	3	0	0
Miscellaneous Plan for the HFPD	2.0% @ 55	Inactive	0	1	4	6
Safety Plan for the HFPD	2.0% @ 50	Inactive	0	36	7	46

Both the City and Water are Miscellaneous Risk Pool (Cost-Sharing Multiple-Employer Defined Benefit Pension Plan) plans and have 'Classic' (referred to as Miscellaneous) and 'PEPRA' (Public Employees' Pension Reform Act) members. Through retirement of current Classic Employees, these plans will be phased out over the next thirty to forty years, depending on the age of the participant. Classic Plans tend to have a higher retirement cost, as the retirement age is usually lower and the plans have higher retirement benefits. In an effort to control the increasing pension costs, the State passed pension reform legislation that became effective January 1, 2013, with Assembly Bill (AB) 340, or the Public Employees' Pension Reform Act (PEPRA). This mandated that all employees hired on or after January 1, 2013, who are new to CalPERS, or a CalPERS member with a break in service greater than six months, will participate in the Miscellaneous two percent (2%) at age 62 (PEPRA) plan.

The annual pension budget is derived from the Annual Valuation Report received from CalPERS. The FY 2020-21 Budget is based on the information provided in the Annual Valuation Report as of June 30, 2018, which was issued during September 2019. This report details the Normal Cost, which is a portion of the cost of the future pension benefits allocated to the current year. The normal cost assumes a specific rate of return on future earnings, as well as the City's contribution. If CalPERS does not achieve its anticipated rate of return on investments, the unfunded accrued liability (UAL) will increase. During the past decade, the CalPERS unfunded liability has continued to grow.

To address this issue, CalPERS has phased in a lowering of the estimated rate of return on investments from 7.5% in 2017 to the current rate of 7%. It should be noted that as the rate of return is lowered, the UAL payment that is due annually increases, as it is assumed that the future earnings will now be less.

Further, starting in June 30, 2019, which will affect the FY 2021-22 Budget, CalPERS lowered its amortization time period of gains and losses on investment earnings from 30 years to 20 years. For example, if there is a year where investments earn less than the estimated rate of return of 7%, CalPERS will spread that loss over 20-years. This action could increase the annual UAL payment; however, it is expected to stabilize the unfunded liability, as the UAL payment essentially increases the funded status.

CITY POSITION SUMMARIES

California Public Employees Retirement System (CalPERS) (Continued):

CalPERS Individual Plan Details:

Hesperia Fire Protection District Plans:

While County Fire annexed the Fire District, the City of Hesperia retained the outstanding CalPERS liability for both plans. While these plans are inactive, the City annually pays the unfunded accrued liability (UAL). This means that there are annual payments due for the plan retirees. The following chart details the Fire pension plans.

	UAL	Funded Ratio	Projected Last UAL Payment	Years Remaining	Annual UAL Payment	
					FY 2020-21 Budget	FY 2021-22 Projection
Miscellaneous Plan	\$203,398	65.60%	June 30, 2030	10	\$24,053	\$24,000
Safety Plan	\$9,364,067	69.70%	June 30, 2033	13	\$985,523	\$986,000

City of Hesperia Plans:

As previously mentioned, there are two City plans: Miscellaneous and PEPR.

It should be noted that the normal cost is different for the Miscellaneous Plan (Classic Plan) and the PEPR plan. For each plan, the normal cost is determined by the Annual Valuation Report, and this percentage is applied to the biweekly payroll and remitted to CalPERS. For the Miscellaneous Plan, the employee is responsible for their portion of the employee contribution rate, which is a contribution rate of 8%, as well as 1% of the employer's contribution rate for a total employee contribution rate of 9%. For the PEPR participants, the employee contribution rate is determined annually by CalPERS; for FY 2020-21, the rate is 6.75%. The following table demonstrates the Normal Cost percentage rate for FY 2020-21.

	Miscellaneous Plan	PEPR Plan
Plan Normal Cost Percentage	22.150%	14.482%
Less: Employee Contribution Rate	-7.956%	-6.750%
Less: Employee Contribution of the Employer's Rate	-1.000%	0.000%
<i>Total City Normal Contribution Rate</i>	<i>13.194%</i>	<i>7.732%</i>

The following chart demonstrates the unfunded accrued liability. While the normal cost is based on payroll, the amount due each fiscal year for the UAL is determined by CalPERS. The following demonstrates the UAL for the two City plans:

	UAL	Funded Ratio	Projected Last UAL Payment	Years Remaining	Annual UAL Payment	
					FY 2020-21 Budget	FY 2021-22 Projection
Miscellaneous Plan	\$16,315,937	72.40%	June 30, 2044	25	\$1,323,967	\$1,486,000
PEPR Plan	\$85,713	92.40%	June 30, 2038	18	\$18,068	\$20,000

CITY POSITION SUMMARIES

California Public Employees Retirement System (CalPERS) (Continued):

CalPERS Individual Plan Details:

Hesperia Water District Plans:

As with the City, the Water District has two active plans, which are the Miscellaneous Plan and PEPRA Plan. Additionally, the Normal Cost for the Miscellaneous and PEPRA plans mirrors the City's plans. The following details the Water District's Normal Cost.

	Miscellaneous Plan	PEPRA Plan
Plan Normal Cost Percentage	22.150%	14.482%
Less: Employee Contribution Rate	-7.956%	-6.750%
Less: Employee Contribution of the Employer's Rate	-1.000%	0.000%
<i>Total City Normal Contribution Rate</i>	<i>13.194%</i>	<i>7.732%</i>

The following demonstrates the unfunded accrued liability for the Water District.

	UAL	Funded Ratio	Projected Last UAL Payment	Years Remaining	Annual UAL Payment	
					FY 2020-21 Budget	FY 2021-22 Projection
Miscellaneous Plan	\$6,007,574	74.60%	June 30, 2044	25	\$421,800	\$484,000
PEPRA Plan	\$16,030	92.30%	June 30, 2024	4	\$6,745	\$6,900

CITY POSITION SUMMARIES

Demonstration of the Citywide Positions:

The following pages detail the City positions by looking at the data in different ways. First, there is the 10-year history by funding source, which gives a historical perspective to the City's positions. This is followed by the 2020-21 Budget Full-Time and Part-Time by department, which demonstrates the departmental makeup of City staffing. Next, there is information for the 2020-21 General Fund Staffing, which focuses solely on the positions within the General Fund. Next is a comprehensive listing of all full-time positions, as well as a listing for all part-time positions.

10-YEAR HISTORY OF FULL-TIME AND PART-TIME STAFF BY FUND

Comments:

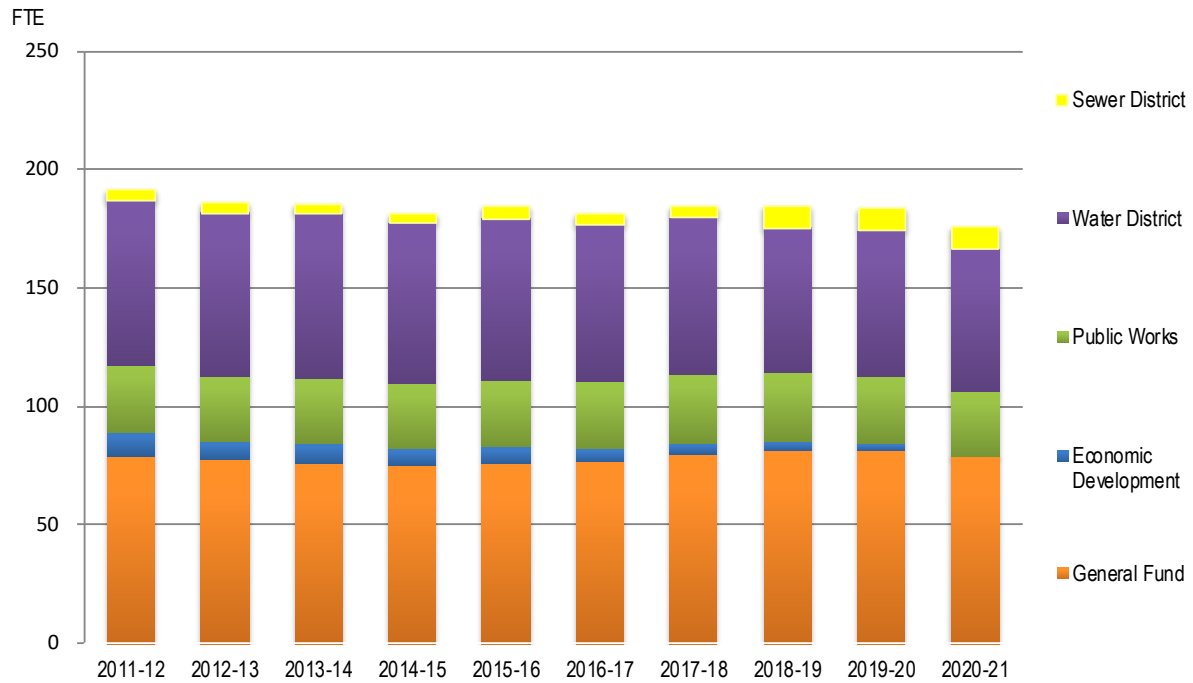
As previously described, the FY 2020-21 Budget proposes to decrease City staffing by 7.76 (FTE) or 4% less than the FY 2019-20 Budget.

Major Funds	2011-12	2012-13	2013-14	2014-15	2015-16
General Fund					
City Manager	12.60	13.60	13.60	13.60	13.60
Management Services	18.26	17.26	16.26	16.26	16.26
Development Services:					
Community Development	17.27	16.03	15.95	14.76	15.68
Code Compliance	23.78	23.78	23.78	23.92	23.92
Public Works	7.11	6.61	6.61	6.26	6.76
General Fund Total	79.02	77.28	76.20	74.80	76.22
Economic Development Funds	10.00	8.00	8.00	7.00	7.00
Public Works Fund	28.25	27.75	27.75	27.40	27.60
Water District Fund	69.77	68.77	69.23	67.98	68.58
Sewer District Fund	4.50	4.50	4.50	4.50	5.20
Total Full & Part-Time By Fund	191.54	186.30	185.68	181.68	184.60

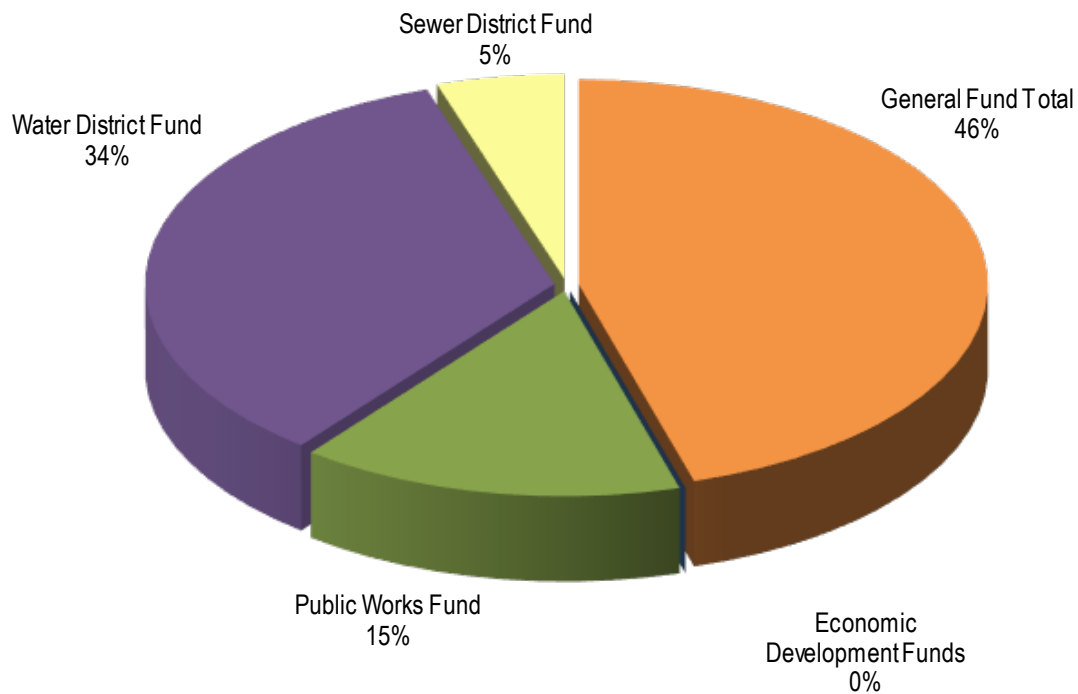
Major Funds	2016-17	2017-18	2018-19	2019-20	2020-21
General Fund					
City Manager	13.48	14.48	15.20	15.18	14.88
Management Services	16.26	16.26	17.36	17.36	16.71
Economic Development	0.00	0.00	0.00	0.00	1.90
Development Services:					
Community Development	15.38	16.38	16.42	16.42	14.86
Code Compliance	25.28	25.28	25.74	25.74	24.74
Public Works	6.51	6.97	6.70	6.70	6.01
General Fund Total	76.91	79.37	81.42	81.40	79.10
Economic Development Funds	5.00	5.00	4.00	3.00	0.10
Public Works Fund	28.79	28.79	28.56	27.94	27.02
Water District Fund	65.84	66.30	61.21	61.88	60.15
Sewer District Fund	5.20	5.20	9.39	9.44	9.53
Total Full & Part-Time By Fund	181.74	184.66	184.58	183.66	175.90

CITY POSITION SUMMARIES

10 YEAR HISTORY OF FULL-TIME AND PART-TIME STAFF BY FUND (Continued)

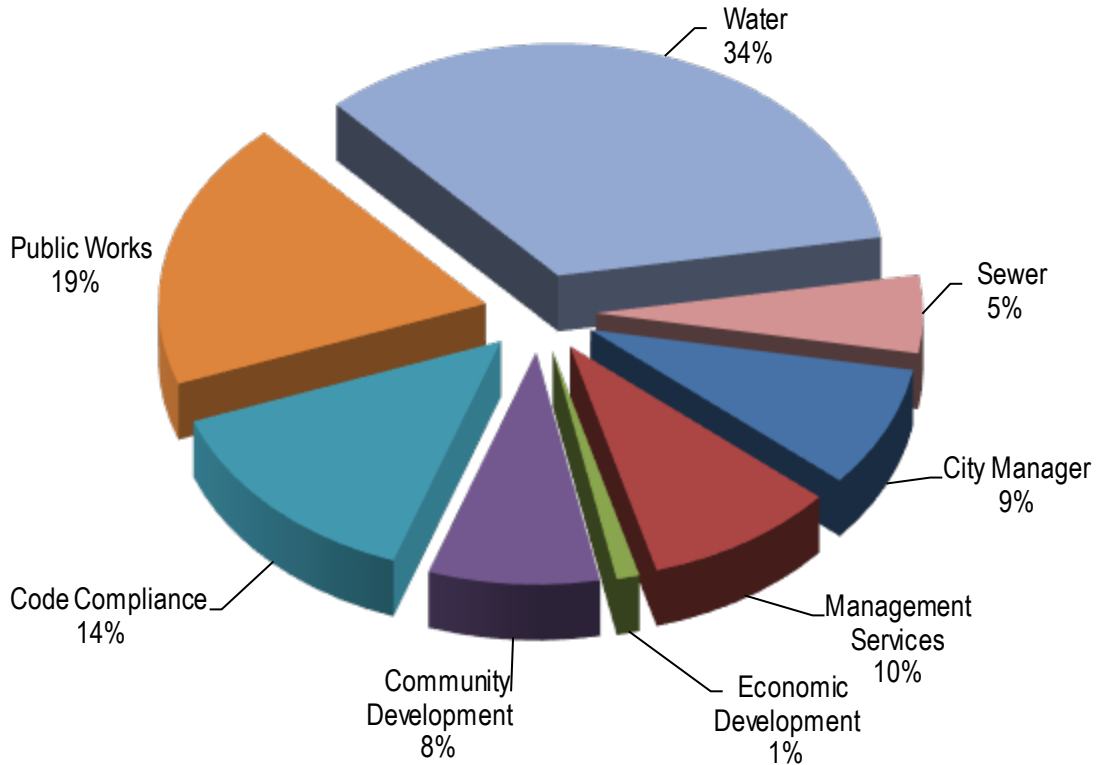


2020-21 FULL-TIME AND PART-TIME STAFF BY FUND



CITY POSITION SUMMARIES

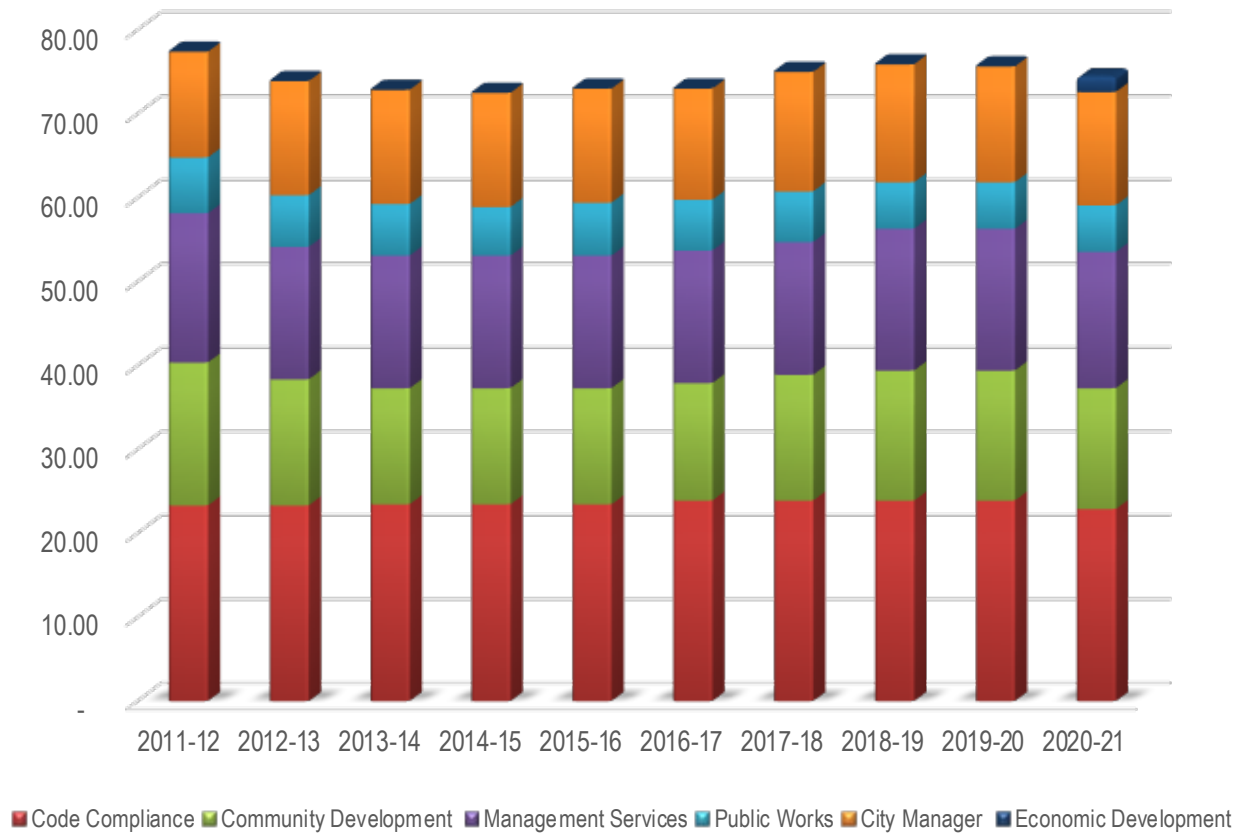
2020-21 BUDGET FULL-TIME AND PART-TIME STAFF BY DEPARTMENT



					% Change From 2019-20 Budget
<u>Departments</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Budget</u>
City Manager	14.48	15.20	15.18	14.88	-2%
Management Services	16.26	17.36	17.36	16.71	-4%
Economic Development	5.00	5.00	3.00	2.00	-33%
Development Services:					
Community Development	16.38	16.42	16.42	14.86	-10%
Code Compliance	25.28	25.74	25.74	24.74	-4%
Public Works	35.76	35.26	34.64	33.03	-5%
Water	66.30	61.21	61.88	60.15	-3%
Sewer	5.20	9.39	9.44	9.53	1%
Development Services Total	148.92	148.02	148.12	142.31	-4%
Total Non-Police & Fire District	184.66	185.58	183.66	175.90	-4%
Total Full & Part-Time Staff	184.66	185.58	183.66	175.90	-4%
Change Amount	5.57	0.92	-1.92	-7.76	
Percentage	3.1%	0.5%	-1.0%	-4.2%	

CITY POSITION SUMMARIES

2020-21 BUDGET GENERAL FUND FULL-TIME POSITIONS



General Fund	2011-12	2012-13	2013-14	2014-15	2015-16
City Manager	12.60	13.60	13.60	13.60	13.60
Management Services	17.80	15.80	15.80	15.80	15.80
Economic Development	0.00	0.00	0.00	0.00	0.00
Development Services:					
Community Development	17.03	15.03	13.84	13.84	13.84
Code Compliance	23.32	23.32	23.46	23.46	23.46
Public Works	6.65	6.15	6.15	5.80	6.30
General Fund Total	77.40	73.90	72.85	72.50	73.00

General Fund	2016-17	2017-18	2018-19	2019-20	2020-21
City Manager	13.25	14.25	14.05	13.80	13.50
Management Services	15.80	15.80	16.90	16.90	16.25
Economic Development	0.00	0.00	0.00	0.00	1.90
Development Services:					
Community Development	14.00	15.00	15.50	15.50	14.40
Code Compliance	23.90	23.90	23.90	23.90	22.90
Public Works	6.05	6.05	5.55	5.55	5.55
General Fund Total	73.00	75.00	75.90	75.65	74.50

CITY POSITION SUMMARIES

Full-Time and Part-Time Position Listing Summary by Department

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>City Manager Department</u>				
Total Full-Time Staff	14.25	14.05	13.80	13.50
Total Part-Time Staff	0.23	1.15	1.38	1.38
Total City Manager Staff	14.48	15.20	15.18	14.88
<u>Management Services Department</u>				
Total Full-Time Staff	15.80	16.90	16.90	16.25
Total Part-Time Staff	0.46	0.46	0.46	0.46
Total Management Services Staff	16.26	17.36	17.36	16.71
<u>Economic Development Department</u>				
Total Full-Time Staff	5.00	5.00	3.00	2.00
<u>D.S.-Community Development</u>				
Total Full-Time Staff	15.00	15.50	15.50	14.40
Total Part-Time Staff	1.38	0.92	0.92	0.46
Total D.S.-Community Development Staff	16.38	16.42	16.42	14.86
<u>D.S.-Code Compliance</u>				
Total Full-Time Staff	23.90	23.90	23.90	22.90
Total Part-Time Staff	1.38	1.84	1.84	1.84
Total D.S.-Code Compliance Staff	25.28	25.74	25.74	24.74
<u>D.S.-Public Works Department</u>				
Total Full-Time Staff	31.85	31.35	31.65	31.65
Total Part-Time Staff	3.91	3.91	2.99	1.38
Total D.S.-Public Works Staff	35.76	35.26	34.64	33.03
<u>D.S.-Water</u>				
Total Full-Time Staff	64.00	59.05	59.95	58.91
Total Part-Time Staff	2.30	2.16	1.93	1.24
Total D.S.-Water Staff	66.30	61.21	61.88	60.15
<u>D.S.-Sewer</u>				
Total Full-Time Staff	5.20	9.25	9.30	9.39
Total Part-Time Staff	0.00	0.14	0.14	0.14
Total D.S.-Sewer Staff	5.20	9.39	9.44	9.53
Total Development Services	148.92	148.02	148.12	142.31
TOTAL FULL-TIME CITY STAFF	175.00	175.00	174.00	169.00
TOTAL PART-TIME CITY STAFF	9.66	10.58	9.66	6.90
TOTAL CITY STAFF	184.66	185.58	183.66	175.90

CITY POSITION SUMMARIES

Full-Time Position Listing by Department

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>City Manager Department</u>				
Administrative Aide	0.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.75	0.75	0.75	0.00
City Manager	1.00	0.80	0.80	0.75
Community Relations Specialist	0.00	0.00	1.25	1.25
Deputy City Clerk	1.00	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	0.00	0.70
Director of Government Services/City Clerk	1.00	1.00	1.00	0.80
Environmental Programs Coordinator	0.50	0.50	0.00	0.00
Executive Secretary	1.00	0.00	0.00	0.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	3.00	3.00	4.00	4.00
Information Systems Technician	2.00	2.00	0.00	0.00
Management Analyst	1.00	1.00	1.00	1.00
Secretary to the City Manager and City Council	1.00	1.00	1.00	1.00
Total City Manager Full-Time Staff	14.25	14.05	13.80	13.50
<u>Management Services Department</u>				
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	4.00	4.00	4.00
Assistant City Manager/Management Services	0.90	0.00	0.00	0.00
Budget/Finance Manager	1.00	0.00	0.00	0.00
Budget/Finance Specialist	1.00	1.00	1.00	1.00
Deputy Finance Director	0.90	0.90	0.90	0.75
Director of Finance	0.00	1.00	1.00	0.75
Executive Secretary	1.00	0.00	0.00	0.00
Financial Analyst	2.00	2.00	2.00	2.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Personnel Technician	1.00	2.00	2.00	2.00
Senior Accountant	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	0.75
Total Management Services Full-Time Staff	15.80	16.90	16.90	16.25
<u>Economic Development Department</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	0.00
Economic Development Manager	1.00	1.00	1.00	1.00
Senior Economic Development Specialist	1.00	1.00	0.00	0.00
Senior Management Analyst	1.00	1.00	0.00	0.00
Total Economic Development Full-Time Staff	5.00	5.00	3.00	2.00

CITY POSITION SUMMARIES

Full-Time Position Listing by Department (Continued)

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>D.S.-Community Development</u>				
Administrative Analyst	0.85	0.85	0.85	0.85
Administrative Secretary	0.20	0.00	0.00	0.00
Assistant City Manager	0.00	0.20	0.20	0.10
Associate Planner	0.00	1.00	1.00	0.00
Building and Safety Manager	1.00	0.00	0.00	0.00
Building and Safety Supervisor*	1.00	0.00	0.00	0.00
Building Inspector	0.00	3.00	3.00	3.00
Building Inspection Supervisor	3.00	0.00	0.00	0.00
Building Official	0.00	1.00	1.00	1.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Development Technician	0.75	1.25	1.25	1.25
Director of Development Services	0.20	0.00	0.00	0.00
Executive Secretary	0.00	0.20	0.20	0.20
Offie Assistant	0.00	0.00	0.00	1.00
Plans Examiner	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	1.00	1.00
Senior Community Development Technician	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	0.00
Senior Planner	2.00	2.00	2.00	2.00
Total D.S.-Community Development Full-Time Staff	15.00	15.50	15.50	14.40
<u>D.S.-Code Compliance</u>				
Administrative Secretary	1.45	1.00	1.00	1.00
Animal Care Technician	5.00	4.00	4.00	4.00
Animal Control Officer	3.00	3.00	3.00	3.00
Animal Services Coordinator	0.00	0.00	0.00	1.00
Animal Services Manager	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.45	0.45	0.45
Code Enforcement Officer	4.00	4.00	4.00	4.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00
Director of Development Services	0.45	0.00	0.00	0.00
Executive Secretary	0.00	0.45	0.45	0.45
Office Assistant	4.00	4.00	4.00	3.00
Senior Animal Care Technician	0.00	1.00	1.00	0.00
Senior Animal Control Officer	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00
Total D.S.-Code Compliance Full-Time Staff	23.90	23.90	23.90	22.90

CITY POSITION SUMMARIES

Full-Time Position Listing by Department (Continued)

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>D.S.-Public Works</u>				
Administrative Analyst	0.50	0.50	0.50	0.50
Administrative Secretary	0.70	0.50	0.50	0.50
Assistant City Manager	0.00	0.20	0.20	0.20
Assistant Engineer	0.35	0.35	0.35	0.35
Community Development Technician	0.25	0.25	0.25	0.25
Construction Inspection Supervisor	0.35	0.35	0.35	0.35
Construction Inspector	1.15	1.15	1.15	1.15
Custodian	1.00	1.00	1.00	1.00
Director of Development Services	0.20	0.00	0.00	0.00
Engineering Technician	0.40	0.40	0.40	0.40
Equipment Operator	4.30	4.30	4.30	4.30
Executive Secretary	0.00	0.20	0.20	0.20
Facilities Supervisor	0.50	0.50	0.50	0.50
Fleet/Warehouse Supervisor	0.00	0.00	0.30	0.30
Geographical Information Systems Manager	0.30	0.30	0.30	0.30
Geographical Information Systems Technician	0.30	0.30	0.30	0.30
Maintenance Crew Supervisor	2.30	2.30	2.30	2.30
Maintenance Worker	9.40	9.40	9.40	9.40
Management Analyst	1.00	0.00	0.00	0.00
Office Assistant	1.00	1.00	1.00	1.00
Project Construction Manager	0.75	0.75	0.75	0.75
Public Works Manager	0.80	0.80	0.80	0.80
Senior Custodian	0.50	0.50	0.50	0.50
Senior Maintenance Worker	5.80	5.80	5.80	5.80
Senior Management Analyst	0.00	0.50	0.50	0.50
Total D.S.-Public Works Full-Time Staff	31.85	31.35	31.65	31.65
<u>D.S.-Water</u>				
Administrative Analyst	0.65	0.56	0.56	0.56
Administrative Secretary	0.65	0.41	0.41	0.41
Assistant City Manager	0.00	0.12	0.12	0.20
Assistant City Manager/Management Services	0.05	0.00	0.00	0.00
Assistant Engineer	0.65	0.52	0.52	0.52
Assistant to the City Manager	0.25	0.25	0.25	0.00
City Manager	0.00	0.16	0.16	0.20
Community Development Technician	2.00	2.00	2.00	2.00
Community Relations Specialist	0.50	0.50	0.75	0.75
Construction Inspection Supervisor	0.65	0.52	0.52	0.52
Construction Inspector	0.85	0.68	0.68	0.68
Custodian	2.00	2.00	2.00	2.00

CITY POSITION SUMMARIES

Full-Time Position Listing by Department (Continued)

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>D.S.-Water (Continued)</u>				
Customer Service Representative	5.00	4.20	4.20	4.20
Customer Service Supervisor	1.00	0.84	0.84	0.84
Deputy City Manager	0.00	0.00	0.00	0.25
Deputy Finance Director	0.10	0.08	0.08	0.20
Director of Development Services	0.15	0.00	0.00	0.00
Director of Finance	0.00	0.00	0.00	0.20
Director of Government Services/City Clerk	0.00	0.00	0.00	0.15
Engineering Technician	0.60	0.48	0.48	0.48
Equipment Operator	2.70	2.70	2.70	2.70
Executive Secretary	0.00	0.12	0.12	0.12
Facilities Supervisor	0.50	0.50	0.50	0.50
Fleet/Warehouse Supervisor	0.00	0.00	0.65	0.65
Geographical Information Systems Manager	0.70	0.56	0.56	0.56
Geographical Information Systems Technician	0.70	0.56	0.56	0.56
Maintenance Crew Supervisor	4.00	4.00	4.00	4.00
Maintenance Worker	13.00	13.00	13.00	12.00
Management Analyst	1.00	0.00	0.00	0.00
Meter Reader	4.00	4.00	4.00	4.00
Office Assistant	1.00	0.81	0.81	0.81
Project Construction Manager	0.25	0.20	0.20	0.20
Public Works Manager	0.20	0.17	0.17	0.17
Public Works Superintendent	0.00	0.00	0.00	0.83
Public Works Supervisor/Water	1.00	0.83	0.83	0.00
Pump Operator	1.95	1.95	1.95	1.95
Senior Account Clerk	2.00	1.68	1.68	1.68
Senior Custodian	0.50	0.50	0.50	0.50
Senior Customer Service Representative	2.00	1.68	1.68	1.68
Senior Financial Analyst	0.00	0.00	0.00	0.20
Senior Maintenance Worker	6.50	6.50	6.50	6.50
Senior Management Analyst	0.00	0.41	0.41	0.41
Senior Pump Maintenance Worker	0.95	0.95	0.95	0.95
Senior Pump Operator	0.95	0.95	0.95	0.95
Senior Warehouse Technician	1.00	0.83	0.83	0.83
Utility Line Locator	1.00	1.00	1.00	1.00
Warehouse Technician	1.00	0.83	0.83	0.00
Water Conservation Specialist	1.00	0.00	0.00	0.00
Water Quality Specialist	0.00	1.00	1.00	1.00
Water Quality Technician	1.00	0.00	0.00	0.00
Total D.S.-Water Full-Time Staff	64.00	59.05	59.95	58.91

CITY POSITION SUMMARIES

Full-Time Position Listing by Department (Continued)

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>D.S.-Sewer</u>				
Administrative Analyst	0.00	0.09	0.09	0.09
Administrative Secretary	0.00	0.09	0.09	0.09
Assistant City Manager	0.00	0.03	0.03	0.05
Assistant City Manager/Management Services	0.05	0.00	0.00	0.00
Assistant Engineer	0.00	0.13	0.13	0.13
City Manager	0.00	0.04	0.04	0.05
Community Development Technician	0.00	0.50	0.50	0.50
Construction Inspection Supervisor	0.00	0.13	0.13	0.13
Construction Inspector	0.00	0.17	0.17	0.17
Customer Service Representative	0.00	0.80	0.80	0.80
Customer Service Supervisor	0.00	0.16	0.16	0.16
Deputy City Manager	0.00	0.00	0.00	0.05
Deputy Finance Director	0.00	0.02	0.02	0.05
Director of Finance	0.00	0.00	0.00	0.05
Director of Government Services/City Clerk	0.00	0.00	0.00	0.05
Engineering Technician	0.00	0.12	0.12	0.12
Executive Secretary	0.00	0.03	0.03	0.03
Fleet/Warehouse Supervisor	0.00	0.00	0.05	0.05
Geographical Information Systems Manager	0.00	0.14	0.14	0.14
Geographical Information Systems Technician	0.00	0.14	0.14	0.14
Maintenance Crew Supervisor	0.70	0.70	0.70	0.70
Maintenance Worker	3.60	3.60	3.60	3.60
Office Assistant	0.00	0.19	0.19	0.19
Project Construction Manager	0.00	0.05	0.05	0.05
Public Works Manager	0.00	0.03	0.03	0.03
Public Works Superintendent	0.00	0.00	0.00	0.17
Public Works Supervisor/Water	0.00	0.17	0.17	0.00
Pump Operator	0.05	0.05	0.05	0.05
Senior Account Clerk	0.00	0.32	0.32	0.32
Senior Customer Service Representative	0.00	0.32	0.32	0.32
Senior Financial Analyst	0.00	0.00	0.00	0.05
Senior Maintenance Worker	0.70	0.70	0.70	0.70
Senior Management Analyst	0.00	0.09	0.09	0.09
Senior Pump Maintenance Worker	0.05	0.05	0.05	0.05
Senior Pump Operator	0.05	0.05	0.05	0.05
Senior Warehouse Technician	0.00	0.17	0.17	0.17
Warehouse Technician	0.00	0.17	0.17	0.00
Total D.S.-Sewer Full-Time Staff	5.20	9.25	9.30	9.39
TOTAL FULL-TIME CITY STAFF	175.00	175.00	174.00	169.00

CITY POSITION SUMMARIES

Part-Time Position Listing by Department

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>City Manager Department</u>				
Administrative Analyst	0.23	0.23	0.00	0.00
Information Systems Technician	0.00	0.00	0.46	0.46
Receptionist	0.00	0.92	0.92	0.92
Total Management Services Department	0.23	1.15	1.38	1.38
<u>Management Services Department</u>				
Office Assistant	0.46	0.46	0.46	0.46
Total Management Services Department	0.46	0.46	0.46	0.46
<u>D.S.-Community Development</u>				
Building Inspector	0.46	0.92	0.46	0.00
Plans Examiner	0.00	0.00	0.46	0.46
Receptionist	0.92	0.00	0.00	0.00
Total D.S.-Community Development Part-Time Staff	1.38	0.92	0.92	0.46
<u>D.S.-Code Compliance</u>				
Administrative Aide	0.00	0.46	0.00	0.00
Animal Care Technician	1.38	0.92	0.92	0.92
Office Assistant	0.00	0.46	0.92	0.92
Total D.S.-Code Compliance Part-Time Staff	1.38	1.84	1.84	1.84
<u>D.S.-Public Works</u>				
Administrative Intern	0.00	0.23	0.23	0.23
Custodian	0.46	0.46	0.46	0.00
Facilities Electrician	0.23	0.23	0.23	0.23
Facilities Maintenance Technician	0.23	0.23	0.23	0.00
Maintenance Worker	2.76	2.76	1.84	0.92
Office Assistant	0.23	0.00	0.00	0.00
Total D.S.-Public Works Part-Time Staff	3.91	3.91	2.99	1.38
<u>D.S.-Water</u>				
Administrative Analyst	0.23	0.23	0.00	0.00
Administrative Intern	0.00	0.23	0.23	0.23
Custodian	0.46	0.46	0.46	0.00
Customer Service Representative	0.92	0.78	0.78	0.78
Facilities Electrician	0.23	0.23	0.23	0.23
Facilities Maintenance Technician	0.23	0.23	0.23	0.00
Office Assistant	0.23	0.00	0.00	0.00
Total D.S.-Water Part-Time Staff	2.30	2.16	1.93	1.24
<u>D.S.-Sewer</u>				
Customer Service Representative	0.00	0.14	0.14	0.14
Total D.S.-Sewer Part-Time Staff	0.00	0.14	0.14	0.14
Total Part-Time City Staff	9.66	10.58	9.66	6.90

Department & Program Expenditures

DEPARTMENT - CITY COUNCIL.....	F - 1
▶ Division - City Council	F - 2
▶ Division - City Attorney.....	F - 4
DEPARTMENT - CITY MANAGER.....	F - 5
▶ Division - City Manager.....	F - 6
▶ Division - Information Technology.....	F - 11
DEPARTMENT - MANAGEMENT SERVICES	F - 14
▶ Division - Finance	F - 15
▶ Division - Human Resources/Risk Management	F - 18
▶ Division - Non-Departmental.....	F - 23
DEPARTMENT - ECONOMIC DEVELOPMENT	F - 24
▪ Economic Development.....	F - 25
▪ Hesperia Community Development Commission.....	F - 27
▪ Hesperia Housing Authority	F - 29
▪ CDBG Summary	F - 31
▪ CDBG Administration/Economic Development and Housing	F - 32
▪ CDBG Neighborhood Stabilization Program	F - 34
DEPARTMENT - DEVELOPMENT SERVICES.....	
▪ Division - Community Development.....	F - 36
• Program - Planning	F - 37
• Program - Building and Safety.....	F - 39
▪ Division - Code Compliance.....	F - 41
• Program - Code Enforcement	F - 42
• Program - Animal Control	F - 45
▪ Division - Public Works.....	F - 49
• Program - Street Maintenance.....	F - 50
• Program - Traffic	F - 54
• Program - Engineering	F - 57
• Program - Building Maintenance.....	F - 60
▪ Division - Water.....	F - 63
• Program - Source of Supply	F - 64
• Program - Production.....	F - 67
• Program - Distribution	F - 69
• Program - Pipeline Maintenance.....	F - 71
• Program - Engineering	F - 73
• Program - Customer Service	F - 75
• Program - Utility Billing.....	F - 77
• Program - Administration	F - 80
• Program - Property Management.....	F - 82

Department & Program Expenditures

DEPARTMENT - DEVELOPMENT SERVICES - CONTINUED

- Division - Sewer F-84
 - Program - Operations F-85
 - Program - Engineering F-87
 - Program - Utility Billing F-89
 - Program - Administration F-91

POLICE F-93

FIRE F-97

- Department – Hesperia Fire Protection District (HFPD) F-98
- Department - HFPD PERS..... F-101

FUND: GENERAL FUND 100
DEPARTMENT: CITY COUNCIL 01

DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 39,198	\$ 43,496	\$ 53,280	\$ 44,361	\$ 47,940	-10%
Benefits	74,199	77,145	96,367	81,097	98,456	2%
Materials & Operations	6,218	10,932	8,222	6,191	7,581	-8%
Contractual	454,824	329,087	439,800	489,800	357,000	-19%
Other Operating	275,788	287,634	304,864	273,504	187,430	-39%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 850,227	\$ 748,294	\$ 902,533	\$ 894,953	\$ 698,407	-23%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
100 City Council	\$ 542,369	\$ 557,746	\$ 602,533	\$ 544,953	\$ 398,407	-34%
102 City Attorney	307,858	190,548	300,000	350,000	300,000	0%
TOTAL	\$ 850,227	\$ 748,294	\$ 902,533	\$ 894,953	\$ 698,407	-23%

DEPARTMENT GOALS FOR 2020-21

- Continue to provide policy direction on City Council priorities, which include:
 - Public Safety – Ensure adequate public safety resources are available for citizens, families, children, businesses, and visitors.
 - Financial Health – Assure Hesperia’s financial health by continuing to provide structurally balanced budgets for its operating funds.
 - Future Development – Actively manage growth to ensure cohesive development including industrial, commercial, residential, freeway, Main Street, and Ranchero Corridors.
 - Future Vision – Agree on a ‘vision’ of what Hesperia should be in 5, 15, and 25 years.
 - Organizational Health – Establish and maintain a healthy and efficient organization to provide City services.
 - Capital Improvement – Create capital improvement funding after Redevelopment Agency’s elimination.
- Continue to support conservative spending policies, responsible budgeting practices, and true fiscal stewardship of the citizen’s monies.
- Maintain funding for priority projects including the Ranchero Corridor Project.
- Continue to actively pursue alternative funding sources via Federal, State, and County grants.

FUND: GENERAL FUND 100
DEPARTMENT: CITY COUNCIL 01
DIVISION: CITY COUNCIL 100

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 39,198	\$ 43,496	\$ 53,280	\$ 44,361	\$ 47,940	-10%
Benefits	74,199	77,145	96,367	81,097	98,456	2%
Materials & Operations	6,218	10,932	8,222	6,191	7,581	-8%
Contractual	146,966	138,539	139,800	139,800	57,000	-59%
Other Operating	275,788	287,634	304,864	273,504	187,430	-39%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 542,369	\$557,746	\$ 602,533	\$544,953	\$398,407	-34%

DIVISION DESCRIPTION

The City Council is the legislative body of the organization and is comprised of five members elected by district to four-year overlapping terms of office. The City Council also sits as the Board of Directors of the Hesperia Water District, Hesperia Housing Authority, Successor Agency for the former Hesperia Redevelopment Agency, Hesperia Community Development Commission, and is responsible for the development and adoption of all City policy. The City Council appoints a City Manager charged with the implementation of adopted policy, as well as a City Attorney that reviews Council actions and policy for legal considerations. The City Council also appoints a variety of commissions and committees, including the Planning Commission.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced, which will be implemented during the first full pay period in July 2020.

2019-20 DIVISION ACCOMPLISHMENTS

- Through strong policy leadership, reaffirmed ongoing efforts to bolster the community and organization by strengthening infrastructure, providing vital services, maintaining the City's financial health, providing good working conditions for employees, and increasing citizen satisfaction.
- Continued to work with State and Federal delegates on behalf of Hesperia citizens to obtain funding on a variety of large projects.
- Continued to be made available to meet with constituents in order to provide enhanced levels of service to Hesperia residents.
- Continued to support Youth in Government Day to encourage involvement between citizens and local government.
- Continued to seek alternative funding sources via Federal, State, and County grants.

2020-21 DIVISION GOALS AND OBJECTIVES

- Provide leadership and policy direction on a variety of issues and projects important to the citizens of the City of Hesperia.
- Maintain the highest level of public safety services possible within existing funding constraints.

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY COUNCIL	01
DIVISION:	CITY COUNCIL	100

2020-21 DIVISION GOALS AND OBJECTIVES (Continued)

- Continue to seek funding for priority projects including the Ranchero Corridor Project and the City's Storm Water Basin Projects.
- Continue to support conservative spending policies, responsible budgeting practices, and true fiscal stewardship of the citizen's monies.
- Maintain funding of the City's annual Street Paving Program in an effort to repair or replace as many streets as possible.
- Continue to actively pursue alternative funding sources via Federal, State and County grants.

FUND: GENERAL FUND 100
DEPARTMENT: CITY COUNCIL 01
DIVISION: CITY ATTORNEY 102

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	0	0	0	0	0	0%
Materials & Operations	0	0	0	0	0	0%
Contractual	307,858	190,548	300,000	350,000	300,000	0%
Other Operating	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 307,858	\$190,548	\$ 300,000	\$350,000	\$300,000	0%

DIVISION DESCRIPTION

The City Attorney is appointed by the City Council and serves as legal counsel to the City, the Water District, the Hesperia Housing Authority, the Successor Agency for the former Hesperia Redevelopment Agency, and the Hesperia Community Development Commission, as well as various commissions and committees. The City Attorney advises elected and appointed officials and staff on legal issues affecting the City, represents the City in litigation and administrative matters, and provides necessary legal review, drafting and negotiation of ordinances, resolutions, agreements, and other documents.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 DIVISION ACCOMPLISHMENTS

- Provided timely and appropriate legal advice on a variety of issues.
- Continued to minimize litigation and exposure to litigation.
- Assisted in negotiation and drafting of agreements necessary to implement the annexation of the Hesperia Fire Protection District into the County Fire District, including the CalPERS assignment agreement, CFD agreements, and real property transfers.
- Assisted in negotiation, drafting, and implementation of agreements to further economic development, capital improvement, and affordable housing programs.
- Assisted in the comprehensive review and update of Title 5 of the Municipal Code.
- Provided legal advice on development, regulatory and election issues including cannabis regulations, water rate increases, VVWRA flow diversion, water rights, crime free rental housing, and Building Code appeals.

2020-21 DIVISION GOALS AND OBJECTIVES

- Provide legal services and advice that will limit the City's exposure to claims for damages and aggressively represent the City when engaged in litigation and mediation.
- Facilitate planning and land use projects and environmental review.
- Provide prompt drafting and review of agreements, ordinances, resolutions, and memoranda in support to the City Council, City Manager, Planning Commission, and City departments.
- Keep the City Council and City Manager informed on new legal developments affecting the City.
- Continue to control costs for legal services where possible.

FUND: GENERAL FUND 100
DEPARTMENT: CITY MANAGER 07

DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,114,758	\$ 1,217,873	\$ 1,366,682	\$ 1,202,577	\$ 1,156,873	-15%
Benefits	434,393	516,121	590,017	545,866	583,986	-1%
Materials & Operations	267,336	205,646	254,576	231,330	218,096	-14%
Contractual	560,400	462,350	569,165	600,910	853,308	50%
Other Operating	70,587	69,765	84,210	54,727	70,008	-17%
Capital Outlay	11,906	0	36,850	38,160	75,500	105%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 2,459,380	\$ 2,471,755	\$ 2,901,500	\$ 2,673,570	\$ 2,957,771	2%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
200 City Manager	\$ 1,144,729	\$ 1,378,098	\$ 1,472,767	\$ 1,326,947	\$ 1,279,590	-13%
215 Information Technology	1,314,651	1,093,657	1,428,733	1,346,623	1,678,181	17%
TOTAL	\$ 2,459,380	\$ 2,471,755	\$ 2,901,500	\$ 2,673,570	\$ 2,957,771	2%

<u>DEPARTMENT STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	14.25	14.05	13.80	13.50
Total Part-Time Staff	0.23	1.15	1.38	1.38
Total City Manager Staff	14.48	15.20	15.18	14.88

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	CITY MANAGER	200

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 732,270	\$ 839,088	\$ 882,388	\$ 802,070	\$ 747,969	-15%
Benefits	286,268	364,492	413,946	374,729	397,076	-4%
Materials & Operations	48,629	51,050	62,938	60,471	56,957	-10%
Contractual	30,617	62,534	44,050	42,250	20,050	-54%
Other Operating	46,945	60,934	69,445	47,427	57,538	-17%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,144,729	\$ 1,378,098	\$ 1,472,767	\$ 1,326,947	\$ 1,279,590	-13%

DIVISION DESCRIPTION

The City Manager serves as the Chief Executive Officer of the City and the Water District, as well as Executive Director of the Hesperia Housing Authority, Successor Agency for the former Hesperia Redevelopment Agency, and Hesperia Community Development Commission. The City Manager ensures that City Council policies and directions are implemented, and provides executive level staff support to the City Council and staff through a variety of functions (Goal 5 – Organization Health), including public administration, intergovernmental relations, financial oversight of all City funds (Goal 2 – Financial Health), addressing unique challenges/special projects, policy analysis, and other items that are necessary to improve the functions of government. The City Manager is responsible for the efficient and effective operation of all City/District/Agency departments, programs and services including oversight of the City Clerk, Community Relations, and Information Technology Divisions.

City Clerk – The City Clerk’s Office is responsible for supporting and assisting the public, City departments, and the City Council by facilitating the compliance of a variety of legal requirements related to transparency in government processes and proceedings.

Elections and Political Reform Act Compliance: Administers municipal elections and related matters, mail ballot collection, preparation of election handbook, provides guidance to candidates in meeting election-related legal responsibilities; serves as compliance officer for committee campaign filings, lobbyist filings, Conflict of Interest filings, and other Fair Political filings; coordination of AB 1234 ethics training.

City Council Agenda, Meetings, and Committees: Ensures Brown Act compliance in City Council meeting proceedings; coordinates the preparation and distribution of City Council agendas; prepare and publish public legal notices; web stream and archival of City Council Meetings; coordinate ceremonial presentations and proclamations; prepare and archive Council action including meeting minutes, resolutions, ordinances, contracts, and agreements; coordinate outside agency appointments; and oversee the City Council’s Commissions and Advisory Committees.

Records Management and Public Records: Oversee and manage the citywide Records Management program and City’s record storage facility vendor; administers the City’s electronic record imaging program; facilitates transparent and open access to public records, while ensuring compliance with the California Public Records Act; maintains the City’s Municipal Code.

Other Responsibilities: Administers oaths of office and attests and seals official documents; process recorded documents; receives and files petitions, appeals, claims, and lawsuits against the City; process applications for meetings/events in the Library Community Room; oversee the City Hall reception desk; coordinate the bi-annual community shred event; and coordinates the City’s Annual Youth in Government Day program.

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	CITY MANAGER	200

DIVISION DESCRIPTION (Continued)

Community Relations – The Community Relations function of the City Manager's Office is responsible for a variety of programs that support the City's goals of increasing public participation and awareness of City government and its programs and services. The Community Relations functions are comprised of four concentrations:

1. Public Information: Distributes information to the public through Media relations, to include Webmaster and the Horizon Newsletter; Manages City social media accounts; oversight of the Volunteer Network, coordination of Citizen's Academy, oversees the Safety First public awareness campaign, and advertising.
2. Legislative Advocacy: Administers grant applications; Coordinates legislative outreach at the Federal and State level; Monitors and advocates for annual legislative priorities; Develops Healthy Community Programs.
3. Environmental Programs: Ensures that the City is in compliance with Federal and State requirements related to solid waste; support student programs, and manage outreach for litter abatement, graffiti prevention, water conservation, storm-water protection, and illegal dumping; Southern California Edison Partnership Energy Champion.
4. Emergency Management: Manage the City's Emergency Operation Center during an emergency; coordination of the City's Emergency Operation Plan, and training of staff. Other Community Relations responsibilities include response to citizen concerns, and special events and projects.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- The City Clerk (1.00 FTE) position was retitled to Director of Government Services/City Clerk (1.00 FTE) during the FY 2019-20 Mid-Year Budget review to reflect the position's additional management responsibilities.
- During the FY 2019-20 Mid-Year Budget review the Assistant to the City Manager (1.00 FTE) position was eliminated and the Deputy City Manager (1.00 FTE) position was added to reflect the position's additional management responsibilities.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Aide	0.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.75	0.75	0.75	0.00
City Clerk	1.00	1.00	1.00	0.00
City Manager	1.00	0.80	0.80	0.75
Community Relations Specialist	0.00	0.00	1.25	1.25
Deputy City Clerk	1.00	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	0.00	0.70
Director of Government Services/City Clerk	0.00	0.00	0.00	0.80
Environmental Programs Coordinator	0.50	0.50	0.00	0.00
Executive Secretary	1.00	0.00	0.00	0.00
Management Analyst	1.00	1.00	1.00	1.00
Secretary to the City Manager and City Council	1.00	1.00	1.00	1.00
Total Full-Time Staff	8.25	8.05	8.80	8.50

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	CITY MANAGER	200

<u>PROGRAM STAFFING (Continued)</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Part-Time Staff</u>				
Administrative Analyst	0.23	0.23	0.00	0.00
Receptionist	0.00	0.92	0.92	0.92
Total Part-Time Staff	0.23	1.15	0.92	0.92
Total Full & Part-Time Staff	8.48	9.20	9.72	9.42

2019-20 DIVISION ACCOMPLISHMENTS

- The City activated the Emergency Operations Center in response to the Coronavirus Disease (COVID-19). The Director of Emergency Services declared a local disaster.
- Supported the Federal Government's 2020 Census outreach efforts.
- Continued to work with neighboring cities and numerous agencies such as the California League of Cities, Tri-Agency, San Bernardino County Transportation Authority (SBCTA), Southern California Association of Governments, Building Industry Association, Hesperia Chamber of Commerce, Hesperia Unified School District, Victor Valley Wastewater Reclamation Authority, Mojave Water Agency, and the Hesperia Recreation and Park District.
- Produced the annual State of the City Address, which featured the City Council members sharing updates on projects and programs in Hesperia.
- Continued to promote and recognize Pride Enhancement Program nominees.
- Presented the annual Priority Project requests, working with State and Federal delegates on behalf of Hesperia citizens.
- Hosted the 14th annual Youth in Government Day event for 23 high school seniors with department operation presentations, City facility tours, questions and answers with the Mayor, and a mock City Council meeting.
- Continued to manage the City's Record Retention & Management Program including staff training for all City departments and oversight of the indexing, archiving, and destruction of eligible records in compliance with State and Federal law and the City's record retention schedule.
- Continued to ensure compliance with the California Public Records Act by assisting the public in gaining access to public records through the use of in-person and online acceptance and completion of approximately 520 public record requests comprised of 6,450 pages of documents.
- Held Community Shred event free to the public to assist residents to properly destroy documents containing personal information.
- Continued compliance with the Brown Act by ensuring proper public notification and transparency in all City Council legislative actions.
- Continued to expand the City's record digitization program in order to increase accessibility to City information in electronic format and reduce the storage of paper records.
- Improved Campaign Disclosure compliance and transparency by implementation of online public portal software program accessible to the public 24/7.
- Continued to evaluate grant opportunities and submitted two (2) environmental grant applications totaling \$47,044.
- Supported the City of Hesperia website, sustaining over one million views per month, in addition to nine subsidiary sites. City Facebook, Twitter, and Instagram accounts consist of 41,375 followers.

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	CITY MANAGER	200

2019-20 DIVISION ACCOMPLISHMENTS (Continued)

- Maintained partnership with High Desert Keepers nonprofit to assist with collection of illegal dumping activities across the City.
- Held two Community Clean-up Days with over 1,205 volunteers participating and a total of 12.68 tons of illegal dumping, debris and litter being removed for proper disposal and recycling.
- Provided four Neighborhood Beautification Day events to residents for free disposal of mattresses, appliances, furniture, and carpet. 35.79 tons of material was collected for proper disposal.
- Continued to expand the City app reporting features and functionality including illegal dumping reports and downed signage.
- Conducted four (4) electronic waste recycling events collecting 106.77 tons of electronics for proper recycling.
- Coordinated Meet & Clean program with over 200 volunteers participating to collect and remove 19.09 tons of material from local desert spaces.
- Continued to work closely with City waste hauler to ensure compliance with CalRecycle mandates specifically pertaining to mandatory organics recycling and greenhouse gas reduction measures as stipulated in AB 1826 and SB 1383.
- Ensured ADA compliance for City website in accordance with WCAG 2.0 standards.

2020-21 DIVISION GOALS AND OBJECTIVES

- Continue to pursue all sources of Federal and State funding for a variety of programs in concert with the City's legislative program and needs of various City departments.
- Resume legislative advocacy efforts to monitor and review Federal and State legislation, write letters, and contact legislators to protect and advance the City's interests.
- Continue to manage and address citizen requests and complaints.
- Continue the Pride Enhancement Program to encourage residents to nominate homes in their neighborhood for special recognition.
- Continue to manage the City's Solid Waste Franchise Agreement providing rate analyses and program enhancements.
- Resume monitoring State agency unfunded mandates for organic material processing and disposal options.
- Continue to maintain compliance with CalRecycle mandates pertaining to recycling and diversion within the City.
- Continue to increase transparency with residents and community member engagement via communications outlets such as the City website, social media platforms, City app, and other digital/print mediums.
- Continue to expand the City's environmental programs relating to water conservation, storm water awareness, graffiti removal, illegal dumping abatement, and maintain above 70% for a solid waste diversion rate via education and public outreach.
- Resume supporting City website and social media outreach in an effort to increase followers and more effectively reach residents and members of surrounding communities.
- Continue to ensure ADA compliance across the City website and digital services adherent to WCAG recommended standards.
- Plan and manage the November 2020 municipal election for three City Council seats in newly adopted City districts of one, four and five.

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	CITY MANAGER	200

2020-21 DIVISION GOALS AND OBJECTIVES (Continued)

- Continue to expand the City's record digitization program in order to increase accessibility to City information in electronic format and reduce the storage of paper records.
- Continue to assist the public in gaining access to public records in compliance with the California Public Records Act and continually evaluate methods to increase transparency.
- Continue to ensure the democratic process through compliance with the Brown Act (Open Meeting Law) and ensure proper public notification and transparency in all legislative actions.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>City Manager</u>				
Number of community events	17	15	22	22
Number of Twitter followers	4,012	4,694	5,159	7,000
Number of Facebook Likes	13,506	12,970	30,035	40,000
Number of valid website hits	1,270,305	649,836	1,154,951	1,500,000
Number of grants/awards applications submitted	9	6	12	8
Number of legislative letters	12	5	10	10
Number of environmental school programs presented	5	3	10	10
Number of recycling/clean-up events held	93	32	89	100
Number of streets adopted	58	47	53	60
Number of mentoring participants	0	0	0	0
Number of CERT trainings held	0	0	0	0
Number of Military Banners installed	18	46	46	50
<u>City Clerk</u>				
City Council Meetings Held/Agendas Published	27	23	26	26
City Council Items Processed	282	286	270	280
Annual Number of Ordinances Processed	15	11	15	15
Annual Number of Resolutions Processed	99	122	115	120
Annual Contracts Approved and Processed	153	121	150	150
Annual Claims/Lawsuits Processed	68	48	75	75
Recorded Documents Processed	107	77	96	95
Public Hearing Notices/Postings	35	30	52	55
Records Requests/Pages Provided	468/5,002	454/4,000	520/6,450	525/6,500
Maps Processed	9	3	8	10
Records Requested from Storage	75	65	82	80
Archived Boxes in Records Storage	1,780	1,818	1,630	1,650
Library Community Room Bookings	391	353	390	400
Conflict of Interest Form 700 Processed	184	126	180	190
Mayoral Proclamations Processed	118	155	170	160
Records Retention Boxes Destroyed/Pounds of paper recycled	304/7,400	346/8,400	300/6,500	200/5,000
City Council Candidate's filings processed (even numbered years)	0	13	0	10
Campaign/Committee Filings	41	154	42	80

FUND: GENERAL FUND 100
DEPARTMENT: CITY MANAGER 07
DIVISION: INFORMATION TECHNOLOGY 215

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 382,488	\$ 378,785	\$ 484,294	\$ 400,507	\$ 408,904	-16%
Benefits	148,125	151,629	176,071	171,137	186,910	6%
Materials & Operations	218,707	154,596	191,638	170,859	161,139	-16%
Contractual	529,783	399,816	525,115	558,660	833,258	59%
Other Operating	23,642	8,831	14,765	7,300	12,470	-16%
Capital Outlay	11,906	0	36,850	38,160	75,500	105%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,314,651	\$ 1,093,657	\$ 1,428,733	\$ 1,346,623	\$ 1,678,181	17%

DIVISION DESCRIPTION

The Information Technology (IT) Division is responsible for coordinating the technological needs of all City departments in order to advance the overall mission of the City. The IT Division is responsible for the design, development, administration, and maintenance of a wide variety of telecommunications and computer networks, operating systems, planning for continuity of services when faced with disaster, performing project management, and ensuring information is protected. The focus of this Division is to support programs that assist employees in providing the highest level of customer service, as well as allowing citizens easy access to City documents, the website, videos of City Council/Planning Commission Meetings, and emergency alerts when necessary.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	3.00	3.00	4.00	4.00
Information Systems Technician	2.00	2.00	0.00	0.00
Total Full-Time Staff	6.00	6.00	5.00	5.00
<u>Part-Time Staff</u>				
Information Systems Technician	0.00	0.00	0.46	0.46
Total Part-Time Staff	0.00	0.00	0.46	0.46
Total Full & Part-Time Staff	6.00	6.00	5.46	5.46

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Funding in the amount of \$135,000 has been included to update the City's current Land Management System to a new application which requires the City to convert the existing data to a new platform and this will be funded by the use of budgeted reserves.
- Funding in the amount of \$219,000 has been included to update the City's server and storage infrastructure and this will be funded by the use of budgeted reserves.
- *Planned use of Budgeted Reserves:* \$14,900 has been included for the installation, annual maintenance, and purchase of twelve (12) security cameras at the Animal Services facility.

FUND: GENERAL FUND 100
DEPARTMENT: CITY MANAGER 07
DIVISION: INFORMATION TECHNOLOGY 215

2019-20 DIVISION ACCOMPLISHMENTS

- Migrated City email off of aging, antiquated systems to cloud based services.
- Improved network security and resiliency with ransomware protections and backup devices.
- The hardware and software of the City's phone system was brought to a current supported version. In the event of a failure or issue, the manufacturer is now able to provide replacement parts and perform repairs.
- Improved processes related to Animal Services' application and automated extracts for Public Records Act requests.
- Completed significant update to the City's financial and human resources application.
- Began consolidating disparate security camera systems into one, centrally managed system.

2020-21 DIVISION GOALS AND OBJECTIVES

- Continue to improve systems availability and recovery times in the event of a disaster.
- Address pending licensing expirations.
- Resolve storage and server computing allocation challenges.
- Continue to assist City departments with initiatives that reduce paper and contribute to efficiency.
- Migrate Intranet to current and supported platform.
- Improve technology asset inventory efficiency and methods.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
City Sites Serviced	6	5	5	5
Databases Managed	83	86	86	85
Local Area Networks Managed	28	28	28	28
Operating Systems Managed	6	8	8	8
Software Applications Supported	130	133	134	128
Computer Devices Managed	632	695	697	638
▪ Physical Servers	22	21	21	20
▪ Virtual Servers	61	72	74	63
▪ Workstations	202	272	292	255
▪ Virtual Clients	225	182	162	170
▪ Laptops	61	84	84	89
▪ Electronic Tablets	61	64	64	58
Other Devices Managed				
▪ Routers and Switches Managed	30	32	32	32
▪ Printers, Plotters, and Copiers Supported	68	73	73	75
▪ Smart Phones	67	92	92	90
Data Storage Devices	6	6	6	6
▪ Data Storage Capacity	90TB	90TB	90TB	90TB
▪ Tape Storage	33TB	33TB	33TB	33TB

FUND:	GENERAL FUND	100
DEPARTMENT:	CITY MANAGER	07
DIVISION:	INFORMATION TECHNOLOGY	215

**PERFORMANCE AND
WORKLOAD INDICATORS**

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Data Processing				
Data Backed Up Nightly (Gigabytes)	15,427	16,477	15,441	14,427
E-mails Processed (Outgoing)	203,684	185,340	162,242	170,000
E-mails Processed (Incoming)	1,847,480	1,739,394	1,587,278	1,450,000
▪ Valid Emails (Incoming)	911,753	935,750	803,639	800,000
▪ Spam Emails (Incoming)	935,727	803,644	783,639	650,000
Help Desk Statistics				
▪ Trouble Calls Processed	6,114	5,870	5,800	*2,518
▪ Average Time Per Trouble Call	35 min	65 min	55 min	42 min
User Accounts Managed	1,373	1,785	1,636	1,545
▪ Network Accounts	212	273	273	263
▪ Email Accounts	N/A	348	348	254
▪ Telephone and Wireless accounts	560	560	530	526
▪ Wireless Network Clients	180	180	121	134
▪ Tyler New World .Net Accounts	175	180	**102	103
▪ FIS/Sungard TrakIT Accounts	116	116	133	136
▪ Azteca CityWorks Accounts	45	45	45	45
▪ ECS Imaging Laserfiche Accounts	60	64	64	64
▪ HLP Chameleon Accounts	25	19	20	20

*Note: Methodology for logging work orders has been modified.

**Note: In prior years, the count was based on licenses purchased and is now based on active accounts.

FUND: GENERAL FUND 100
DEPARTMENT: MANAGEMENT SERVICES 19

DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,332,034	\$ 1,410,892	\$ 1,433,462	\$ 1,386,419	\$ 1,198,275	-16%
Benefits	583,349	665,584	750,774	726,338	709,370	-6%
Materials & Operations	172,814	165,122	448,175	337,978	496,126	11%
Contractual	2,887,625	1,268,386	1,568,281	1,193,083	1,371,820	-13%
Other Operating	27,530	40,076	37,706	913,979	765,987	1931%
Capital Outlay	16,753	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 5,020,105	\$ 3,550,060	\$ 4,238,398	\$ 4,557,797	\$ 4,541,578	7%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
220 Finance	\$ 3,584,633	\$ 2,070,529	\$ 1,837,411	\$ 1,770,229	\$ 1,527,705	-17%
225 Human Resources/ Risk Management	1,435,472	1,479,531	1,650,276	1,447,613	1,652,391	0%
229 Non-Departmental	0	0	750,711	1,339,955	1,361,482	81%
TOTAL	\$ 5,020,105	\$ 3,550,060	\$ 4,238,398	\$ 4,557,797	\$ 4,541,578	7%

<u>DEPARTMENT STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	15.80	16.90	16.90	16.25
Total Part-Time Staff	0.46	0.46	0.46	0.46
Total Management Services Staff	16.26	17.36	17.36	16.71

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	FINANCE	220

DIVISION						% Change From
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20
SUMMARY	Actual	Actual	Budget	Revised	Budget	Budget
Salaries	\$ 1,004,365	\$ 1,071,242	\$ 1,090,582	\$ 1,038,254	\$ 882,328	-19%
Benefits	391,881	460,184	519,153	501,175	469,697	-10%
Materials & Operations	93,607	113,660	22,362	23,595	17,340	-22%
Contractual	2,057,285	397,969	189,070	192,089	144,432	-24%
Other Operating	20,742	27,474	16,244	15,116	13,908	-14%
Capital Outlay	16,753	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 3,584,633	\$ 2,070,529	\$ 1,837,411	\$ 1,770,229	\$ 1,527,705	-17%

DIVISION DESCRIPTION

Financial Management and Analysis – Adhering to the City Council goal of Financial Health (Goal 2), the Finance Division develops the City's financial management policies and plans and coordinate the preparation of the Annual Budget and Capital Improvement Program; monitor City revenue and expenditures with periodic reporting to the City Council; perform City debt management functions; provide financial and program analysis for various Citywide projects and initiatives, as well as employee negotiations.

Revenue Management – Perform City's treasury management functions to include preparing the City's investment policy and managing City investments in accordance with the policy, and maintain a comprehensive revenue management information system.

Accounting Services – Develop and maintain accounting policies and operate the City's automated financial management and record keeping system, which consists of the general ledger, accounts payable, accounts receivable, payroll, and provide monthly reports; prepare the annual Comprehensive Annual Financial Report (CAFR) for review by the City's auditors, and prepare various reports for the State and Federal government; maintain the City's fixed assets inventory system, and provide other support service functions.

Purchasing System – Perform the City's central purchasing functions and administer the process.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	4.00	4.00	4.00
Assistant City Manager/Management Services	0.60	0.00	0.00	0.00
Budget/Finance Manager	1.00	0.00	0.00	0.00
Budget/Finance Specialist	0.90	0.90	1.00	1.00
Deputy Finance Director	0.90	0.90	0.90	0.75
Director of Finance	0.00	1.00	1.00	0.75
Executive Secretary	0.65	0.00	0.00	0.00
Financial Analyst	2.00	2.00	2.00	2.00
Senior Accountant	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	0.75
Total Full-Time Staff	12.05	12.80	12.90	12.25

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	FINANCE	220

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 DIVISION ACCOMPLISHMENTS

- Completed the City's Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2018-19. The City received notification from the Governmental Finance Officers' Association (GFOA) that the FY 2017-18 CAFR earned the award for Excellence in Financial Reporting. This is the seventeenth consecutive year that the City has earned this recognition.
- Coordinated the FY 2020-21 Budget process and received notification from the Governmental Finance Officers' Association (GFOA) that the FY 2019-20 Budget document earned the Distinguished Budget Presentation Award. This is the seventh time that the City has earned this recognition; the first was for the FY 2004-05 Budget document.
- Updated the City and Subsidiary District's Statement of Investment Policy for FY 2019-20, and provided monthly Treasurer's Reports documenting the City's cash and investment position.
- Conducted the FY 2019-20 First Quarter, Mid-Year, and Fourth Quarter Budget Reviews.
- Continued administration of the Successor Agency to the former Redevelopment Agency (in conjunction with the Economic Development Department), including administration of debt obligations, preparation of the Recognized Obligation Payment Schedules, and responding to inquiries by the State and the County of San Bernardino.
- Provided Budget-to-Actual and outstanding invoice reports to departments to assist them in the management of their sections.
- Submitted State Controller's Reports for the City, Fire, and Water, as well as the City's Street Report and the State Compensation Report.
- Prepared annual continuing disclosures, financial compliance calculations, and budget and insurance certifications for City and subsidiary district/agency debt issues, as required by the respective bond indentures and applicable letter of credit instruments.
- Prepared and submitted quarterly Department of Housing and Urban Development (HUD) Federal Financial Report SF-425.
- Continued to manage the City's resources in a fiscally prudent manner, during an economic downturn of unprecedented force and speed.
- Provided City management and the City Council with financial analytical support on various projects.
- Assisted with the purchase of Coronavirus (COVID-19) Emergency Operations Center (EOC) supplies.
- Transitioned to a new bank due to the results of the Banking Services Request for Proposal (RFP) in FY 2018-19.
- Transitioned to a new Golf Course Management Firm, resulting from an RFP process.

2020-21 DIVISION GOALS AND OBJECTIVES

- Complete the CAFR for FY 2019-20 and submit the CAFR to the Governmental Finance Officers' Association (GFOA) for evaluation and award consideration.
- Coordinate the FY 2021-22 Budget Process and submit the FY 2020-21 Budget to the Governmental Finance Officers' Association (GFOA) for evaluation and award consideration.
- Review and update the Statement of Investment Policy for the City and subsidiary districts and provide monthly Treasurer's Reports documenting the City's cash and investment position.
- Develop and present the FY 2020-21 First Quarter, Mid-Year, and Fourth Quarter Budget Reviews for the City Council's consideration.

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	FINANCE	220

2020-21 DIVISION GOALS AND OBJECTIVES (Continued)

- Provide City departments with monthly financial reports in a timely manner.
- Prepare annual continuing disclosures, financial compliance calculations, and budget and insurance certifications for City and subsidiary district/agency debt issues, as required by the respective bond indentures and applicable letter of credit instruments.
- Submit State Controller's Reports for the City, Fire, and Water, as well as the City's Street Report and State Compensation Report.
- Complete the reconciliation of the Water Capital Fund, in advance of a water/sewer impact fee study.
- Review the City's current Purchasing policy and procedures to propose efficiency changes.
- Host a "How to Conduct Business with Hesperia" seminar, and distribute the corresponding guidebook to aid local businesses in their efforts to respond to City bids.
- Continue the administration of the Successor Agency to the former Redevelopment Agency (in conjunction with the Economic Development Department), including administration of debt obligations, preparation of the Recognized Obligation Payment Schedules, and responding to inquiries by the State and the County of San Bernardino.
- Actively monitor changes in economic conditions due to the sharp economic downturn, and provide timely reporting to management and the City Council.
- Develop a plan for the early retirement of the Water District 98A Bonds.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Average Annual Yield	1.38%	2.27%	1.86%	1.50%
Number of Monthly Reports Issued	149	136	136	136
Number of Budget Transfers Processed	120	129	140	140
Number of Payroll Checks/Direct Deposits Processed	6,691	6,316	6,062	6,116
Invoices Processed	8,550	7,513	6,932	7,665
Accounts Payable Checks Issued	5,176	4,648	4,758	4,861
Number of Requests for Proposal/Qualification	30	30	30	30
Number of Informal Bids Produced	75	80	85	91
Number of Contracts Issued	74	70	65	70
Number of Amendments to Contracts	100	90	85	95
Number of Contracts Administered	228	235	240	245
Number of Purchase Orders Issued	399	410	451	435
Number of Change Purchase Orders Processed	193	195	200	203

FUND: GENERAL FUND 100
DEPARTMENT: MANAGEMENT SERVICES 19
DIVISION: HUMAN RESOURCES/RISK MANAGEMENT 225

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 327,669	\$ 339,650	\$ 342,880	\$ 348,165	\$ 315,947	-8%
Benefits	191,468	205,400	229,971	223,513	238,005	3%
Materials & Operations	79,207	51,462	62,096	61,871	58,937	-5%
Contractual	830,340	870,417	1,000,867	808,794	1,026,982	3%
Other Operating	6,788	12,602	14,462	5,270	12,520	-13%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,435,472	\$ 1,479,531	\$ 1,650,276	\$ 1,447,613	\$ 1,652,391	0%

DIVISION DESCRIPTION

The Human Resources Division provides the City Manager, City executive staff, City employees, its subsidiary districts, and the general public with a fair employment recruitment and selection system, which is achieving the City Council goal of Organization Health (Goal 5); maintains centralized City personnel files and records, and administers and implements City personnel policies and procedures. Ensures that the City of Hesperia's hiring and employment policies and practices comply with Federal and State legislation, and assures that the City's approach and efforts to equal employment opportunity are in accordance with adopted law and City Council policy. The Division manages all employee benefit plans as well.

Facilitates and ensures that the City's actions on employer-employee relations are in accordance with Federal and State legislation on the collective bargaining process through negotiations and administration of Memorandums of Understanding (MOU), and related agreements with represented employee groups, to include the Teamsters Local 1932; and the administration of salaries, benefits, and related policies for non-represented employee groups.

Risk Management strives to protect personnel and the physical assets of the City from injury and loss, respectively, by managing all City insurance policies, processing liability claims, lawsuits, coordinating and providing employee safety training programs, coordinating Occupational Safety and Health Administration (OSHA), and Americans with Disabilities Act Amendment Act (ADAAA) compliance, and workers' compensation claims management.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Assistant City Manager/Management Services	0.30	0.00	0.00	0.00
Budget/Finance Specialist	0.10	0.10	0.00	0.00
Executive Secretary	0.35	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Personnel Technician	1.00	2.00	2.00	2.00
Total Full-Time Staff	3.75	4.10	4.00	4.00
<u>Part-Time Staff</u>				
Office Assistant	0.46	0.46	0.46	0.46
Total Part-Time Staff	0.46	0.46	0.46	0.46
Total Full & Part-Time Staff	4.21	4.56	4.46	4.46

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	HUMAN RESOURCES/RISK MANAGEMENT	225

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 DIVISION ACCOMPLISHMENTS

Human Resources

- Conducted Meet and Confer meetings with the Teamsters Local 1932 to negotiate a successor Memorandum of Understanding (MOU).
- Assisted management staff of all City Departments and Divisions to resolve employee labor matters.
- Implemented City-sponsored comprehensive benefit plans such as medical, dental, optical, life, disability, IRS 125 Cafeteria Plan, and optional insurance plans, and continued to review plans for cost efficiency.
- Managed the administration of the City-sponsored plans such as the pre-tax IRS 125 Cafeteria Plan and Employee Assistance Program.
- Coordinated annual open enrollment for benefit insurance coverages through the HR Module through the New World Systems program with the assistance of Information Technology and Payroll/Finance staff. Employees utilized the Portal to access and complete their health plan enrollment and coverage changes online which reduced the need to complete and submit forms.
- Completed Request for Proposal for Broker to provide the City with cost effective comprehensive benefit plan including mandatory and ancillary products.
- Coordinated training for supervisors and managers in various areas to enhance their leadership skills and role as a supervisor.
- Transitioned City forms and applications to provide the ability for on-line and electronic completion and submittal.
- Transitioned from accepting hard copy, emailed, faxed employment applications to accepting employment applications solely through the on-line employment application submittal system.
- Coordinated with Finance/Payroll and Information Technology to connect with employees by utilizing the Portal to provide reminders and updates regarding services available.
- Conducted a review of employee evaluation forms for Teamsters Local 1932 and Non-Represented staff.
- Coordinated and assigned City, County of San Bernardino Work Experience Program, and Hesperia Unified School District students through the Workability and Experiential Learning Programs to volunteer positions in various City departments.
- Coordinated various educational and interactive employee events such as Employee Appreciation Week and 18th Annual Pine Wood Derby Race. These events aimed to increase employee morale, job satisfaction, and employees overall feelings of well-being in the workplace. Event attendance showed a considerable increase over previous years.
- Coordinated Annual Health Benefits Fair. The event served as an opportunity to educate employees on ancillary benefits available and provided interactive activities to promote alternatives on living a healthy lifestyle.
- Developed and implemented an Employee Wellness Program based on survey results and related training and activities to promote healthy lifestyles, decrease the risk of disease, and enhance the quality of life.
- Implemented revisions to policies, procedures, and programs, to ensure consistency and compliance with City Rules and Regulations and State and Federal laws.

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	HUMAN RESOURCES/RISK MANAGEMENT	225

2019-20 DIVISION ACCOMPLISHMENTS (Continued)

Risk Management

- Administered the City's general liability insurance pool programs according to the Joint Powers Agreement (JPA). Coordinated and assisted with the administration of insurance coverage/policies for all City-owned property, fixed assets, and City-sponsored events. Conducted field inspections for damage assessment of general liability claims and lawsuits.
- Conducted review of City-owned fleet and property to assure proper insurance of assets.
- Coordinated, administered, and managed the City's employee training programs in compliance with City, State, and Federal mandates to promote employee safety in the areas of Defensive Driving including Vehicle Backing, Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse update for Drug and Alcohol Testing of Commercial Drivers and Vehicle Backing, Reasonable Suspicion, Respiratory Protection, Forklift/Scissor lift, Aerial Devices, Fall Protection and Ladder Safety, CPR-First Aid-Defibrillator, Heat Exhaustion, Handling Asbestos Cement Pipe, and Hazardous Waste.
- Monitored, processed, and managed workers' compensation claims with third-party administrators and coordinated Employee Return to Work Program.
- Assisted and responded to legal counsel inquiries regarding liability claims and lawsuit settlements, and prepared workers' compensation reporting and settlement authority.
- Monitored City, State, and Federal mandates and updated affected City Policies, Procedures, and Programs to include FMCSA Clearinghouse update for Drug and Alcohol Testing of Commercial Drivers and Vehicle Backing.

2020-21 DIVISION GOALS AND OBJECTIVES

Human Resources

- Conduct Meet and Confer meetings with the Teamsters Local 1932 representatives in the areas of employee relations matter, as necessary.
- Process, update, and implement City-sponsored comprehensive benefit plans such as medical, dental, optical, life, disability, IRS 125 Cafeteria Plan, and optional insurance plans, and continue to review plans to determine which are cost-effective to the City.
- Complete Request for Proposal with Broker to provide the City with cost effective ancillary products such as IRS 125 Cafeteria Plan and Consolidated Omnibus Budget Reconciliation Act (COBRA) services.
- Coordinate with Finance/Payroll and Information Technology to maximize the utilization of the Portal and Intranet by enhancing communication with employees related to supplementary benefits.
- Develop and implement a Volunteer Program to include advertising volunteer opportunities available and conducting quarterly orientation meetings to encourage participation.
- Coordinate City, County of San Bernardino Work Experience Program, and Hesperia Unified School District students through the Workability and Experiential Learning Program volunteers and assign to various City departments.
- Coordinate interactive and engaging employee events to invigorate the workforce with energy and enthusiasm in order to reduce staff turnover and improve morale, productivity and efficiency.
- Coordinate with Employee Assistance Program to provide employees with seminars to enhance their personal and professional development including managing a work-life balance and increasing job satisfaction.
- Continue to implement an Employee Wellness Program and related training, which focuses on areas involving nutrition to include healthy eating options, fitness such as personal training and walking groups, and financial wellness.

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	HUMAN RESOURCES/RISK MANAGEMENT	225

2020-21 DIVISION GOALS AND OBJECTIVES (Continued)

Human Resources (Continued)

- Coordinate and conduct training for Supervisors and Managers in various areas in order to enhance their leadership skills and role as a supervisor.
- Conduct a review of the new hire onboarding process and the feasibility of transitioning from completing forms in a hard copy format to an electronic process.
- Review, update, and implement revisions to policies, procedures, and programs, to ensure consistency and compliance with City Rules and Regulations and State and Federal laws.

Risk Management

- Continue to manage the administration of the City's general liability in accordance with the Joint Powers Authority (JPA) insurance pool programs. Coordinate and assist with the administration of insurance coverage/policies for all City-owned property and fixed assets.
- Continue to develop, promote, update, and manage employee safety awareness by analyzing workplace incidents in an effort to create policies and programs and conduct training to reduce potential and future incidents.
- Continue to monitor and implement the Employee Return to Work Program, and coordinate with the City's workers' compensation third party administrator and other legal representatives to maintain compliance.
- Manage, process, and coordinate workers' compensation claims with third party administrator.
- Continue analyzing events and incidents that include damaged City property within the City to reduce potential liability.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Human Resources</u>				
Advertising/Marketing	105	80	120	100
Background Checks (includes rescinds and hires)	61	39	33	30
Benefit Memos Processed	807	182	92	85
Employee Evaluations Processed	140	167	109	134
Employee Promotions Processed	15	8	11	10
Employment Separations/Retirements Processed	41	30	18	15
Employment Applications Reviewed/Processed	1,321	1,557	2,270	1,500
Employment Interviews Coordinated and Monitored	71	47	62	60
Employment Testing and Assessments Proctored	11	5	7	5
New Employees (hires) Processed	39	26	31	30
Personnel Action Forms Processed	202	138	146	150
Records Retention Program Processed	149	115	50	50
Recruitments and Selection	40	28	31	30
Staff Professional Development Attended	30	14	12	15
Volunteers Processed	18	9	16	10

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	HUMAN RESOURCES/RISK MANAGEMENT	225

**PERFORMANCE AND
WORKLOAD INDICATORS**

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Risk Management</u>				
Damaged City Property Claims Recovery	51	7	19	15
Insurance Certificates Received/Processed	637	606	462	500
Lawsuits Filed and Monitored	7	4	5	5
Lawsuits Settled	3	6	6	4
Liability Claims	43	41	57	45
Liability Claims Settled	3	2	1	2
Liability Subrogation Notices Sent	65	19	30	30
Subpoenas Processed	5	4	4	4
Training and Drills Coordinated	36	59	29	30
Workers' Compensation Claims Processed/Monitored	30	21	10	20
Workers' Compensation Claims Settled	16	6	14	10

FUND:	GENERAL FUND	100
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	NON-DEPARTMENTAL	229

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	0	0	1,650	1,650	1,668	1%
Materials & Operations	0	0	363,717	252,512	419,849	15%
Contractual	0	0	378,344	192,200	200,406	-47%
Other Operating	0	0	7,000	893,593	739,559	10465%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 0	\$ 0	\$ 750,711	\$ 1,339,955	\$ 1,361,482	81%

DIVISION DESCRIPTION

This program includes expenditures that are not otherwise attributable to any individual General Fund program, including Citywide postage, household hazardous waste, Fire District audit costs, and Golf Course reclaimed water, maintenance, and operation costs.

DIVISION STAFFING

None.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Funding of \$726,200 has been included for the Hesperia Golf Course, including Community Facilities District formation services, ballot election costs, and public engagement services, as well as reclaimed water costs, monthly management fees, estimated operating losses, and final contractual refurbishment/start-up costs.
- Funding in the amount of \$6,000 has been included related to a development agreement at Bear Valley Road and Fish Hatchery Road for sewer flow charges, which are reimbursed by the developer.

FUND EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 420,233	\$ 254,582	\$ 261,153	\$ 177,847	\$ 178,384	-32%
Benefits	171,605	167,137	136,500	113,818	117,289	-14%
Materials & Operations	96,483	36,840	35,369	28,335	22,296	-37%
Contractual	237,036	222,833	352,835	348,777	177,021	-50%
Other Operating	3,536,494	809,764	1,521,129	1,000,511	1,648,071	8%
Capital Outlay	0	0	111,083	20,338	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 4,461,851	\$ 1,491,156	\$ 2,418,069	\$ 1,689,626	\$ 2,143,061	-11%

ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
100 General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 369,063	100%
170 Community Development Commission	601,467	434,776	529,790	412,356	0	-100%
370 Hesperia Housing Authority	2,218,115	500,458	83,360	86,039	75,978	-9%
Community Development Block Grant						
251 CDBG Administration	\$ 1,499,494	\$ 452,099	\$ 1,689,197	\$ 1,169,338	\$ 1,698,020	1%
257 CDBG Neighborhood Stabilization Program	142,775	103,823	115,722	21,893	0	-100%
Sub-Total CDBG	<u>\$ 1,642,269</u>	<u>\$ 555,922</u>	<u>\$ 1,804,919</u>	<u>\$ 1,191,231</u>	<u>\$ 1,698,020</u>	<u>-6%</u>
Total Economic Development	\$ 4,461,851	\$ 1,491,156	\$ 2,418,069	\$ 1,689,626	\$ 2,143,061	-11%

<u>DEPARTMENT STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	5.00	5.00	3.00	2.00
Total Economic Development Staff	5.00	5.00	3.00	2.00

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	GENERAL FUND	100
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	ECONOMIC DEVELOPMENT	251

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 167,082	100%
Benefits	0	0	0	0	109,935	100%
Materials & Operations	0	0	0	0	14,311	100%
Contractual	0	0	0	0	58,871	100%
Other Operating	0	0	0	0	18,864	100%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 369,063	100%

DIVISION DESCRIPTION

The Economic Development Division (EDD) is primarily responsible for the City's business attraction and retention efforts. These efforts result in an increase to the job base, increased sales and use tax, property taxes, and the overall economic progress and diversity of the City.

EDD administers all marketing efforts for the City in conjunction with the City Manager's Department. Business attraction marketing efforts are carried out in the form of written advertisements in trade journals, social media, and attendance at industrial and retail trade shows. Business retention is carried out through the Feet-on-the-Street Program, whereby existing businesses are visited to determine overall business climate. Additionally, EDD will manage, either directly or through third-party contracts, the City's real estate with respect to property acquisition, disposition, and leasing.

These functions were formally budgeted in the Community Development Commission (CDC); however, the CDC did not have a revenue source to support the City economic development. To facilitate economic development, the General Fund will now support these functions.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Analyst	0.00	0.00	0.00	1.00
Economic Development Manager	0.00	0.00	0.00	0.90
Total Full-Time Staff	0.00	0.00	0.00	1.90

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Beginning in Fiscal Year (FY) 2020-21, the Community Development Commission (170) was transferred to the General Fund (100-25) Economic Development.

2019-20 DIVISION ACCOMPLISHMENTS

- For FY 2019-20, Division Accomplishments will be shown in Community Development Commission (Fund 170).

FUND:	GENERAL FUND	100
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	ECONOMIC DEVELOPMENT	251

2020-21 DIVISION GOALS AND OBJECTIVES

- Facilitate the opening of Kaiser Permanente, Bear Valley Commerce Center, Southland Pipe, and Mama Carpino's Italian restaurant upon completion of construction.
- Break ground on a four-story, 100-room Residence Inn and facilitate shared access with Gateway West.
- Continue business attraction efforts for both retail and industrial sectors along primary commercial corridors.
- Complete updating Economic Development Department's portion of the City website.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Properties & Security Interests Managed	N/A	N/A	N/A	95
Exclusive Negotiation Agreements Approved	N/A	N/A	N/A	1
Active Development Leads	N/A	N/A	N/A	15
Proposals Prepared and RFI Responses	N/A	N/A	N/A	5
Projects Assisted through Entitlement or Construction	N/A	N/A	N/A	10
Newsletter Issues	N/A	N/A	N/A	2
Event Sponsorships	N/A	N/A	N/A	4
Groundbreakings and Ribbon Cuttings	N/A	N/A	N/A	1
Advertising Placements	N/A	N/A	N/A	10
Trade Shows/Exhibitions/Conferences	N/A	N/A	N/A	11
Feet on the Street Business Surveys/Visits	N/A	N/A	N/A	0

FUND: HESPERIA COMMUNITY DEVELOPMENT COMMISSION 170
DEPARTMENT: ECONOMIC DEVELOPMENT 25
DIVISION: PROJECTS 261

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 273,528	\$ 160,735	\$ 242,255	\$161,689	\$ 0	-100%
Benefits	107,866	106,057	126,390	104,132	0	-100%
Materials & Operations	86,814	32,266	27,824	21,837	0	-100%
Contractual	119,737	118,687	109,395	103,973	0	-100%
Other Operating	13,522	17,031	18,126	17,575	0	-100%
Capital Outlay	0	0	5,800	3,150	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 601,467	\$ 434,776	\$ 529,790	\$412,356	\$ 0	-100%

DIVISION DESCRIPTION

The Hesperia Community Development Commission (CDC) is primarily responsible for the City's business attraction and retention efforts. These efforts result in an increase to the job base, increased sales and use tax, property taxes, and the overall economic progress and diversity of the City.

The CDC administers all marketing efforts for the City. Business attraction marketing efforts are carried out in the form of written advertisements in trade journals, social media, and attendance at industrial and retail trade shows. Business retention is carried out through the Feet-on-the-Street Program, whereby existing businesses are visited to determine overall business climate.

The CDC, will manage, either directly or through third-party contracts, the City's real estate with respect to property acquisition, disposition, and leasing. Starting with the FY 2020-21 Budget, the economic development functions will be funded from the General Fund. The information shown in this Division is for historical purposes.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.00	0.00	1.00	0.00
Administrative Secretary	0.80	0.80	0.90	0.00
Economic Development Manager	0.80	0.80	0.90	0.00
Senior Economic Development Specialist	1.00	1.00	0.00	0.00
Total Full-Time Staff	2.60	2.60	2.80	0.00

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 DIVISION ACCOMPLISHMENTS

- Kaiser Permanente broke ground on their three-story, 54,000 SF medical office complex.
- Mama Carpino's Italian restaurant broke ground on Phase I of their 10,000 SF, 230 seat restaurant, which will create 60 new jobs.
- Culichi Town opened their 6,000 SF Sinaloa-style restaurant.

FUND:	HESPERIA COMMUNITY DEVELOPMENT COMMISSION	170
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	PROJECTS	261

2019-20 DIVISION ACCOMPLISHMENTS (Continued)

- The Chop Shop and Bath & Body Works opened stores in the High Desert Gateway shopping center.
- DD's Discount opened their 18,000 square foot (SF) store at Main Street and 9th Avenue.
- Kahoots Pet Store opened their 15,000 SF pet supply store located at Main Street and Maple Avenue, which is the second store in Hesperia.
- Rich Development broke ground on their 59,000 SF shopping center in Hesperia located on Bear Valley Road, across from Victor Valley College anchored by Aldi.
- Bear Valley Commerce center, a 36,000 SF medical office center and two restaurants broke ground.
- Southland Pipe closed escrow on 17 acres and broke ground on their pipe manufacturing business, creating 42 new jobs.
- Attracted an 80,000 SF metal coating business, creating 50 new jobs.
- Attracted US Cold Storage which is in escrow to purchase 80 acres for their frozen food distribution center.
- Mag Bay Yachts opened their 78,000 SF boat manufacturing facility.
- Brent-Wood Products purchased the former 84 Lumber site and brought 28 employees from their LA facility.
- Extended Bristol Development Exclusive Negotiating Agreement for City owned property at Interstate 15 (I-15) and Main Street to develop a commercial/retail project.
- No Feet-on-the-Street business visits were accomplished due to lack of staffing.
- Began updating Economic Development Department's portion of the City website.

2020-21 DIVISION GOALS AND OBJECTIVES

- Division Goals and Objectives will be shown in the Economic Development Division (Fund 100).

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Properties & Security Interests Managed	95	95	95	N/A
Exclusive Negotiation Agreements Approved	2	2	1	N/A
Active Development Leads	24	25	23	N/A
Proposals Prepared and RFI Responses	20	11	15	N/A
Projects Assisted through Entitlement or Construction	9	8	9	N/A
Newsletter Issues	3	2	2	N/A
Event Sponsorships	1	4	4	N/A
Groundbreakings and Ribbon Cuttings	4	2	0	N/A
Advertising Placements	38	6	6	N/A
Trade Shows/Exhibitions/Conferences	11	12	12	N/A
Feet on the Street Business Surveys/Visits	0	0	0	N/A

FUND:	HESPERIA HOUSING AUTHORITY	370
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	LOW/MODERATE HOUSING	263

PROGRAM EXPENDITURE SUMMARY						% Change From 2019-20
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 Budget
Salaries	\$ 119,700	\$ 73,622	\$ 9,449	\$ 8,079	\$ 5,651	-40%
Benefits	51,802	51,443	5,055	4,903	3,677	-27%
Materials & Operations	1,809	1,419	1,506	73	200	-87%
Contractual	52,874	72,139	62,850	70,370	66,450	6%
Other Operating	1,991,930	301,835	500	1,580	0	-100%
Capital Outlay	0	0	4,000	1,034	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 2,218,115	\$ 500,458	\$ 83,360	\$ 86,039	\$ 75,978	-9%

DIVISION DESCRIPTION

The Hesperia Housing Authority (HHA), develops, manages, and promotes programs and projects that preserve and improve the supply of affordable housing in the City of Hesperia for low and moderate income persons.

The HHA is not designated as a Public Housing Authority by U.S. Department of Housing and Urban Development (HUD), but rather will focus its efforts on preservation and maintenance of quality affordable housing stock within the City. In addition, linkages with San Bernardino County provide Hesperia residents with access to a Mortgage Assistance Program, and the Housing Authority of San Bernardino County serves as the designed HUD Public Housing Authority.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Analyst	0.68	0.68	0.00	0.00
Administrative Secretary	0.20	0.20	0.05	0.00
Economic Development Manager	0.12	0.12	0.05	0.05
Senior Management Analyst	0.68	0.68	0.00	0.00
Total Full-Time Staff	1.68	1.68	0.10	0.05

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Eliminate one vacant Administrative Secretary (0.05 FTE) position.

2019-20 DIVISION ACCOMPLISHMENTS

- Completed annual and bi-annual housing reports.
- Prepared and submitted required Semi-Annual Labor Standards Enforcement Report and Home Investment Partnership Program (HOME) Annual Performance Report to HUD and Housing and Community Development (HCD).
- Ensured compliance with SB 341 and AB 471 related to housing successor agencies including preparation of HHA Annual Report and Audit.
- Complied with AB 987 affordable unit disclosure.

FUND:	HESPERIA HOUSING AUTHORITY	370
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	LOW/MODERATE HOUSING	263

2019-20 DIVISION ACCOMPLISHMENTS (Continued)

- Assisted the Planning Department with the Housing Element of the General Plan.
- Monitored HOME rents and quality control inspections of Home-assisted units (income must be verified annually) to ensure that the units meet HUD and housing standards and that owners and participants meet mutual obligations under this program.

2020-21 DIVISION GOALS AND OBJECTIVES

- Complete annual and bi-annual HOME, HHA, and Labor Standards reports to HUD and HCD.
- Monitor Housing projects to ensure adherence of income levels and quality controls.
- Provide loan management and loan servicing as required.
- Comply with SB 341, AB 471, and AB 987 related to housing successor agencies and affordable housing unit disclosure.
- Assist the Planning Department with the annual Housing Element of the General Plan.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Cumulative Units Constructed	343	343	343	343
Housing Property Sale	1	1	0	0
Loan Management/Serviceing	96	91	88	88

FUND: CDBG 251, HOME GRANT 252, and NSP 257
DEPARTMENT: ECONOMIC DEVELOPMENT 25
DIVISION: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 270

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 27,005	\$ 20,225	\$ 9,449	\$ 8,079	\$ 5,651	-40%
Benefits	11,937	9,637	5,055	4,783	3,677	-27%
Materials & Operations	7,860	3,155	6,039	6,425	7,785	29%
Contractual	64,425	32,007	180,590	174,434	51,700	-71%
Other Operating	1,531,042	490,898	1,502,503	981,356	1,629,207	8%
Capital Outlay	0	0	101,283	16,154	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,642,269	\$ 555,922	\$ 1,804,919	\$1,191,231	\$1,698,020	-6%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Community Development Block Grant						
251 CDBG Administration	\$ 1,499,494	\$ 452,099	\$ 1,689,197	\$1,169,338	\$1,698,020	1%
257 CDBG Neighborhood Stabilization	142,775	103,823	115,722	21,893	0	-100%
Total CDBG	\$ 1,642,269	\$ 555,922	\$ 1,804,919	\$1,191,231	\$1,698,020	-6%

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.32	0.32	0.00	0.00
Administrative Secretary	0.00	0.00	0.05	0.00
Economic Development Manager	0.08	0.08	0.05	0.05
Senior Management Analyst	0.32	0.32	0.00	0.00
Total Full-Time Staff	0.72	0.72	0.10	0.05

FUND: CDBG 251
DEPARTMENT: ECONOMIC DEVELOPMENT 25
DIVISION: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 270
PROGRAM: CDBG ADMINISTRATION/ECONOMIC DEVELOPMENT AND HOUSING

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 27,005	\$ 20,225	\$ 9,449	\$ 8,079	\$ 5,651	-40%
Benefits	11,937	9,637	5,055	4,783	3,677	-27%
Materials & Operations	3,402	2,343	3,600	6,186	7,785	116%
Contractual	60,073	25,348	168,590	168,934	51,700	-69%
Other Operating	1,397,077	394,546	1,502,503	981,356	1,629,207	8%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,499,494	\$ 452,099	\$ 1,689,197	\$ 1,169,338	\$ 1,698,020	1%

DIVISION DESCRIPTION

The Economic Development Department administers the City's Community Development Block Grant (CDBG) Program and related activities. These activities are directed at enticing public and private sector investment within targeted geographic areas of the City. The Department is tasked with implementing existing programs and developing innovative, new initiatives to promote economic and housing development and rehabilitation projects, with an emphasis on activities that create jobs, build or enhance infrastructure, provide affordable housing, expand the tax base, and promoting economic diversity. Annually, the City adopts an action plan allocating funds for administration and planning tasks as well as programs and projects identified in the City's CDBG Consolidated Plan. The Department annually evaluates its CDBG Program in the context of the required Five-Year Consolidated Plan and reprograms funds, if necessary, to projects, programs, or activities to meet its goals and objectives and meet CDBG timeliness requirements. Substantial amendments to the Consolidated Plan are also pursued when appropriate and in compliance with the City's Citizen Participation Plan.

The City's annual CDBG development activities are designed to foster private and public sector investment with CDBG target areas. Federal regulations mandate that programs funded by CDBG meet one or all of the national objectives: (1) elimination of slums or blight; (2) benefit low-to-moderate income individuals; or (3) address other community needs having a particular urgency.

For consistency in presenting the CDBG information, all activities of the City's Annual Action Plan are discussed herein and likewise, the accomplishments, staffing, goals and objectives.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Analyst	0.32	0.32	0.00	0.00
Administrative Secretary	0.00	0.00	0.05	0.00
Economic Development Manager	0.08	0.08	0.05	0.05
Senior Management Analyst	0.32	0.32	0.00	0.00
Total Full-Time Staff	0.72	0.72	0.10	0.05

FUND: CDBG 251
DEPARTMENT: ECONOMIC DEVELOPMENT 25
DIVISION: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 270
PROGRAM: CDBG ADMINISTRATION/ECONOMIC DEVELOPMENT AND HOUSING

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Eliminate one vacant Administrative Secretary (0.05 FTE) position.

2019-20 DIVISION ACCOMPLISHMENTS

- Completed the reconstruction of 4,620 linear feet of street paving on Palm from 6th to 7th, Lilac from Balsam to Hawthorne, and Hawthorne from Eucalyptus to Lilac.
- Completed annual reports as required.
- The annual audit was completed with no "findings."
- Completed Five-Year Consolidated Plan.
- Completed Downtown Façade Program Policy & Procedures and introduced the program to property and business owners in targeted areas.

2020-21 DIVISION GOALS AND OBJECTIVES

- Complete statutory annual reports.
- Complete the annual audit.
- Complete reconstruction of streets and related infrastructure as determined through the preparation of the Annual Plan.
- Close-out NSP and roll-over funds to CDBG.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Annual IDIS Draw-downs	8	4	6	6
Linear feet of business façades improved	0	0	0	300
Timeliness Test	Pass	Fail	Pass	Pass

FUND: CDBG NEIGHBORHOOD STABILIZATION PROGRAM 257
DEPARTMENT: ECONOMIC DEVELOPMENT 25
DIVISION: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 270
PROGRAM: CDBG NEIGHBORHOOD STABILIZATION PROGRAM

DIVISION						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	0	0	0	0	0	0%
Materials & Operations	4,458	812	2,439	239	0	-100%
Contractual	4,352	6,659	12,000	5,500	0	-100%
Other Operating	133,965	96,352	0	0	0	0%
Capital Outlay	0	0	101,283	16,154	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 142,775	\$ 103,823	\$ 115,722	\$ 21,893	\$ 0	-100%

DIVISION DESCRIPTION

In 2008, Congress passed the Housing and Economic Recovery Act, which created the Neighborhood Stabilization Program (NSP). The NSP Program allocated \$3.92 Billion to communities and states across the nation to address the growing foreclosure problem and stabilize neighborhoods. Hesperia was allocated \$4.59 million in NSP grant funds to address increasing foreclosures. Allocations of the NSP funds were based on (1) the number and percentage of home foreclosures, (2) the number and percentage of homes financed by a subprime mortgage, and (3) the number and percentage of homes in default or delinquency. The NSP provides emergency assistance for the redevelopment of abandoned and foreclosed residential properties. Eligible activities include financing mechanisms for purchase of foreclosed homes, purchase, and rehabilitation of foreclosed or abandoned homes, land banks for foreclosed homes, demolition of blighted structures, and redevelopment of demolished or vacant property.

All NSP funds are to be used to benefit individuals and families whose incomes do not exceed 120% of area median income and 25% of the NSP funds must be used for housing that is affordable to individuals and families whose incomes do not exceed 50% of area median income. Homes must be purchased at a one (1) percent discount, per NSP requirements. The NSP effort will provide affordable housing opportunities and arrest blighting conditions caused by home vacancy. This effort is intended to transform neighborhoods in the City.

The City has acquired 23 single family residences and one land bank property. In FY 2014-15, the City completed the rehabilitation phase. The City began selling or leasing the properties in FY 2012-13 and will complete sales of the three (3) remaining properties in FY 2019-20, at which time the program will be closed out.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 DIVISION ACCOMPLISHMENTS

- Demolished and/or sold two (2) properties located on Linden and Live Oak.
- Completed the NSP reconciliation.

2020-21 DIVISION GOALS AND OBJECTIVES

- Roll-over NSP funds to CDBG.

FUND:	CDBG NEIGHBORHOOD STABILIZATION PROGRAM	257
DEPARTMENT:	ECONOMIC DEVELOPMENT	25
DIVISION:	COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	270
PROGRAM:	CDBG NEIGHBORHOOD STABILIZATION PROGRAM	

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Real Property Escrows Opened	2	3	2	0
Real Property Escrows Closed	1	1	2	0
Real Property Rehabilitation	1	2	1	0
Real Property Sale	1	1	2	0

Development Services Department

DEPARTMENT - DEVELOPMENT SERVICES.....

▪ Division - Community Development.....	F - 36
• Program - Planning	F - 37
• Program - Building and Safety.....	F - 39
▪ Division - Code Compliance.....	F - 41
• Program - Code Enforcement	F - 42
• Program - Animal Control	F - 45
▪ Division - Public Works.....	F - 49
• Program - Street Maintenance.....	F - 50
• Program - Traffic	F - 54
• Program - Engineering.....	F - 57
• Program - Building Maintenance.....	F - 60
▪ Division - Water.....	F - 63
• Program - Source of Supply	F - 64
• Program - Production.....	F - 67
• Program - Distribution	F - 69
• Program - Pipeline Maintenance.....	F - 71
• Program - Engineering	F - 73
• Program - Customer Service	F - 75
• Program - Utility Billing.....	F - 77
• Program - Administration	F - 80
• Program - Property Management.....	F - 82
▪ Division - Sewer	F - 84
• Program - Operations.....	F - 85
• Program - Engineering.....	F - 87
• Program - Utility Billing.....	F - 89
• Program - Administration	F - 91

FUND: GENERAL FUND 100
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: COMMUNITY DEVELOPMENT 300

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,267,455	\$ 1,238,948	\$ 1,378,800	\$ 1,210,253	\$ 1,149,944	-17%
Benefits	497,211	528,286	617,794	596,403	596,012	-4%
Materials & Operations	40,710	37,231	44,735	38,964	35,697	-20%
Contractual	66,250	62,838	49,387	35,177	38,001	-23%
Other Operating	29,421	30,349	40,669	37,501	41,272	1%
Capital Outlay	20,632	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,921,679	\$ 1,897,652	\$ 2,131,385	\$ 1,918,298	\$ 1,860,926	-13%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Planning	\$ 871,894	\$ 833,425	\$ 990,359	\$ 832,081	\$ 806,484	-19%
Building & Safety	1,049,785	1,064,227	1,141,026	1,086,217	1,054,442	-8%
TOTAL	\$ 1,921,679	\$ 1,897,652	\$ 2,131,385	\$ 1,918,298	\$ 1,860,926	-13%

<u>DEPARTMENT STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	15.00	15.50	15.50	14.40
Total Part-Time Staff	1.38	0.92	0.92	0.46
Total D.S. Community Development	16.38	16.42	16.42	14.86

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	COMMUNITY DEVELOPMENT	300
PROGRAM:	PLANNING	3000

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 603,692	\$ 573,533	\$ 657,148	\$ 533,698	\$ 503,311	-23%
Benefits	236,543	229,834	295,669	266,186	265,379	-10%
Materials & Operations	8,726	5,329	5,558	3,725	3,890	-30%
Contractual	9,952	10,727	15,179	15,179	18,468	22%
Other Operating	12,981	14,002	16,805	13,293	15,436	-8%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 871,894	\$ 833,425	\$ 990,359	\$ 832,081	\$ 806,484	-19%

PROGRAM DESCRIPTION

Planning provides public information, project review, and approvals or recommendations for development proposals to ensure that new development conforms to Hesperia's environment as described in the General Plan (City Council Goal 3 – Future Development), specific plans, and Development Code. This Program assures conformance with the California Environmental Quality Act (CEQA), the Subdivision Map Act, the Municipal Code, and the Specific Plan. The Program also supports the Development Review Committee, the Planning Commission, and the City Council in all planning matters. Planning prepares applications for the annexation of sphere areas, as well as environmental documents for private developments and public developments such as Economic Development and Public Works projects. Planning also recommends changes to the City's Land Use Plan to keep pace with the increase in population, commercial and industrial growth, and the changing regulatory environment to assure Hesperia's future growth and success.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.35	0.35	0.35	0.35
Administrative Secretary	0.10	0.00	0.00	0.00
Assistant City Manager	0.00	0.10	0.10	0.05
Associate Planner	1.00	1.00	1.00	0.00
Community Development Supervisor	0.50	0.50	0.50	0.50
Community Development Technician	0.75	1.25	1.25	1.25
Executive Secretary	0.00	0.10	0.10	0.10
Office Assistant	0.00	0.00	0.00	1.00
Principal Planner	1.00	1.00	1.00	1.00
Senior Community Development Technician	0.50	0.50	0.50	0.50
Senior Office Specialist	1.00	1.00	1.00	0.00
Senior Planner	2.00	2.00	2.00	2.00
Total Full-Time Staff	7.30	7.80	7.80	6.75

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	COMMUNITY DEVELOPMENT	300
PROGRAM:	PLANNING	3000

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- One vacant Associate Planner (1.00 FTE) position will be eliminated.

2019-20 PROGRAM ACCOMPLISHMENTS

- Reviewed common Municipal Code and Specific Plan issues for correction and modification.
- Began preliminary analysis and background work for the Housing Element of the General Plan update.
- Continued to keep informed regarding the Tapestry project to ensure readiness when development is to begin.
- Staff in Planning will create a routine to notify Code Enforcement when code amendments are done via a status in TrakiT on certain project types, this will auto-email the supervisor of Code so that new sections of the code are sent to Code Enforcement. This will ensure that Code Enforcement stays up to date on items that are changed in the Municipal Code.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue processing Housing Element through the State to completion.
- Explore opportunities to enhance the City through land use regulations and requirements and continue pursuing revocation of license and permits which violates laws and negatively impacts the citizens.
- Participate in the upgrade to the Community Development Enterprise Resource Program (ERP) system from TrakiT.Net to the new platform TrakiT9 and Bluebeam.
- Administer and monitor the progress of the Cannabis program, ensuring continued compliance by all businesses, including annual business license renewal inspections and participation in business audits.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Business Licenses (new)	1,232	1,786	1,800	1,900
Submit New DRC Items	96	99	100	90
Conditional Use Permits/Revisions	15	9	10	10
Development Code Amendments	7	10	5	10
Parcel Maps (includes revisions)	10	10	10	10
Tentative Tracts & Tract Extensions	0	7	15	10
Site Plan Reviews/Revised Site Plan Reviews	25	22	17	20
Medical Cannabis Business Permits	9	12	26	*N/A

*On November 19, 2019, the council placed a stay on this program and no new applications were accepted after that date.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	COMMUNITY DEVELOPMENT	300
PROGRAM:	BUILDING & SAFETY	3020

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 663,763	\$ 665,415	\$ 721,652	\$ 676,555	\$ 646,633	-10%
Benefits	260,668	298,452	322,125	330,217	330,633	3%
Materials & Operations	31,984	31,902	39,177	35,239	31,807	-19%
Contractual	56,298	52,111	34,208	19,998	19,533	-43%
Other Operating	16,440	16,347	23,864	24,208	25,836	8%
Capital Outlay	20,632	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,049,785	\$ 1,064,227	\$ 1,141,026	\$ 1,086,217	\$ 1,054,442	-8%

PROGRAM DESCRIPTION

Building and Safety is responsible for permitting, plan checking, building inspection, and land grading for compliance with adopted building codes and Federal and State Laws, which assists with achieving the City Council goal on Future Development. Technicians at the public counter process permits and provide public information for a wide variety of development related issues. The program provides consultation for disabled access issues that businesses in the community may have, and also administers the Police Multiple Response Fee Program, which includes billing and fee collection. Annual inspections are also performed for the eleven mobile home parks that lie within the City's boundaries.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.50	0.50	0.50	0.50
Administrative Secretary	0.10	0.00	0.00	0.00
Assistant City Manager	0.00	0.10	0.10	0.05
Building and Safety Manager	1.00	0.00	0.00	0.00
Building Inspector	3.00	3.00	3.00	3.00
Building Official	0.00	1.00	1.00	1.00
Community Development Supervisor	0.50	0.50	0.50	0.50
Director of Development Services	0.10	0.00	0.00	0.00
Executive Secretary	0.00	0.10	0.10	0.10
Plans Examiner	2.00	2.00	2.00	2.00
Senior Community Development Technician	0.50	0.50	0.50	0.50
Total Full-Time Staff	7.70	7.70	7.70	7.65
<u>Part-Time Staff</u>				
Building Inspector	0.46	0.92	0.46	0.00
Plans Examiner	0.00	0.00	0.46	0.46
Receptionist	0.92	0.00	0.00	0.00
Total Part-Time Staff	1.38	0.92	0.92	0.46
Total Full & Part-Time Staff	9.08	8.62	8.62	8.11

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	COMMUNITY DEVELOPMENT	300
PROGRAM:	BUILDING & SAFETY	3020

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGE

- One part-time Building Inspector (0.46 FTE) position is eliminated.

2019-20 PROGRAM ACCOMPLISHMENTS

- Began the implementation of electronic plan submittals.
- Participated in the Business Process Analysis for the implementation of TrakiT9.
- Completed plan check process for the new Mama Carpino's Restaurant, Aldi Shopping Center at Bear Valley Road and Jacaranda, and the new Kaiser Medical Facility along with three (3) new Gas Stations and 5 new apartment complexes in the City.
- Implemented the new 2019 California Building Code updates.
- Completed the permit issuance and began inspections on the new Kaiser Medical Facility.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Participate in planning committee for the construction of Tapestry project.
- Continue the implementation of electronic plan submittals.
- Upgrade the Community Development Enterprise Resource Program (ERP) system from TrakiT.Net to the new platform TrakiT9.
- Work with Code Enforcement to begin a monitoring and outreach program to audit businesses and seek out businesses that are not licensed, which will lead to an increase in licenses.
- Implement and train staff on the stormwater program and components that require participation by the Building & Safety staff.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Permits Issued	3,681	3,041	3,221	3,220
Solar Permits Issued	441	536	515	700
New Residential Permits	293*	223	185	165
Plans Reviewed	2,868	2,820	2,550	2,730
Inspections	13,576	12,674	13,900	13,900
Inspections Per Day Per Inspector	18.25	19.29	20.90	20.90
Fats, Oil, Grease (FOG) Program – Inspections Performed	51	403	400	400

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,444,969	\$ 1,586,270	\$ 1,666,725	\$ 1,582,547	\$ 1,552,133	-7%
Benefits	629,674	751,807	830,279	826,730	877,300	6%
Materials & Operations	194,363	196,281	209,281	208,734	186,032	-11%
Contractual	125,785	126,437	161,872	155,384	255,586	58%
Other Operating	68,168	68,603	66,134	57,590	63,607	-4%
Capital Outlay	0	27,366	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 2,462,959	\$ 2,756,764	\$ 2,934,291	\$ 2,830,985	\$ 2,934,658	0%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Code Enforcement	\$ 1,022,785	\$ 1,147,292	\$ 1,199,796	\$ 1,182,979	\$ 1,179,481	-2%
Animal Control	1,440,174	1,609,472	1,734,495	1,648,006	1,755,177	1%
TOTAL	\$ 2,462,959	\$ 2,756,764	\$ 2,934,291	\$ 2,830,985	\$ 2,934,658	0%

DEPARTMENT STAFFING	2017-18	2018-19	2019-20	2020-21
Total Full-Time Staff	23.90	23.90	23.90	22.90
Total Part-Time Staff	1.38	1.84	1.84	1.84
Total D.S. Code Compliance Staff	25.28	25.74	25.74	24.74

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	CODE ENFORCEMENT	3010

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 604,874	\$ 666,055	\$ 693,358	\$ 675,278	\$ 618,822	-11%
Benefits	271,459	328,647	356,055	363,236	370,764	4%
Materials & Operations	53,454	58,688	56,305	54,440	51,200	-9%
Contractual	68,823	62,633	67,344	64,894	112,552	67%
Other Operating	24,175	31,269	26,734	25,131	26,143	-2%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,022,785	\$ 1,147,292	\$1,199,796	\$1,182,979	\$1,179,481	-2%

PROGRAM DESCRIPTION

Code Enforcement is a unique public entity whose responsibility lies squarely between policy making and the realms of law enforcement and litigation. City Council adopts policies, codes, rules and regulations to solve problems or to respond to federal, state, or community mandates. Code Enforcement applies these laws to specific properties, either by using warnings and notices to persuade voluntary compliance or by filing court actions. Code Enforcement's primary duties are the prevention, detection, investigation, and enforcement of violations of laws regulating public nuisance, public health, aesthetics, safety and welfare, business activities, building standards, land-use and municipal affairs. Code Enforcement operates seven days per week. Code Enforcement strives to achieve the City Council's number one goal of Public Safety (Goal 1).

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Secretary	0.20	0.00	0.00	0.00
Assistant City Manager	0.00	0.20	0.20	0.20
Code Enforcement Officer	4.00	4.00	4.00	4.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00
Director of Development Services	0.20	0.00	0.00	0.00
Executive Secretary	0.00	0.20	0.20	0.20
Office Assistant	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00
Total Full-Time Staff	9.40	9.40	9.40	8.40

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- Eliminate one vacant Office Assistant (1.00 FTE) position.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	CODE ENFORCEMENT	3010

2019-20 PROGRAM ACCOMPLISHMENTS

- Continued to utilize the Restoring the Environment for a Cleaner Hesperia (REACH) Program. This program is utilized on a 4/10 work schedule, which runs Thursday thru Sunday. The REACH crew took approximately 282 loads to Advance Disposal for a total of 218.41 tons (436,820 pounds). The REACH crew was responsible for the collection and disposal of 699 tires, 1,080 mattresses, 1,095 couches, 591 bags of trash, 249 shopping carts, 506 television sets, and 70 gallons of hazardous materials. The REACH program also completed 56 board-ups on structures (residences, garages, sheds, commercial, and industrial buildings).
- Conducted weekly quality-of-life sweeps with the San Bernardino County Sheriff's Department, vacating over 307 sites, and removing approximately 80 tons (160,000 pounds) of trash and debris.
- Conducted quarterly Tire Amnesty Days, which resulted in the collection of approximately 2,497 tires.
- Conducted quarterly Neighborhood Beautification Day events, resulting in the collection of over 22.92 tons (45,840 pounds) of trash and debris.
- Code Enforcement in conjunction with the San Bernardino County Sheriff's Department, continued enforcement of cannabis-related violation cases. Since July 1, 2019, there has been approximately 63 cases opened against grows, delivery, and dispensary facilities. Approximately 45,198 cannabis plants and 424 pounds of product were removed and destroyed.
- Conducted a one-day cannabis sweep with the Sheriff's Department which resulted in 9 search warrants, 7 arrests, 5 electrical by-passes, the removal and destruction of 6,386 plants, 1 mushroom cultivation, and the issuance of 13 administrative citations issued.
- Conducted several special parking and vendor sweeps outside of regular business hours, resulting in approximately 6 administrative citations, 3 misdemeanor citations, and 50 parking citations.
- Conducted proactive enforcement of illegal dumping. The program targeted problem areas with a high concentration of trash and debris, which seemed to be repeated dump sites. This resulted in the abatement/removal of trash and debris from 131 acres throughout the quadrant of the City.
- Conducted a City-wide proactive sign ordinance violation program resulting in 375 new cases and the removal of approximately 562 illegal signs along all major arterials in the City.
- Participated in Oak Hill's High School Career Day.
- Participated in City-sponsored events such as National Night Out, Youth in Government Day, and the annual Safety Fair.
- Provided 7-day of coverage which consisted of having two full-time officers on Saturdays and one full-time officer on Sundays.
- Continued to conduct annual inspections of massage parlors and smoke shops. As a result of this year's inspections, two (2) massage parlors and one (1) smoke shop had their business license revoked causing their businesses to be closed.
- Code Enforcement in conjunction with Public Works, demolished two (2) single-family residential structures that had been blight and a hazard to the City for several years.
- Opened 37 proactive cases in the township area to address code violations.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Establish and implement a new Rental Housing Inspection program.
- Continue to utilize the Restoring the Environment for a Cleaner Hesperia (REACH) Program. The REACH crew removes weeds, debris, illegally dumped tires, trash, and maintains City-owned properties.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	CODE ENFORCEMENT	3010

2020-21 PROGRAM GOALS AND OBJECTIVES (Continued)

- Continue to provide seven day coverage by providing one full-time officer on the weekends to proactively focus on reducing illegal street vendors, signage, unpermitted yard/garage sales, illegal parking of commercial vehicles, illegal selling of vehicles, and various other violations in addition to regular complaints.
- Continue to conduct quarterly Neighborhood Beautification events.
- Continue to conduct annual inspections of massage parlors.
- Continue to conduct special enforcement programs, concentrating on illegal dumping, commercial vehicles, and other parking violations outside of regular business hours.
- Conduct proactive sign violation enforcement sweep.
- Continue to conduct quarterly Tire Amnesty Day events.
- Continue to conduct quality-of-life sweeps in conjunction with the San Bernardino County Sheriff's Department.
- Continue to enforce cannabis laws by conducting sweeps with the San Bernardino County Sheriff's Department, as well as to continue to conduct annual inspections of all registered cannabis delivery businesses and plant permits.
- Continue proactive programs in the township area.
- Conduct after-hours sweeps on illegal vendors.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
New Enforcement Cases	4,078	5,122	6,000	6,100
Inspections (New and Recheck)	8,488	10,437	11,283	11,500
Notices Issued	920	1,044	1,625	1,750
Parking Citations	1,130	1,121	1,500	1,700
Warrants	36	66	50	50
Court Hearings	73	46	60	70
Administrative Citations	539	315	300	500
Contracted Abatements	8	8	5	10
Tonnage	174	201	218	220
Tire Amnesty Days	2,351	3,172	2,497	2,700

REACH Program

City Abatements (Board-ups)	50	47	56	60
Tires	1,187	688	699	1,000
Mattresses	760	967	1,080	1,100
Couches	638	880	1,095	1,200
Bags of Trash	704	673	591	700
Shopping Carts	311	257	249	300
Televisions	272	340	506	510
Gallons of Hazardous Liquid	110	49	70	100

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	ANIMAL CONTROL	5000

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 840,095	\$ 920,215	\$ 973,367	\$ 907,269	\$ 933,311	-4%
Benefits	358,215	423,160	474,224	463,494	506,536	7%
Materials & Operations	140,909	137,593	152,976	154,294	134,832	-12%
Contractual	56,962	63,804	94,528	90,490	143,034	51%
Other Operating	43,993	37,334	39,400	32,459	37,464	-5%
Capital Outlay	0	27,366	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,440,174	\$1,609,472	\$ 1,734,495	\$ 1,648,006	\$ 1,755,177	1%

PROGRAM DESCRIPTION

Animal Control provides a number of public safety functions including rabies control, dog licensing, stray and dangerous animal abatement, hearings for public nuisance, quarantine, and hearings for dangerous and/or vicious animals. These functions are paramount in achieving the City Council's first goal of Public Safety. Animal Control also provides care, shelter, and treatment for unwanted and abused animals. Animal Control maintains a large population of adoptable animals, and the on-site veterinarian provides weekly vaccination and spay/neuter clinics for High Desert residents.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Secretary	1.25	1.00	1.00	1.00
Animal Care Technician	5.00	4.00	4.00	4.00
Animal Control Officer	3.00	3.00	3.00	3.00
Animal Services Coordinator	0.00	0.00	0.00	1.00
Animal Services Manager	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.25	0.25	0.25
Director of Development Services	0.25	0.00	0.00	0.00
Executive Secretary	0.00	0.25	0.25	0.25
Office Assistant	3.00	3.00	3.00	3.00
Senior Animal Care Technician	0.00	1.00	1.00	0.00
Senior Animal Control Officer	1.00	1.00	1.00	1.00
Total Full-Time Staff	14.50	14.50	14.50	14.50
<u>Part-Time Staff</u>				
Administrative Aide	0.00	0.46	0.00	0.00
Animal Care Technician	1.38	0.92	0.92	0.92
Office Assistant	0.00	0.46	0.92	0.92
Total Part-Time Staff	1.38	1.84	1.84	1.84
Total Full & Part-Time Staff	15.88	16.34	16.34	16.34

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	ANIMAL CONTROL	5000

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- During the FY 2019-20 Mid-Year Budget Review, one Animal Services Coordinator (1.00 FTE) position was added to support the increased animal services workload.
- Eliminate one vacant Senior Animal Control Technician (1.00 FTE) position.

2019-20 PROGRAM ACCOMPLISHMENTS

- Continued the Pets and Vets program to increase adoptions and decrease euthanasia.
- Continued a Trap/Stray, Neuter, and Release (TNR) Program for the community feral cat population to decrease euthanasia.
- Staff continued to successfully operate a cat adoption program through PetSmart Adoption Charities in Apple Valley PetSmart. Monies paid to the City through the participation in the PetSmart Charities are placed back into the Shelter's Adoption Program. There were 54 cat adoptions from July 2018 through June 2019.
- Hesperia Animal Control, in cooperation with other Animal Control Departments, met monthly to discuss any agency related issues. In addition, the department participated in the Animal Cruelty Taskforce and Rural Crimes Taskforce.
- Received \$50,000 grant from partnership with Best Friends Animal Society for the TNR program implementation and met the goal of 600 TNR cats. The grant monies were used to order all new state of the art stainless steel cat condos. This continued partnership will broaden opportunities available for the Hesperia Animal Shelter to lower the overall euthanasia rates and adopt out more animals.
- Received \$10,000 from the Raymond Pryke Foundation.
- Participated in the Pints for Paws adoption event sponsored by First Team Realty. During this event, the shelter adopted out approximately 9 dogs and First Team Realty raised approximately \$8,000 for the shelter.
- Continued participation with multiple agencies to host a free vaccine and microchip clinic in order to increase compliance of licensed dogs within the City of Hesperia.
- Continued the established Volunteer Program to include the County WEX (work experience) volunteers and students from the Hesperia Unified School District in the workability/experiential learning program to assist with shelter operations. Increased volunteer base to include volunteers available for events and shelter operations.
- Continued cross training of staff on various elements of the shelter software program (Chameleon) in order to better utilize features of the program.
- Increased visibility of animal services through media, events, City of Hesperia webpage, PetHarbor.com webpage, Facebook page, and Instagram page.
- Continued to provide proactive enforcement on a five-day service, and emergency services on weekends, focusing on animal licensing and public safety.
- Implemented new business hours for the shelter operation effective January 6, 2020. The shelter is now closed on Sunday and Monday and open to the Public on Saturdays.
- Continued relationships with animal rescue groups to increase live release rates of animals.
- Continued relations with Church & Dwight to receive donations of all cat litter and laundry detergent that is needed for the shelter operations. This includes many pallets worth of product, including retail packaged cat litter that is then donated to our adopters for their new pet.
- Continued an outreach program for educating the youth in our community and visiting various school sites for presentations.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	ANIMAL CONTROL	5000

2019-20 PROGRAM ACCOMPLISHMENTS (Continued)

- Continued a community outreach education program through the City of Hesperia events, school programs, shelter tours, and community programs to include powerpoint presentations regarding Pet Care, Animal Body Language, and Dog Bite prevention, while including Wally the shelter mascot.
- Established a 501(c)(3) for the City of Hesperia Animal Shelter to help with community outreach and donation opportunities.
- Updated the landscaping at the Animal Shelter facility.
- Cross-trained Animal Control Officers with Code Enforcement Officers.
- Partnered with Petco in order to increase adoptions and decrease euthanasia, as well as to qualify for any grant opportunities available through the Petco foundation.
- Continued networking with other animal control agencies in order to enhance the business model of the Hesperia Animal Shelter.
- Renegotiated the Vet contract due to the retirement of the current vet.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to identify sources and apply for targeted spay/neuter grants and microchip grants.
- Continue to increase visibility of animal services through media, events, webpage, Facebook, and Instagram pages.
- Continue to network with other animal control agencies in order to enhance the business model of the Hesperia Animal Shelter.
- Implement a managed intake policy for owner surrender cats and dogs. This includes all animals wanting to be turned in will be evaluated by staff prior to being accepted. Animals found to be sick, old, aggressive, and non-adoptable, will be directed to contact a veterinarian for evaluation or possible euthanasia.
- Assess Rescue Group animal adoption fees as part of the Rescue Policy. After animals have completed the required hold period, Hesperia Animal Shelter will make animal available for the public to adopt for a minimum of five (5) days. When staff feels the animal is no longer adoptable, staff may contact rescue groups and offer the animal to a rescue group free of charge in order to alleviate the need for euthanizing.
- Expand foster parent program allowing animals to be fostered by the public. This effort will help to reduce animals in the shelter and possibly lead to the animal being adopted by the foster thus increasing adoption rates.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Officer call response	8,489	9,257	9,000	9,500
Citations & Notice of Violations	1,607	2,157	2,000	2,500
Hearings	11	13	20	15
Owner Turn-in-Alive*	902	849	700	600
Owner Turn-in-Deceased	118	147	200	200
Strays Recovered-Alive	4,974	5,027	5,400	5,400
Strays Recovered-Deceased	1,127	987	1,000	1,200

*Managed Intake Program implemented March 2020

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	CODE COMPLIANCE	305
PROGRAM:	ANIMAL CONTROL	5000

**PERFORMANCE AND
WORKLOAD INDICATORS**

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Seized/Abandoned/Agency Assist	786	122	150	150
Animals Adopted/Rescued	2,599	2,496	2,800	2,800
Animals Euthanized	2,529	1,502	1,100	750
Transfer to another Agency	19	2	20	15
Animal Licenses Issued	10,970	13,213	20,000	20,000
Number of Animals Processed (Intake)	7,131	6,315	6,700	6,500
Pets/Vets Program	29	59	80	60
Trap, Neuter, Release (TNR) Program**	N/A	433	1,100	1,400
Shelter Operations Donations				
Cat Litter pallets annually (lbs.)	2,000	40,000	40,000	40,000
Laundry Detergent 2-4 pallets annually (lbs.)	2,800	20,000	20,000	20,000
Dog Food (lbs.)	N/A	1,000	2,000	2,000

**TNR Program was implemented August 2018.

FUNDS:	GENERAL FUND 100 AND STREETS MAINTENANCE FUND	263
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,965,785	\$2,039,674	\$ 2,185,012	\$ 2,051,625	\$ 2,075,552	-5%
Benefits	808,126	922,696	1,001,198	1,009,148	1,103,454	10%
Materials & Operations	960,768	947,825	970,574	917,573	945,274	-3%
Contractual	1,229,577	1,121,926	1,259,588	1,101,259	1,149,278	-9%
Other Operating	464,832	406,610	513,311	510,460	398,653	-22%
Capital Outlay	314,517	194,173	403,000	264,336	71,000	-82%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 5,743,605	\$5,632,904	\$ 6,332,683	\$ 5,854,401	\$ 5,743,211	-9%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Street Maintenance (263)						
3150 Street Maintenance	2,242,364	2,337,018	2,668,501	2,425,221	2,323,955	-13%
3170 Traffic	1,515,921	1,543,343	1,700,493	1,591,824	1,713,944	1%
Total Fund Street Maintenance (Fund 263)	\$ 3,758,285	\$3,880,361	\$ 4,368,994	\$ 4,017,045	\$ 4,037,899	-8%
General Fund (100)						
3100 Engineering	\$ 926,388	\$ 760,597	\$ 785,506	\$ 781,817	\$ 735,498	-6%
3110 Building Maintenance	1,025,293	991,946	1,178,183	1,055,539	969,814	-18%
CIP	33,639	0	0	0	0	0%
Total General Fund (100)	\$ 1,985,320	\$1,752,543	\$ 1,963,689	\$ 1,837,356	\$ 1,705,312	-13%
Total Public Works	\$ 5,743,605	\$5,632,904	\$ 6,332,683	\$ 5,854,401	\$ 5,743,211	-9%

<u>DIVISION STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	31.85	31.35	31.65	31.65
Total Part-Time Staff	3.91	3.91	2.99	1.38
Total D.S. Public Works Staff	35.76	35.26	34.64	33.03

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND: STREETS MAINTENANCE FUND 263
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: PUBLIC WORKS 310

DIVISION						% Change From
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20
SUMMARY	Actual	Actual	Budget	Revised	Budget	Budget
Salaries	\$ 1,509,094	\$ 1,577,007	\$ 1,704,828	\$ 1,607,106	\$ 1,660,893	-3%
Benefits	613,706	698,819	754,132	767,507	863,933	15%
Materials & Operations	525,825	441,733	489,890	433,317	451,088	-8%
Contractual	591,553	701,904	762,626	656,626	712,796	-7%
Other Operating	298,906	270,865	297,518	288,637	278,189	-6%
Capital Outlay	219,201	190,033	360,000	263,852	71,000	-80%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 3,758,285	\$ 3,880,361	\$ 4,368,994	\$ 4,017,045	\$ 4,037,899	-8%

DIVISION DESCRIPTION

The Street Maintenance Fund includes the Streets Maintenance Division and Traffic Division. Streets Maintenance is responsible for operations and maintenance of the street and right-of-way network within the City. The Traffic Division is responsible for operations and maintenance of the street and right-of-way network within the City.

<u>DIVISION STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	25.80	25.80	26.10	26.10
Total Part-Time Staff	2.99	2.76	1.84	0.92
Total Full & Part-Time Staff	28.79	28.56	27.94	27.02

FUND: STREETS MAINTENANCE FUND 263
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: PUBLIC WORKS 310
PROGRAM: STREET MAINTENANCE 3150

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 1,052,748	\$1,050,466	\$ 1,133,991	\$ 1,059,085	\$ 1,093,070	-4%
Benefits	421,768	452,270	488,722	501,126	552,399	13%
Materials & Operations	324,482	248,673	294,266	255,430	267,755	-9%
Contractual	48,474	165,793	154,563	95,563	99,563	-36%
Other Operating	248,798	250,564	261,959	250,165	240,168	-8%
Capital Outlay	146,094	169,252	335,000	263,852	71,000	-79%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 2,242,364	\$2,337,018	\$ 2,668,501	\$ 2,425,221	\$ 2,323,955	-13%

PROGRAM DESCRIPTION

The Street Maintenance Division is responsible for operations and maintenance of the street and right-of-way network within the City. These responsibilities include, but are not limited to, street and shoulder repair, crack sealing, flood control, box culverts, debris removal, ice control, and support of Code Compliance issues and City-sponsored functions. This program is also responsible for the maintenance of all storm water inlets and outlets and to ensure that they remain unobstructed for the free flow of storm water runoff.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.25	0.25	0.25	0.25
Administrative Secretary	0.35	0.25	0.25	0.25
Assistant City Manager	0.00	0.10	0.10	0.10
Assistant Engineer	0.20	0.20	0.20	0.20
Construction Inspection Supervisor	0.25	0.25	0.25	0.25
Construction Inspector	0.30	0.30	0.30	0.30
Director of Development Services	0.10	0.00	0.00	0.00
Engineering Technician	0.20	0.20	0.20	0.20
Equipment Operator	4.30	4.30	4.30	4.30
Executive Secretary	0.00	0.10	0.10	0.10
Fleet/Warehouse Supervisor	0.00	0.00	0.15	0.15
Geographical Information Systems Manager	0.15	0.15	0.15	0.15
Geographical Information Systems Technician	0.15	0.15	0.15	0.15
Maintenance Crew Supervisor	1.30	1.30	1.30	1.30
Maintenance Worker	6.10	5.10	5.10	5.10
Management Analyst	0.20	0.00	0.00	0.00
Office Assistant	0.55	0.55	0.55	0.55

FUND: STREETS MAINTENANCE FUND 263
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: PUBLIC WORKS 310
PROGRAM: STREET MAINTENANCE 3150

PROGRAM STAFFING (Continued)	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff (Continued)</u>				
Public Works Manager	0.40	0.40	0.40	0.40
Senior Maintenance Worker	2.80	2.80	2.80	2.80
Senior Management Analyst	0.00	0.20	0.20	0.20
Total Full-Time Staff	17.60	16.60	16.75	16.75
<u>Part-Time Staff</u>				
Maintenance Worker	2.76	2.76	1.84	0.92
Office Assistant	0.23	0.00	0.00	0.00
Total Part-Time Staff	2.99	2.76	1.84	0.92
Total Full & Part-Time Staff	20.59	19.36	18.59	17.67

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- Two part-time Maintenance Worker (0.92 FTE) positions are eliminated.

2019-20 PROGRAM ACCOMPLISHMENTS

- Used 1,100 tons of asphalt to pave 195,000 square feet of roads.
- Used 500 tons of cold mix to repair 33,500 potholes.
- Completed 19,000 square feet of trench repair for Water Division.
- Hauled 5,000 tons of material in the process of shoulder backfill, and dirt road rebuilding.
- Graded 120 miles of dirt roads and shoulders.
- Crack-sealed 375,000 linear feet of cracks on 27 miles of road.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Maintain existing roads to provide a safe and reliable road system:
 - Complete pavement repairs as needed to provide a safe driving surface, including pothole repair, overlays, shoulder paving, crack-sealing, trench repair for Water Division, and other maintenance related to asphalt pavement management. Minimize shoulder erosion and debris from storm by paving berms and shoulders at problem areas.
 - Grade dirt roads for an improved ride every 12 to 18 weeks, or as needed.
 - Minimize flood damage on public right-of-ways by removing flood debris from right-of-ways, maintain detention ponds owned by the City, and maintain box culverts, including inlet and outlet areas and open concrete channels. Repair shoulders damaged by storms.
 - Install small storm drain and pipe to convey storm water from Peach Avenue south of Bear Valley Road.
 - Keep storm drains free and unobstructed, and proactively clean and flush the storm drain systems.
 - To maintain the crack sealing at 200,000 linear feet and 24 miles with three (3) part-time employees for six (6) months a year.
 - Maintain storm water crossings on roadways by installing concrete "cut off walls" and rip rap.
 - Continue to maintain storm drain facilities, retention basins, and associated dry wells consistent with State and Federal Law.

FUND:	STREETS MAINTENANCE FUND	263
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	STREET MAINTENANCE	3150

PERFORMANCE AND

<u>WORKLOAD INDICATORS</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Pavement Repaired (Square Feet)	126,502	120,725	195,000	150,000
Pavement Repaired/Water Patches (Sq. Ft.)	43,465	23,601	19,000	20,000
Berms Constructed (Feet)	4,377	4,077	2,000	3,500
Hot Mix (Tons)	1,805	1,461	1,100	1,500
Potholes Repaired	22,128	32,358	33,500	30,000
Cold Mix (Tons)	211	395	500	400
Dirt Roads Graded (Miles)	85	78	90	80
Shoulders Graded (Miles)	66	66	30	70
Debris Tons (Weeds, Trash-Advanced Disposal)	1,425	1,488	1,200	1,400
Debris Removed (Loads)	2,021	2,200	1,700	1,800
Fill Dirt (Loads)	890	1,220	400	600
Storm Drains Cleaned (Counts)	644	361	333	350
Crack-Seal (Feet)	711,738	271,019	375,000	200,000
Roads Crack-Sealed (Miles)	51	25	27	24
Slurry Seal (Miles)	9.69	0	0 3	0

Hesperia has 538 miles of roads, with 498 paved and 40 unpaved.

FUND: STREETS MAINTENANCE FUND 263
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: PUBLIC WORKS 310
PROGRAM: TRAFFIC 3170

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 456,346	\$ 526,541	\$ 570,837	\$ 548,021	\$ 567,823	-1%
Benefits	191,938	246,549	265,410	266,381	311,534	17%
Materials & Operations	201,343	193,060	195,624	177,887	183,333	-6%
Contractual	543,079	536,111	608,063	561,063	613,233	1%
Other Operating	50,108	20,301	35,559	38,472	38,021	7%
Capital Outlay	73,107	20,781	25,000	0	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,515,921	\$ 1,543,343	\$ 1,700,493	\$ 1,591,824	\$ 1,713,944	1%

PROGRAM DESCRIPTION

The Traffic Program is responsible for operations and maintenance of the street and right-of-way network within the City. These responsibilities include, but are not limited to, sign maintenance, traffic signal maintenance, striping, street sweeping, weed abatement, graffiti removal, and support of Code Compliance issues and City-sponsored functions. This Program is responsible for ensuring safe traffic flow within the City through the proper use and maintenance of signs and markings, traffic signals, and related traffic control devices, practices, and techniques.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Secretary	0.25	0.25	0.25	0.25
Fleet/Warehouse	0.00	0.00	0.15	0.15
Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	3.30	4.30	4.30	4.30
Office Assistant	0.25	0.25	0.25	0.25
Public Works Manager	0.40	0.40	0.40	0.40
Senior Maintenance Worker	3.00	3.00	3.00	3.00
Total Full-Time Staff	8.20	9.20	9.35	9.35

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 PROGRAM ACCOMPLISHMENTS

- Removed graffiti from 1,140 locations within the City.
- Inspected and provided sign maintenance to 2,107 signs.
- Painted 960 legends throughout the City.
- Painted 1,102 linear feet of crosswalk and curb.

FUND:	STREETS MAINTENANCE FUND	263
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	TRAFFIC	3170

2019-20 PROGRAM ACCOMPLISHMENTS (Continued)

- Provided annual striping services by restriping over 227,000 linear feet of streets and bike lanes.
- Weed abatement services were completed to provide a clean appearance of City right-of-ways.
- Performed traffic signal maintenance for 28 intersections.
- Provided weekly bus shelter maintenance ensuring clean shelters for City customers.
- Assisted in providing traffic control for the annual Hesperia Day's parade, as well as lamp change outs, Christmas décor, and Military banners.
- Provided 3,780 curb miles of street sweeping to keep the neighborhood curb and gutters clean as well as the streets.
- Provided after hours on-call for emergency signal repairs, downed signs, road closures, for Police and Fire.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Provide safe and efficient traffic movement throughout the City:
 - Monitor Traffic Control System and ensure an adequate preventative program is in place and maintained by current employees in place of contract services.
 - Provide adequate training to ensure that personnel properly maintain traffic signal controllers to minimize downtime, as well as contractor call-outs.
 - Inspect traffic control signs identified in the Manual on Uniform Traffic Control Devices every 18 months for reflectivity by utilizing a retro-reflectorometer.
 - Replace downed stop signs within one hour of notification. Replace all other regulatory signs within one working day. Replace/repair information signs within five working days.
 - Keep the City graffiti free. Respond within twenty-four hours of reporting to eliminate graffiti and continue to develop strategies to fight graffiti collectively with law enforcement and the community.
 - Work with the Sheriff's Department and Code Enforcement to document and provide information for the potential prosecution of suspects apprehended for tagging graffiti.
 - Continue to support the Victor Valley Transit Authority by providing routine weekly cleaning and corrective maintenance of designated bus shelters within the City of Hesperia.
- Maintain existing roads to provide a safe and reliable road system:
 - Provide services for weed abatement in City right-of-ways to maintain safe movement of pedestrian and vehicle traffic.
 - Street sweeping shall be performed on a weekly, bi-weekly, and on a monthly basis so that streets and bike lanes will be free of debris and trash.
- Legends, striping, and curb markings shall be maintained:
 - Continue to maintain legend, striping, and curb markings throughout the City.
 - Stripe City streets on an annual basis (approximately 800,000 lineal feet).
 - Support the Engineering Division by installing and maintaining new striping, markings, and sign(s), deemed necessary by the Traffic Engineer.

FUND:	STREETS MAINTENANCE FUND	263
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	TRAFFIC	3170

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Legends Painted	1,850	2,197	960	2,500
Signs Maintained	3,261	2,970	2,107	2,500
Graffiti Sites Addressed	1,581	2,197	1,140	2,200
Striping (Feet)	865,824	584,966	227,000	450,000
Street Sweeping (Curb Miles)	3,750	3,780	3,780	3,780
Crosswalk and Curb (Feet)	N/A	2,336	1,102	2,400

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	ENGINEERING	3100

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 313,826	\$ 315,460	\$ 320,319	\$318,983	\$289,753	-10%
Benefits	117,938	135,740	150,407	151,718	158,362	5%
Materials & Operations	14,000	15,326	16,205	15,372	10,470	-35%
Contractual	434,151	279,270	279,200	277,618	260,100	-7%
Other Operating	25,841	10,661	19,375	17,642	16,813	-13%
Capital Outlay	20,632	4,140	0	484	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 926,388	\$ 760,597	\$ 785,506	\$781,817	\$735,498	-6%

PROGRAM DESCRIPTION

The Engineering Division is responsible for the planning, design, and construction of the infrastructure of the City to address the needs of the community both today and in the future. The Division also reviews all development proposals to ensure that they conform to City codes and standards, and provides technical input to street, traffic, transit, and wastewater member agencies, which meets the City Council goal pertaining to Capital Improvement. The Division also oversees many aspects of the City's Capital Improvement Program, most notably the Annual Paving Program and street, wastewater, potable water, and storm drain related construction projects. The Engineering Division has taken over the traffic engineering responsibilities and works closely with the Public Works Department to respond to these issues. The Program will also be responsible for assisting the Assistant City Manager with compliance related to the City's Municipal Storm Water MS4 permit in connection with the Federal Clean Water Act.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Analyst	0.25	0.25	0.25	0.25
Administrative Secretary	0.10	0.00	0.00	0.00
Assistant City Manager	0.00	0.10	0.10	0.10
Assistant Engineer	0.15	0.15	0.15	0.15
Community Development Technician	0.25	0.25	0.25	0.25
Construction Inspection Supervisor	0.10	0.10	0.10	0.10
Construction Inspector	0.85	0.85	0.85	0.85
Director of Development Services	0.10	0.00	0.00	0.00
Engineering Technician	0.20	0.20	0.20	0.20
Executive Secretary	0.00	0.10	0.10	0.10
Geographical Information Systems Manager	0.15	0.15	0.15	0.15
Geographical Information Systems Technician	0.15	0.15	0.15	0.15
Management Analyst	0.80	0.00	0.00	0.00

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	ENGINEERING	3100

<u>PROGRAM STAFFING (Continued)</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff (Continued)</u>				
Office Assistant	0.20	0.20	0.20	0.20
Project Construction Manager	0.75	0.75	0.75	0.75
Senior Management Analyst	0.00	0.30	0.30	0.30
Total Full-Time Staff	4.05	3.55	3.55	3.55
<u>Part-Time Staff</u>				
Administrative Intern	0.00	0.23	0.23	0.23
Total Part-Time Staff	0.00	0.23	0.23	0.23
Total Full & Part-Time Staff	4.05	3.78	3.78	3.78

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 PROGRAM ACCOMPLISHMENTS

- Updated the City's Capital Improvement Program by adjusting the priorities of projects, based upon the anticipated funding levels that were available.
- Development Services staff continued to file its annual report for compliance with the City's MS4 Stormwater Permit based upon the requirements of its third year under the General Permit. Staff worked with the Mojave River Watershed Group, the Regional Water Quality Control Board (Lahontan), and retained professional storm water consultants to develop its implementation plan to meet the requirements of the General Permit. The City will be responsible for this work as well as developing a set of standards and specifications, which can be provided to developers working within the City.
- Completed construction of the Community Development Block Grant (CDBG) funded dirt road paving project which included Larch, Ash, and Wells Fargo Streets from 7th Avenue to 11th Avenue.
- The FY 2018-19 Annual Street Improvement Project was completed utilizing SB-1 and Measure I transportation funds to maintain roadways throughout the City. The scope of work for this pavement rehabilitation project included removal and replacement of existing asphalt on Main Street from Escondido Avenue to Pyrite Avenue.
- Implementation of the City's Flood Hazard Protection Ordinance through the acquisition of drainage easements where required and reviewed all development that is potentially impacted by storm water run-off, while staying abreast of the ever-changing Federal Emergency Management Agency (FEMA) regulations.
- Provided support to the various departments and divisions throughout the City through the production of maps, exhibits, and applications through Geoviewer and Cityworks to make the most productive use of the City's Geographic Information Systems (GIS) Map while meeting the demands of all City staff.
- Provided timely and professional plan checking and inspection services to the development community utilizing existing City staff when possible.
- Design and construction of miscellaneous drainage system improvements to increase flood protection citywide.
- Completed various roadway signage and striping improvements throughout the City in response to public complaints.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	ENGINEERING	3100

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to implement the City's Flood Hazard Protection Ordinance through the acquisition of drainage easements where required, review all development that is potentially impacted by storm water run-off, and maintain required certifications while staying abreast of the ever-changing FEMA regulations.
- Continue to support the various departments and divisions throughout the City through the production of maps, exhibits, and applications through Geoviewer and Cityworks to make the most productive use of the City's GIS Map while meeting the demands of all City staff. Chief among this task is the support for Grants.
- Continue to provide timely and professional plan checking and inspection services to the development community utilizing existing City staff when possible.
- Continue to work toward the completion of the expansion of the Park and Ride facility on Joshua Street at Highway 395. State and Regional grants are being utilized to fund the project, and it is anticipated that the project will be constructed in FY 2020-21.
- Implement the City's Pavement Management System to prioritize roadways for rehabilitation and maintenance projects.
- The FY 2020-21 Annual Street Improvement Project will be completed using SB-1 funding and Measure "I" transportation funds to maintain roadways throughout the City. This year's project will include Main Street from the State Aqueduct to Topaz Avenue, including storm drain system across Main Street just east of the Aqueduct, Main Street from C Avenue to I Avenue, and Ranchero Road from 7th Avenue to Danbury Avenue.
- Construct street improvements along Peach Avenue at the golf course to improve drainage conveyance and public safety.
- Continue work on the A-04 Drainage Program by pursuing properties on the south side of Main Street for construction of a flood basin to facilitate development along the A-04 corridor.
- San Bernardino County Flood Control, in collaboration with the City, will continue efforts to complete the Bandicoot Basin project. The County intends to run a sand and gravel operation at the site for several years to reduce required export during construction.
- Continue collection of data and preparation of a citywide speed zone survey. Implementation is scheduled for completion in FY 2020-21.
- Design of roadway improvements for the intersection of Main Street and Timberlane Avenue. Construction is scheduled for completion in FY 2020-21.
- Continue partnership with San Bernardino County and San Bernardino County Transit Authority (SBCTA) to widen Ranchero Road from 2/4 lanes into a fully improved 5 lane roadway, including replacement of the bridge over the Aqueduct.
- Update the City's Wastewater Master Plan.
- Complete roadway improvements along E Avenue between Hercules Street and Mauna Loa Street.
- Continue working to implement MS4 Stormwater State permit requirements for land development and citywide compliance.
- Coordinate with Caltrans on Interstate 15 maintenance project that will include detours onto City roadways.
- Continue working the Tapestry Project and developers will begin construction of major infrastructure improvements related to the development.

FUND: GENERAL FUND 100
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: PUBLIC WORKS 310
PROGRAM: BUILDING MAINTENANCE 3110

PROGRAM						% Change
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	From
SUMMARY	Actual	Actual	Budget	Revised	Budget	2019-20
Salaries	\$ 142,865	\$ 147,207	\$ 159,865	\$ 125,536	\$ 124,906	-22%
Benefits	76,482	88,137	96,659	89,923	81,159	-16%
Materials & Operations	420,943	490,766	464,479	468,884	483,716	4%
Contractual	170,234	140,752	217,762	167,015	176,382	-19%
Other Operating	140,085	125,084	196,418	204,181	103,651	-47%
Capital Outlay	74,684	0	43,000	0	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,025,293	\$ 991,946	\$ 1,178,183	\$ 1,055,539	\$ 969,814	-18%

PROGRAM DESCRIPTION

Building Maintenance supports all City departments and facilities through a Predictive/Preventive Maintenance Program that reduces facility depreciation and equipment/structural failures. The objective of this Program is to reduce the amount of unknown trouble calls that inconvenience customers and escalate maintenance costs. This program is supported by computerized maintenance management software which will allow Building Maintenance to better serve customers through planning and scheduling of maintenance activities. Predictive/Preventive Maintenance will provide customers with advanced notification of maintenance that will be conducted in their work areas, while reducing the effects of catastrophic mechanical and structural failures leading to prolonged customer inconvenience and interruption of daily operations.

In addition, this program is responsible for supporting Building Maintenance operations and landscape management at City Hall and County Library (9700 and 9650 Seventh Avenue), Animal Control (11011 East Santa Fe Avenue), Police Department (15840 Smoke Tree), the City of Hesperia Park and Ride Facility (Joshua at Highway 395), Eighth Street Paseo, and the Township Landscape Management.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Custodian	1.00	1.00	1.00	1.00
Facilities Supervisor	0.50	0.50	0.50	0.50
Senior Custodian	0.50	0.50	0.50	0.50
Total Full-Time Staff	2.00	2.00	2.00	2.00
<u>Part-Time Staff</u>				
Custodian - Part-Time	0.46	0.46	0.46	0.00
Facilities Electrician	0.23	0.23	0.23	0.23
Facilities Maintenance Technician	0.23	0.23	0.23	0.00
Total Part-Time Staff	0.92	0.92	0.92	0.23
Total Full & Part-Time Staff	2.92	2.92	2.92	2.23

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	BUILDING MAINTENANCE	3110

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- During the FY 2019-20 Mid-Year Budget review the part-time Facilities Maintenance Technician (0.23 FTE) position was reclassified to a full-time Facilities Maintenance Technician (0.50 FTE) position, which will be split 0.50 FTE General Fund and 0.50 FTE Water Operating, subsequently, the position was reduced due to the financial impacts of COVID-19 in the FY 2020-21 Budget.
- Eliminate the part-time Custodian (0.46 FTE) position.

2019-20 PROGRAM ACCOMPLISHMENTS

- Provided guidance to all subcontractors under the direction of Building Maintenance.
- Provided a safe, clean work environment for all employees at City Hall, the County Library, Animal Control, Police Department, and the Park and Ride.
- Reduced the number of unforeseen trouble calls through the use of preventive/predictive maintenance.
- Provided quality climate control to City Hall, County Library, Animal Control, and Police Department.
- Improved custodial cleaning schedule to eliminate disruption of daily operations at facilities.
- Maintained landscape at City Hall, County Library, Police Department, Eighth Street Paseo, Township, and County Building.
- Provided a secure environment at City Hall and the County Library through a contracted security company.
- Provided limited maintenance and repair at the Hesperia Golf Course.
- Crack seal, reseal and restriped the parking lots at City Hall and County Library.
- Upgraded lighting controls in Council Chambers.
- Participated in the installation of upgraded security cameras at City Hall.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Provide guidance to all subcontractors under the direction of Building Maintenance.
- Provide a safe, clean work environment for all employees at City Hall, County Library, Animal Control, Police Department, and the Park and Ride.
- Reduce the number of unforeseen trouble calls through the use of preventive/predictive maintenance.
- Provide quality climate control to City Hall, County Library, Animal Control, and Police Department.
- Maintain custodial cleaning schedule to eliminate disruption of daily operations at facilities.
- Maintain landscape at City Hall, Library, Police Department, County Building, Township, and Eighth Street Paseo.
- Continue to provide a secure environment at City Hall and the County Library through a contracted security company.
- Replace all thermos back flow covers.

FUND:	GENERAL FUND	100
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	PUBLIC WORKS	310
PROGRAM:	BUILDING MAINTENANCE	3110

PERFORMANCE AND

<u>WORKLOAD INDICATORS</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Backlog Work Orders/PM's	143	107	145	100
Customer Service Request Orders	328	288	288	400
Contracts Administered	9	9	9	9
Sub Contract Invoices Processed	106	350	285	300
Carpets Deep Cleaned (Square Feet)	341	18,096	1,258	20,000
Painting (Square Feet)	800	750	1,500	5,000
Hard Surface Cleaning (Square Feet)	768	31,926	80,115	100,000

FUND: WATER OPERATING 700
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: WATER 400

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 3,842,797	\$ 3,770,877	\$ 3,995,514	\$ 3,837,627	\$ 3,937,184	-1%
Benefits	1,905,873	3,085,890	1,785,160	1,597,162	2,081,461	17%
Materials & Operations	6,949,505	6,299,557	7,942,570	7,513,921	7,459,840	-6%
Contractual	974,978	1,131,782	4,903,217	2,039,079	3,454,999	-30%
Other Operating	5,949,409	4,713,635	4,938,482	3,615,276	2,722,001	-45%
Capital Outlay	2,852,369	5,621,094	4,757,850	1,347,305	139,189	-97%
Debt Service	2,589,417	1,416,196	1,421,875	1,407,562	1,525,825	7%
TOTAL	\$ 25,064,348	\$ 26,039,031	\$ 29,744,668	\$ 21,357,932	\$ 21,320,499	-28%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Water Operating (700)						
4010 Source of Supply	\$ 4,114,778	\$ 4,066,463	\$ 3,838,428	\$ 3,828,677	\$ 3,781,431	-1%
4020 Production	2,806,413	3,049,950	3,297,777	2,996,231	3,145,198	-5%
4030 Distribution	1,359,375	1,428,334	1,475,117	1,451,490	1,529,448	4%
4035 Pipeline Maintenance	1,343,991	1,097,815	1,437,009	1,008,845	1,055,111	-27%
4040 Engineering	889,258	776,071	985,325	880,495	1,008,108	2%
4050 Customer Service	1,563,321	1,653,007	1,869,967	1,820,097	1,811,612	-3%
4060 Utility Billing	1,079,329	937,002	940,985	907,747	1,089,258	16%
4070 Administration	7,488,399	6,235,866	4,930,233	5,044,296	4,954,307	0%
4080 Property Management	407,314	362,399	464,827	374,699	411,026	-12%
Total Water Operating	\$ 21,052,178	\$ 19,606,907	\$ 19,239,668	\$ 18,312,577	\$ 18,785,499	-2%
Water CIP (701)	\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000	-79%
Water Reclaimed (720)	0	0	0	0	300,000	100%
Total Water Operating & Capital Projects	\$ 25,064,348	\$ 26,039,031	\$ 29,744,668	\$ 21,357,932	\$ 21,320,499	-28%

<u>DIVISION STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	64.00	59.05	59.95	58.91
Total Part-Time Staff	2.30	2.16	1.93	1.24
Total D.S. Water Staff	66.30	61.21	61.88	60.15

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	SOURCE OF SUPPLY	4010

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 63,662	\$ 38,094	\$ 56,213	\$ 52,226	\$ 43,255	-23%
Benefits	29,866	12,298	17,483	16,009	17,018	-3%
Materials & Operations	3,201,829	2,794,658	3,762,932	3,759,842	3,721,158	-1%
Contractual	0	0	0	0	0	0%
Other Operating	421	663	1,800	600	0	-100%
Capital Outlay	819,000	1,220,750	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 4,114,778	\$ 4,066,463	\$ 3,838,428	\$ 3,828,677	\$3,781,431	-1%

PROGRAM DESCRIPTION

Source of Supply is responsible for managing and reporting the annual production of water. Part of the management is complying with the adjudication of the Mojave Basin. The adjudication sought to rectify the overproduction of water that caused a reduction of water flow accessible to producers in the northern portion of the Mojave Basin (downstream towards the City of Barstow). After a series of legal findings, the adjudication of the Mojave Basin Area was made final by a court decision in January 1996.

While the District owns 14,171 acre-feet (AF) of base annual production (BAP), adjudication restricts productions to 7,795 AF or 55% of the BAP. This restricted amount is called the free production allowance (FPA). Water production exceeding the annual FPA must be either replenished from third party water rights owners through annual leases or purchased directly from the Mojave Basin Area Watermaster at a premium cost. In addition, the Program is also responsible for all public information and school education programs pertaining to water conservation and in assisting homeowners and businesses to eliminate water waste.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Community Relations Specialist	0.50	0.50	0.75	0.75
Water Conservation Specialist	1.00	0.00	0.00	0.00
Total Full-Time Staff	1.50	0.50	0.75	0.75

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	SOURCE OF SUPPLY	4010

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- It is projected that the Water District will produce 13,745 acre feet (AF) of water during Water Year (WY) 2019-20, which spans the time frame of October 2019 through September 2020. The WY 2019-20 production will exceed the Water District's current annual production allowance of 7,795 AF of water by 5,950 AF. To alleviate the over production, the Water District must either secure leased rights from resellers or lease from the Mojave Basin Area Watermaster. The following table identifies the Water District projected replacement obligation plan.

	WY 2016-17	WY 2017-18	WY 2018-19	WY 2019-20
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Production:	Actual	Actual	Budget	Budget
Annual Water District Production	13,630	14,259	13,245	13,745
Municipal & Industrial Production Allowance	8,343	8,349	8,503	7,795
Estimated Production Overage	5,287	5,910	4,742	5,950
Secured Leases & Use of Inventory Water:				
City of Hesperia	4,042	4,042	4,042	3,705
Abbot, Carron	8	0	0	0
John and Devon Ades	19	0	0	0
American States Water Company	6	200	0	0
Beebe, Dorothy	0	4	0	0
Cunningham, Jerry	15	0	0	0
Halanna Equities III	8	8	0	0
Holway, Jeffery	7	7	7	0
Holway, Jeffery & Gage, Patricia	5	5	5	0
Hunt, Connie	40	40	40	0
Johnson, Ronald	19	19	19	0
Langley, James	422	41	0	0
LHC Alligator, LLC	164	0	299	0
Lounsbury & JP Morgan Chase Bank	109	0	0	0
McKinney, Paula	20	20	20	0
MLH, LLC	2	5	0	0
Newton T. Bass Trust	309	0	39	0
Polich, Lee & Donna	39	39	0	0
Summit Valley Ranch, LLC	11	20	0	0
Water Inventory (Purchased from the Watermaster)	0	0	0	0
Wyatt Family Trust	42	0	0	0
Total Secured Leases & Use of Inventory Water	5,287	4,450	4,471	3,705
Difference between Production Overage & Leases	0	1,460	271	2,245
(FY 2019-20 & FY 2020-21 Pending Lease Negotiations)				

As indicated by the chart, the City of Hesperia is the Water District's largest provider of leased water rights. The FY 2020-21 projected cost for WY 2019-20 water is \$3,698,791, with 3,705 AF at a cost of \$587per AF. Should the District be required to lease from the Watermaster, the posted WY 2019-20 rate is \$652 per AF, which is a 10% increase from the prior water year rate of \$591 per AF.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	SOURCE OF SUPPLY	4010

2019-20 PROGRAM ACCOMPLISHMENTS

- Continued to perform water audits upon request for residential and commercial properties.
- Continued to enforce the City's Landscape Ordinance Program and referred repeat violators to Code Enforcement for further follow-up.
- One-hundred (100) Water Conservation kits were assembled and distributed to Hesperia residents.
- Followed up with customers that triggered leak detection through the Advanced Metering Analytics (AMA) software, Beacon.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to promote water conservation awareness through various community events and in partnership with Alliance for Water Awareness Conservation (AWAC).
- Continue to meet with the public and perform water audits at problem run-off areas for both residential and commercial properties.
- Continue to enforce the City's Landscape Ordinance Program and refer repeat violators to Code Enforcement for further follow-up.
- Follow-up with customers that trigger leak detection through the Advanced Metering Analytics software, Beacon.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Permanent Water Purchase (Acre-Feet) (Alto)	195	257	0	0
Make-up Water for Centro Subarea	811	1,108	681	980
Community Event Participation	2	7	4	4
School Presentations Made	1	0	0	0
Commercial Water Audits Performed	1	6	4	5
Residential Water Audits Performed	7	9	10	10
Nuisance Water Complaints Addressed	22	39	40	45
Conservation Kits Distributed	100	590	100	50
Follow-up with customers that trigger leak detection	N/A	62	120	150

	<u>WY 2016-17</u> <u>(FY 2017-18)</u>	<u>WY 2017-18</u> <u>(FY 2018-19)</u>	<u>WY 2018-19</u> <u>(FY 2019-20)</u>	<u>WY 2019-20</u> <u>(FY 2020-21)</u>
<u>Replacement Water for Alto Subarea</u>				
Base Annual Production (Acre-Feet)	<u>13,904</u>	<u>13,914</u>	<u>14,171</u>	<u>14,171</u>
Free Production Allowance (60% Ramped Down)	8,343	8,349	8,503	7,795
Production Amount (Pumped)	<u>13,630</u>	<u>14,259</u>	<u>13,245</u>	<u>13,745</u>
Replacement Water for Alto Subarea	5,287	5,910	4,742	5,950
Mojave Basin Area Watermaster Lease Rate (Per acre foot)	\$556	\$578	\$591	\$652
Percent Increase	8%	4%	2%	10%

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PRODUCTION	4020

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 476,741	\$ 513,105	\$ 522,327	\$ 516,362	\$ 536,500	3%
Benefits	228,633	217,868	231,151	218,316	293,014	27%
Materials & Operations	1,968,075	1,998,277	2,235,799	2,018,962	2,066,614	-8%
Contractual	97,202	162,626	206,000	155,000	155,500	-25%
Other Operating	35,762	56,145	52,500	37,591	43,570	-17%
Capital Outlay	0	101,929	50,000	50,000	50,000	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 2,806,413	\$ 3,049,950	\$ 3,297,777	\$ 2,996,231	\$ 3,145,198	-5%

PROGRAM DESCRIPTION

This Program is responsible for providing safe drinking water for the people of Hesperia and to provide water service during periods of peak demand and fire flow. Water Production maintains all of the wells, motors, pumps, and boosters to ensure adequate water supplies. Water Production is also responsible for all water sampling to ensure system compliance with the State Water Resources Control Board (SWRCB) requirements. Water Production also oversees the cross-connection and backflow prevention programs. Water Production is also responsible for the operation and maintenance of electrical components at the sewer pumping station on "I" Avenue.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	2.00	2.00
Pump Operator	1.95	1.95	1.95	1.95
Senior Pump Maintenance Worker	0.95	0.95	0.95	0.95
Senior Pump Operator	0.95	0.95	0.95	0.95
Water Quality Specialist	0.00	1.00	1.00	1.00
Water Quality Technician	1.00	0.00	0.00	0.00
Total Full-Time Staff	7.85	7.85	7.85	7.85

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 PROGRAM ACCOMPLISHMENTS

- Assisted SWRCB with sanitary survey at all pumping stations and reservoirs. The results yielded that the system was found to be well maintained and adequately operated.
- Installed a new 12" flow meter at Well 14B.
- Performed the rehabilitation of the least efficient booster pump at Plant 22.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PRODUCTION	4020

2019-20 PROGRAM ACCOMPLISHMENTS (Continued)

- Completed replacement of all interior lighting fixtures to LED fixtures at Plant 19A.
- Performed the rehabilitation of well, booster, and floor protective coatings at Plants 19A and 22.
- Assisted the Engineering Division with filling the new recycled water reservoir and piping as well as testing of the new pumping system.
- Adjusted to the new time-of-use timeframes enacted by Southern California Edison.
- Drained and cleaned two (2) five million gallon reservoirs at Plant 30.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to maintain compliance with State Water Resources Control Board (SWRCB) directives.
- Drain and clean three (3) reservoirs as per the newly created reservoir maintenance program.
- Change the interior lighting over to LED at two plant sites.
- Continue to perform the rehabilitation of inefficient booster pumps at Plant 14.
- Assist with the implementation of recycled water rules and regulations.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Water Samples	1,498	1,981	1,950	2,000
Reservoirs	14	14	15	15
Wells	17	17	17	17
Water Booster Station	6	6	6	7
Test Backflow Assemblies	1,335	1,384	1,420	1,460

	<u>WY 2016-17</u>	<u>WY 2017-18</u>	<u>WY 2018-19</u>	<u>WY 2019-20</u>
<u>Production of Water</u>	<u>(FY 2017-18)</u>	<u>(FY 2018-19)</u>	<u>(FY 2019-20)</u>	<u>(FY 2020-21)</u>
Potable Water Produced (Acre-Feet)	13,253	13,870	12,881	13,345
Non-Potable Water Produced (Hesperia Lakes)	<u>377</u>	<u>389</u>	<u>364</u>	<u>400</u>
Total Water Production	13,630	14,259	13,245	13,745

*Addition of recycled water booster station and reservoir.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	DISTRIBUTION	4030

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 690,062	\$ 692,274	\$ 774,891	\$ 756,775	\$ 736,947	-5%
Benefits	299,458	291,265	332,096	296,986	361,608	9%
Materials & Operations	270,215	259,143	284,745	316,506	286,413	1%
Contractual	2,356	2,400	3,500	5,000	5,000	43%
Other Operating	82,876	72,274	79,885	50,315	50,291	-37%
Capital Outlay	14,408	110,978	0	25,908	89,189	100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,359,375	\$ 1,428,334	\$ 1,475,117	\$ 1,451,490	\$ 1,529,448	4%

PROGRAM DESCRIPTION

This Program is charged with the responsibility to ensure that the water supplies are distributed throughout the system at the lowest possible cost, while maintaining the health requirements set by the State Water Resources Control Board (SWRCB).

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Equipment Operator	0.70	0.70	0.70	0.70
Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	6.00	6.00	6.00	5.00
Senior Maintenance Worker	3.50	3.50	3.50	3.50
Utility Line Locator	1.00	1.00	1.00	1.00
Total Full-Time Staff	12.20	12.20	12.20	11.20

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- Funding of \$88,361 is included as a carry-over for the purchase of one (1) dump truck. In March 2020, the City was notified that the delivery of the truck would be delayed until August 2020.
- One Maintenance Worker (1.00 FTE) position is eliminated.

2019-20 PROGRAM ACCOMPLISHMENTS

- Repaired 880 water leaks including water main lines, service lines, and meters.
- Installed 125 new meter sets and service lines for both residential and commercial properties.
- Completed 20 fire flow tests and 125 pressure tests after the fire flow tests for new construction projects (commercial and residential).
- Performed valve maintenance on 3,500 valves located throughout the water distribution system.
- Completed 5,100 line locating requests for Underground Service Alert (USA/DigAlert).
- Performed maintenance on 55 fire hydrants throughout the water distribution system.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	DISTRIBUTION	4030

2019-20 PROGRAM ACCOMPLISHMENTS (Continued)

- Flushed 300 blow offs in the distribution system in compliance with SWRCB directives.
- Replaced 145 water service lines throughout the water distribution system.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Maintain efficient operation of the water distribution system.
- Prompt repair of all water leaks within the distribution system.
- Continue to meet specified goals of the valve maintenance program.
- Maintain our standard of timely installation of new water service lines and meter sets for residential and commercial construction projects.
- Maintain fire hydrants throughout the water distribution system pursuant to SWRCB guidelines.
- Complete flushing of water lines in compliance with SWRCB directives.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Water Main Line Repaired	88	120	120	120
Water Service Line Leaks Repaired	688	758	750	750
Water Meter Leaks Repaired	12	13	10	10
Valves Serviced	1,353	1,403	3,255	3,255
Fire Hydrants Serviced (Total of 5,445 Citywide)	128	169	155	150
Water Lines Flushed/Blowoffs	78	300	300	300
New Meter Sets	205	121	125	110
Service Replacements	80	61	145	70
Utility Line Locates	4,403	5,172	5,100	5,100
Air release valves serviced	40	21	30	30
Fire Flow Tests	23	28	20	20

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PIPELINE MAINTENANCE	4035

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 436,314	\$ 438,193	\$ 427,964	\$ 438,172	\$ 440,088	3%
Benefits	197,160	179,262	187,858	177,744	235,439	25%
Materials & Operations	601,067	303,641	532,767	287,934	287,145	-46%
Contractual	12,041	64,195	68,000	3,500	6,000	-91%
Other Operating	97,409	81,454	90,420	85,776	86,439	-4%
Capital Outlay	0	31,070	130,000	15,719	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,343,991	\$ 1,097,815	\$1,437,009	\$ 1,008,845	\$ 1,055,111	-27%

PROGRAM DESCRIPTION

This Program was established for the purpose of repairing, maintaining, and replacing water lines and related infrastructure within the water system throughout the City.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Equipment Operator	2.00	2.00	2.00	2.00
Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	3.00	3.00	3.00	3.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Total Full-Time Staff	7.00	7.00	7.00	7.00

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 PROGRAM ACCOMPLISHMENTS

- Completed installation of water features at the Hesperia Golf Course in preparation of receiving recycled water.
- Completed the installation of water services, water main replacement, and removal of old steel water mains for Community Development Block Grant (CDBG) paving projects on Palm Street, Lilac Street, and Hawthorne Avenue.
- Completed water service replacements in Tract 16593.
- Replaced the water main on Hesperia Road to supply adequate water supply for a new multi-family development.
- Storm drain infrastructure on Chase Avenue was installed to eliminate the ponding of storm water.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PIPELINE MAINTENANCE	4035

2020-21 PROGRAM GOALS AND OBJECTIVES

- Install water services and water main extensions for the recycled water project.
- Continue to work in conjunction with the Engineering department on special projects.
- Assist the Distribution Division with the replacement of leaking service lines.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>*2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Replace old pipeline with new pipeline (in miles)	4.6	1	1	2
Hydrant Replacements/Flush points installed (each)	37	12	15	15
Water services changed over (each)	304	136	220	250
Water isolation valves replaced or installed (each)	140	13	20	15

*During Fiscal Year 2019-20, the Program was tasked with the replacement of leaking water service lines and other various pressing projects throughout the District.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	ENGINEERING	4040

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 476,337	\$ 437,829	\$ 453,188	\$442,151	\$ 419,185	-8%
Benefits	205,717	170,348	216,469	178,439	231,080	7%
Materials & Operations	7,216	10,126	8,778	7,593	11,839	35%
Contractual	167,666	146,162	290,400	240,400	329,400	13%
Other Operating	9,709	11,606	16,490	11,912	16,604	1%
Capital Outlay	22,613	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 889,258	\$ 776,071	\$ 985,325	\$880,495	\$1,008,108	2%

PROGRAM DESCRIPTION

The Engineering Program is responsible for the planning, design, and construction of potable and recycled water, as well as sanitary sewer infrastructure, to address the needs of the community today, as well as twenty years into the future and beyond. The Engineering Program also reviews all development proposals to ensure that they conform to Water District codes and standards, and provides technical input as a member agency to the Victor Valley Wastewater Reclamation Authority (VWVRA) and the Mojave Water Agency (MWA). The VWVRA Subregional Wastewater Plant was completed in 2019.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Administrative Analyst	0.25	0.20	0.20	0.20
Assistant Engineer	0.65	0.52	0.52	0.52
Community Development Technician	2.00	2.00	2.00	2.00
Construction Inspection Supervisor	0.65	0.52	0.52	0.52
Construction Inspector	0.85	0.68	0.68	0.68
Engineering Technician	0.60	0.48	0.48	0.48
Geographical Information Systems Manager	0.70	0.56	0.56	0.56
Geographical Information Systems Technician	0.70	0.56	0.56	0.56
Management Analyst	0.50	0.00	0.00	0.00
Office Assistant	0.50	0.40	0.40	0.40
Project Construction Manager	0.25	0.20	0.20	0.20
Total Full-Time Staff	7.65	6.12	6.12	6.12
<u>Part-Time Staff</u>				
Administrative Intern	0.00	0.23	0.23	0.23
Total Part-Time Staff	0.00	0.23	0.23	0.23
Total Full & Part-Time Staff	7.65	6.35	6.35	6.35

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	ENGINEERING	4040

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- Funding in the amount of \$75,000 has been included for the Urban Water Management Plan, of which \$50,000 is a carryover from FY 2019-20.

2019-20 PROGRAM ACCOMPLISHMENTS

- Completed construction of the 12 mile recycled water line for the Reclaimed Water Project together with a 2.5 million gallon tank and pumping facility.
- Continued to evaluate the water system operations to improve system efficiencies. Evaluation included system modeling analysis and field testing.
- Continued design and implementation of the water line replacement program to replace older existing lines for maximum efficiency to improve water service to customers and overall system operations.
- Provided timely project review for new developer projects, and continued to provide professional and prompt plan review services on commercial, industrial, and residential projects, while maximizing the number of plan reviews completed by staff.
- Performed timely and professional Public Works inspection services utilizing City inspectors. Inspectors continued their roles as Stormwater Construction Inspectors to ensure City compliance with its National Pollutant Discharge Elimination System requirements as Qualified Stormwater Pollution Prevention Plan (SWPPP) Practitioners (QSP) and ensured minimal impact from construction projects to the City's ground water supply during storm events.
- Continued to study the City's water delivery system to improve efficiency by evaluating pumping requirements and gravity flow alternatives.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to evaluate water system to enhance system efficiencies using hydraulic modeling and field testing.
- Complete construction of sewer and water facility extensions into the Interstate 15/Ranchero Road interchange area to facilitate development.
- Continue to provide timely project review for new developer projects, and continue to provide professional and prompt plan review services on commercial, industrial, and residential projects.
- Continue to perform timely and professional Public Works inspection services utilizing only City inspectors. City inspectors will continue their roles as Stormwater Construction Inspectors to ensure City compliance with its National Pollutant Discharge Elimination System requirements as Qualified SWPPP Practitioners (QSP) and ensure that there will be minimal impact from construction projects to the City's ground water supply during storm events.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	CUSTOMER SERVICE	4050

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 538,530	\$ 574,962	\$ 580,162	\$ 564,171	\$ 577,473	0%
Benefits	269,178	256,840	273,725	243,436	312,112	14%
Materials & Operations	650,762	728,569	906,795	902,876	874,418	-4%
Contractual	15,780	15,120	15,670	15,670	4,950	-68%
Other Operating	50,946	34,588	41,615	41,944	42,659	3%
Capital Outlay	38,125	42,928	52,000	52,000	0	-100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,563,321	\$ 1,653,007	\$ 1,869,967	\$ 1,820,097	\$ 1,811,612	-3%

PROGRAM DESCRIPTION

Obtains meter reads of domestic and commercial water meters, and reports the reads to the Utility Billing Program. Replaces water meters that do not meet the American Water Works Association's (AWWA) accuracy standards and for the meter rotation program. Completes necessary water meter, water meter assembly, and meter box maintenance. Addresses customer concerns regarding consumption, leaks, and water pressure. Maintains, remove/re-install current Automated Meter Reading units. Installs Advanced Meter Infrastructure (AMI) endpoints for the implementation of the AMI fixed metering network. Performs service requests, turn offs/ons, transfer reads, billing and delinquent rechecks, and delinquent lock offs.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	2.00	2.00
Meter Reader	4.00	4.00	4.00	4.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00
Total Full-Time Staff	9.00	9.00	9.00	9.00

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

2019-20 PROGRAM ACCOMPLISHMENTS

- Replaced a combination of 1,425 domestic, irrigation, and commercial water meters.
- Replaced 600 meter registers to retro-fit for endpoint installation.
- Completed 11,000 various water meter-related maintenance, and repairs.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	CUSTOMER SERVICE	4050

2019-20 PROGRAM ACCOMPLISHMENTS (Continued)

- Performed 16,100 field service requests.
- Obtained 162,800 meter reads for billing purposes.
- Installed 3,000 Automated Metering Infrastructure (AMI) endpoints, increasing the total AMI units to 12,900.
- Reduced the number of AMR drive-by units to zero.
- Eliminated the usage of Datamatic reading equipment and billing interface, and began obtaining all meter reads utilizing Badger Meter manual and cellular reading equipment, using Badger Beacon software.
- Twenty-five (25) new drop-in meter services were set.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Provide accurate meter reading on a scheduled basis.
- Replace 1,200 water meters to improve accuracy of recorded water consumption.
- Provide customers with a properly functioning meter assembly.
- Address customer complaints/concerns in a timely and courteous manner.
- Continue with the implementation of the AMI endpoints with the installation of 3,300 AMI endpoints.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Field Service Requests	15,778	16,166	14,300	15,000
Meter Reads	160,882	162,054	162,800	163,000
Maintenance	14,029	16,040	11,000	15,000
Meters Rotated/Replaced	1,356	1,350	1,400	1,200
Meter Registers Replaced	1,380	1,620	1,000	1,200
AMR maintained/re-installed	1,645	993	0	0
AMI endpoints installed	2,640	2,937	3,000	3,300
New Meter Sets (Tract Homes)	8	47	25	30

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	UTILITY BILLING	4060

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 552,042	\$ 469,472	\$ 515,577	\$ 480,979	\$ 577,627	12%
Benefits	229,915	179,481	179,193	170,960	258,568	44%
Materials & Operations	142,061	110,432	126,175	130,295	118,711	-6%
Contractual	122,745	121,959	113,790	119,050	126,908	12%
Other Operating	32,566	55,658	6,250	6,463	7,444	19%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 1,079,329	\$ 937,002	\$ 940,985	\$ 907,747	\$ 1,089,258	16%

PROGRAM DESCRIPTION

The Utility Billing Section provides customer service to over 27,000 customers of the Hesperia Water District, which provides water and sewer services. Customer service consists of establishing new services, moving customers in and out of existing accounts, shut-offs, inbound and outbound phone calls, email notifications, response to customer service requests, notification to customers of scheduled and emergency maintenance/shut downs, and posting all payments as the City's centralized cashier. Utility Billing also manages all aspects of billing, including scheduling meter reads, calculating bills, and processing delinquent accounts; and manages the on-line customer bill presentment/payment service.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Customer Service Representative	5.00	4.20	4.20	4.20
Customer Service Supervisor	1.00	0.84	0.84	0.84
Deputy Finance Director	0.10	0.08	0.08	0.20
Director of Finance	0.00	0.00	0.00	0.20
Senior Account Clerk	2.00	1.68	1.68	1.68
Senior Customer Service Representative	2.00	1.68	1.68	1.68
Senior Financial Analyst	0.00	0.00	0.00	0.20
Total Full-Time Staff	10.10	8.48	8.48	9.00
<u>Part-Time Staff</u>				
Customer Service Representative	0.92	0.78	0.78	0.78
Total Part-Time Staff	0.92	0.78	0.78	0.78
Total Full & Part-Time Staff	11.02	9.26	9.26	9.78

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	UTILITY BILLING	4060

2019-20 PROGRAM ACCOMPLISHMENTS

- Compiled and reported statistical consumption data to comply with State requirements.
- Implemented the Policy on the Discontinuation of Residential Water Service for Non-Payment to comply with Senate Bill 998.
- Updated language on the back of the water bill.
- Completed transition to US Bank for revenue processing, electronic deposits, E-Lockbox, and credit card processing.
- Refined processes and procedures for Bad Debt processing, deposits refunds, and Automated Meter Infrastructure (AMI) billing/account management.
- Implemented new recycled water rate structure in the Utility Billing software.
- Completed 2018 Validated Water Loss Audit Report to comply with Senate Bill 555, which evaluates real water losses and apparent water losses occurring in the potable water distribution system.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Cross-train Customer Service Representatives in revenue processing, electronic deposit, and E-Lockbox procedures.
- Complete 2019 Validated Water Loss Audit Report to comply with Senate Bill-555, which evaluates real water losses and apparent water losses occurring in the potable water distribution system.
- Implement procedures for processing convenience and service fees for credit card payments.
- Launch Eye on Water App for customers with an AMI meter.
- Research alternative payment options for customers to pay water utility bills, such as Interactive Voice Response (IVR).
- Redesign the water bill and past due notice.
- Create a lockbox import for TrakiT and New World ERP software.
- Continue to refine processes and procedures with AMI, payments, and account transitions.
- Complete transition to US Bank for credit card processing through Elavon.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Bills Processed	211,545	217,573	218,000	219,000
Electronic Bills Processed (Tracking)	22,231	24,277	26,000	27,000
New Accounts Established (New Meters)	208	181	200	230
Account Transitions (Move-In existing accounts)	3,836	3,598	3,750	3,800
Water Service Accounts	27,448	27,700	27,700	28,000
Sewer Service Accounts	5,456	5,496	5,600	5,700
E-Pay Account Enrollment	13,075	14,086	15,000	16,000

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	UTILITY BILLING	4060

**PERFORMANCE AND
WORKLOAD INDICATORS**

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
E-Pay Paperless Account Enrollment	4,093	4,369	4,700	5,000
E-Pay Auto Pay Enrollment Total	2,945	3,366	3,600	3,900
On-line Customer Service Requests	534	656	750	800
Incoming Phone Calls	44,267	45,000	47,500	48,300
Door Hangers Distributed	904	672	800	1,000
Automated Delinquency Reminder Calls	22,344	21,608	22,000	23,000
Accounts Shut Off for Non-Payment	3,448	3,905	3,500	3,500
Automated Email Notifications	16,306	16,292	16,500	16,500

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	ADMINISTRATION	4070

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 415,692	\$ 415,256	\$ 456,760	\$ 427,031	\$ 431,693	-5%
Benefits	345,712	1,677,266	234,249	199,842	268,063	14%
Materials & Operations	85,496	87,931	74,342	82,426	79,863	7%
Contractual	510,475	373,747	409,835	438,438	587,279	43%
Other Operating	3,395,588	2,265,470	2,307,322	2,459,675	2,361,584	2%
Capital Outlay	146,019	0	25,850	29,322	0	-100%
Debt Service	2,589,417	1,416,196	1,421,875	1,407,562	1,225,825	-14%
TOTAL	\$ 7,488,399	\$ 6,235,866	\$ 4,930,233	\$ 5,044,296	\$ 4,954,307	0%

PROGRAM DESCRIPTION

Administration is responsible for the supervision of all water-related activities. Additionally, Administration has support functions for District Operations, such as the warehouse.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.40	0.36	0.36	0.36
Administrative Secretary	0.65	0.41	0.41	0.41
Assistant City Manager	0.00	0.12	0.12	0.20
Assistant City Manager/Management Services	0.05	0.00	0.00	0.00
Assistant to the City Manager	0.25	0.25	0.25	0.00
City Manager	0.00	0.16	0.16	0.20
Deputy City Manager	0.00	0.00	0.00	0.25
Director of Development Services	0.15	0.00	0.00	0.00
Director of Government Services/City	0.00	0.00	0.00	0.15
Executive Secretary	0.00	0.12	0.12	0.12
Fleet/Warehouse Supervisor	0.00	0.00	0.65	0.65
Management Analyst	0.50	0.00	0.00	0.00
Office Assistant	0.50	0.41	0.41	0.41
Public Works Manager	0.20	0.17	0.17	0.17
Public Works Superintendent	0.00	0.00	0.00	0.83
Public Works Supervisor/Water	1.00	0.83	0.83	0.00
Senior Management Analyst	0.00	0.41	0.41	0.41
Senior Warehouse Technician	1.00	0.83	0.83	0.83
Warehouse Technician	1.00	0.83	0.83	0.00
Total Full-Time Staff	5.70	4.90	5.55	4.99

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	ADMINISTRATION	4070

<u>PROGRAM STAFFING (Continued)</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Part-Time Staff</u>				
Administrative Analyst	0.23	0.23	0.00	0.00
Office Assistant	0.23	0.00	0.00	0.00
Total Part-Time Staff	0.46	0.23	0.00	0.00
Total Full & Part-Time Staff	6.16	5.13	5.55	4.99

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- The Public Works Supervisor/Water (range 40) position was retitled to Public Works Superintendent (range 42) during the FY 2019-20 Mid-Year Budget review.
- Eliminate one vacant Warehouse Technician position.

2019-20 PROGRAM ACCOMPLISHMENTS

- Worked with vendors in order to obtain optimal pricing for Warehouse commodity products.
- Hosted water distribution and treatment courses in partnership with the High Desert Mountain Water Association (HDMWA).
- Assisted with the implementation of recycled water requirements at the Hesperia Golf & Country Club.
- Disposed of all non-pertinant non-commodity items in the warehouse.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to implement recycled water requirements at various locations throughout the District.
- Improve upon number of variances within the warehouse during the next audit performed in June 2020.
- Continue to promote Geoviewer and Cityworks Asset Management Program.
- Perform analysis of commodity items in the warehouse with zero turnover during the previous fiscal year.

PERFORMANCE AND

<u>WORKLOAD INDICATORS</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Items having variance within the warehouse	258	150	357	150
Total percentage of variance during Audit	0.086%	1%	1.61%	1%

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PROPERTY MANAGEMENT	4080

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 193,417	\$ 191,692	\$ 208,432	\$ 159,760	\$ 174,416	-16%
Benefits	100,234	101,262	112,936	95,430	104,559	-7%
Materials & Operations	22,784	6,780	10,237	7,487	13,679	34%
Contractual	46,713	55,021	91,022	91,022	79,962	-12%
Other Operating	44,166	7,644	42,200	21,000	38,410	-9%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 407,314	\$ 362,399	\$ 464,827	\$ 374,699	\$ 411,026	-12%

PROGRAM DESCRIPTION

Property Management supports all Water Division and district facilities. The objective of this program is to provide a clean, safe, well-maintained work environment for all employees located at Water District owned office buildings. This will be accomplished through preventive/predictive maintenance program that will reduce facility depreciation and reduce unforeseen equipment/structural failures. A well-developed preventive/predictive maintenance program, supported by a computerized maintenance management system, will better serve customers with planned maintenance, while reducing the effects of catastrophic mechanical/structural failures leading to prolonged customer inconvenience and disruptions of daily operations.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Custodian	2.00	2.00	2.00	2.00
Facilities Supervisor	0.50	0.50	0.50	0.50
Senior Custodian	0.50	0.50	0.50	0.50
Total Full-Time Staff	3.00	3.00	3.00	3.00
<u>Part-Time Staff</u>				
Custodian - Part-Time	0.46	0.46	0.46	0.00
Facilities Electrician	0.23	0.23	0.23	0.23
Facilities Maintenance Technician	0.23	0.23	0.23	0.00
Total Part-Time Staff	0.92	0.92	0.92	0.23
Total Full & Part-Time Staff	3.92	3.92	3.92	3.23

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- During the FY 2019-20 Mid-Year Budget review the part-time Facilities Maintenance Technician (0.23 FTE) position was reclassified to a full-time Facilities Maintenance Technician position, which was split with the General Fund, however, the vacant position was not budgeted in FY 2020-21.
- Eliminate one vacant part-time Custodian (0.46 FTE) position.

FUND:	WATER OPERATING	700
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	WATER	400
PROGRAM:	PROPERTY MANAGEMENT	4080

2019-20 PROGRAM ACCOMPLISHMENTS

- Provided a clean, safe, well-maintained work environment for employees located at 17282 Mojave Street.
- Provided property maintenance and repair at 17282 Mojave Street with in-house staff and sub-contracted activities.
- Provided guidance and management to all sub-contractors under the direction of Public Works Property Management.
- Provided maintenance, repair and on-call staff responding to after-hours calls.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Provide a clean, safe, well-maintained work environment for employees located at 17282 Mojave Street through the use of in-house and subcontracted staff.
- Provide guidance to all sub-contractors under the direction of Property Management.
- Continue to build the Faciliworks database to provide better work order tracking and preventative maintenance work order completion.
- Slurry seal and re-stripe parking areas.
- Crack seal, patch, and replace parking lot landscape borders.
- Provide roll-up door maintenance to ensure proper door operation for daily and after-hours operations.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Back Log Work Orders	0	107	23	50
Back Log Preventative Maintenance Orders	0	0	16	8
Work Orders Processed	67	38	14	35
Service Contracts Administered	6	7	7	7
Soft Floor Deep Cleaning (square feet)	0	1,757	3,002	3,000
Hard Floor Deep Cleaning (square feet)	0	4,242	0	1,500
Sub-Contractor Invoices	39	92	141	150

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 368,977	\$ 553,760	\$ 596,283	\$ 563,663	\$ 603,898	1%
Benefits	290,453	415,565	270,930	244,991	331,935	23%
Materials & Operations	2,680,643	2,718,951	2,954,410	2,998,009	3,135,006	6%
Contractual	49,053	166,360	4,158,193	323,463	2,608,169	-37%
Other Operating	479,325	393,706	455,866	461,587	526,678	16%
Capital Outlay	51,728	0	58,000	6,795	68,428	18%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 3,920,179	\$ 4,248,342	\$ 8,493,682	\$ 4,598,508	\$ 7,274,114	-14%

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Sewer Operations (710)						
Operations (4200)	\$ 3,870,967	\$ 3,614,284	\$ 3,906,429	\$ 3,877,546	\$ 4,197,892	7%
Engineering (4240)	238	205,441	181,145	168,915	176,655	-2%
Utility Billing (4260)	230	180,146	176,899	167,292	213,038	20%
Administration (4270)	190	138,843	119,209	108,305	131,529	10%
Sewer Capital (711)	48,554	109,628	4,110,000	219,000	2,555,000	-38%
Sewer Capital (713)	0	0	0	57,450	0	0%
Total Sewer	\$ 3,920,179	\$ 4,248,342	\$ 8,493,682	\$ 4,598,508	\$ 7,274,114	-14%

<u>DIVISION STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Total Full-Time Staff	5.20	9.25	9.30	9.39
Total Part-Time Staff	0.00	0.14	0.14	0.14
Total D.S. Sewer Staff	5.20	9.39	9.44	9.53

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- The financial impacts related to the COVID-19 pandemic has caused salaries to be reduced due to the implementation of furloughs, which will be implemented during the first full pay period in July 2020.

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	SEWER OPERATIONS	4200

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 368,977	\$ 278,088	\$ 307,719	\$ 289,498	\$ 304,461	-1%
Benefits	289,795	217,348	146,934	138,857	178,073	21%
Materials & Operations	2,680,643	2,698,637	2,931,110	2,974,709	3,112,402	6%
Contractual	499	26,505	6,800	6,100	7,850	15%
Other Operating	479,325	393,706	455,866	461,587	526,678	16%
Capital Outlay	51,728	0	58,000	6,795	68,428	18%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 3,870,967	\$ 3,614,284	\$ 3,906,429	\$ 3,877,546	\$ 4,197,892	7%

PROGRAM DESCRIPTION

Sewer Operations is responsible for 132 miles of sewer, 2,220 manholes, and the collecting and delivering of unobstructed flows of sewage to the regional treatment plant. The quality of the effluent must meet the requirements of the Victor Valley Wastewater Reclamation Authority (VWRA), a Joint Powers Authority (JPA), comprised of Hesperia and other local agencies.

<u>PROGRAM STAFFING</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>Full-Time Staff</u>				
Assistant City Manager/Management Services	0.05	0.00	0.00	0.00
Fleet/Warehouse Supervisor	0.00	0.00	0.05	0.05
Maintenance Crew Supervisor	0.70	0.70	0.70	0.70
Maintenance Worker	3.60	3.60	3.60	3.60
Pump Operator	0.05	0.05	0.05	0.05
Senior Maintenance Worker	0.70	0.70	0.70	0.70
Senior Pump Maintenance Worker	0.05	0.05	0.05	0.05
Senior Pump Operator	0.05	0.05	0.05	0.05
Total Full-Time Staff	5.20	5.15	5.20	5.20

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- Funding of \$68,428 is included as a carry-over for the purchase of one (1) service truck. In March 2020, the City was notified that the delivery of the truck would be delayed until August 2020.

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	SEWER OPERATIONS	4200

2019-20 PROGRAM ACCOMPLISHMENTS

- Kept the wastewater collection system free and unobstructed.
- Started the second year of the three-year proactive maintenance program to have all the wastewater collection lines and manholes cleaned in the City and began a new three-year program to have the collection lines inspected and documented with closed circuit television recordings.
- Operated and maintained 'I' Avenue sewage lift station with no overflows.
- Replaced five (5) existing manhole lids and rings along 'I' Avenue between Ranchero and Danbury Roads to prevent storm water intrusion.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Keep the wastewater collection system free and unobstructed.
- Start the third year of the three-year proactive maintenance program to have all wastewater collection lines and manholes cleaned in the City and to start the second-year program to have the collection lines inspected and documented with closed circuit television recordings.
- Operate and maintain 'I' Avenue sewage lift station and Caliente Road sewage lift station.
- Coordinate with the Project Construction Manager and the Engineering Division for sewer line replacements under the Capital Improvement Project (CIP), which will take place at Main Street and Pyrite Avenue, and on Maple Avenue between Sultana Street and Yucca Street.

PERFORMANCE AND

WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Wastewater Lines Cleaned (miles)	17	49	55	28
Manholes Maintained (Total of 2,220 Citywide)	275	951	1,000	269
Wastewater Lines Videotaped (miles)	34	27	60	43
Sewer Lift Stations operated/maintained	1	1	1	2
Wastewater laterals videotaped (miles)	8	7	1	1

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	ENGINEERING	4240

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 105,503	\$ 108,094	\$ 105,236	\$ 99,928	-8%
Benefits	238	77,414	53,051	43,679	56,727	7%
Materials & Operations	0	0	0	0	0	0%
Contractual	0	22,524	20,000	20,000	20,000	0%
Other Operating	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 238	\$ 205,441	\$ 181,145	\$ 168,915	\$ 176,655	-2%

PROGRAM DESCRIPTION

Engineering is responsible for the planning, design, and construction of potable and recycled water, as well as sanitary sewer infrastructure, to address the needs of the community today, as well as twenty years into the future and beyond. The Engineering Program also reviews all development proposals to ensure that they conform to Water District codes and standards, and provides technical input as a member agency to the Victor Valley Wastewater Reclamation Authority (VWRA) and the Mojave Water Agency (MWA). The VWRA Subregional Wastewater Plant was completed in 2019.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Assistant Engineer	0.00	0.13	0.13	0.13
Community Development Technician	0.00	0.50	0.50	0.50
Construction Inspection Supervisor	0.00	0.13	0.13	0.13
Construction Inspector	0.00	0.17	0.17	0.17
Engineering Technician	0.00	0.12	0.12	0.12
Geographical Information Systems Manager	0.00	0.14	0.14	0.14
Geographical Information Systems Technician	0.00	0.14	0.14	0.14
Office Assistant	0.00	0.10	0.10	0.10
Project Construction Manager	0.00	0.05	0.05	0.05
Total Full-Time Staff	0.00	1.48	1.48	1.48

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	ENGINEERING	4240

2019-20 PROGRAM ACCOMPLISHMENTS

- Continued to perform timely and professional Public Works inspection services utilizing only City inspectors. City inspectors will continue their roles as Stormwater Construction Inspectors to ensure City compliance with its National Pollutant Discharge Elimination System requirements as Qualified SWPPP Practitioners (QSP) and ensure that there will be minimal impact from construction projects to the City's ground water supply during storm events.
- Finished design and began construction of water and sewer to the I-15/Ranchero Road corridor.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Complete construction of sewer and water facility extensions into the Interstate 15/Ranchero Road interchange area to facilitate development.
- Continue to perform timely project review for new developer projects, and continue to provide professional and prompt plan review services on commercial, industrial, and residential projects.
- Update of the City's Wastewater Master Plan.

FUND: SEWER OPERATING 710
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: SEWER 420
PROGRAM: UTILITY BILLING 4260

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 89,775	\$ 97,783	\$ 90,345	\$ 113,350	16%
Benefits	230	62,354	34,423	32,734	51,765	50%
Materials & Operations	0	20,314	23,300	23,300	22,604	-3%
Contractual	0	7,703	21,393	20,913	25,319	18%
Other Operating	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 230	\$ 180,146	\$ 176,899	\$ 167,292	\$ 213,038	20%

PROGRAM DESCRIPTION

The Utility Billing Section provides customer service to over 5,700 customers of the Hesperia Water District, which provides water and sewer services. Customer service consists of establishing new services, moving customers in and out of existing accounts, inbound and outbound phone calls, email notifications, response to customer service requests, notification to customers of scheduled and emergency maintenance, and posting all payments as the City's centralized cashier. Utility Billing also manages all aspects of billing, including calculating bills, and processing delinquent accounts; and manages the on-line customer bill presentment/payment service. This section also processes all bad checks and credit card chargebacks. This section is split-funded with Water Operating under the Utility Billing Program.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Customer Service Representative	0.00	0.80	0.80	0.80
Customer Service Supervisor	0.00	0.16	0.16	0.16
Deputy Finance Director	0.00	0.02	0.02	0.05
Director of Finance	0.00	0.00	0.00	0.05
Senior Account Clerk	0.00	0.32	0.32	0.32
Senior Customer Service Representative	0.00	0.32	0.32	0.32
Senior Financial Analyst	0.00	0.00	0.00	0.05
Total Full-Time Staff	0.00	1.62	1.62	1.75
<u>Part-Time Staff</u>				
Customer Service Representative	0.00	0.14	0.14	0.14
Total Part-Time Staff	0.00	0.14	0.14	0.14
Total Full & Part-Time Staff	0.00	1.76	1.76	1.89

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- None.

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	UTILITY BILLING	4260

2019-20 PROGRAM ACCOMPLISHMENTS

- Implemented the new rate structure in the Utility Billing software.
- Continued to refine processes and procedures for Automated Meter Infrastructure (AMI) billing/account management.
- Continued to cross-train Customer Service Representatives in revenue process and electronic deposits.

2020-21 PROGRAM GOALS AND OBJECTIVES

- Complete the redesign of the bill and past due notice.
- Continue to refine processes and procedures with AMI, payments, and account transitions.

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Bills Processed	N/A	32,976	33,600	34,200
Sewer Service Accounts	5,456	5,496	5,600	5,700

FUND: SEWER OPERATING 710
DEPARTMENT: DEVELOPMENT SERVICES 29
DIVISION: SEWER 420
PROGRAM: ADMINISTRATION 4270

PROGRAM EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 80,394	\$ 82,687	\$ 78,584	\$ 86,159	4%
Benefits	190	58,449	36,522	29,721	45,370	24%
Materials & Operations	0	0	0	0	0	0%
Contractual	0	0	0	0	0	0%
Other Operating	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 190	\$ 138,843	\$ 119,209	\$ 108,305	\$ 131,529	10%

PROGRAM DESCRIPTION

This Program identifies costs attributable to administrative costs related to the Water District as required by the State of California's Office of the Controller. Other administrative costs are allocated within the specific funds as well as costs associated with the supervision of all sewer-related activities.

PROGRAM STAFFING	2017-18	2018-19	2019-20	2020-21
<u>Full-Time Staff</u>				
Administrative Analyst	0.00	0.09	0.09	0.09
Administrative Secretary	0.00	0.09	0.09	0.09
Assistant City Manager	0.00	0.03	0.03	0.05
City Manager	0.00	0.04	0.04	0.05
Deputy City Manager	0.00	0.00	0.00	0.05
Director of Government Services/City Clerk	0.00	0.00	0.00	0.05
Executive Secretary	0.00	0.03	0.03	0.03
Office Assistant	0.00	0.09	0.09	0.09
Public Works Manager	0.00	0.03	0.03	0.03
Public Works Superintendent	0.00	0.00	0.00	0.17
Public Works Supervisor/Water	0.00	0.17	0.17	0.00
Senior Management Analyst	0.00	0.09	0.09	0.09
Senior Warehouse Technician	0.00	0.17	0.17	0.17
Warehouse Technician	0.00	0.17	0.17	0.00
Total Full-Time Staff	0.00	1.00	1.00	0.96

SIGNIFICANT PROGRAM EXPENDITURE AND STAFFING CHANGES

- The Public Works Supervisor/Water (range 40) position was retitled to Public Works Superintendent (range 42) position during the FY 2019-20 Mid-Year Budget review.
- Eliminate one vacant Warehouse Technician (0.17 FTE) position.

FUND:	SEWER OPERATING	710
DEPARTMENT:	DEVELOPMENT SERVICES	29
DIVISION:	SEWER	420
PROGRAM:	ADMINISTRATION	4270

2019-20 PROGRAM ACCOMPLISHMENTS

- Continued to promote and support Cityworks Asset Management Program.
- Continued to promote specialized confined space training for the Sewer Division personnel.
- Continued to provide monthly reports to the California Integrated Water Quality System (CIWQS).

2020-21 PROGRAM GOALS AND OBJECTIVES

- Continue to provide support to the staff of the Sewer Division.
- Continue to provide mandated confined space training for the Sewer Division personnel.
- Continue to manage and provide monthly reports to (CIWQS).

PERFORMANCE AND WORKLOAD INDICATORS

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Certified monthly no spill reports (CIWQS)	10	12	12	12

FUND: GENERAL FUND 100
DEPARTMENT: POLICE 51

DEPARTMENT EXPENDITURE SUMMARY						% Change From
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	0	0	0	0	0	0%
Materials & Operations	52,757	50,559	64,646	62,649	65,276	1%
Contractual	15,717,565	16,374,830	16,962,351	17,296,043	17,572,328	4%
Other Operating	132,755	83,392	59,544	80,831	102,388	72%
Capital Outlay	6,101	0	0	6,890	56,000	100%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 15,909,178	\$ 16,508,781	\$ 17,086,541	\$ 17,446,413	\$ 17,795,992	4%

DEPARTMENT DESCRIPTION

The Hesperia City Police Department provides law enforcement and public safety services to the residents of the City and to all those within its jurisdiction (City Council's first goal of Public Safety). Our mission is to deliver collaborative law enforcement solutions that meet the needs of our communities and partners by giving quality professional services. The Department works in partnership with the community, other governmental agencies and City entities to promote individual responsibility, and safer neighborhoods in an effort to enhance the quality of life in Hesperia.

The San Bernardino County Sheriff's Department has provided law enforcement services to the City under a service contract since its incorporation in 1988. By virtue of this contract, the City of Hesperia provides its citizens with full-service law enforcement, which include patrol operations, traffic enforcement, detective services, gang investigation/suppression, problem-oriented policing and community outreach programs. Sworn, professional and volunteer staff work collectively to make the Police Department a productive and efficient operation.

Additionally, the City benefits from San Bernardino County Sheriff's Department resources such as aviation support, Homicide, Gang, Narcotics, and Crimes Against Children specialized investigative teams. Other resources include: High Tech Crimes, Emergency Services, Public Affairs, Homeless Outreach and Proactive Enforcement (H.O.P.E.) program, Dive Rescue Team, Regional Major Accident Investigations Team (M.A.I.T.), Peer Support, and the Specialized Enforcement Division (S.W.A.T.) just to name a few.

The City of Hesperia is the third largest contract city in San Bernardino County. On a per-deputy basis, the Hesperia Police Department continues to makes more arrests and handles more calls for service than the majority of Sheriff's Stations throughout the County. The FY 2020-21 contract affords the City the following positions along with vehicles and equipment:

- 55 Sworn officers (1 Captain, 1 Lieutenant, 6 Sergeant, 5 Detectives, and 42 Deputies)
- 17 Civilian positons (7 Sheriff's Service Specialist, 2 Secretaries, and 8 Office Specialists)

DEPARTMENT GOALS FOR 2020-21

- Continue to reduce crime within the community, specifically violent and Part One crimes as defined by the Department of Justice's (DOJ) Uniform Crime Reporting. Continue to provide the necessary resources to the newly formed Multiple Enforcement Team (MET) Unit to help achieve this goal, which includes providing an environment that supports creative thinking, opportunities to establish partnerships with other law enforcement agencies, and to utilize resources within the community to improve focused efforts toward suppressing crime.
- Collaborate with the City Engineering Department to collectively address traffic safety concerns to help achieve our mutual goal.

FUND:	GENERAL FUND	100
DEPARTMENT:	POLICE	51

DEPARTMENT GOALS FOR 2020-21 (Continued)

- The City continues to experience a high number of traffic collisions with primary factors associated with unsafe speed, failure to yield the right-of-way, distracted drivers and alcohol/drug related offenses. Many of the collisions have involved pedestrians and resulted in fatality. The Department's goal is to reduce the number of collisions by employing creative strategies focused on enforcement, education, and engineering. The station's six-deputy Traffic Unit will continue to aggressively enforce traffic violations within the City, while maximizing the benefits of available resources such as the electronic speed indicators on the Automated License Plate Reader (ALPR) trailers. The Department will use grant funding from the Office of Traffic and Safety to help enhance enforcement operations. Additionally, the Department will expand efforts toward educating the public about safe driving practices, not only through programs such as Start Smart Teen Driver courses, but also through various campaigns and disseminating information on social media platforms to bring awareness to all ages.

SIGNIFICANT DEPARTMENT EXPENDITURE AND STAFFING CHANGES

- For FY 2020-21, the schedule A, which is the contract for law enforcement services from San Bernardino County, is expected to increase 4% or \$608,167 to \$17,081,620. Additionally, while not itemized on the schedule A, the City is responsible for fuel, vehicle maintenance, and overtime that is offset by vacancy savings. For FY 2020-21, the City anticipated these costs to be \$350,000 for a total law enforcement contract of \$17,431,620.

Keeping with the City Council financial policy, the total law enforcement contract is 53% of the total General Fund expenditures.

- *Planned use of Budgeted Reserves:* \$56,000 has been included to bring the Automated License Plate Reader (ALPR) trailers system hardware and software to current supported versions.

2019-20 DEPARTMENT ACCOMPLISHMENTS

- The station Gang Team was restructured into a Multiple Enforcement Team (MET) Unit and a Detective was reassigned as the team supervisor. The Team's responsibilities were expanded to alleviate the impact on patrol operations, and clear expectations were defined. MET is responsible to address concerns and develop strategies pertaining to gang suppression, quality of life/homelessness in the community, marijuana enforcement, crime free operations, and ABC (Alcoholic Beverage Control) tasks. Additionally, the team works closely with the Detective Bureau and are assigned to investigate certain violent crimes that are similar in nature.
- Two (2) members of the MET team successfully completed intensive training on marijuana enforcement and eradication. The training quickly proved beneficial. The MET team successfully investigated and eradicated numerous illegal indoor marijuana grows within the City limits.
- The Department purchased a second four-camera mobile automated license plate reader (ALPR) for a patrol unit, using the Homeland Security Grant Program (HSGP) funds to supplement the cost. The utilization of this equipment enabled the Police Department to capture vehicle license plates for rapid identification of stolen vehicles, embezzled vehicle, missing person vehicles and vehicles identified as being involved in other criminal activities. The information is immediately available and law enforcement staff is alerted when a stolen or wanted vehicle is detected.
- The Hesperia Police Activities League (HPAL) continues to be a successful program, which aids in reducing crime by providing a youth program that develops discipline, a positive self-image and mutual trust and respect between law enforcement and the youth of the community. The program is operating at full capacity with youth participants and volunteers.

FUND:	GENERAL FUND	100
DEPARTMENT:	POLICE	51

2019-20 DEPARTMENT ACCOMPLISHMENTS (Continued)

- The Station's Volunteer units, which consist of Citizens-On-Patrol, Explorers, Reserves, Chaplain Corp. and Equestrian Unit, surpassed the total number of hours volunteered when compared to all other units in the High Desert. In 2019, the volunteers donated 16,994 hours to the City. The volunteers remain a critical part of the operation and help augment current staffing levels. Volunteers consistently provide the needed staff for community events such as the Hesperia Days Parade, National Night Out, the Christmas Tree Lighting Ceremony, the Jolly Parade, and the City's annual Safety Fair. They also routinely assist during critical incidents, which require the command post, traffic control, and/or an additional layer of crime scene security. The dedicated members of our volunteer units continued to assist the station in meeting our law enforcement objectives.

DEPARTMENT GOALS AND OBJECTIVES FOR 2020-21

- Continue to reduce crime within the community, specifically violent and Part One crimes as defined by the Department of Justice's (DOJ) Uniform Crime Reporting. Continue to provide the necessary resources to the newly formed Multiple Enforcement Team (MET) Unit to help achieve this goal, which includes providing an environment that supports creative thinking, opportunities to establish partnerships with other law enforcement agencies, and to utilize resources within the community to improve focused efforts toward suppressing crime.
- The City continues to experience a high number of traffic collisions with primary factors associated with unsafe speed, failure to yield the right-of-way, distracted drivers and alcohol/drug related offenses. Many of the collisions have involved pedestrians and resulted in fatality. The Department's goal is to reduce the number of collisions by employing creative strategies focused on enforcement, education, and engineering. The station's six-deputy Traffic Unit will continue to aggressively enforce traffic violations within the City, while maximizing the benefits of available resources such as the electronic speed indicators on the ALPR trailers. The Department will use grant funding from the Office of Traffic and Safety to help enhance enforcement operations. Additionally, the Department will expand efforts toward educating the public about safe driving practices, not only through programs such as Start Smart Teen Driver courses, but also through various campaigns and disseminating information on social media platforms to bring awareness to all ages.
- Collaborate with the City Engineering Division to collectively address traffic safety concerns to help achieve our mutual goal.
- Develop and implement a multi-layered plan to address community concerns regarding quality of life/homelessness issues affecting the citizens of Hesperia, including panhandling, trespassing, and party calls, among others. Work in close liaison and collaboration with Code Enforcement, Department of Behavioral Health, and the Sheriff's Department Homeless Outreach and Proactive Enforcement team.
- Continue to deploy trailer-mounted Automated License Plate Readers (ALPR's) at specific locations throughout the City to assist in developing investigative leads for criminal activity that occurs in the City of Hesperia. The addition of a second ALPR patrol unit to the fleet will create more pro-active opportunities to locate criminals and stolen vehicles within the community, therefore reducing crime.
- The Off-Highway Vehicle (OHV) Enforcement Grant funds patrol operations on a regular basis, thereby reducing the number of nuisance and noise complaints related to OHV operation within the City. The Department is working toward increasing the number of staff members trained and certified to operate the OHV motorcycles. The increase in certified staff will help our proactive efforts toward enforcing OHV related laws, as well as providing education to the public on proper ownership, lawful operation and safe riding practices.
- Continue on-going efforts towards the recruitment of volunteers and expand the volunteer unit's participation in community outreach events, schools, various charity events, etc.
- Evaluate the current Field Training Officer (FTO) program and create a mentoring program to develop staff beyond the FTO course. The objective is to expand employee development and training opportunities to enhance skills, proficiency, and expertise.

FUND: GENERAL FUND 100
DEPARTMENT: POLICE 51

DEPARTMENT GOALS AND OBJECTIVES FOR 2020-21 (Continued)

- Continue to expand community outreach efforts by making the most of the benefits afforded by social media platforms, specifically Facebook and Twitter. These platforms are an effective and efficient way to share information with the community. Our objective is to not only disseminate news regarding crimes and/or significant arrests within the City, but also relay information on upcoming events, fundraisers, educational bulletins, and positive interactions between deputies and the public. Increasing the use of social media will further strengthen the relationship with the community.

PERFORMANCE AND WORKLOAD INDICATORS	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>*2020</u>
<u>Part I Offenses</u>				
Homicide	2	2	8	5
Rape	38	32	35	30
Robbery	97	126	111	105
Assaults	783	730	627	596
Burglary	452	444	443	435
Theft	1,230	1,228	893	867
Theft Motor Vehicle	<u>435</u>	<u>363</u>	<u>328</u>	<u>325</u>
Total Part I Offenses	3,037	2,925	2,445	2,363
<u>Part II Offenses</u>	3,486	3,675	2,798	2,826
<u>Arrests</u>				
Adult (Bookings)	2,621	2,580	2,269	2,292
Juvenile	67	55	51	49
<u>Total Calls for Service</u>	90,373	84,704	85,322	84,906
▪ Dispatched Calls	70,706	68,835	70,740	70,033
▪ Proactive Calls	19,667	15,869	14,582	14,873
<u>Reports</u>	10,367	10,128	8,840	8,928
<u>Traffic Collisions</u>				
Fatal	18	15	13	11
Injury	426	307	365	354
Non-Injury	<u>703</u>	<u>827</u>	<u>1,027</u>	<u>996</u>
Total Collisions	1,147	1,149	1,405	1,361
Citations	5,211	3,923	3,737	3,812
DUI Arrests	222	244	278	281
Volunteer Hours	23,196	21,327	16,994	15,295

*Note: 2020 estimates are based on figures from the 2019 Annual Report and a three-year average

FUND: HESPERIA FIRE DISTRICT 200 AND FIRE – PERS 210

DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	653,117	798,315	905,656	874,510	1,009,576	11%
Materials & Operations	1,245	196	0	0	0	0%
Contractual	10,743,235	3,738,025	0	0	0	0%
Other Operating	22,900	9,463	0	0	0	0%
Capital Outlay	76,232	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 11,496,729	\$ 4,545,999	\$ 905,656	\$ 874,510	\$ 1,009,576	11%

DEPARTMENT EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
200-520 Operations & Community Safety	\$ 10,530,863	\$ 3,641,912	\$ 0	\$ 0	\$ 0	0%
200-521 Administration	889,634	904,087	0	0	0	0%
210-220 HFPD (PERS)	0	0	905,656	874,510	1,009,576	11%
Total Fire Operating	11,420,497	4,545,999	905,656	874,510	1,009,576	11%
502 Fire Capital	76,232	0	0	0	0	0%
Total Fire District	\$ 11,496,729	\$ 4,545,999	\$ 905,656	\$ 874,510	\$ 1,009,576	11%

FUND: HESPERIA FIRE DISTRICT 200 AND FIRE – PERS 210
DEPARTMENT: FIRE DISTRICT 55

On November 01, 2018, the San Bernardino County Fire Department (County Fire) annexed the Hesperia Fire Protection District (Fire District). County Fire will now be responsible for providing all fire and ambulance related emergency services in the City. Additionally, the Fire District transferred assets and liabilities, with the exception of the former personnel obligations to County Fire. The following is the historical data of the former Fire District.

DIVISION						% Change From
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20
SUMMARY	Actual	Actual	Budget	Revised	Budget	Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	653,117	798,315	0	0	0	0%
Materials & Operations	1,245	196	0	0	0	0%
Contractual	10,743,235	3,738,025	0	0	0	0%
Other Operating	22,900	9,463	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 11,420,497	\$ 4,545,999	\$ 0	\$ 0	\$ 0	0%

DEPARTMENT						% Change From
EXPENDITURE	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20
SUMMARY	Actual	Actual	Budget	Revised	Budget	Budget
520 Operations and Community Safety	\$ 10,530,863	\$ 3,641,912	\$ 0	\$ 0	\$ 0	0%
521 Administration	889,634	904,087	0	0	0	0%
Total Fire Operating	\$ 11,420,497	\$ 4,545,999	\$ 0	\$ 0	\$ 0	0%

**PERFORMANCE AND
WORKLOAD INDICATORS***

Fire Prevention

	2017	2018	2019	2020
Classes and Talks	5	5	N/A	N/A
Juvenile Fire Setters Counseled	7	5	N/A	N/A
Inspections Outside Normal Hours	1	1	N/A	N/A
New Business Inspections	160	250	N/A	N/A
Model Rocket Launching Site Inspection	0	1	N/A	N/A
Day Care and Adult Care Facility Inspections	55	50	N/A	N/A
State Regulated Inspections-Apartments	91	100	N/A	N/A
School Site Inspections	36	35	N/A	N/A

Permitted Annual Inspections

Assembly (Churches, Assembly Inspections)	60	60	N/A	N/A
Auto Wrecking Yards	4	5	N/A	N/A
Christmas Tree Lot Inspections/Permits	0	1	N/A	N/A
Dust-Producing Inspections/Permits	6	8	N/A	N/A

*Calendar year, not fiscal year

FUND: HESPERIA FIRE DISTRICT 200 AND FIRE – PERS 210
DEPARTMENT: FIRE DISTRICT 55

**PERFORMANCE AND
WORKLOAD INDICATORS***

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Permitted Annual Inspections (Continued)</u>				
Haunted House Inspections/Permits	1	1	N/A	N/A
High-Piles Combustible Storage Inspections	15	15	N/A	N/A
Lumber Yard Inspections/Permits	2	2	N/A	N/A
Motor Vehicle Fuel Dispensing Station Inspections	10	15	N/A	N/A
Tents, Canopies/Temporary Membrane	9	8	N/A	N/A
Special Event	9	8	N/A	N/A
Battery Systems	1	1	N/A	N/A
Compressed Gases	19	20	N/A	N/A
Dry Cleaning Plants	1	1	N/A	N/A
Flammable/Combustible Liquids	19	20	N/A	N/A
Hot Works Operations	87	90	N/A	N/A
Ovens, Baking, Drying	1	1	N/A	N/A
Pallet Yards	5	5	N/A	N/A
Repair Garages	72	75	N/A	N/A
Spraying/Dipping	19	20	N/A	N/A
Tire Storage	18	20	N/A	N/A
ESS Spray Booth/Hood & Duct Systems	60	65	N/A	N/A
Refrigeration Equipment	1	1	N/A	N/A
Certified Unified Program Agency Inspections	90	100	N/A	N/A
<u>Fire Plan Review</u>				
Modification of Sprinklers	15	20	N/A	N/A
Parcel Map	10	8	N/A	N/A
Plan Review Alarm System	36	50	N/A	N/A
Plan Review Spray Booth	2	3	N/A	N/A
Plan Review Sprinkler System	17	15	N/A	N/A
Site Plan Review	56	50	N/A	N/A
Structural Plans Review/Inspection	140	250	N/A	N/A
Tenant Improvement Plans Inspection	66	75	N/A	N/A
Development Review Committee	128	100	N/A	N/A
Onsite Fire Lines	16	10	N/A	N/A
PV/Solar	13	10	N/A	N/A
<u>Vegetation Management</u>				
Burn Permits	495	500	N/A	N/A
Public Service Station Tours/Public Education	100	100	N/A	N/A
Total	595	600	N/A	N/A
<u>Emergency Responses:</u>				
Advanced Life Support	13,000	13,500	N/A	N/A
Fires-Grass	100	120	N/A	N/A
Fires-Miscellaneous	90	100	N/A	N/A
Fires-Structure	200	150	N/A	N/A
Fires-Vehicle	<u>65</u>	<u>75</u>	<u>N/A</u>	<u>N/A</u>
Sub-total Fires	455	445	N/A	N/A
Hazardous Materials	10	15	N/A	N/A
Investigations (Hours)	350	500	N/A	N/A

*Calendar year, not fiscal year

FUND: HESPERIA FIRE DISTRICT 200 AND FIRE – PERS 210
DEPARTMENT: FIRE DISTRICT 55

**PERFORMANCE AND
WORKLOAD INDICATORS***

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Emergency Responses (Continued):</u>				
Mutual Aids – Hesperia units provided to other jurisdiction	1,500	1,000	N/A	N/A
Mutual Aids – Medic Ambulance provided to other jurisdiction	1,500	1,500	N/A	N/A
Mutual Aids – Other jurisdiction units provided to Hesperia	3,000	2,000	N/A	N/A
Public Service	180	200	N/A	N/A
Rescues	15	20	N/A	N/A
Traffic Collisions	600	1,000	N/A	N/A
Traffic Extrications	150	100	N/A	N/A
Total	20,760	20,280	N/A	N/A
<u>Household Collection Center</u>				
Number of Participants	3,511	3,500	N/A	N/A
Used Oil Collection (Pounds)	44,274	50,000	N/A	N/A
E-waste Only (Pounds)	76,496	75,000	N/A	N/A
Waste Materials Collected (Pounds-includes oil and E-wastes)	231,803	250,000	N/A	N/A
<u>Hazardous Materials</u>				
Underground Tank Operation Inspections	34	35	N/A	N/A
Hazardous Materials Inspections	40	40	N/A	N/A

*Calendar year, not fiscal year

FUND:	HESPERIA FIRE PROTECTION DISTRICT – PERS	210
DEPARTMENT:	MANAGEMENT SERVICES	19
DIVISION:	FINANCE	220

DIVISION EXPENDITURE SUMMARY	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget	% Change From 2019-20 Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Benefits	0	0	905,656	874,510	1,009,576	11%
Materials & Operations	0	0	0	0	0	0%
Contractual	0	0	0	0	0	0%
Other Operating	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
TOTAL	\$ 0	\$ 0	\$ 905,656	\$874,510	\$1,009,576	11%

DIVISION DESCRIPTION

On November 01, 2018, the City transferred all Hesperia Fire Protection District (Fire District) assets and liabilities, with the exception of the former personnel obligations, for which the Fire District will continue to function with dedicated funding to San Bernardino County Fire (County Fire). Per the annexation agreement, the City will retain funds in a trust for the payment of former Fire District personnel obligation.

SIGNIFICANT DIVISION EXPENDITURE AND STAFFING CHANGES

- Starting in the FY 2019-20 Budget, former personnel obligation for CalPERS will be shown here.

CAPITAL IMPROVEMENT PROGRAM FY 2020-21

City of Hesperia

9700 Seventh Avenue
Hesperia, CA 92345
www.cityofhesperia.us



CAPITAL IMPROVEMENT PROGRAM (CIP)

- *Overview and Summary*
- *CIP Expenditures By Project*
- *CIP Expenditures By Fund and Project*
- *CIP Project Listing*
- *CIP Project Descriptions*
- *CIP Adoption Resolutions*

THIS PAGE INTENTIONALLY LEFT BLANK

CAPITAL IMPROVEMENT PROGRAM (CIP)

OVERVIEW

The Capital Improvement Program (CIP) Summary includes new and continued capital projects funded in the Fiscal Year (FY) 2020-21 Budget. Information on capital projects completed in FY 2019-20 are also included to identify funds spent on recently completed projects as well as those that are projected for future years. Fiscal Year 2017-18 and Fiscal Year 2018-19 CIP projects are also included for historical purposes on the expenditure summaries. Frequently, CIP projects extend beyond one fiscal year.

The City's construction projects and major capital acquisitions that have an extended life are included in the Capital Improvement Program. In some circumstances, studies undertaken related to anticipate future capital projects are also included. Generally, the CIP will include capital projects that repair, replace, or enhance existing facilities, equipment, or infrastructure, and capital facility projects that significantly expand or add capacity to the City's existing fixed assets.

SUMMARY

The CIP projects are summarized as follows:

CIP Major Categories	Projects Completed in FY 2019-20	Projects Continued in 2020-21 Budget	New Projects Included in 2020-21 Budget	New & Continued Projects Included in 2020-21 Budget
Streets CIP Projects	\$ 1,550,286	\$ 15,638,540	\$ 1,588,170	\$ 17,226,710
Storm Drainage	0	1,392,760	0	1,392,760
Facilities	0	790,216	0	790,216
Water	0	2,235,000	0	2,235,000
Sewer	57,450	2,420,000	0	2,420,000
Total CIP Projects	\$ 1,607,736	\$ 22,476,516	\$ 1,588,170	\$ 24,064,686

1. Streets CIP Projects - \$1,588,170 (2020-21 Budget)

- 2020-21 Street Improvement Projects - \$1,588,170 has been included in the FY 2020-21 Budget for two (2) new street improvement project: \$1,538,170 for the FY 2020-21 Street Improvement Project and \$50,000 for the FY 20-21 CDBG Street Improvements. The program history is as follows:

	<u>Expenditures</u>	<u>Miles Paved</u>	<u>Slurry Seal Miles</u>
2000-01 Street Improvement Project	\$ 2,226,573	18.0	0.0
2001-02 Street Improvement Project	2,148,349	19.4	0.0
2002-03 Street Improvement Project	1,993,142	16.5	0.0
2003-04 Street Improvement Project	2,033,719	17.1	0.0
2004-05 Street Improvement Project	3,166,412	18.2	12.0
2005-06 Street Improvement Project	6,221,264	51.1	14.0
2006-07 Street Improvement Project	10,994,391	57.0	11.0
2007-08 Street Improvement Project	19,134,056	57.0	4.0
2008-09 Street Improvement Project	9,193,091	28.0	0.0
2009-10 Street Improvement Project	5,726,868	13.9	0.0
2010-11 Street Improvement Project	0	0.0	0.0
2011-12 Street Improvement Project	2,446,984	2.5	8.0
2012-13 Street Improvement Project	1,705,349	1.0	7.0
2013-14 Street Improvement Project	1,801,741	1.9	9.0
2014-15 Street Improvement Project*	3,106,384	3.4	14.5
2015-16 Street Improvement Project	1,647,910	1.6	7.9
2016-17 Street Improvement Project**	1,825,174	3.8	11.0
2017-18 Street Improvement Project**	3,378,480	4.6	0.0
2018-19 Street Improvement Project**	2,521,258	2.8	0.0
*2019-20 Street Improvement Project**	3,626,401	1.7	0.0
Twenty Year Total	\$ 84,897,546	319.5	98.4
*2020-2021 Street Improvement Project**	1,588,170	0.8	0.0
Twenty-One Year Total	\$ 86,485,716	320.3	98.4

* Includes Fir and Rodeo paving project Construction Order (CO.) #7134

**Includes CDBG Street Improvement Project and Chip Seal Project, as applicable

+These projects are heavily funded by Gas Tax Road Maintenance and Rehab Account (RMRA) funds. Due to the COVID-19 pandemic, there is a possibility that RMRA revenue may experience revenue reductions. These projects were bid to allow the City the option of reducing the scope of work up to 25% in order to accommodate the fiscal impact.

CAPITAL IMPROVEMENT PROGRAM (CIP)

SUMMARY (Continued)

■ **Ranchero Road Related Projects \$8,538,139** - Included in the FY 2020-21 Budget are projects related to the Ranchero Road Corridor. The projects are as follows:

● Ranchero Road Aqueduct Crossing	\$ 4,033,924
● Ranchero Road Improvements - Seventh Avenue to Mariposa Road	4,289,215
● Landscaping - Ranchero Road & I-15 Interchange	60,000
● Traffic Signal - Ranchero Road/Maple Avenue	10,000
● Ranchero Road Undercrossing	120,000
● Traffic Signal - Ranchero Road/Cottonwood Avenue	10,000
● Traffic Signal @ Ranchero Road/Seventh Avenue	10,000
● Ranchero Road I-15 Interchange	5,000
Total	\$ 8,538,139

■ **8 Other Streets Projects - Projects \$7,100,401** - Included in the FY 2020-21 Budget are eight other continuing street projects. These projects include the carryover of five Street Improvement Projects:

● Main Street Traffic Signal Synchronization	\$ 30,000
● Sultana Street Improvements	50,000
● Muscatel Street Improvements	5,000
● "I" Avenue Corridor Enhancement Study	224,000
● FY 2019-20 Street Improvement Project	1,467,594
● FY 2019-20 CDBG Street Improvements	1,548,807
● "E" Avenue Street Improvements	2,600,000
● Traffic Signal - Main Street & Sultana Street/Timberlane Avenue	1,175,000
Total	\$ 7,100,401

2. Storm Drainage CIP Projects \$1,392,760 - Included in the FY 2020-21 are two drainage projects as shown below:

■ Walnut Street H-01 Retention Basin	\$ 849,660
■ A-04 Drainage Program	543,100
Total	\$ 1,392,760

3. Facilities CIP Project \$790,216 - The following project, totaling \$790,216 is included in Fiscal Year 2020-21 Budget as follows:

■ Park and Ride Facility	\$ 790,216
Total	\$ 790,216

4. Water CIP Projects \$2,235,000 - Funding in the amount of \$2,235,000 has been included in the FY 2020-21 Budget for the water projects shown below:

■ Reclaimed Water Distribution System	\$ 25,000
■ I-15 Corridor Water	1,700,000
■ G Avenue Water Line Repair	60,000
■ Roofing Replacement & Repairs - Plant 14A & 25	120,000
■ FY 2019-20 Water Service Line Relocation Program	330,000
Total	\$ 2,235,000

5. Sewer CIP Projects \$2,420,000 - Funding in the amount of \$2,420,000 has been included in the FY 2020-21 Budget for the following Sewer projects:

■ I-15 Corridor Sewer	\$ 2,000,000
■ Maple Avenue Sewer Line Replacement	350,000
■ Main Street Sewer Improvements	50,000
■ Township Wastewater Improvements	20,000
Total	\$ 2,420,000

CIP EXPENDITURES BY PROJECT

Project		2017-18	2018-19	2019-20	2019-20	2020-21
Number	Project Title	Actual	Actual	Budget	Revised	Budget
<u>New Streets Projects in FY 2020-21</u>						
7161	FY 2020-21 Street Improvement Project	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,538,170
7162	FY 2020-21 CDBG Street Improvements	0	0	0	0	50,000
	Sub-Total New 2020-21 Streets CIP Projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,588,170
<u>Streets CIP Projects Continued in FY 2020-21</u>						
7046	Ranchero Road Undercrossing	\$ 14,663	\$ 31,446	\$ 130,000	\$ 35,000	\$ 120,000
7086	Ranchero Road I-15 Interchange	15,747	8,687	60,000	15,000	5,000
7094	Ranchero Road Improvements – 7th Avenue to Mariposa Road	29,998	130,812	1,350,000	858,000	4,289,215
7131	Traffic Signal @ Ranchero Road/Maple Avenue	0	0	145,000	0	10,000
7133	Main Street Traffic Signal Synchronization	19,753	965	724,184	724,184	30,000
7139	Ranchero Rd Aqueduct Crossing	434,893	150,276	1,968,405	552,000	4,033,924
7143	Sultana Street Improvements	0	0	100,000	0	50,000
7144	Muscatel Street Improvements	0	0	100,000	0	5,000
7146	Traffic Signal - Ranchero Road/Cottonwood	0	0	120,000	0	10,000
7151	"I" Avenue Corridor Enhancement Study	0	581	234,000	54,000	224,000
7153	FY 2019-20 Street Improvement Project	0	0	1,700,000	300,000	1,467,594
7154	Traffic Signal @ Ranchero Road/Seventh Avenue	0	0	120,000	0	10,000
7157	"E" Avenue Street Improvements	0	0	2,600,000	0	2,600,000
7158	FY 2019-20 CDBG Street Improvements	0	0	651,776	310,000	1,548,807
7159	Traffic Signal - Main Street & Sultana Street/Timberlane Avenue	0	0	1,214,300	550	1,175,000
7160	Landscaping - Ranchero Road & I-15 Interchange	0	0	1,210,000	0	60,000
	Sub-Total CIP Projects Continued in FY 2020-21	\$ 515,054	\$ 322,767	\$ 12,427,665	\$ 2,848,734	\$ 15,638,540
<u>Streets CIP Projects Completed in FY 2019-20</u>						
7148	Bear Valley Road Bus Stop Relocation	\$ 0	\$ 3,413	\$ 87,000	\$ 141,396	\$ 0
7149	FY 2018-19 Street Improvement Project	0	816,742	105,000	702,859	0
7150	2018-19 CDBG Street Improvements	0	360,626	655,727	641,031	0
7156	Main Street/Mariposa Road Traffic Signal Relocation	0	0	95,000	65,000	0
	Sub-Total Streets CIP Projects Completed in FY 2019-20	\$ 0	\$ 1,180,781	\$ 942,727	\$ 1,550,286	\$ 0
<u>Streets CIP Projects Completed in FY 2018-19</u>						
7142	2017-18 CDBG Street Improvements	\$ 1,468,018	\$ 18,921	\$ 0	\$ 0	\$ 0
	Sub-Total Streets CIP Projects Completed in FY 2018-19	\$ 1,468,018	\$ 18,921	\$ 0	\$ 0	\$ 0
<u>Streets CIP Projects Completed in FY 2017-18</u>						
7135	FY 2016-17 Street Improvement Project	\$ 308,989	\$ 0	\$ 0	\$ 0	\$ 0
7136	2016-17 CDBG Street Improvement	5,525	0	0	0	0
7137	Ranchero Rd Rehab & Main St. Median	519,753	0	0	0	0
7145	FY 2017-18 Street Improvement Project	1,891,541	0	0	0	0
	Sub-Total Streets CIP Projects Completed in FY 2017-18	\$ 2,725,808	\$ 0	\$ 0	\$ 0	\$ 0
<u>Streets CIP Projects that are Suspended for Need of Funding</u>						
7096	Aqueduct Crossing Improvements – Widen Bridge at Main Street	\$ 10,600	\$ 11,548	\$ 577,000	\$ 0	\$ 0
7123	Willow Street Paseo	220	4,478	316,671	0	0
7138	Bear Valley Rd Bicycle Bypass Phase II	2,235	0	0	0	0
7155	FY 2019-20 Chip Seal Project	0	0	115,000	0	0
	Sub-Total Streets CIP Projects that are Suspended for Need of Funding	\$ 13,055	\$ 16,026	\$ 1,008,671	\$ 0	\$ 0
Total Summary Streets CIP Projects		\$ 4,721,935	\$ 1,538,495	\$ 14,379,063	\$ 4,399,020	\$ 17,226,710

CIP EXPENDITURES BY PROJECT

Project		2017-18	2018-19	2019-20	2019-20	2020-21
Number	Project Title	Actual	Actual	Budget	Revised	Budget
<u>Storm Drainage CIP Projects</u>						
7140	Temecula Avenue - C-01 Retention Basin	\$ 308	\$ 0	\$ 230,000	\$ 130,000	\$ 0
7141	Walnut Street H-01 Retention Basin	2,150	11,270	150,000	85,000	849,660
7147	Escondido Avenue A-04 Retention Basin	33,930	0	0	0	0
7152	A-04 Drainage Program	0	69,297	1,550,000	48,000	543,100
Total Storm Drainage CIP Projects		\$ 36,388	\$ 80,567	\$ 1,930,000	\$ 263,000	\$ 1,392,760
<u>Facilities Projects</u>						
6523	Park and Ride Facility	\$ 150	\$ 11,884	\$ 685,979	\$ 30,000	\$ 790,216
6526	Animal Control Design & Remodel	33,639	802,247	0	0	0
Total Facilities Projects		\$ 33,789	\$ 814,131	\$ 685,979	\$ 30,000	\$ 790,216
<u>Water CIP Projects</u>						
8077	I-15 Corridor Water	\$ 0	\$ 104,843	\$ 2,500,000	\$ 146,000	\$ 1,700,000
8087	Reclaimed Water Distribution System	4,012,170	6,327,281	6,900,000	2,889,355	25,000
8089	G Avenue Water Line Repair	0	0	60,000	0	60,000
8090	Recoat 5.0 MG Water Tank - Plant 22	0	0	660,000	0	0
8091	Roofing Replacement and Repairs - Plant 14A & 25	0	0	120,000	0	120,000
8092	FY 2019-20 Water Service Line Relocation Program	0	0	265,000	10,000	330,000
Total Water CIP Projects		\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
<u>Sewer CIP Projects</u>						
9018	Maple Avenue Sewer Line Replacement	\$ 0	\$ 0	\$ 350,000	\$ 0	\$ 350,000
9019	Main Street Sewer Improvements	0	0	50,000	0	50,000
9020	Township Wastewater Improvements	0	0	75,000	0	20,000
9021	I-15 Corridor Sewer	48,554	108,928	3,500,000	219,000	2,000,000
9022	Bear Valley Manhole Repairs	0	0	0	57,450	0
Total Sewer CIP Projects		\$ 48,554	\$ 108,928	\$ 3,975,000	\$ 276,450	\$ 2,420,000
Total Summary Streets CIP Projects						
		\$ 4,721,935	\$ 1,538,495	\$ 14,379,063	\$ 4,399,020	\$ 17,226,710
Total Storm Drainage CIP Projects		36,388	80,567	1,930,000	263,000	1,392,760
Total Facilities Projects		33,789	814,131	685,979	30,000	790,216
Total Water CIP Projects		4,012,170	6,432,124	10,505,000	3,045,355	2,235,000
Total Sewer CIP Projects		48,554	108,928	3,975,000	276,450	2,420,000
Grand Total		\$ 8,852,836	\$ 8,974,245	\$ 31,475,042	\$ 8,013,825	\$ 24,064,686

Note #1 - Water and Sewer funds have been used to partially fund three streets projects and a facilities project. The water and sewer funding is shown with those specific projects.

CIP EXPENDITURES BY FUND AND PROJECT

Project Number	Project Title	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
100 General Fund						
6526	Animal Control Design and Remodel	\$ 33,639	\$ 0	\$ 0	\$ 0	\$ 0
	Total General Fund 100	\$ 33,639	\$ 0	\$ 0	\$ 0	\$ 0
204 Measure I Renewal						
6523	Park and Ride Facility	\$ 0	\$ 39	\$ 0	\$ 20,000	\$ 30,228
7046	Ranchero Road Undercrossing	0	0	0	0	120,000
7094	Ranchero Road Improvements – 7th Avenue to Mariposa Road	0	0	200,000	413,000	210,200
7096	Aqueduct Crossing Improvements – Widen Bridge at Main Street	0	0	577,000	0	0
7123	Willow Street Paseo	0	0	16,671	0	0
7131	Traffic Signal @ Ranchero Rd/Maple Ave	0	0	145,000	0	0
7133	Main Street Traffic Signal Synchronization	513	965	239,702	239,702	30,000
7135	FY 2016-17 Street Improvement Project	308,989	0	0	0	0
7137	Ranchero Rd Rehab & Main St. Median	106,120	0	0	0	0
7138	Bear Valley Rd Bicycle Bypass Phase II	2,235	0	0	0	0
7139	Ranchero Road Aqueduct Crossing	0	0	150,000	329,000	195,000
7143	Sultana Street Improvements	0	0	50,000	0	50,000
7144	Muscatel Street Improvements	0	0	50,000	0	5,000
7145	FY 2017-18 Street Improvement Project	942,221	0	0	0	0
7146	Traffic Signal @ Ranchero/Cottonwood	0	0	120,000	0	10,000
7148	Bear Valley Road Bus Stop Relocation	0	3,413	5,000	10,000	0
7149	FY 2018-19 Street Improvement Project	0	10,548	5,000	13,267	0
7151	"I" Avenue Corridor Enhancement Study	0	0	0	4,000	35,854
7154	Traffic Signal @ Ranchero Road/Seventh Avenue	0	0	120,000	0	10,000
7155	FY 2019-20 Chip Seal Project	0	0	115,000	0	0
7156	Main Street/Mariposa Road Traffic Signal Relocation	0	0	95,000	65,000	0
7159	Traffic Signal - Main Street & Sultana Street/Timberlane Avenue	0	0	315,000	550	325,000
7160	Landscaping - Ranchero Road & I-15 Interchange	0	0	875,000	0	60,000
	Total Measure I Renewal Fund 204	\$ 1,360,078	\$ 14,965	\$ 3,078,373	\$ 1,094,519	\$ 1,081,282
205 Gas Tax Fund						
7137	Ranchero Rd Rehab & Main St. Median	\$ 141,633	\$ 0	\$ 0	\$ 0	\$ 0
	Total Gas Tax Fund 205	\$ 141,633	\$ 0	\$ 0	\$ 0	\$ 0
207 Local Transportation Fund Article 8 (LTF)						
7094	Ranchero Road Improvements – 7th Avenue to Mariposa Road	\$ 88	\$ 130,812	\$ 405,000	\$ 0	\$ 0
7096	Aqueduct Crossing Improvements – Widen Bridge at Main Street	0	11,548	0	0	0
7139	Ranchero Road Aqueduct Crossing	127,298	150,633	311,000	0	0
7143	Sultana Street Improvements	0	0	50,000	0	0
7144	Muscatel Street Improvement	0	0	50,000	0	0
7145	FY 2017-18 Street Improvement Project	451,320	0	0	0	0
7151	"I" Avenue Corridor Enhancement Study	0	581	25,854	0	0
	Total Local Transportation Fund 207	\$ 578,706	\$ 293,574	\$ 841,854	\$ 0	\$ 0

CIP EXPENDITURES BY FUND AND PROJECT

Project Number	Project Title	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
209 Gas Tax - Road Maintenance and Rehab Account (RMRA)						
7145	FY 2017-18 Street Improvement Project	\$ 498,000	\$ 0	\$ 0	\$ 0	\$ 0
7149	FY 2018-19 Street Improvement Project	0	805,494	100,000	689,592	0
7153	FY 2019-20 Street Improvement Project	0	0	1,565,000	300,000	1,332,594
7161	FY 2020-21 Street Improvement Project	0	0	0	0	1,538,170
	Total Gas Tax - RMRA	\$ 498,000	\$ 805,494	\$ 1,665,000	\$ 989,592	\$ 2,870,764
251 Community Development Block Grant (CDBG)						
7136	2016-17 CDBG Street Improvement	\$ 5,525	\$ 0	\$ 0	\$ 0	\$ 0
7142	2017-18 CDBG Street Improvements	1,349,427	18,921	0	0	0
7150	2018-19 CDBG Street Improvements	0	360,626	655,727	641,031	0
7158	2019-20 CDBG Street Improvements	0	0	651,776	310,000	1,548,807
7162	FY 2020-21 CDBG Street Improvements	0	0	0	0	50,000
	Total CDBG Fund 251	\$ 1,354,952	\$ 379,547	\$ 1,307,503	\$ 951,031	\$ 1,598,807
254 AB 2766 - Transit						
7133	Main Street Traffic Signal Synchronization	\$ 19,240	\$ 0	\$ 484,482	\$ 484,482	\$ 0
	Total AB 2766 Transit Fund 254	\$ 19,240	\$ 0	\$ 484,482	\$ 484,482	\$ 0
300 Development Impact Fee (DIF)-Streets Fund						
7046	Ranchero Road Undercrossing	\$ 14,663	\$ 31,446	\$ 130,000	\$ 35,000	\$ 0
7086	Ranchero Road I-15 Interchange	15,747	8,687	60,000	15,000	5,000
7094	Ranchero Road Improvements - 7th Avenue to Mariposa Road	24,682	0	450,000	150,000	1,304,015
7096	Aqueduct Crossing Improvements – Widen Bridge at Main Street	10,600	0	0	0	0
7131	Traffic Signal @ Ranchero Rd/Maple Ave	0	0	0	0	10,000
7137	Ranchero Rd Rehab & Main St. Median	272,000	0	0	0	0
7139	Ranchero Road Aqueduct Crossing	307,595	(357)	980,203	111,500	2,136,700
7142	2017-18 CDBG Street Improvements	118,591	0	0	0	0
	Total DIF Fund–Streets 300	\$ 763,878	\$ 39,776	\$ 1,620,203	\$ 311,500	\$ 3,455,715
301 Development Impact Fee (DIF) - Storm Drain						
7140	Temecula Avenue -C-01 Retention Basin	\$ 308	\$ 0	\$ 230,000	\$ 130,000	\$ 0
7141	Walnut Street H-01 Retention Basin	2,150	11,270	150,000	85,000	249,660
7147	Escondido Avenue A-04 Retention Basin	33,930	0	0	0	0
7152	A-04 Drainage Program	0	69,297	1,550,000	48,000	543,100
	Total DIF - Storm Drainage Fund 301	\$ 36,388	\$ 80,567	\$ 1,930,000	\$ 263,000	\$ 792,760
504 City Wide Projects						
6523	Park and Ride Facility	\$ 150	\$ 11,845	\$ 685,979	\$ 10,000	\$ 759,988
7094	Ranchero Road Improvements – 7th Avenue to Mariposa Road	5,228	0	295,000	295,000	2,775,000
7123	Willow Street Paseo	220	4,478	300,000	0	0
7139	Ranchero Road Aqueduct Crossing	0	0	527,202	111,500	1,702,224
7141	Walnut Street H-01 Retention Basin	0	0	0	0	600,000
7148	Bear Valley Road Bus Stop Relocation	0	0	82,000	131,396	0
7151	"I" Avenue Corridor Enhancement Study	0	0	208,146	50,000	188,146
7157	"E" Avenue Street Improvements	0	0	2,600,000	0	2,600,000
7159	Traffic Signal - Main Street & Sultana Street/Timberlane Avenue	0	0	899,300	0	850,000
7160	Landscaping - Ranchero Road & I-15 Interchange	0	0	335,000	0	0
	Total City Wide Projects Fund 504	\$ 5,598	\$ 16,323	\$ 5,932,627	\$ 597,896	\$ 9,475,358

CIP EXPENDITURES BY FUND AND PROJECT

Project Number	Project Title	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
509 City Facilities CIP						
6526	Animal Control Design and Remodel	\$ 0	\$ 802,247	\$ 0	\$ 0	\$ 0
	Total City Facilities CIP Fund 509	\$ 0	\$ 802,247	\$ 0	\$ 0	\$ 0
701 Water Capital Fund						
701	Water CIP Projects (See Water CIP for Project Detail)	\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
	Total Water Capital Fund 701	\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
711 and 713 Sewer Capital Funds						
711	Sewer CIP Projects (See Sewer CIP for Project Detail)	\$ 48,554	\$ 108,928	\$ 3,975,000	\$ 219,000	\$ 2,420,000
713	Sewer Rehab and Replacement Projects	0	0	0	57,450	0
7149	FY 2018-19 Street Improvement Project	0	700	0	0	0
7153	FY 2019-20 Street Improvement Project	0	0	135,000	0	135,000
	Total Sewer Capital Fund 711 and Rehab and Replacement Fund 713	\$ 48,554	\$ 109,628	\$ 4,110,000	\$ 276,450	\$ 2,555,000
	TOTAL ALL CIP FUNDS	\$ 8,852,836	\$ 8,974,245	\$ 31,475,042	\$ 8,013,825	\$ 24,064,686
Note: With the use of grants and other types of reimbursements, there may be instances of timing differences between the time when the expenditures were incurred and when the reimbursement is received. These instances have been notated on the applicable individual Construction Order (C.O.) sheets.						
Streets and Storm Drain Related						
204	Measure I - Renewal Fund	\$ 1,360,078	\$ 14,926	\$ 3,078,373	\$ 1,074,519	\$ 1,051,054
205	Gas Tax Fund	141,633	0	0	0	0
207	Local Transportation Fund Article 8 (LTF)	578,706	293,574	841,854	0	0
209	Gas Tax - Road Maintenance and Rehab Account (RMRA)	498,000	805,494	1,665,000	989,592	2,870,764
251	Community Development Block Grant Fund (CDBG)	1,354,952	379,547	1,307,503	951,031	1,598,807
254	AB 2766 Transit Fund	19,240	0	484,482	484,482	0
300	Development Impact Fee-Streets Fund	763,878	39,776	1,620,203	311,500	3,455,715
301	Development Impact Fee-Storm Drainage Fund	36,388	80,567	1,930,000	263,000	792,760
504	City-wide Projects	5,448	4,478	5,246,648	587,896	8,715,370
711	Sewer Capital	0	700	135,000	0	135,000
	Total Streets and Storm Drain Related	\$ 4,758,323	\$ 1,619,062	\$ 16,309,063	\$ 4,662,020	\$ 18,619,470
Facilities Related						
100	General Fund	\$ 33,639	\$ 0	\$ 0	\$ 0	\$ 0
204	Measure I - Renewal Fund	0	39	0	20,000	30,228
504	Park and Ride Facility	150	11,845	685,979	10,000	759,988
509	City Facilities	0	802,247	0	0	0
	Total City Facilities Related	\$ 33,789	\$ 814,131	\$ 685,979	\$ 30,000	\$ 790,216
Water and Sewer Related						
701	Water Capital Fund	\$ 4,012,170	\$ 6,432,124	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
711	Sewer Capital Fund	48,554	108,928	3,975,000	219,000	2,420,000
713	Sewer Capital Rehab & Replace Fund	0	0	0	57,450	0
	Total Water and Sewer Related	\$ 4,060,724	\$ 6,541,052	\$ 14,480,000	\$ 3,321,805	\$ 4,655,000
	Total City Capital Improvement Program (CIP)	\$ 8,852,836	\$ 8,974,245	\$ 31,475,042	\$ 8,013,825	\$ 24,064,686
Note: With the use of grants and other types of reimbursements, there may be instances of timing differences between the time when the expenditures were incurred and when the reimbursement is received. These instances have been notated on the applicable individual Construction Order (C.O.) sheets.						

CIP PROJECT LISTING**Streets CIP Projects**

7046	Ranchero Road Undercrossing.....	G - 12
7086	Ranchero Road /I-15 Interchange.....	G - 13
7094	Ranchero Road Improvements - Seventh Avenue to Mariposa Road.....	G - 14
7096	Aqueduct Crossing Improvements - Widen Bridge at Main Street.....	G - 15
7123	Willow Street Paseo.....	G - 16
7131	Traffic Signal @ Ranchero Road/Maple Avenue.....	G - 17
7133	Main Street Traffic Signal Synchronization.....	G - 18
7135	FY 2016-17 Street Improvement Project.....	G - 19
7136	2016-17 CDBG Street Improvements.....	G - 20
7137	Ranchero Rd Rehab & Main St. Median.....	G - 21
7138	Bear Valley Road Bicycle Bypass Phase II.....	G - 22
7139	Ranchero Road Aqueduct Crossing.....	G - 23
7142	2017-18 CDBG Street Improvements.....	G - 24
7143	Sultana Street Improvements.....	G - 25
7144	Muscatel Street Improvements.....	G - 26
7145	FY 2017-18 Street Improvement Project.....	G - 27
7146	Traffic Signal @ Ranchero Road/Cottonwood Avenue.....	G - 28
7148	Bear Valley Road Bus Stop Relocation.....	G - 29
7149	FY 18-19 Street Improvements Project.....	G - 30
7150	2018-19 CDBG Street Improvements.....	G - 31
7151	"I" Avenue Corridor Enhancement Study.....	G - 32
7153	FY 2019-20 Street Improvement Project.....	G - 33
7154	Traffic Signal @ Ranchero Road/Seventh Avenue.....	G - 34
7155	FY 2019-20 Chip Seal Project.....	G - 35
7156	Main Street/Mariposa Road Traffic Signal Relocation.....	G - 36
7157	"E" Avenue Street Improvements.....	G - 37
7158	2019-20 CDBG Street Improvements.....	G - 38
7159	Traffic Signal - Main Street & Sultana Street/Timberlane Avenue.....	G - 39
7160	Landscaping - Ranchero Road & I-15 Interchange.....	G - 40
7161	FY 2020-21 Street Improvement Project.....	G - 41
7162	FY 2020-21 CDBG Street Improvements.....	G - 42

Drainage CIP Projects

7140	Temecula Avenue C-01 Retention Basin.....	G - 43
7141	Walnut Street H-01 Retention Basin.....	G - 44
7147	Escondido Avenue A-04 Retention Basin.....	G - 45
7152	A-04 Drainage Program.....	G - 46

Other City Projects

6523	Park and Ride Facility.....	G - 47
6526	Animal Control Design & Remodel.....	G - 48

CAPITAL IMPROVEMENT PROGRAM (CIP)

CIP PROJECT LISTING (Continued)

Water Capital CIP Projects

8077	Interstate 15 Corridor Water.....	G - 49
8087	Reclaimed Water Distribution System.....	G - 50
8089	G Avenue Water Line Repair.....	G - 51
8090	Recoat 5.0 MG Water Tank Plant 22.....	G - 52
8091	Roofing Replacement and Repairs - Plant 14A & 25.....	G - 53
8092	FY 2019-20 Water Service Line Relocation Program.....	G - 54

Sewer Capital CIP Projects

9018	Maple Avenue Sewer Line Replacement.....	G - 55
9019	Main Street Sewer Improvements.....	G - 56
9020	Township Wastewater Improvements.....	G - 57
9021	Interstate 15 Corridor Sewer.....	G - 58
9022	Bear Valley Manhole Repairs.....	G - 59

RANCHERO ROAD UNDERCROSSING

PROJECT NO:

7046

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The BNSF Railroad bisects the City of Hesperia from north to south, with Main Street as the only street that crosses the railroad. This east-west corridor serves the entire City and is under capacity to meet existing traffic needs. Accidents on either side of, or on the Main Street bridge, have resulted in total closure of Main Street between 3rd Avenue and C Avenue, which not only affects the motoring public, but also severely restricts fire and police response times throughout the City.

This project involves the installation of a new roadway underpass beneath the BNSF railroad's right-of-way at Ranchero Road. The project will also include construction of an embankment and storm drain facilities within the Antelope Valley Wash between Santa Fe Avenue East and Danbury Road.

**CURRENT STATUS:**

Construction was complete in June 2013. However, the U.S. Army Corps of Engineers (USACE) 404 Permit requires post-construction mitigation work to be performed and monitored for a period of 5 years. Due to some access issues at the actual construction site, the City's engineering consultant has been developing a revised HMMP and negotiating with the USACE to perform off-site mitigation; therefore, mitigation work has not yet commenced. The USACE approved the revised HMMP in FY 2019-20; mitigation work can commence in FY 2020-21 and should conclude in FY 2025-26.

ESTIMATED ANNUAL MAINTENANCE COST: \$44,409

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100-29-700-7046-7500 Contract	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000
204-29-700-7046-7500 Contract	0	0	0	120,000	5,000	5,000	5,000	5,000	140,000
207-29-700-7046-7500 Contract	0	0	539,000	0	0	0	0	0	539,000
300-29-700-7046-7500 Contract	130,000	35,000	5,345,184	0	0	0	0	0	5,345,184
300-29-700-7046-8400 Land	0	0	19,750	0	0	0	0	0	19,750
586-29-700-7046-7500 Contract	0	0	11,610,520	0	0	0	0	0	11,610,520
586-29-700-7046-8400 Land	0	0	1,352,242	0	0	0	0	0	1,352,242
596-29-700-7046-7500 Contract	0	0	200	0	0	0	0	0	200
596-29-700-7046-8500 Land	0	0	114,415	0	0	0	0	0	114,415
600-29-700-7046-7500 Contract	0	0	11,703,929	0	0	0	0	0	11,703,929
600-29-700-7046-8400 Land	0	0	215,058	0	0	0	0	0	215,058
Totals =	\$ 130,000	\$ 35,000	\$ 31,400,298	\$ 120,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 31,540,298

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100 - General Fund	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000
204 - Measure I Renewal	0	0	0	120,000	5,000	5,000	5,000	5,000	140,000
207- Local Trans. Fund Article 8	0	0	539,000	0	0	0	0	0	539,000
300 - DIF Streets	130,000	35,000	5,364,934	0	0	0	0	0	5,364,934
586 - RDA Capital P/AI	0	0	12,962,762	0	0	0	0	0	12,962,762
596 - Measure I Bond	0	0	114,615	0	0	0	0	0	114,615
600 - Ranchero Rd. Undercrossing	0	0	11,918,987	0	0	0	0	0	11,918,987
Totals =	\$ 130,000	\$ 35,000	\$ 31,400,298	\$ 120,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 31,540,298

NOTES:

RANCHERO ROAD & I-15 INTERCHANGE

PROJECT NO:

7086

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is Phase 2 of the three components of the Ranchero Road Corridor improvements, which includes the following, (1) the Ranchero Road & BNSF Grade Separation, (2) construction of a new interchange at Interstate 15, and (3) the widening of Ranchero Road from Danbury Street to I-15. This project includes the design and construction of a full service freeway interchange where Ranchero Road intersects with the I-15 freeway.

**CURRENT STATUS:**

Construction was complete in March 2015, but was not closed out and accepted by Caltrans until December 2015. However, the U.S. Army Corps of Engineers (USACE) 404 Permit required post-construction mitigation work to be performed and monitored for a period of 5 years. Mitigation work was complete in FY 2019-20 and the USACE has accepted the mitigation work; however the City will be required to maintain the mitigated site in perpetuity as a condition of the 404 Permit. There may be some minor incidental costs to close out the 404 Permit with the USACE carried over into FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: \$18,667 + \$5,000

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years. Habitat mitigation was required for this project. The mitigation site will require annual maintenance in perpetuity beginning FY 2020-21.

Design Engineering	\$	3,000,000
Right-of-Way		12,000,000
Construction		30,000,000
Construction Contingency		3,000,000
Construction Engineering		7,000,000
Materials/Equipment/Other		2,500,000
Environmental Documents & Permits		1,500,000
Administrative		1,000,000
Total Estimated Costs =		\$ 60,000,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
300-29-700-7086-7500 Contract	\$ 60,000	\$ 15,000	\$ 9,684,772	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,689,772
300-29-700-7086-8400 Land	0	0	2,598,481	0	0	0	0	0	2,598,481
602-29-700-7086-7500 Contract	0	0	2,764	0	0	0	0	0	2,764
602-29-700-7086-8400 Land	0	0	7,371,256	0	0	0	0	0	7,371,256
711-29-700-7086-7500 Contract	0	0	432,760	0	0	0	0	0	432,760
Debt. SBCTA Interchange Loan*	0	0	18,762,403	0	0	0	0	0	18,762,403
Totals =	\$ 60,000	\$ 15,000	\$ 38,852,436	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 38,857,436

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
300 - DIF Streets	\$ 60,000	\$ 15,000	\$ 12,283,253	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,288,253
602 - Ranchero/I-15 Interchange	0	0	340,020	0	0	0	0	0	340,020
602 - State Transportation Improvement Program (STIP)	0	0	7,034,000	0	0	0	0	0	7,034,000
711 - Sewer Capital	0	0	432,760	0	0	0	0	0	432,760
Debt. - SBCTA Interchange Loan*	0	0	18,762,403	0	0	0	0	0	18,762,403
Totals =	\$ 60,000	\$ 15,000	\$ 38,852,436	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 38,857,436

NOTES:

Upon execution of the Cooperative Agreement in 2012 between the City and SBCTA (formerly SANBAG), several Federal and State grants were transferred to SBCTA and utilized on the project as a part of the public share of the costs. Adding SBCTA's share of the project's cost brings the total cost of the project to \$57,306,782.

*Note - The project reflects a loan between SBCTA and the City for project expenditures of \$18,762,403. This loan for the City's share of the project cost is shown to provide context for the City's estimated overall cost of the project, but is not included in the CIP Summary Expenditures by Project and Fund Schedules because these project costs were not directly paid by the City. The City's repayment for these costs began in FY 2018-19, as outlined in the Term Loan Agreement approved by the City Council on May 1, 2018. More information about the loan repayment can be found in the Debt Section of the Budget document.

RANCHERO ROAD IMPROVEMENTS - SEVENTH AVENUE TO MARIPOSA ROAD

PROJECT NO:

7094

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Ranchero Road Corridor Project consists of various improvements to Ranchero Road including the Ranchero Road Underpass (C.O. 7046), the interchange at Interstate 15 (C.O. 7086), and widening of Ranchero Road from two lanes to four lanes in each direction from Seventh Avenue to Mariposa Road. With completion of the underpass and interchange, traffic on Ranchero Road has increased dramatically, experiencing over 14,000 trips per day. Increased capacity on Ranchero Road is vital to traffic circulation and safety along the corridor. Approximately five miles of Ranchero Road will be widened from two lanes to four lanes from Seventh Avenue to just east of Mariposa Road. The aqueduct crossing, Union Pacific Railroad (UPRR) crossing and three signalized intersections are included in the Ranchero Corridor Project; all are under separate project numbers with the exception of the UPRR crossing. Roughly half of the project is within San Bernardino County and will be completed through cooperative agreements with the City as the lead agency. Currently, this project is the City's highest transportation priority.

**CURRENT STATUS:**

The environmental document (ED) was completed in June 2013 and the plans, specifications and estimates (PS&E) were completed in Fiscal Year 2019-20. Right-of-Way acquisition will be complete fall 2020. Relocation of Southern California Edison (SCE) facilities and other utilities will occur this fiscal year. Construction on portions of the project are anticipated to begin in March 2021. The aqueduct crossing and signalized intersections are identified under C.O. 7139, C.O. 7131, C.O. 7146, and C.O. 7154.

ESTIMATED ANNUAL MAINTENANCE COST: \$164,000

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	987,505
Right-of-Way		379,842
Construction		28,159,800
Construction Contingency		3,012,200
Construction Engineering		2,827,010
Materials/Equipment/Other		0
Environmental Documents & Permits		965,785
Administrative		3,000

***Total Estimated Costs = \$ 36,335,142**

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2022-23	Budget Year 2023-24	Totals
204-29-700-7094-7500 Contract	\$ 200,000	\$ 413,000	\$ 413,000	\$ 210,200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 623,200
207-29-700-7094-7500 Contract	405,000	0	923,730	0	0	0	0	0	923,730
300-29-700-7094-7500 Contract	0	0	672,167	1,084,420	5,020,731	0	0	0	6,777,318
300-29-700-7094-8400 Land	450,000	150,000	160,247	219,595	0	0	0	0	379,842
504-29-700-7094-7500 County	295,000	295,000	898,308	675,000	7,329,574	0	0	0	8,902,882
504-29-700-7094-7749 SBCTA	0	0	0	2,100,000	15,340,170	0	0	0	17,440,170
504-29-700-7094-8000 CalRecycle	0	0	0	0	288,000	0	0	0	288,000
504-29-700-7094-8029 SB1 LPP G	0	0	0	0	1,000,000	0	0	0	1,000,000
Totals =	\$ 1,350,000	\$ 858,000	\$ 3,067,452	\$ 4,289,215	\$ 28,978,475	\$ 0	\$ 0	\$ 0	\$ 36,335,142

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2022-23	Budget Year 2023-24	Totals
204 - Measure I Renewal	\$ 200,000	\$ 413,000	\$ 413,000	\$ 210,200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 623,200
207 - Local Trans. Art. 8	405,000	0	923,730	0	0	0	0	0	923,730
300 - DIF Streets	450,000	150,000	832,414	1,304,015	5,020,731	0	0	0	7,157,160
504 - Citywide Projects	295,000	295,000	898,308	2,775,000	23,957,744	0	0	0	27,631,052
Totals =	\$ 1,350,000	\$ 858,000	\$ 3,067,452	\$ 4,289,215	\$ 28,978,475	\$ 0	\$ 0	\$ 0	\$ 36,335,142

NOTES:

There is a Cooperative Agreement with the County of San Bernardino (County) and a Funding Agreement with San Bernardino County Transportation Authority (SBCTA) for this project. The agreements establish responsibilities for each agency. In addition, the project was awarded a CalRecycle Grant in the amount of \$288,000 and a SB1 Local Partnership Program grant of \$3.9M (\$1M to be utilized on this CO and \$2.9M to be utilized on CO 7139).

	Reimbursement Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
County Reimbursement (\$8,902,882)	\$ 568,387	\$ 0	\$ 475,000
SBCTA Reimbursement (\$17,440,170)	0	0	1,500,000
SB1 LPP Grant (\$1M)	0	0	0
CalRecycle Grant (\$288,000)	0	0	0
Total	\$ 568,387	\$ 0	\$ 1,975,000

AQUEDUCT CROSSING IMPROVEMENTS - WIDEN BRIDGE AT MAIN STREET

PROJECT NO:

7096

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Main Street bridge which crosses the California Aqueduct currently has capacity for two lanes in each direction. The City's Traffic Circulation Plan identifies Main Street as a major arterial roadway, which has three lanes in each direction from Interstate 15 (I-15) to Eleventh Avenue. Main Street Corridor is the primary east/west path of travel to I-15. In addition, the completion of Walmart and other developments nearby has impacted Main Street with additional traffic. New retail developments within the Walmart Shopping Center and surrounding areas will have further impact. The existing roadway configuration is experiencing significant traffic congestion as a result of development as well as its proximity to I-15. Widening the aqueduct crossing is required to accommodate the ultimate configuration of Main Street.

**CURRENT STATUS:**

This project was placed on hold in 2010 due to the dissolution of Redevelopment Agencies, economic changes and reduced development. Work resumed in February 2015. The plans, specifications, and estimates (PS&E) phase is approximately 95% complete. Due to lack of funding, this project is being placed on hold. Upon funding availability for construction, design of the project will resume.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,312

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	980,000
Right-of-Way		1,070,000
Construction		6,090,000
Construction Contingency		609,000
Construction Engineering		920,000
Materials/Equipment/Other		0
Environmental Documents & Permits		125,000
Administrative		3,000
Total Estimated Costs =	\$	9,797,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7096-7500 Contract	\$ 577,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
207-29-700-7096-7500 Contract	0	0	467,800	0	0	0	0	0	467,800
300-29-700-7096-7500 Contract	0	0	18,028	0	0	0	0	0	18,028
586-29-700-7096-7500 Contract	0	0	69,184	0	0	0	0	0	69,184
Totals =	\$ 577,000	\$ 0	\$ 555,012	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 555,012

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 577,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
207 - Local Trans. Fund Art. 8	0	0	467,800	0	0	0	0	0	467,800
300 - DIF Streets	0	0	18,028	0	0	0	0	0	18,028
586 - RDA Capital P/A #1	0	0	69,184	0	0	0	0	0	69,184
Totals =	\$ 577,000	\$ 0	\$ 555,012	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 555,012

NOTES:

The City will pursue grant opportunities for funding construction of this project.

WILLOW STREET PASEO

PROJECT NO:

7123

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project involves the construction of a bicycle/pedestrian paseo along the north and south sides of Willow Street from Third Avenue to Eighth Avenue. This "Willow Street Paseo" will provide a safe path of travel from high-density housing areas of the City to several schools which are located along Willow Street. This facility follows the "complete street" concept as identified in the City's General Plan Update and outlined in the Urban Design Framework Plan. The realization of this project is the result of City Staff's diligence in securing a \$834,900 Federal Safe Routes to School Grant (SRTS). In 2015, Staff obtained another Active Transportation Program (ATP) grant for \$1,200,000 as well as an Article 3 Transportation Development Act (TDA) grant for \$240,064 to construct Phase II of the Willow Street Paseo. This second portion will extend from Eighth Avenue to Cypress Avenue.

**CURRENT STATUS:**

Due to a significant difference in the original and current estimates for this project, a substantial gap in funding now exists resulting in the suspension of this project in Fiscal Year 2019-20. Construction of this project will not be moving forward at this time.

ESTIMATED ANNUAL MAINTENANCE COST: TBD

Environmental/Design	\$	362,313
Right-of-Way		135,767
Construction		1,701,288
Construction Contingency		171,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
*Total Estimated Costs = \$		2,370,368

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7123-7500 Contract	\$ 16,671	\$ 0	\$ 10,717	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,717
205-29-700-7123-7500 Contract	0	0	4,233	0	0	0	0	0	4,233
504-29-700-7123-7500 SRTS	300,000	0	* 61,240	0	0	0	0	0	61,240
504-29-700-7123-8000 Article 3	0	0	0	0	0	0	0	0	0
504-29-700-7123-8027 ATP	0	0	0	0	0	0	0	0	0
Totals =	\$ 316,671	\$ 0	\$ 76,190	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 76,190

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 16,671	\$ 0	\$ 10,717	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,717
205 - Gas Tax	0	0	4,233	0	0	0	0	0	4,233
504 - SRTS Grant (Fed.)	300,000	0	* 61,240	0	0	0	0	0	61,240
504 - Article 3 TDA Grant	0	0	0	0	0	0	0	0	0
504 - ATP Cycle 2 Grant (State)	0	0	0	0	0	0	0	0	0
Totals =	\$ 316,671	\$ 0	\$ 76,190	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 76,190

NOTES: *Due to suspension of this project, \$16,017 of expenditures will be transferred in FY 2019-20 to Fund 204, as they will not be reimbursed the SRTS Grant.

	Total Grant	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Phase I Grant:				
SRTS Grant	\$ 834,900	\$ 45,223	\$ 0	\$ 0
Phase II Grants:				
ATP Grant	1,200,000	0	0	0
Article 3 TDA Grant	240,064	0	0	0
Totals	\$ 2,274,964	\$ 45,223	\$ 0	\$ 0

TRAFFIC SIGNAL @ RANCHERO ROAD/MAPLE AVENUE

PROJECT NO:

7131

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Rancho Road Corridor Project consists of various improvements to Rancho Road including the Rancho Road Underpass (C.O. 7046), the interchange at I-15 (C.O. 7086), and widening of Rancho Road from two lanes to four lanes in each direction. With the completion of the underpass and interchange, traffic on Rancho Road has increased dramatically. Currently, the intersection of Rancho Road and Maple Avenue is an all way stop. Because of the increased traffic volume, estimated at 14,000 trips per day, there is severe congestion and motorists are experiencing significant delays. Further development in the region will exacerbate delays. Establishing a signalized intersection along the corridor will improve traffic movements and provide safer travel through the Rancho Corridor.

**CURRENT STATUS:**

Design for widening of the roadway was completed under a separate project (C.O. 7094). Right-of-way acquisition (if needed) will be completed by fall 2020. Installation of the signal is anticipated to occur in conjunction with the roadway improvements which is slated to begin in March 2021.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,069

Design Engineering	\$	35,000
Right-of-Way		0
Construction		357,245
Construction Contingency		36,005
Construction Engineering		20,750
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		1,000
Total Estimated Costs =	\$	450,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7131-7500 Contract	\$ 145,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
205-29-700-7131-7500 Contract	0	0	0	0	0	0	0	0	0
300-29-700-7131-7500 Contract	0	0	0	10,000	440,000	0	0	0	450,000
Totals =	\$ 145,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 145,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
205 - Gas Tax	0	0	0	0	0	0	0	0	0
300 - DIF Streets	0	0	0	10,000	440,000	0	0	0	450,000
Totals =	\$ 145,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

NOTES:

The City will pursue grant opportunities for funding this project as part of widening the Rancho Corridor.

MAIN STREET TRAFFIC SIGNAL SYNCHRONIZATION

PROJECT NO:

7133

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

Phase I of this project installed real-time adaptive signal controller technology at eight intersections along the Main Street corridor from "I" Avenue to Eleventh Avenue. Installation of the system resulted in east/west travel improvements in this corridor.

Phase II of the project will install the same type of system at an additional eight intersections from Escondido Avenue to Mesa Linda Avenue. All intersections will receive the latest technology signal controllers that adjust signal timing based on existing traffic at an approaching intersection. Coordination with Caltrans is required for this phase due to the freeway on and off ramps.

**CURRENT STATUS:**

The City received a Mobile Source Emission Reduction Grant (part of AB2766) through the Mojave Desert Air Quality Management District (MDAQMD) to pay for the equipment of Phase I, with the City matching the remainder of the cost. Phase I has been installed with some modifications pending to improve equipment performance, which will be completed with Phase II.

An additional grant of the same was awarded to the City for Phase II sufficient to pay for equipment costs and some of the installation cost. Caltrans approval of the system occurred in October 2019. Installation completion is anticipated early summer 2020.

ESTIMATED ANNUAL MAINTENANCE COST: \$10,000

Design Engineering	\$	121,600
Right-of-Way		0
Construction		452,540
Construction Contingency		52,814
Construction Engineering		73,149
Materials/Equipment/Other		486,805
Administrative		1,000
*Total Estimated Costs = \$		1,187,908

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100-29-700-7133-7500 Contract	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
204-29-700-7133-7500 Contract	239,702	239,702	433,628	30,000	0	0	0	0	463,628
254-29-700-7133-7500 Contract	0	0	56,923	0	0	0	0	0	56,923
254-29-700-7133-8000 Phase I	0	0	246,200	0	0	0	0	0	246,200
254-29-700-7133-8028 Phase II	484,482	484,482	484,482	0	0	0	0	0	484,482
Totals =	\$ 724,184	\$ 724,184	\$ 1,221,233	\$ 30,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,251,233

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
204 - Meas. I Renewal	239,702	239,702	433,628	30,000	0	0	0	0	463,628
254 - AB2766 Transit	0	0	56,923	0	0	0	0	0	56,923
254 - AB2766 Grant Phase I	0	0	246,200	0	0	0	0	0	246,200
254 - AB2766 Grant Phase II	484,482	484,482	484,482	0	0	0	0	0	484,482
Totals =	\$ 724,184	\$ 724,184	\$ 1,221,233	\$ 30,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,251,233

NOTES:

	Total Grant	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Phase I Grant:				
Mobile Source Emission Reduction Grant	\$ 246,200	\$ 246,200	\$ 0	\$ 0
Phase II Grant				
Mobile Source Emission Reduction Grant	484,482	0	484,482	0
Totals	\$ 730,682	\$ 246,200	\$ 0	\$ 484,482

FY 2016-17 STREET IMPROVEMENT PROJECT

PROJECT NO:

7135

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project involves the corrective maintenance via slurry-seal overlay of selective road and will include approximately fifteen streets throughout the City including the following streets:

Joshua Street - Maple Avenue to Fourth Avenue
 Poplar Street - Cottonwood Avenue to Pinon Avenue
 Pinon Avenue - Poplar Street to Sultana Street
 Hickory Avenue - Cedar Street to Main Street
 Cedar Street - Kern Avenue to Hickory Street
 Kern Avenue - Mesquite Street to Cactus Street
 Mesquite Street - Eleventh Avenue to First Avenue
 First Avenue - Mesquite Street to Palm Street
 Palm Street - First Avenue to Fourth Avenue
 Fourth Avenue - Joshua Street to Palm Street
 Cactus Street - Seventh Avenue to Sixth Avenue
 Sixth Avenue - Cactus Street to Palm Street
 Palm Street - Sixth Avenue to Fifth Avenue
 Mission Street - Cottonwood Avenue to Third Avenue
 Ash Street - Eleventh Avenue to Cottonwood Avenue

**CURRENT STATUS:**

Construction for this project began in September of 2017 and was accepted by the City in November of 2017. All work for this project is complete.

Design Engineering	\$	0
Right-of-Way		0
Construction		370,000
Construction Contingency		37,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		407,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7135-7500 Contract	\$ 0	\$ 0	\$ 308,989	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 308,989
711-29-700-7135-7500 Contract	0	0	0	0	0	0	0	0	0
Totals =	\$ 0	\$ 0	\$ 308,989	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 308,989

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 0	\$ 0	\$ 308,989	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 308,989
711 - Sewer Capital	0	0	0	0	0	0	0	0	0
Totals =	\$ 0	\$ 0	\$ 308,989	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 308,989

NOTES:

The original budget for this project was \$2,200,000; however, the project was reduced in scope and no longer includes the removal and replacement of the asphalt or the replacement of the sewer line on Main Street between La Junta and Pyrite. The scope of this project was reduced as other issues of this section of Main Street need to be addressed before paving commences. Therefore, the scope of this project now includes only the slurry seal portion of the original project scope. The project no longer includes funds from the Sewer Capital Fund.

2016-17 CDBG STREET IMPROVEMENTS

PROJECT NO:

7136

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project will perform corrective maintenance through Full Depth Reclamation (FDR) of various residential streets and includes in-place grinding of existing pavement and construction of a new top layer of asphalt pavement. The improvements will include construction of 26-foot wide asphaltic-concrete (AC) pavement within the middle of each street's existing 60-foot wide right-of-way. The paving will consist of a minimum 6-inch prepared subgrade and a 4-inch lift of new street paving. The existing roadways have fallen into a state of disrepair and are in need of rehabilitation. Improvements will match current lines and grades; no new improvements will be constructed. Collection and maintenance of any nuisance and/or storm water flows within the public right-of-way and that are leaving adjacent properties will be unaffected. The newly paved roadways will match the existing profiles.

**CURRENT STATUS:**

This project commenced construction in February 2017 and was completed in April 2017. However, the contractor had labor compliance issues that were not resolved before the end of the fiscal year. Therefore, the City's labor compliance consultant had expenditures in FY 2017-18 related to resolving these issues. All issues were corrected by the contractor and the project was closed out during FY 2017-18.

Design Engineering	\$	50,000
Right-of-Way		0
Construction		1,150,000
Construction Contingency		111,000
Construction Engineering		90,000
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		8,289
*Total Estimated Costs = \$		1,409,289

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251-29-700-7136-8000 Grant	\$ 0	\$ 0	\$ 1,516,185	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,516,185
Totals =	\$ 0	\$ 0	\$ 1,516,185	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,516,185

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251 - CDBG	\$ 0	\$ 0	\$ 1,516,185	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,516,185
Totals =	\$ 0	\$ 0	\$ 1,516,185	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,516,185

NOTES:

During FY 2016-17, \$20,466 in expenditures that were charged to CDBG, should have been coded to Measure I Renewal Fund 204. Therefore, during FY 2017-18, a \$20,466 transfer was made from Measure I Renewal to CDBG to rectify the miscoding.

RANCHERO RD REHAB & MAIN ST. MEDIAN

PROJECT NO:

7137

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

Since the completion of the Ranchero Road Underpass (C.O. 7046) and the interchange at Interstate 15 (C.O. 7086), traffic on Ranchero Road has increased dramatically, reaching approximately 14,000 trips per day. Motorists are experiencing significant delays at the intersections of Cottonwood Avenue and Maple Avenue. Additionally, sections of the roadway between Kern Avenue and Topaz Avenue are failing. Re-striping and re-habilitating this portion of Ranchero will allow for additional capacity, subsequently providing some relief to the traffic congestion, as well as bring the roadway to a condition that is expected to last until such time that the widening of Ranchero Road with permanent improvements is funded and constructed.

In addition, to Ranchero Road rehabilitation, a raised median will be constructed at the intersection of Main Street and Balsam Avenue.

IMPROVEMENTS ALONG RANCHERO ROAD

**CURRENT STATUS:**

The project was completed in November 2017. Permanent Ranchero Road improvements including widening of the roadway and railroad crossing (C.O. 7094), aqueduct crossing (C.O. 7139), as well as signalization of two intersections (C.O. 7131 and C.O. 7146) are designed, or are being designed under separate projects.

Design Engineering	\$	69,000
Right-of-Way		0
Construction		427,500
Construction Contingency		42,750
Construction Engineering		59,500
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		1,250
Total Estimated Costs = \$		600,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7137-7500 Contract	\$ 0	\$ 0	\$ 106,120	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 106,120
205-29-700-7137-7500 Contract	0	0	175,054	0	0	0	0	0	175,054
300-29-700-7137-7500 Contract	0	0	297,317	0	0	0	0	0	297,317
Totals =	\$ 0	\$ 0	\$ 578,491	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 578,491

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Meas. I Renewal	\$ 0	\$ 0	\$ 106,120	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 106,120
205 - Gas Tax	0	0	175,054	0	0	0	0	0	175,054
300 - DIF Streets	0	0	297,317	0	0	0	0	0	297,317
Totals =	\$ 0	\$ 0	\$ 578,491	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 578,491

NOTES:

These improvements are interim roadway improvements to sustain the roadway until such time that the plans may be finalized and funds are available to construct the remaining Ranchero Corridor improvements.

BEAR VALLEY ROAD BICYCLE BYPASS PHASE II

PROJECT NO:

7138

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project consists of 0.65 miles of six foot wide Class II Bikeway along Sequoia Street, from Hesperia Road to Apatite Avenue and Bear Valley Road Outer Highway, connecting with the enhanced transit stop on Bear Valley Road at Industrial Boulevard. All work will be constructed within the existing City right-of-way. The project connects to Phase I of the Bear Valley Road Bicycle Bypass which constructed Class II facilities from Cottonwood Avenue to Hesperia Road along Sequoia Street. The project will include complete signing and markings and related appurtenances.

08 Hesperia 2

BEAR VALLEY ROAD BICYCLE BYPASS PHASE II
PHOTOS OF EXISTING CONDITIONS



Looking East along Sequoia Street

Attachment F: Photos of Existing Conditions

CURRENT STATUS:

Due to a significant difference in the original and current estimates for this project, a substantial gap in funding now exists resulting in the suspension of this project in Fiscal Year 2019-20. Construction of this project will not be moving forward at this time.

Design Engineering	\$	0
Right-of-Way		0
Construction		0
Construction Contingency		0
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		0

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7138-7500 Contract	\$ 0	\$ 0	\$ 2,235	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,235
504-29-700-7138-8000 Grant	0	0	0	0	0	0	0	0	0
Totals =	\$ 0	\$ 0	\$ 2,235	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,235

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 0	\$ 0	\$ 2,235	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,235
504 - ATP Grant	0	0	0	0	0	0	0	0	0
Totals =	\$ 0	\$ 0	\$ 2,235	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,235

NOTES:

	Total Grant	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
ATP Grant	\$ 301,000	\$ 0	\$ 0	\$ 0

RANCHERO ROAD AQUEDUCT CROSSING

PROJECT NO:

7139

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Ranchero Road Corridor Project consists of various improvements to Ranchero Road including the Ranchero Road Underpass (C.O. 7046), the interchange at I-15 (C.O. 7086), and widening of Ranchero Road from two lanes to four lanes in each direction between the two. In order to accommodate additional lanes, the bridge crossing the Department of Water Resources (DWR) aqueduct will be removed and replaced with a new structure to accommodate the ultimate future configuration of three lanes in each direction. This corridor is the City's highest transportation priority. Without the widening of the aqueduct crossing, a bottleneck will occur at the existing structure and traffic circulation along the corridor will be dramatically impacted.

**CURRENT STATUS:**

The project approval and environmental document (PAED) and plans, specifications, and estimates (PS&E) phases were completed in Fiscal Year (FY) 2019-20. Right-of-way acquisition began in FY 2018-19 and completion is anticipated for fall 2020. Construction is anticipated to begin in March 2021 with completion by the end of FY 2021-22.

ESTIMATED ANNUAL MAINTENANCE COST: \$4,758

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	707,000
Right-of-Way		1,146,738
Construction		11,538,182
Construction Contingency		1,153,818
Construction Engineering		1,370,262
Materials/Equipment/Other		0
Environmental Documents & Permits		443,000
Administrative		3,000
*Total Estimated Costs = \$		16,362,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7139-7500 Contract	\$ 150,000	\$ 329,000	\$ 329,000	\$ 195,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 524,000
207-29-700-7139-7500 Contract	311,000	0	277,931	0	0	0	0	0	277,931
300-29-700-7139-7500 Contract	533,000	0	2,070	1,413,700	3,845,429	0	0	0	5,261,199
300-29-700-7139-8400 Land	447,203	111,500	423,738	723,000	0	0	0	0	1,146,738
504-29-700-7139-7500 Contract	527,202	111,500	111,500	1,702,224	4,438,408	0	0	0	6,252,132
504-29-700-7139-8029 Grant	0	0	0	0	2,900,000	0	0	0	2,900,000
Totals =	\$ 1,968,405	\$ 552,000	\$ 1,144,239	\$ 4,033,924	\$ 11,183,837	\$ 0	\$ 0	\$ 0	\$ 16,362,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 150,000	\$ 329,000	\$ 329,000	\$ 195,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 524,000
207 - Local Trans. Art. 8	311,000	0	277,931	0	0	0	0	0	277,931
300 - DIF Streets	980,203	111,500	425,808	2,136,700	3,845,429	0	0	0	6,407,937
504 - SBCTA Reimbursement	527,202	111,500	111,500	1,702,224	4,438,408	0	0	0	6,252,132
504 - RMRA LPP Grant	0	0	0	0	2,900,000	0	0	0	2,900,000
Totals =	\$ 1,968,405	\$ 552,000	\$ 1,144,239	\$ 4,033,924	\$ 11,183,837	\$ 0	\$ 0	\$ 0	\$ 16,362,000

NOTES:

The City will be receiving reimbursements for certain portions from San Bernardino County Transportation Authority (SBCTA) for the public share of the project. The City received a SB1 LPP grant totaling \$3.9M. \$1M of the grant will be utilized for C.O. 7094, while the remaining \$2.9M will be utilized for this project.

	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
SBCTA Reimbursement (\$6,252,132)	\$ 0	\$ 0	\$ 1,146,000
RMRA LPP Grant (\$2,900,000)	0	0	0
Total	\$ 0	\$ 0	\$ 1,146,000

2017-18 CDBG STREET IMPROVEMENTS

PROJECT NO:

7142

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is an annual street rehabilitation program funded through the HUD Community Development Block Grant (CDBG) Program. The project will provide Full Depth Reclamation of various streets and includes in-place grinding of existing pavement and construction of a new top layer of asphalt pavement. The improvements will include construction of 26-foot wide asphalt concrete (AC) pavement within the middle of each street's existing 60-foot wide right-of-way. These existing roadways have fallen into a state of disrepair and are in need of rehabilitation. Improvements will match existing lines and grade; no additional new improvements will be constructed. Collection and maintenance of any nuisance and/or storm water flows within the public right-of-way and that are leaving adjacent properties will be unaffected. The newly paved roadways will match the existing profiles.

**CURRENT STATUS:**

This project commenced construction in April 2018 and was completed in June 2018 (FY 2017-18). However, there were some remaining labor compliance issues that were still unresolved at the end of the fiscal year; therefore, the City's labor compliance consultant had expenditures during FY 2018-19 related to resolving these issues. All issues were ultimately resolved and the project was closed out during FY 2018-19.

Design Engineering	\$	50,000
Right-of-Way		0
Construction		310,000
Construction Contingency		31,000
Construction Engineering		31,000
Materials/Equipment/Other		0
Environmental Documents & Permits		500
Administrative		2,500
Total Estimated Costs = \$		425,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251-29-700-7142-8000 Grant	\$ 0	\$ 0	\$ 1,368,348	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,368,348
300-29-700-7142-7500 Contract	0	0	118,591	0	0	0	0	0	118,591
Totals =	\$ 0	\$ 0	\$ 1,486,939	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,486,939

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251 - CDBG	\$ 0	\$ 0	\$ 1,368,348	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,368,348
300 - DIF Streets	0	0	118,591	0	0	0	0	0	118,591
Totals =	\$ 0	\$ 0	\$ 1,486,939	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,486,939

NOTES:

DIF Streets funding was used to pay for engineering design services by TKE Engineering due to the fact that required HUD language was not included in the Request for Proposals when soliciting the services of a consulting City Engineer, therefore HUD funds could not be used to pay for these services.

SULTANA STREET IMPROVEMENTS

PROJECT NO:

7143

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

Sultana Street is currently paved from the west side of the California aqueduct to Escondido Avenue. However, Sultana Street is a dirt roadway between Escondido Avenue and Mariposa Avenue, a distance of approximately 3,800 feet.

In order to improve access to the I-15 freeway for all the residents that utilize Sultana Street and Escondido Avenue and to help relieve congestion on Main Street and Rancho Road, staff is proposing to construct improvements to the dirt section of Sultana Street. Such improvements will include construction of asphalt pavement and drainage improvements.

**CURRENT STATUS:**

Work on this project has not yet commenced.

ESTIMATED ANNUAL MAINTENANCE COST: \$11,480

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	100,000
Right-of-Way		1,000,000
Construction		1,500,000
Construction Contingency		150,000
Construction Engineering		150,000
Materials/Equipment/Other		0
Environmental Documents & Permits		50,000
Administrative		50,000
Total Estimated Costs =	\$	3,000,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7143-7500 Contract	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 300,000
207-29-700-7143-7500 Contract	50,000	0	0	0	0	0	0	0	0
Totals =	\$ 100,000	\$ 0	\$ 0	\$ 50,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 300,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 300,000
207 - Local Trans. Fund Art. 8	50,000	0	0	0	0	0	0	0	0
Totals =	\$ 100,000	\$ 0	\$ 0	\$ 50,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 300,000

NOTES:

It is anticipated that preliminary design work on the project will commence in FY 2021-22. Construction will occur in future fiscal years as funding is secured.

MUSCATEL STREET IMPROVEMENTS

PROJECT NO:

7144

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

Muscatel Street is currently paved from the west side of the California aqueduct to Vincent Drive. However, Muscatel Street is a dirt roadway between Vincent Drive and Mariposa Avenue, a distance of approximately 2,260 feet. At times this section of Muscatel Street is impassible due to the fact that the dirt roadway dips into the unnamed channel just east of the I-15 freeway.

In order to improve access to the I-15 freeway for all the residents that utilize Muscatel Street and to help relieve congestion on Main Street and Rancho Road, staff is proposing to construct improvements to the dirt section of Muscatel Street. Such improvement will include construction of asphalt pavement, construction of an embankment through the unnamed wash, and drainage improvements.

**CURRENT STATUS:**

Work on this project has not yet commenced.

ESTIMATED ANNUAL MAINTENANCE COST: \$6,560

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	100,000
Right-of-Way		1,000,000
Construction		1,500,000
Construction Contingency		150,000
Construction Engineering		150,000
Materials/Equipment/Other		0
Environmental Documents & Permits		50,000
Administrative		50,000
Total Estimated Costs = \$		3,000,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7144-7500 Contract	\$ 50,000	\$ 0	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000
207-29-700-7144-7500 Contract	50,000	0	0	0	0	0	0	0	0
Totals =	\$ 100,000	\$ 0	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 50,000	\$ 0	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000
207 - Local Trans. SB 325	50,000	0	0	0	0	0	0	0	0
Totals =	\$ 100,000	\$ 0	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000

NOTES:

It is anticipated that preliminary design work and construction for the project will occur in future fiscal years as funding is secured.

FY 2017-18 STREET IMPROVEMENT PROJECT

PROJECT NO:

7145

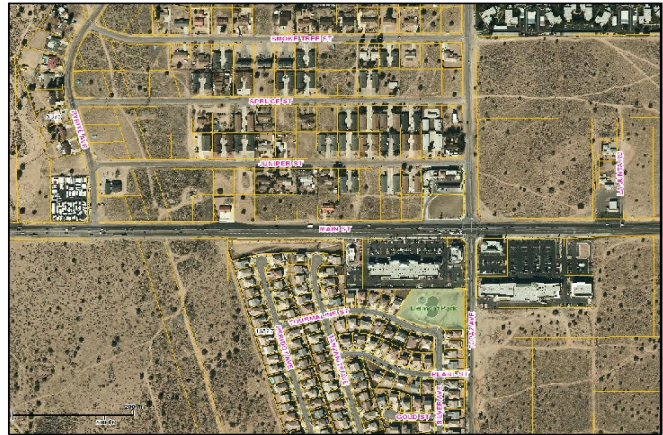
DEPARTMENT/PROGRAM:

Dev. Services/Facilities CIP

PROJECT DESCRIPTION:

This project involves a rehabilitation of Main Street from Hickory Avenue to Third Avenue. Pavement options are being evaluated and may include full depth reconstruction, full depth reclamation, cold central plant recycling, cold in-place recycling, or a grind and overlay of this section of roadway. Depending on the estimates for the chosen pavement method, streets deemed to be in disrepair may be added to the scope of work of this project.

CO-7135 2016/17 Street Improvement Project - Main St. (La Junta to Pyrite)

**CURRENT STATUS:**

City awarded the contract for this project on February 6, 2018, and construction commenced in May of 2018. Construction of this project was complete in June of 2018, and Council accepted all improvements in August of 2018.

Design Engineering	\$	0
Right-of-Way		0
Construction		1,818,000
Construction Contingency		180,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		1,998,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7145-7500 Contract	\$ 0	\$ 0	\$ 942,221	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 942,221
207-29-700-7145-7500 Contract	0	0	451,320	0	0	0	0	0	451,320
209-29-700-7145-7500 Contract	0	0	498,000	0	0	0	0	0	498,000
Totals =	\$ 0	\$ 0	\$ 1,891,541	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,891,541

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 0	\$ 0	\$ 942,221	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 942,221
207 - Local Trans Fund Art. 8	0	0	451,320	0	0	0	0	0	451,320
209 - Gas Tax Road Maint. & Rehab Account (RMRA)	0	0	498,000	0	0	0	0	0	498,000
Totals =	\$ 0	\$ 0	\$ 1,891,541	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,891,541

NOTES:

TRAFFIC SIGNAL @ RANCHERO ROAD/COTTONWOOD AVENUE

PROJECT NO:

7146

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Ranchero Road Corridor Project consists of various improvements to Ranchero Road including the Ranchero Road Underpass (C.O. 7046), the interchange at Interstate 15 (C.O. 7086), and widening of Ranchero Road from two lanes to four lanes in each direction. With the completion of the underpass and interchange, traffic on Ranchero Road has increased dramatically. Currently, the intersection of Ranchero Road and Cottonwood Avenue is an all way stop. Because of the increased traffic volume, estimated at a total of 14,000 trips per day, there is severe congestion and motorists are experiencing significant delays. Further development in the area will exacerbate delays. Widening of the roadway will improve some congestion; however, establishing signalized intersections along the corridor will further improve traffic movements and provide safer travel for the additional lanes at these intersections, and through the Ranchero Corridor.

**CURRENT STATUS:**

Design for widening of the roadway is complete under a separate project (C.O. 7094). Right-of-way acquisition (if needed) will be complete by fall 2020. Installation of the signal is anticipated to occur in conjunction with the roadway improvements which will begin in March 2021.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,069

Design Engineering	\$	35,000
Right-of-Way		0
Construction		357,245
Construction Contingency		36,005
Construction Engineering		20,750
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		1,000
Total Estimated Costs = \$		450,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7146-7500 Contract	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 145,000
205-29-700-7146-7500 Contract	0	0	0	0	0	0	0	0	0
300-29-700-7146-7500 Contract	0	0	0	0	305,000	0	0	0	305,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 145,000
205 - Gas Tax	0	0	0	0	0	0	0	0	0
300 - DIF Streets	0	0	0	0	305,000	0	0	0	305,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

NOTES:

The City will pursue grant opportunities for funding this project as part of widening the Ranchero Corridor.

BEAR VALLEY ROAD BUS STOP RELOCATION

PROJECT NO:

7148

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The bus stop on eastbound Bear Valley Road at Hesperia Road is extremely busy, receiving 30 buses per day. The existing bus stop location is too close to the intersection. Although it is generally common practice for bus stops to be in such a location near intersections, with the amount of motorized traffic and congestion, as well as the number of buses at this particular intersection, relocating the bus stop would provide additional safety for the ridership on the buses and motorists traveling Bear Valley Road and Hesperia Road.

The proposed project consists of relocating the existing bus stop to the east, constructing a new bus stop pad with a turnout, as well as upgrading and extending the sidewalk.

**CURRENT STATUS:**

The City has been awarded \$87,000 in Transportation Development Act (TDA) Article 3 grant funds from San Bernardino County Transportation Authority (SBCTA) and Victor Valley Transit Authority (VVTa). Preliminary review of a viable location occurred in Fiscal Year (FY) 2017-18. Construction commenced in October 2019 and was completed in FY 2019-20.

ESTIMATED ANNUAL MAINTENANCE COST: \$745

This is the current annual estimated cost and the project will not incur any additional maintenance costs.

Design Engineering	\$	35,000
Right-of-Way		0
Construction		181,710
Construction Contingency		20,190
Construction Engineering		12,500
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		600
*Total Estimated Costs = \$		250,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7148-7500 Contract	\$ 5,000	\$ 10,000	\$ 13,413	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,413
504-29-700-7148-7500 Contract	53,000	81,465	81,465	0	0	0	0	0	81,465
504-29-700-7148-8000 Grant	29,000	49,931	49,931	0	0	0	0	0	49,931
Totals =	\$ 87,000	\$ 141,396	\$ 144,809	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 144,809

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 5,000	\$ 10,000	\$ 13,413	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,413
504 - Developer Deposit Reimb.	53,000	81,465	81,465	0	0	0	0	0	81,465
504 - Article 3 TDA Grant-4700	29,000	49,931	49,931	0	0	0	0	0	49,931
Totals =	\$ 87,000	\$ 141,396	\$ 144,809	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 144,809

NOTES: The remaining construction cost after the grant ratio is applied will be developer funded.

	Total Grant/ Developer Reimb.	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Developer Deposit	\$ 81,465	\$ 0	\$ 81,465	\$ 0
TDA - TS Grant	49,931	0	49,931	0
Total	\$ 131,396	\$ 0	\$ 131,396	\$ 0

FY 2018-19 STREET IMPROVEMENT PROJECT

PROJECT NO:

7149

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This street rehabilitation project will include maintenance of existing roadway including select full-depth reconstruction of approximately 1.2 miles on Main Street from La Junta Road to Escondido Avenue. The scope of work for this project originally included the remediation of drainage issues on Main Street between Pyrite Avenue and Escondido Avenue as well as remediation of a sag in the sewer line near Pyrite Avenue. However, the design for the box culvert portion of this project is not complete at this time and will depend on the amount of flow that exists in this section of roadway after a basin is installed south of Main Street. Once the design is complete for the drainage remediation portion of the project, the City will complete the drainage, sewer, and re-paving portion of this project just East of Escondido Avenue. This work will be completed under the FY 19-20 Street Improvement Project.

**CURRENT STATUS:**

City Council awarded this project to the lowest responsive/responsible bidder on February 19, 2019. Construction began in May of 2019 and was complete in July of 2019.

ESTIMATED ANNUAL MAINTENANCE COST: \$29,520

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	0
Right-of-Way		0
Construction		1,780,000
Construction Contingency		180,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		1,960,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7149-7500 Contract	\$ 5,000	\$ 13,267	\$ 23,815	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 23,815
209-29-700-7149-7500 Contract	100,000	689,592	1,495,086	0	0	0	0	0	1,495,086
301-29-700-7149-7500 Contract	0	0	0	0	0	0	0	0	0
711-29-700-7149-7500 Contract	0	0	700	0	0	0	0	0	700
Totals =	\$ 105,000	\$ 702,859	\$ 1,519,601	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,519,601

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 5,000	\$ 13,267	\$ 23,815	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 23,815
209 - Gas Tax RMRA	100,000	689,592	1,495,086	0	0	0	0	0	1,495,086
301 - DIF Drainage	0	0	0	0	0	0	0	0	0
711 - Sewer Capital	0	0	700	0	0	0	0	0	700
Totals =	\$ 105,000	\$ 702,859	\$ 1,519,601	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,519,601

NOTES:

2018-19 CDBG STREET IMPROVEMENTS

PROJECT NO:

7150

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is an annual street rehabilitation program funded through the HUD Community Development Block Grant (CDBG) Program. The project will provide improvements to existing dirt roadways or existing paved roadways that are in serious need of rehabilitation. The improvements will include construction of 26-foot wide asphalt concrete (AC) pavement within the middle of each street's existing 60-foot wide right-of-way. Improvements will match existing lines and grade; no additional new improvements will be constructed. Collection and maintenance of any nuisance and/or storm water flows within the public right-of-way and that are leaving adjacent properties will be unaffected. The newly paved roadways will match the existing profiles.

**CURRENT STATUS:**

This project commenced construction in June 2019 and was completed in August 2019 (FY 2019-20). There were some minor labor compliance issues that were not resolved until April 2020. All work is complete and the project closed out in May of 2020.

Design Engineering	\$	60,000
Right-of-Way		0
Construction		736,000
Construction Contingency		74,000
Construction Engineering		110,000
Materials/Equipment/Other		0
Environmental Documents & Permits		21,000
Administrative		5,000
*Total Estimated Costs = \$		1,006,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

ESTIMATED ANNUAL MAINTENANCE COST: \$26,568

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251-29-700-7150-8000 Grant	\$ 655,727	\$ 641,031	\$ 1,001,657	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,001,657
Totals =	\$ 655,727	\$ 641,031	\$ 1,001,657	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,001,657

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251 - CDBG	\$ 655,727	\$ 641,031	\$ 1,001,657	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,001,657
Totals =	\$ 655,727	\$ 641,031	\$ 1,001,657	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,001,657

NOTES:

"I" AVENUE CORRIDOR ENHANCEMENT STUDY**PROJECT NO:**

7151

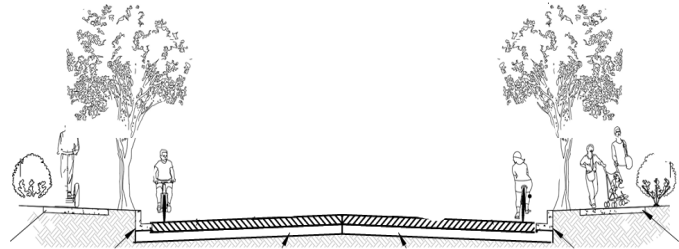
DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The goal of the study is to provide safe, sustainable, integrated and efficient multi-modal transportation systems, otherwise known as complete streets. The enhancement study will provide analysis of existing conditions on "I" Avenue in its entirety and how to leverage improvements to impact the greatest number of the City's constituents. The study will result in an instrument for developing infrastructure to achieve the City's goals of providing enhanced capacity and safety for motorists, pedestrians, and bicyclists; a healthy, livable and sustainable community; improved public transit; connection to destinations for residents; enhanced commerce; and community involvement in cultivating a long term planning strategy to provide improvements.

Although this study is specifically for "I" Avenue, the concepts developed therein may benefit future infrastructure improvements throughout the City.

**CURRENT STATUS:**

The study commenced in February 2020. Anticipated completion of the study is February 2021.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

Design Engineering	\$	0
Right-of-Way		0
Construction		0
Construction Contingency		0
Construction Engineering		0
Materials/Equipment/Other		0
Planning Documents/Study		269,000
Administrative		9,581
Total Estimated Costs =	\$	278,581

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7151-7500 Contract	\$ 0	\$ 4,000	\$ 4,000	\$ 35,854	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,854
207-29-700-7151-7500 Contract	25,854	0	581	0	0	0	0	0	581
504-29-700-7151-8000 Grant	208,146	50,000	50,000	188,146	0	0	0	0	238,146
Totals =	\$ 234,000	\$ 54,000	\$ 54,581	\$ 224,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 278,581

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 0	\$ 4,000	\$ 4,000	\$ 35,854	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,854
207 - Local Trans. Fund Art. 8	25,854	0	581	0	0	0	0	0	581
504 - RMRA STP Grant	208,146	50,000	50,000	188,146	0	0	0	0	238,146
Totals =	\$ 234,000	\$ 54,000	\$ 54,581	\$ 224,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 278,581

NOTES:

The City was awarded \$238,146 in SB1 State Road Maintenance and Rehabilitation Account (RMRA) grant funds from the Caltrans Sustainable Transportation Planning Grant Program - Sustainable Communities.

	Total Grant	Amt. Rcvd. Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
RMRA Grant Reimbursement	\$ 238,146	\$ 0	\$ 0	\$ 238,146

FY 2019-20 STREET IMPROVEMENT PROJECT

PROJECT NO:

7153

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This street rehabilitation project will include maintenance of existing roadway including select full-depth reconstruction of a section of roadway east of Escondido Avenue and west of Pyrite Avenue where flooding occurs. The project will also include the remediation of drainage issues on Main Street between Escondido Avenue and Pyrite Avenue, as well as remediation of a sag in the sewer line near Pyrite Avenue.

**CURRENT STATUS:**

Design of the drainage remediation portion of this project began in the fall of 2018, and staff expects construction to begin in July of 2020.

ESTIMATED ANNUAL MAINTENANCE COST: \$9,840

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	159,424
Right-of-Way		0
Construction		1,389,245
Construction Contingency		138,925
Construction Engineering		80,000
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		1,767,594

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
209-29-700-7153-7500 Contract	\$ 1,565,000	\$ 300,000	\$ 300,000	\$ 1,332,594	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,632,594
711-29-700-7153-7500 Contract	135,000	0	0	135,000	0	0	0	0	135,000
Totals =	\$ 1,700,000	\$ 300,000	\$ 300,000	\$ 1,467,594	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,767,594

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
209 - Gas Tax RMRA	\$ 1,565,000	\$ 300,000	\$ 300,000	\$ 1,332,594	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,632,594
711 - Sewer Capital	135,000	0	0	135,000	0	0	0	0	135,000
Totals =	\$ 1,700,000	\$ 300,000	\$ 300,000	\$ 1,467,594	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,767,594

NOTES:

This CO and CO 7161 are funded by Gas Tax Road Maintenance and Rehab Account (RMRA) funds. Due to the COVID-19 pandemic, there is a possibility that RMRA revenue may experience revenue reductions. These projects were bid to allow the City the option of reducing the scope of work up to 25% in order to accommodate the fiscal impact.

TRAFFIC SIGNAL @ RANCHERO ROAD/SEVENTH AVENUE

PROJECT NO:

7154

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The Ranchero Road Corridor Project consists of various improvements to Ranchero Road including the Ranchero Road Underpass (C.O. 7046), the interchange at Interstate 15 (C.O. 7086), and widening of Ranchero Road from two lanes to four lanes in each direction. With the completion of the underpass and interchange, traffic on Ranchero Road has increased dramatically. Currently, the intersection of Ranchero Road and Seventh Avenue is an all way stop. Because of the increased traffic volume, estimated at a total of 14,000 trips per day, congestion is occurring and motorists are experiencing delays. Further development in the area will exacerbate delays. Establishing signalized intersections along the corridor will further improve traffic movements and provide safer travel for motorists at these intersections, and through the Ranchero Corridor.

**CURRENT STATUS:**

Design for widening of the roadway is complete under a separate project (C.O. 7094). Right-of-way acquisition (if needed) has commenced and will be complete in fall 2020. Installation of the signal is anticipated to occur in conjunction with the roadway improvements which is slated to begin in March 2021.

Design Engineering	\$	35,000
Right-of-Way		0
Construction		357,245
Construction Contingency		36,005
Construction Engineering		20,750
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		1,000
Total Estimated Costs = \$		450,000

ESTIMATED ANNUAL MAINTENANCE COST: \$3,069

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7154-7500 Contract	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 145,000
300-29-700-7154-7500 Contract	0	0	0	0	305,000	0	0	0	305,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 145,000
300 - DIF Streets	0	0	0	0	305,000	0	0	0	305,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 10,000	\$ 440,000	\$ 0	\$ 0	\$ 0	\$ 450,000

NOTES:

The City will pursue grant opportunities for funding this project as part of widening the Ranchero Corridor.

FY 2019-20 CHIP SEAL PROGRAM

PROJECT NO:

7155

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This is a street rehabilitation project being conducted in partnership with the County of San Bernardino for local streets in certain areas of the City that neighbor the County's jurisdiction. The project will include maintenance and preservation of existing paved roadways through pavement surface treatment. Roadways will receive a crack seal treatment and subsequent chip seal paving. Partnering with the County to perform like improvements to shared roadways and portions of adjacent roadways within the City's jurisdiction simultaneously, provides a cost savings benefit to the City.

**CURRENT STATUS:**

The County of San Bernardino is reviewing alternative maintenance methods for this project. The project has been temporarily suspended.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

Preventative maintenance/repairs help preserve the integrity of the roadway, aides in prolonged life and reduces the frequency of complete removal and replacement of pavement. Consequently, resulting in overall net reduction in life cycle costs, as well as a reduction in operating costs for the first 4 to 6 years after completion as well as a net reduction in overall life cycle costs.

Design Engineering	\$	0
Right-of-Way		0
Construction		103,500
Construction Contingency		11,500
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		115,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7155-7500 Contract	\$ 115,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals =	\$ 115,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 115,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals =	\$ 115,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

NOTES:

MAIN STREET/MARIPOSA ROAD TRAFFIC SIGNAL RELOCATION

PROJECT NO:

7156

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The traffic signal pole on the southwest corner of Main Street and Mariposa Road has been struck by vehicles attempting to turn from Main Street on to Mariposa Road on numerous occasions. The frequency is a result of increased traffic in the area. New development in the area will further impact traffic and subsequently, the likelihood of the pole to being struck in the future. Relocation of the traffic signal pole will require acquisition of right-of-way, the purchase of new equipment, and modifications to the curb return and catch basin.

**CURRENT STATUS:**

The project was completed in Fiscal Year 2019-20.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,069

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	5,000
Right-of-Way		0
Construction		67,050
Construction Contingency		7,450
Construction Engineering		0
Materials/Equipment/Other		15,000
Environmental Documents & Permits		0
Administrative		500
Total Estimated Costs = \$		95,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7156-7500 Contract	\$ 95,000	\$ 65,000	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 65,000
Totals =	\$ 95,000	\$ 65,000	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 65,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 95,000	\$ 65,000	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 65,000
Totals =	\$ 95,000	\$ 65,000	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 65,000

NOTES:

"E" AVENUE STREET IMPROVEMENTS**PROJECT NO:**

7157

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The City's Economic Development Department owns several large commercial properties along E Avenue between Mauna Loa Street and Hercules Street. In order to increase the marketability of these parcels for sale to potential businesses, the City will construct street improvements within these limits to include widening E Avenue to its ultimate width on the east half, construction of curb & gutter, sidewalks, storm drain improvements, and other miscellaneous improvements.

**CURRENT STATUS:**

Work on this project has not yet commenced. It is expected that design work and construction of the improvements will be completed during FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: \$4,428

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	190,000
Right-of-Way		0
Construction		2,000,000
Construction Contingency		200,000
Construction Engineering		190,000
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		20,000
Total Estimated Costs = \$		2,600,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
504-29-700-7157-7500 Contract	\$ 2,600,000	\$ 0	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000
Totals =	\$ 2,600,000	\$ 0	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
504 - Developer Deposit Reimb.	\$ 2,600,000	\$ 0	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000
Totals =	\$ 2,600,000	\$ 0	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000

NOTES:

Costs for this project will be 100% developer funded via advance deposits.

	Total Developer Reimbursement	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Developer Deposit	\$ 2,600,000	\$ 39,000	\$ 0	\$ 2,561,000

FY 2019-20 CDBG STREET IMPROVEMENTS

PROJECT NO:

7158

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is an annual street rehabilitation program funded through HUD Community Development Block Grants (CDBG). The project will provide improvements to existing dirt roadways or existing paved roadways that are in serious need of rehabilitation. The project proposed for FY 2019-20 is construction of a reinforced concrete box (RCB) to control the flow of storm waters that currently flow across the surface of Peach Avenue impeding vehicular traffic during storm events and will also include roadway improvements required as a result of constructing the RCB. As indicated the location of this work is between Redding Street and Seaforth Street where the Antelope Valley Wash crosses Peach Avenue.

**CURRENT STATUS:**

It is estimated that design will be completed during FY 2020-21; construction will commence fall 2020 and be completed during FY 2021-22. (see notes)

ESTIMATED ANNUAL MAINTENANCE COST: \$275

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$177,718 / 459,888
Right-of-Way	0/0
Construction	675,000/1,200,000
Construction Contingency	68,000/120,000
Construction Engineering	0/0
Materials/Equipment/Other	0/0
Environmental Documents & Permits	15,000/15,000
Administrative	4,282/5,112
Total Estimated Costs =	\$940,000/1,800,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251-29-700-7158-8000 Grant	\$ 651,776	\$ 310,000	\$ 310,000	\$ 1,548,807	\$ 881,193	\$ 0	\$ 0	\$ 0	\$ 2,740,000
Totals =	\$ 651,776	\$ 310,000	\$ 310,000	\$ 1,548,807	\$ 881,193	\$ 0	\$ 0	\$ 0	\$ 2,740,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251 - CDBG	\$ 651,776	\$ 310,000	\$ 310,000	\$ 1,548,807	\$ 881,193	\$ 0	\$ 0	\$ 0	\$ 2,740,000
Totals =	\$ 651,776	\$ 310,000	\$ 310,000	\$ 1,548,807	\$ 881,193	\$ 0	\$ 0	\$ 0	\$ 2,740,000

NOTES:

Due to the need to meet the annual timeliness test, the scope of work for this project was broken into two phases as follows:

Phase I - Design & construction of new paved roadways over existing dirt roads - Hawthorne Avenue, Lilac Street, and Palm Street (CDBG amount of \$977,972)

Phase II - Design & construction of a new RCB structure on Peach Avenue where it crosses the Antelope Valley Wash (CDBG amount of \$880,835)

The actual estimate of the full project cost is \$881,193 more than the combined Phase I and Phase II funding of \$1,858,807. Therefore, the \$881,193 of currently unfunded costs will be planned for FY 2021-22 and, if additional CDBG funds do not become available, the equivalent components of the project will be scaled back.

TRAFFIC SIGNAL - MAIN STREET & SULTANA STREET/TIMBERLANE AVENUE

PROJECT NO:

7159

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

The City has been awarded a Federal Highway Safety Improvement Program (HSIP) Grant in the amount of \$899,300 to construct a new traffic signal and other improvements at the intersection of Main Street & Sultana Street / Timberlane Avenue. The project includes the construction of a new traffic signal, roadway widening to accommodate left-turn pockets, curb & gutter, sidewalks, curb ramps, crosswalks, and lighting. The construction of the proposed improvements will enhance the safety of pedestrians walking along and crossing the roadways at the intersection and provide for better movement of vehicular traffic through the intersection.

**CURRENT STATUS:**

Design of this project commenced in FY 2019-20. Construction will commence in FY 2020-21. The project is estimated to be completed during FY 2021-22. Engineering design contract was awarded in March 2020.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,072

Design Engineering	\$	302,000
Right-of-Way		0
Construction		775,000
Construction Contingency		78,000
Construction Engineering		50,000
Materials/Equipment/Other		0
Environmental Documents & Permits		20,000
Administrative		9,000
Total Estimated Costs = \$		1,234,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7159-7500 Contract	\$ 315,000	\$ 550	\$ 550	\$ 325,000	\$ 9,150	\$ 0	\$ 0	\$ 0	\$ 334,700
504-29-700-7159-8000 Grant	899,300	0	0	850,000	49,300	0	0	0	899,300
Totals =	\$ 1,214,300	\$ 550	\$ 550	\$ 1,175,000	\$ 58,450	\$ 0	\$ 0	\$ 0	\$ 1,234,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 315,000	\$ 550	\$ 550	\$ 325,000	\$ 9,150	\$ 0	\$ 0	\$ 0	\$ 334,700
504 - HSIP Grant	899,300	0	0	850,000	49,300	0	0	0	899,300
Totals =	\$ 1,214,300	\$ 550	\$ 550	\$ 1,175,000	\$ 58,450	\$ 0	\$ 0	\$ 0	\$ 1,234,000

NOTES:

	Total Grant	Amt. Rcvd. Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
HSIP Grant	\$ 899,300	\$ 0	\$ 0	\$ 0

LANDSCAPING - RANCHERO ROAD & I-15 INTERCHANGE

PROJECT NO:

7160

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is Phase 2 of the Ranchero Road & I-15 Interchange project. Due to budget constraints and uncertainty concerning the length of time for maintenance requirements of installed landscaping, this portion of the project was delayed. The City has received a grant in the amount of \$335,000 from the California Natural Resources Agency and is now proceeding with the proposed landscaping at the interchange in order to enhance the aesthetics of the City's main "gateway" for eastbound travelers entering the City limits on Interstate 15.

**CURRENT STATUS:**

The landscaping design was completed with the original interchange project and was utilized during submittal for the grant funding. The City was awarded a \$335,000 Environmental Enhancement and Mitigation (EEM) Grant from the California Natural Resources Agency, but was returned due to the unfunded local match. The scope and cost of the project has been reduced substantially so the project may move forward.

ESTIMATED ANNUAL MAINTENANCE COST: \$10,000

Design Engineering	\$	50,000
Right-of-Way		0
Construction		500,000
Construction Contingency		50,000
Construction Engineering		30,000
Materials/Equipment/Other		0
Environmental Documents & Permits		10,000
Administrative		10,000
*Total Estimated Costs = \$		650,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-700-7160-7500 Contract	\$ 875,000	\$ 0	\$ 0	\$ 60,000	\$ 590,000	\$ 0	\$ 0	\$ 0	\$ 650,000
504-29-700-7160-8000 Grant	335,000	0	0	0	0	0	0	0	0
Totals =	\$ 1,210,000	\$ 0	\$ 0	\$ 60,000	\$ 590,000	\$ 0	\$ 0	\$ 0	\$ 650,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 875,000	\$ 0	\$ 0	\$ 60,000	\$ 590,000	\$ 0	\$ 0	\$ 0	\$ 650,000
504 - EEM Grant	335,000	0	0	0	0	0	0	0	0
Totals =	\$ 1,210,000	\$ 0	\$ 0	\$ 60,000	\$ 590,000	\$ 0	\$ 0	\$ 0	\$ 650,000

NOTES:

The grant funding has been returned due to the unfunded local match. the projet scope has been reduced and the total project costs reduced substantially. A landscape architect has been selected to revise the landscaping plans.

	Total Grant	Amt. Rcvd. Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
EEM Grant	\$ 0	\$ 0	\$ 0	\$ 0

FY 20-21 STREET IMPROVEMENT PROJECT

PROJECT NO:

7161

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This street rehabilitation project will include maintenance of existing roadway including select full-depth reconstruction of a section of roadway on Main Street from C Avenue to I Avenue. The second component of this project includes rehabilitation in the form of slurry seal on Ranchero Road from Seventh Avenue to Danbury Avenue.

**CURRENT STATUS:**

Competitive bids were opened in April 2020, and a contract was awarded in May of 2020. Construction is scheduled to begin in the late summer or early fall of 2020.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	0
Right-of-Way		0
Construction		1,398,336
Construction Contingency		139,834
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		1,538,170

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
209-29-700-7161-7500 Contract	\$ 0	\$ 0	\$ 0	\$ 1,538,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,538,170
Totals =	\$ 0	\$ 0	\$ 0	\$ 1,538,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,538,170

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
209 - Gas Tax RMRA	\$ 0	\$ 0	\$ 0	\$ 1,538,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,538,170
Totals =	\$ 0	\$ 0	\$ 0	\$ 1,538,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,538,170

NOTES:

This CO and CO 7153 are funded by Gas Tax Road Maintenance and Rehab Account (RMRA) funds. Due to the COVID-19 pandemic, there is a possibility that RMRA revenue may experience revenue reductions. These projects were bid to allow the City the option of reducing the scope of work up to 25% in order to accommodate the fiscal impact.

FY 2020-21 CDBG STREET IMPROVEMENTS

PROJECT NO:

7162

DEPARTMENT/PROGRAM:

Dev. Services/Streets CIP

PROJECT DESCRIPTION:

This project is an annual street rehabilitation program funded through the HUD Community Development Block Grant (CDBG) Program. The project will provide improvements to existing dirt roadways or existing paved roadways that are in serious need of rehabilitation. The improvements will include construction of 26-foot wide asphalt concrete (AC) pavement within the middle of each street's existing 60-foot wide right-of-way. Improvements will match existing lines and grade; no additional new improvements will be constructed. Collection and maintenance of any nuisance and/or storm water flows within the public right-of-way and that are leaving adjacent properties will be unaffected. The newly paved roadways will match the existing profiles.

**CURRENT STATUS:**

Cactus Street and Fourth Avenue have been selected for design. Design will be complete in Fiscal Year (FY) 2020-21. A contract for design services was awarded in October 2019. Start of construction is dependent on funding availability and may not begin until FY 2020-23.

ESTIMATED ANNUAL MAINTENANCE COST: \$20,000

Estimated annual maintenance costs are the annual costs based on total estimated life cycle maintenance costs of the improvements. It is reasonable to assume that with new roadway or full depth reclamation improvements, there will be no maintenance expenditures for the first 4 to 6 years after completion, subsequently realizing a decrease in overall maintenance costs during those fiscal years.

Design Engineering	\$	50,000
Right-of-Way		0
Construction		545,000
Construction Contingency		54,500
Construction Engineering		54,500
Materials/Equipment/Other		0
Environmental Documents & Permits		21,000
Administrative		5,000
Total Estimated Costs = \$		730,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251-29-700-7162-8000 Grant	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 680,000	\$ 0	\$ 0	\$ 730,000
Totals =	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 680,000	\$ 0	\$ 0	\$ 730,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
251 - CDBG	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 680,000	\$ 0	\$ 0	\$ 730,000
Totals =	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 680,000	\$ 0	\$ 0	\$ 730,000

NOTES:

TEMECULA AVENUE - C-01 RETENTION BASIN

PROJECT NO:

7140

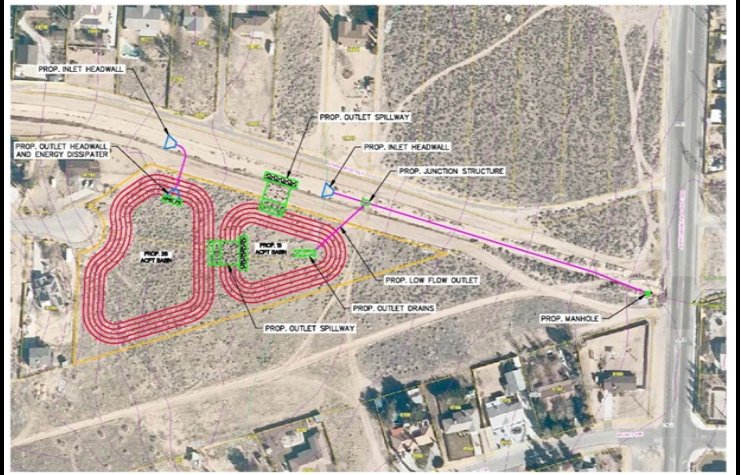
DEPARTMENT/PROGRAM:

Dev. Services/Drainage CIP

PROJECT DESCRIPTION:

The C-01 drainage course is a natural regional drainage channel on the Master Plan of Drainage in the southeast area of the City. This channel conveys stormwater to a storm drain pipe in Tract 14073. Because this is an earthen channel, significant amounts of sediment is transported with the stormwater into the storm drain pipe. The quantity of sediment is such that the storm drain pipe is nearly impossible to keep free of sediment and maintain.

Installation of a retention basin west of the storm drain pipe will regulate the flow of stormwater and allow the sediment to settle into the basin rather than dispersing into the storm drain pipe. Subsequently, the retention basin will significantly reduce the cost of maintenance and improve stormwater quality.

**CURRENT STATUS:**

Right-of-way (ROW) acquisition was completed in Fiscal Year 2019-20. Design will begin when further funding can be secured.

ESTIMATED ANNUAL MAINTENANCE COST: \$1,514

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	337,224
Right-of-Way		568,500
Construction		2,097,171
Construction Contingency		266,567
Construction Engineering		438,836
Materials/Equipment/Other		0
Environmental Documents & Permits		190,579
Administrative		1,123
Total Estimated Costs = \$		3,900,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301-29-700-7140-7500 Contract	\$ 30,000	\$ 5,000	\$ 5,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,308
301-29-700-7140-8400 Land	200,000	125,000	125,000	0	0	0	0	0	125,000
Totals =	\$ 230,000	\$ 130,000	\$ 130,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 130,308

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301 - DIF Drainage	\$ 230,000	\$ 130,000	\$ 130,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 130,308
Totals =	\$ 230,000	\$ 130,000	\$ 130,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 130,308

NOTES:

WALNUT STREET - H-01 RETENTION BASIN

PROJECT NO:

7141

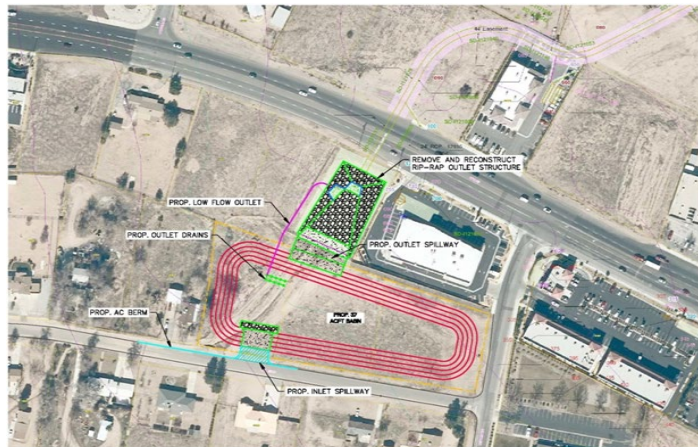
DEPARTMENT/PROGRAM:

Dev. Services/Drainage CIP

PROJECT DESCRIPTION:

The H-01 drainage course is a natural, regional drainage channel on the Master Plan of Drainage situated in the center of the City nearly boundary to boundary. This channel conveys large quantities of stormwater to the H-01 storm drain pipe that begins at Main Street. Because this is an earthen channel, significant amounts of sediment is transported into the storm drain pipe. The quantity of sediment is such that the storm drain pipe is nearly impossible to keep free of sediment and maintain.

Installation of a retention basin south of the storm drain pipe will regulate the flow of stormwater and allow the sediment to settle into the basin rather than dispersing into the storm drain pipe. Subsequently, the retention basin will significantly reduce the cost of maintenance and improve stormwater quality.

**CURRENT STATUS:**

Right-of-way (ROW) acquisition was completed in October 2019. Design and environmental clearance will commence this fiscal year. Construction will begin upon completion of environmental clearance and design, which is anticipated to be complete by the end of FY 2020-21, with construction commencing in FY 2021-22.

ESTIMATED ANNUAL MAINTENANCE COST: \$1,514

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	132,670
Right-of-Way		272,000
Construction		604,411
Construction Contingency		60,441
Construction Engineering		33,243
Materials/Equipment/Other		0
Environmental Documents & Permits		218,690
Administrative		1,300
Total Estimated Costs =	\$	1,322,755

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301-29-700-7141-7500 Contract	\$ 75,000	\$ 30,000	\$ 45,420	\$ 249,660	\$ 222,675	\$ 0	\$ 0	\$ 0	\$ 517,755
301-29-700-7141-8400 Land	75,000	55,000	55,000	0	0	0	0	0	55,000
504-29-700-7141-8000 Grant	0	0	0	600,000	150,000	0	0	0	750,000
Totals =	\$ 150,000	\$ 85,000	\$ 100,420	\$ 849,660	\$ 372,675	\$ 0	\$ 0	\$ 0	\$ 1,322,755

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301 - DIF Storm Drain	\$ 150,000	\$ 85,000	\$ 100,420	\$ 249,660	\$ 222,675	\$ 0	\$ 0	\$ 0	\$ 572,755
504 - Prop. 1 Grant	0	0	0	600,000	150,000	0	0	0	750,000
Totals =	\$ 150,000	\$ 85,000	\$ 100,420	\$ 849,660	\$ 372,675	\$ 0	\$ 0	\$ 0	\$ 1,322,755

NOTES:

The City was awarded a Proposition 1 Grant in cooperation with Mojave Water Agency in the amount of \$750,000.

	Total Grant	Amt. Rcvd. Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Prop. 1 Grant Reimbursement	\$ 750,000	\$ 0	\$ 0	\$ 400,000

ESCONDIDO AVENUE - A-04 RETENTION BASIN

PROJECT NO:

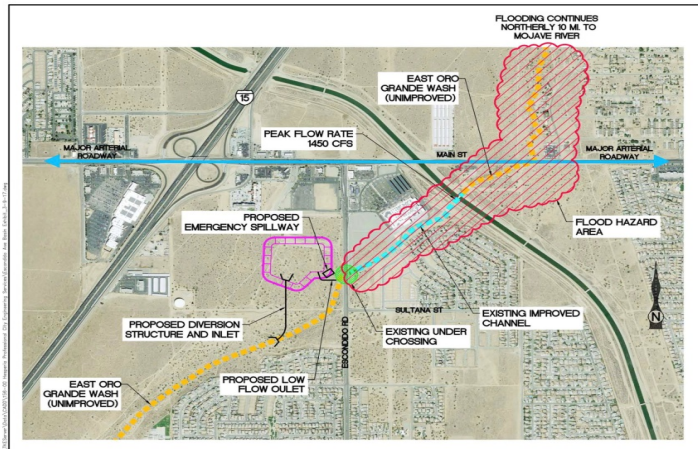
7147

DEPARTMENT/PROGRAM:

Dev. Services/Drainage CIP

PROJECT DESCRIPTION:

The A-04 drainage course is a natural regional drainage channel on the Master Plan of Drainage along the western portion of the City, east of Interstate 15 of which reaches nearly boundary to boundary. This channel conveys large quantities of stormwater through the City. Because of its significance, Main Street near Pyrite is often inundated with flood waters during storm events. Further, several streets and properties north of Main Street experience significant stormwater flows. Current options for flood control in this area are costly, rendering construction of infrastructure improvements cost prohibitive.

**CURRENT STATUS:**

The Escondido Avenue A-04 Retention Basin is no longer an active project. Some preliminary engineering was performed in FY 2017-18 where this project, as well as alternative approaches were evaluated, subsequently resulting in a change to the scope and project location, favorably with smaller, more efficient, and more cost effective improvements. The new project is under C.O. 7152, A-04 Drainage Program.

Design Engineering	\$	850,000
Right-of-Way		1,200,000
Construction		15,000,000
Construction Contingency		1,500,000
Construction Engineering		548,500
Materials/Equipment/Other		0
Environmental Documents & Permits		900,000
Administrative		1,500
Total Estimated Costs =	\$	20,000,000

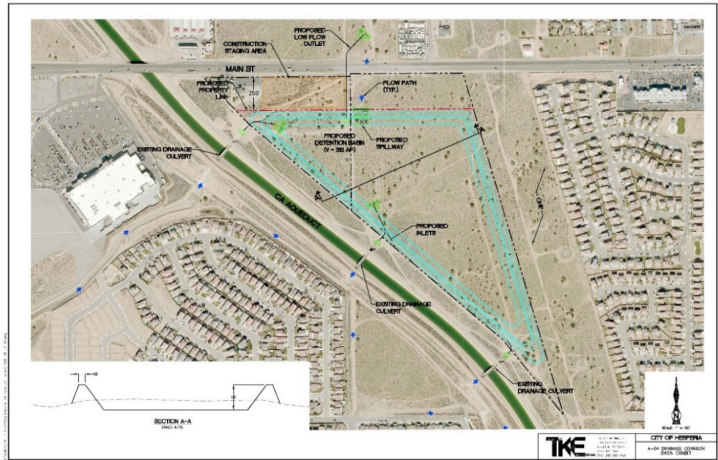
Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301-29-700-7147-7500 Contract	\$ 0	\$ 0	\$ 33,930	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,930
Totals =	\$ 0	\$ 0	\$ 33,930	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,930

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301 - DIF Drainage	\$ 0	\$ 0	\$ 33,930	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,930
Totals =	\$ 0	\$ 0	\$ 33,930	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,930

NOTES:

<u>PROJECT NO:</u>	<u>DEPARTMENT/PROGRAM:</u>
7152	Dev. Services/Drainage CIP

The A-04 drainage course is a natural regional drainage channel on the Master Plan of Drainage along the western portion of the City, east of Interstate 15, of which reaches nearly boundary to boundary. This channel conveys large quantities of stormwater through the City. Because of its significance, Main Street near Pyrite is often inundated with flood waters during storm events. Further, several streets and properties north of Main Street experience significant stormwater flows. Current options for flood control in this area are costly, rendering construction of infrastructure improvements cost prohibitive.



Pursuit of grant funding opportunities began in Fiscal Year (FY) 2017-18. Preliminary engineering review commenced and pursuit of grant funding continued in FY 2019-20. Engineering will continue with preliminary studies to further evaluate the project and continuation of pursuit of grant funding opportunities as well as other funding options will occur through FY 2020-21. This process will continue over the course of several fiscal years. Preliminary engineering and pursuit of right-of-way acquisition will continue in the coming fiscal years as the opportunity arises. Upon acquisition of right-of-way acquisition, design, and environmental clearance may begin in phases as funding is secured.

*Total Estimated Costs = \$ TBD

ESTIMATED ANNUAL MAINTENANCE COST: \$3,025

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301-29-700-7152-7500 Contract	\$ 40,000	\$ 30,000	\$ 99,297	\$ 83,500	\$ 60,000	\$ 100,000	\$ 0	\$ 0	\$ 342,797
301-29-700-7152-8000 Grant	1,510,000	0	0	0	0	0	0	0	0
301-29-700-7152-8400 Land	0	18,000	18,000	459,600	100,000	0	0	0	577,600
Totals =	\$ 1,550,000	\$ 48,000	\$ 117,297	\$ 543,100	\$ 160,000	\$ 100,000	\$ 0	\$ 0	\$ 920,397

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
301 - DIF Drainage	\$ 1,550,000	\$ 48,000	\$ 117,297	\$ 543,100	\$ 160,000	\$ 100,000	\$ 0	\$ 0	\$ 920,397
Totals =	\$ 1,550,000	\$ 48,000	\$ 117,297	\$ 543,100	\$ 160,000	\$ 100,000	\$ 0	\$ 0	\$ 920,397

The City is pursuing grant opportunities as well as other funding options to further fund this project.

PARK AND RIDE FACILITY

PROJECT NO:

6523

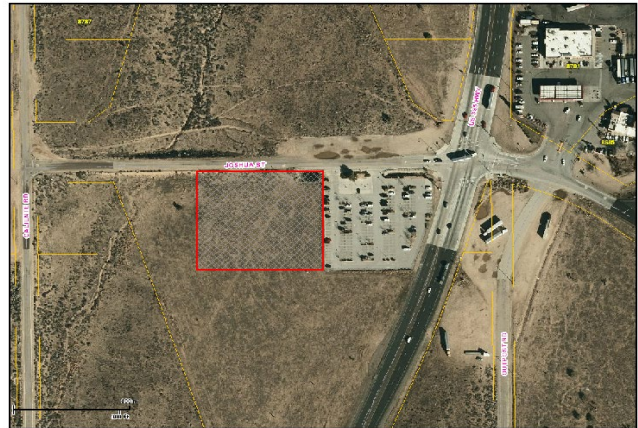
DEPARTMENT/PROGRAM:

Dev. Services/Facilities CIP

PROJECT DESCRIPTION:

The City, in coordination with Caltrans, operates a Park and Ride facility on state-owned property along United States (US) Highway 395 and its intersection with Joshua Street. The facility is heavily used by commuters, and all 188 spaces are filled each weekday with overflow vehicles parking on vacant property adjacent to the facility. The City submitted an application to the San Bernardino Associated Governments (SANBAG) in mid-2009 for Congestion Mitigation and Air Quality (CMAQ) grant funds for Federal FY 2009-2010. The City was awarded a \$508,000 grant on March 3, 2010 in order to expand the existing facility or construct an adjacent facility north of Joshua Street.

CO-6523 Park and Ride Proposed Project Site

**CURRENT STATUS:**

Plans for this project are in the plan review process with Caltrans, and staff is working on obtaining approved plans and an encroachment permit to advertise this project for construction. Staff anticipates that the City will receive plan and permit approval by summer of 2020, with advertisement for construction projected to occur by fall 2020.

ESTIMATED ANNUAL MAINTENANCE COST: \$4,200

Design Engineering	\$	0
Right-of-Way		0
Construction		780,344
Construction Contingency		78,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
Total Estimated Costs = \$		858,344

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204-29-650-6523-7500 Contract	\$ 0	\$ 20,000	\$ 46,116	\$ 30,228	\$ 0	\$ 0	\$ 0	\$ 0	\$ 76,344
504-29-650-6523-7500 CMAQ	501,633	10,000	22,012	759,988	0	0	0	0	782,000
504-29-650-6523-8000 MDAQMD	184,346	0	0	0	0	0	0	0	0
Totals =	\$ 685,979	\$ 30,000	\$ 68,128	\$ 790,216	\$ 0	\$ 0	\$ 0	\$ 0	\$ 858,344

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
204 - Measure I Renewal	\$ 0	\$ 20,000	\$ 46,116	\$ 30,228	\$ 0	\$ 0	\$ 0	\$ 0	\$ 76,344
504 - CMAQ Grant	501,633	10,000	22,012	759,988	0	0	0	0	782,000
504 - MDAQMD Grant	184,346	0	0	0	0	0	0	0	0
Totals =	\$ 685,979	\$ 30,000	\$ 68,128	\$ 790,216	\$ 0	\$ 0	\$ 0	\$ 0	\$ 858,344

NOTES:

Design of the project will be paid by Measure I Renewal funds. The construction phase of the project will be paid by the CMAQ grant (\$782,000). The MDAQMD grant was withdrawn due to delays experienced with the Caltrans approval process associated with the CMAQ grant. SBCTA was able to find additional CMAQ funds to assist with the project.

	Total Grant	Amt. Received Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
Grant Information:				
CMAQ Grant	\$ 782,000	\$ 0	\$ 0	\$ 782,000

ANIMAL CONTROL DESIGN AND REMODEL

PROJECT NO:

6526

DEPARTMENT/PROGRAM:

Dev. Services/Facilities CIP

PROJECT DESCRIPTION:

This project included the professional architectural and engineering services for the remodel design of the Hesperia Animal Shelter as well as the construction portion of the remodel. The City's Animal Shelter currently operates in a 13,368 square foot building that receives an average of 6,000 animals annually. Existing facility schematics are substandard for efficient operations with respect to caring for the animals, staff functions, and public accessibility. The outdated facility is deficient in supporting current Animal Control services offered by the City. The first phase of this project, the design phase, will address safety, health, and functionality while improving accessibility and conditions for employees, animals, and the public. The design phase will produce the necessary plans and specifications that will be utilized during the construction phase.

**CURRENT STATUS:**

A Request for Proposals for professional architectural and engineering services was released on September 20, 2016 and was completed in May of 2018. The contract for construction was awarded to the lowest responsive/responsible bidder, Abboud Diamond Construction. Construction commenced in September of 2018 and was completed in May of 2019.

Design Engineering	\$	62,566
Right-of-Way		0
Construction		630,849
Construction Contingency		63,085
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		0
*Total Estimated Costs = \$		756,500

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100-29-650-6526-7500 Contract	\$ 0	\$ 0	\$ 5,666	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,666
100-29-650-6526-8400 Land	0	0	33,639	0	0	0	0	0	33,639
509-29-650-6526-7500 Contract	0	0	802,247	0	0	0	0	0	802,247
Totals =	\$ 0	\$ 0	\$ 841,552	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 841,552

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
100 - General Fund	\$ 0	\$ 0	\$ 39,305	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,305
509 - City Facilities CIP	0	0	802,247	0	0	0	0	0	802,247
Totals =	\$ 0	\$ 0	\$ 841,552	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 841,552

NOTES:

I-15 CORRIDOR WATER

PROJECT NO:

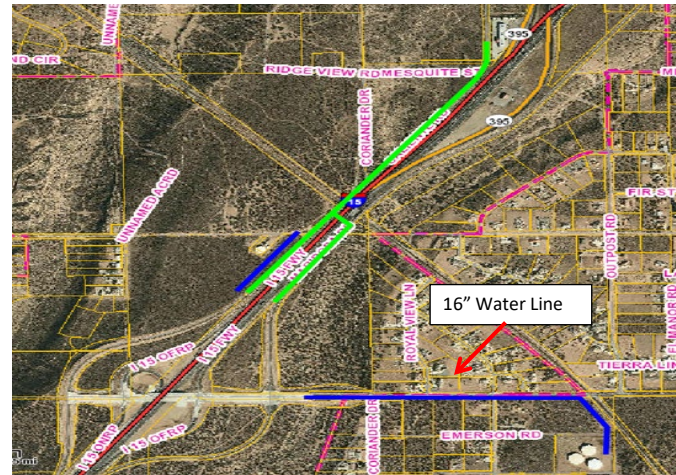
8077

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

In November 2004 the City annexed the freeway corridor south from Highway 395 to the summit at Oak Hills. As part of this annexation, the City is required to construct the water and sewer infrastructure to serve this corridor. The agreement included a time requirement that all work was to be completed within three years. This project includes the preparation of plans and specifications for construction of new water lines in Mariposa Road and Caliente Road from around the 395 / I-15 junction to the southern City limits (the wastewater improvements are included under C.O. No. 9021). Other water infrastructure to be constructed includes a new pump station at Plant 30, a new 5.0 MG water tank to service pressure zone 5 (a new pressure zone), and a new hydro-pneumatic booster station to serve pressure zone 6 (a new pressure zone). It is probable that this project will be constructed in phases as priority areas of service are determined.

**CURRENT STATUS:**

Preliminary design work was completed, and then work was suspended temporarily due to budget constraints. With new development proceeding at the new Ranchero Road & I-15 interchange, a portion of this project is proceeding again. Funding for the sewer portion of the project is included under C.O. No. 9021.

A construction contract was awarded in December 2019 for Phase I (sewer and water line extensions). Construction commenced in January 2020 and is scheduled for completion in November 2020. Phase II of the project (water pump station at Plant Site 30 and sewer lift station on Caliente), currently under design by TKE Engineering, is expected to be released for bids in fall 2020 or spring 2021.

ESTIMATED ANNUAL MAINTENANCE COST: \$3,441

Design Engineering	\$	250,000
Right-of-Way		200,000
Construction		3,100,000
Construction Contingency		310,000
Construction Engineering		200,000
Materials/Equipment/Other		0
Environmental Documents & Permits		100,000
Administrative		40,000
Total Estimated Costs = \$		4,200,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8077-7500 Contract	\$ 2,500,000	\$ 146,000	\$ 898,365	\$ 1,700,000	\$ 1,600,000	\$ 0	\$ 0	\$ 0	\$ 4,198,365
Totals =	\$ 2,500,000	\$ 146,000	\$ 898,365	\$ 1,700,000	\$ 1,600,000	\$ 0	\$ 0	\$ 0	\$ 4,198,365

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital	\$ 2,500,000	\$ 146,000	\$ 898,365	\$ 1,700,000	\$ 1,600,000	\$ 0	\$ 0	\$ 0	\$ 4,198,365
Totals =	\$ 2,500,000	\$ 146,000	\$ 898,365	\$ 1,700,000	\$ 1,600,000	\$ 0	\$ 0	\$ 0	\$ 4,198,365

NOTES:

RECLAIMED WATER DISTRIBUTION SYSTEM

PROJECT NO:

8087

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

The Hesperia Regional Water Reclamation Plant is currently under construction and is slated to be complete in the summer of 2017. It is estimated that upon completion the plant will be able to supply 1.0 million gallons per day of recycled water, which can be used for irrigation purposes.

In order to utilize this resource the City must construct a distribution system to convey the recycled water to potential users. The primary user under Phase 1A of the project will be the Hesperia Golf Course, but many other users have been identified as well, including parks, schools, and the Hesperia Civic Center complex.

Phase 1A of the project will include approximately 8 miles of purple pipe while Phase 1B of the project will include a 2.5 MG above-ground storage tank and a pump station to provide the necessary pressures at the high end of the pressure zone.

**CURRENT STATUS:**Phase 1A

Bids for this phase of the project were opened in September 2017. Construction commenced in January 2018 and all work was complete in December 2018.

Phase 1B

This phase was released for bids in May 2018. Bids were opened in July 2018. Construction commenced in October 2018 and all work was substantially complete in March 2020. Project grant close-out is expected to be completed in June 2020. Some minor administrative costs may carry-over into FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: \$167,674

Design Engineering	\$	500,000
Right-of-Way		400,000
Construction		13,500,000
Construction Contingency		1,300,000
Construction Engineering		1,200,000
Materials/Equipment/Other		0
Environmental Documents & Permits		40,000
Administrative		230,000
Total Estimated Costs = \$		17,170,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8087-7500 Contract (Local)	\$ 100,000	\$ 814,999	\$ 1,250,267	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,275,267
701-29-800-8087-8400 Land (Local)	0	0	191,498	0	0	0	0	0	191,498
701-29-800-8087-8000 (Prop. 84 Grant)	0	0	1,999,560	0	0	0	0	0	1,999,560
701-29-800-8087-8026 (Prop. 1 Grant)	2,300,000	900,000	3,228,539	0	0	0	0	0	3,228,539
701-29-800-8087-8560 (SRF)	4,500,000	1,174,356	7,100,000	0	0	0	0	0	7,100,000
Totals =	\$ 6,900,000	\$ 2,889,355	\$ 13,769,864	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,794,864

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital Local Share	\$ 100,000	\$ 814,999	\$ 1,441,765	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,466,765
701 - Water Capital Prop. 84 Grant (4851)	0	0	1,999,560	0	0	0	0	0	1,999,560
701 - Water Capital Prop. 1 Grant (4852)	2,300,000	900,000	3,228,539	0	0	0	0	0	3,228,539
701 - Water Capital SRF Loan (6005)	4,500,000	1,174,356	7,100,000	0	0	0	0	0	7,100,000
Totals =	\$ 6,900,000	\$ 2,889,355	\$ 13,769,864	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,794,864

NOTES:

The City has secured a total of \$16,673,750 in grants/loans from the following three funding sources for this project:

1. Proposition 84 Grant from the California Department of Water Resources - \$2,000,000
2. Proposition 1 Grant from the State Water Resources Control Board - \$4,727,337
3. Loan from the State of California via the State Revolving Loan Fund (SRF) - \$9,946,413

Grant/Loan Reimbursement Tracking:	Total	Amt. Received	Revised	Budget
	Grant/Loan	Thru 6/30/19	FY 2019-20	FY 2020-21
Proposition 84 Grant	\$ 2,000,000	\$ 1,800,023	\$ 0	\$ 199,537
Proposition 1 Grant	4,727,337	1,831,219	721,560	675,760
Total Grants	\$ 6,727,337	\$ 3,631,242	\$ 721,560	\$ 875,297
SRF Loan	9,946,413	4,099,013	1,340,121	1,660,866
Total Proceeds From Grants and Loans	\$ 16,673,750	\$ 7,730,255	\$ 2,061,681	\$ 2,536,163

G AVENUE WATER LINE REPAIR

PROJECT NO:

8089

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

The 12" DIP water line located in G Avenue just south of Lemon Street has developed a leak that City crews are unable to repair due to a lack of proper equipment. This project involves the repair of this water line leak by a contractor.

**CURRENT STATUS:**

This project should be released for bids in FY 2020-21 and is estimated to be complete prior to the end of the fiscal year.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	0
Right-of-Way		0
Construction		50,000
Construction Contingency		5,000
Construction Engineering		3,000
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		2,000
Total Estimated Costs = \$		60,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8089-7500	\$ 60,000	\$ 0	\$ 0	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000
Totals =	\$ 60,000	\$ 0	\$ 0	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital	\$ 60,000	\$ 0	\$ 0	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000
Totals =	\$ 60,000	\$ 0	\$ 0	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000

NOTES:

RECOAT 5.0 MG WATER TANK - PLANT 22 [UNFUNDED]

PROJECT NO:

8090

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

The interior coating on one of the 5.0 MG water tanks located at Plant Site 22 is currently failing. The tank needs to be drained and re-coated in order to protect the integrity of the steel and extend the life of the tank.

**CURRENT STATUS:**

No work has been performed on this project. The project is being deferred due to lack of available funds as of FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	50,000
Right-of-Way		0
Construction		500,000
Construction Contingency		50,000
Construction Engineering		50,000
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		10,000
Total Estimated Costs = \$		660,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8090-7500 Contract	\$ 660,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals =	\$ 660,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital	\$ 660,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals =	\$ 660,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

NOTES:

ROOFING REPLACEMENT AND REPAIRS - PLANT 14A & 25

PROJECT NO:

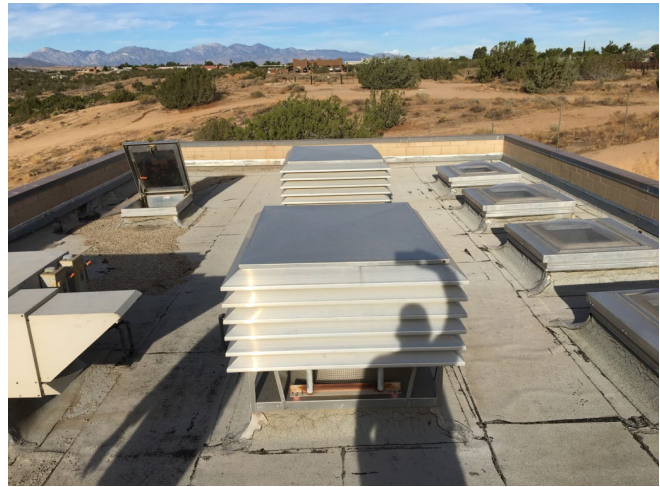
8091

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

Over the years as the City's various buildings located throughout the City's water plant sites have aged, the roofs of these facilities have begun to leak or the roofs are at a point that they need replacement. The City had all roofs inspected by a roofing consultant and recommendations were made for improvements to these various roofs. Staff is looking to perform these improvements on certain roofs each fiscal year until all roofs are in good condition; starting with the roofs identified as needing immediate attention. This project proposes to either repair or replace the pump station building roofs at Plant Sites 14A and 25.

**CURRENT STATUS:**

Design and construction of this project is estimated to be completed during FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: N/A

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	0
Right-of-Way		0
Construction		100,000
Construction Contingency		10,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		10,000
Total Estimated Costs = \$		120,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8091-7500 Contract	\$ 120,000	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 120,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 120,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital	\$ 120,000	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 120,000
Totals =	\$ 120,000	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 120,000

NOTES:

FY 2019-20 WATER SERVICE LINE RELOCATION PROGRAM

PROJECT NO:

8092

DEPARTMENT/PROGRAM:

Dev. Services/Water Capital

PROJECT DESCRIPTION:

This project is the result of the City's water line replacement program which involves replacing older steel water lines with new water lines through the City. This particular project will focus on Eighth Avenue from Mesa Street to Mauna Loa Street where a steel water line located in the back of properties on Eighth Avenue was replaced by a new water line located in the front of those properties. The Water Service Line Relocation Program will relocate the service connections from the steel line in the back to the new water line located in the front of the houses along Eighth Avenue.

**CURRENT STATUS:**

The water service line relocations on Eighth Avenue are scheduled to begin in the Summer of 2020.

ESTIMATED ANNUAL MAINTENANCE COST: \$415

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	0
Right-of-Way		0
Construction		300,000
Construction Contingency		30,000
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		10,000
Total Estimated Costs = \$		340,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701-29-800-8092-7500 Contract	\$ 265,000	\$ 10,000	\$ 10,000	\$ 255,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265,000
701-29-800-8092-8000 Grant	0	0	0	75,000	0	0	0	0	75,000
Totals =	\$ 265,000	\$ 10,000	\$ 10,000	\$ 330,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 340,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
701 - Water Capital	\$ 265,000	\$ 10,000	\$ 10,000	\$ 255,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265,000
701 - BOR Water SMART Grant	0	0	0	75,000	0	0	0	0	75,000
Totals =	\$ 265,000	\$ 10,000	\$ 10,000	\$ 330,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 340,000

NOTES:

	Total Grant	Amt. Rcvd. Thru 6/30/19	Revised FY 2019-20	Budget FY 2020-21
BOR Water SMART Grant	\$ 75,000	\$ 0	\$ 0	\$ 75,000

MAPLE AVENUE SEWER LINE REPLACEMENT

PROJECT NO:

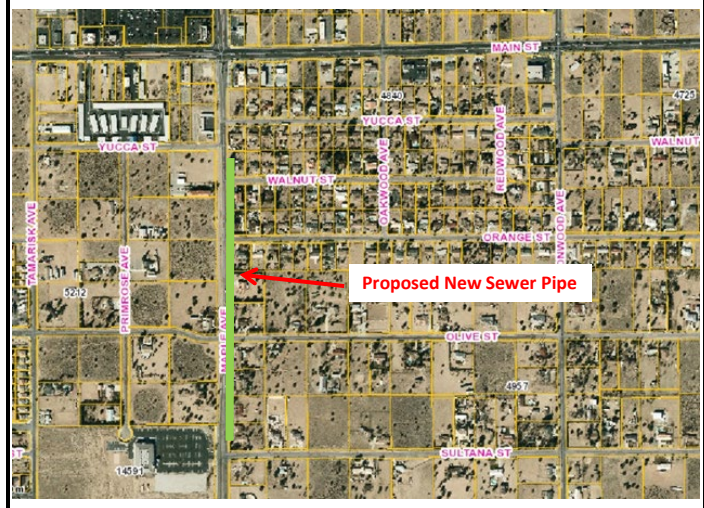
9018

DEPARTMENT/PROGRAM:

Dev. Services/Sewer Capital

PROJECT DESCRIPTION:

The existing sewer line in Maple Avenue between Sultana Street and Yucca Street is failing. The line contains multiple severe sags, which retains water and solids causing soft blockages in the line. For this reason this section of sewer pipe requires constant cleaning and maintenance in order to maintain proper flows in the pipe. Removal and reinstallation of this 2,400 L.F. of sewer pipe will correct this problem and provide a positive slope so that the flows in the pipe will be self-cleansing.

**CURRENT STATUS:**

This project was released for bids in May 2020. Construction of this project is estimated to commence and be completed in FY 2020-21.

ESTIMATED ANNUAL MAINTENANCE COST: \$314

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	\$	40,000
Right-of-Way		0
Construction		252,500
Construction Contingency		25,250
Construction Engineering		25,250
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		7,000
*Total Estimated Costs = \$		350,000

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711-29-900-9018-7500 Contract	\$ 350,000	\$ 0	\$ 0	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000
Totals =	\$ 350,000	\$ 0	\$ 0	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711 - Sewer Capital	\$ 350,000	\$ 0	\$ 0	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000
Totals =	\$ 350,000	\$ 0	\$ 0	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

NOTES:

MAIN STREET SEWER IMPROVEMENTS

PROJECT NO:

9019

DEPARTMENT/PROGRAM:

Dev. Services/Sewer Capital

PROJECT DESCRIPTION:

The existing sewer main line on Main Street between "C" Avenue and "I" Avenue is experiencing capacity constraints. This is an area of high contribution to the wastewater collection system and sewer infrastructure improvements are needed.

A sewer study is needed to determine the most appropriate solution which could range from upsizing the pipe to redirecting flows via a new pipeline. The study will examine, but is not limited to the condition of the existing pipe, pipe size, pipe length and sanitary sewer flows of this section of pipe as well as the surrounding collection system and provide appropriate solutions.

**CURRENT STATUS:**

A study to determine appropriate options and cost analysis will be performed this fiscal year. Results of the study will be evaluated. Action taken going forward will be determined at that time.

ESTIMATED ANNUAL MAINTENANCE COST: \$152

This project will result in a net reduction in operating costs by constructing new improvements or preserving the existing facility, which result in a reduction of current annual maintenance costs.

Design Engineering	TBD
Right-of-Way	TBD
Construction	TBD
Construction Contingency	TBD
Construction Engineering	TBD
Materials/Equipment/Other	TBD
Environmental Documents & Permits	TBD
Administrative	TBD

***Total Estimated Costs = TBD**

*Project estimates may vary from actual costs. The estimate is an approximation or prediction of costs with a degree of uncertainty, and generally do not match actual costs. Comparing actual cost to the estimate once a project is complete aides in project cost analysis.

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711-29-900-9019-7500 Contract	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Totals =	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711 - Sewer Capital	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Totals =	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000

NOTES:

TOWNSHIP WASTEWATER IMPROVEMENTS

PROJECT NO:

9020

DEPARTMENT/PROGRAM:

Dev. Services/Sewer Capital

PROJECT DESCRIPTION:

In December 2006, the City Council adopted the Township Revitalization Program to enhance the most historic part of the City. The redevelopment program included infrastructure such as water main lines, streets, sewer lines, streetscape, and decorative landscaping. Due to the dissolution of Redevelopment Agencies, the program was suspended in 2013. Although funding for such an in depth program is not available, installation of wastewater infrastructure is imperative to the Township.

The parcels in this area are too small for installation of septic systems, subsequently rendering a moratorium on development. Additionally, reducing septic systems of such high concentrations is protective of groundwater quality. This project consists of extending existing sewer main lines to serve the entire Township area as well as installation of sewer laterals to all parcels. The intent is to also establish a no cost or low cost program for connecting existing developed parcels to the sewer laterals, resulting in complete wastewater infrastructure.

**CURRENT STATUS:**

Investigation of grant opportunities began in Fiscal Year 2017-18 and will continue in subsequent fiscal years until such time a septic to sewer program can be established for this area. Preliminary engineering and studies for the installation of sewer main lines, and analysis of a sewer connection program will begin this fiscal year and continue through Fiscal Year 2021-22. Upon completion of preliminary engineering, a determination will be made regarding a course of action for design and construction of this project.

ESTIMATED ANNUAL MAINTENANCE COST: TBD

Project is currently in the planning phase and costs to be determined at a later date.

Design Engineering	\$	2,000,000
Right-of-Way		0
Construction		15,000,000
Construction Contingency		1,500,000
Construction Engineering		1,498,500
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		1,500
Total Estimated Costs = \$		20,000,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711-29-900-9020-7500 Contract	\$ 75,000	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
Totals =	\$ 75,000	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711 - Sewer Capital	\$ 75,000	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
Totals =	\$ 75,000	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000

NOTES:

The City will pursue grant opportunities and other sources of funding this project.

I-15 CORRIDOR SEWER

PROJECT NO:

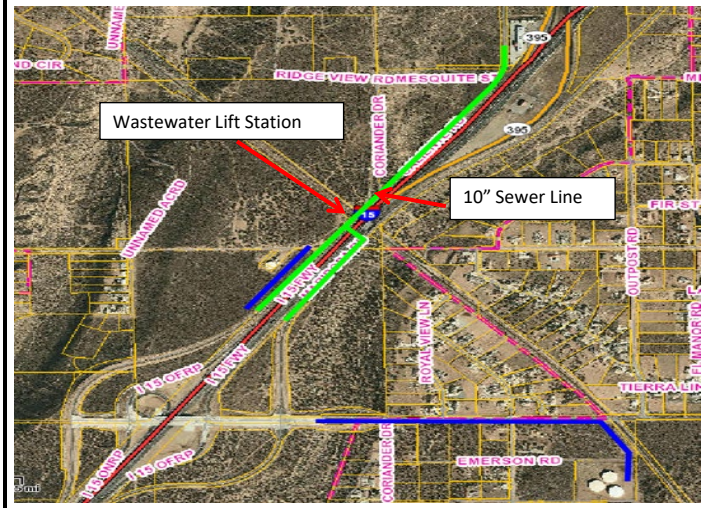
9021

DEPARTMENT/PROGRAM:

Dev. Services/Sewer Capital

PROJECT DESCRIPTION:

In November 2004, the City annexed the freeway corridor south from Highway 395 to the summit at Oak Hills. As part of this annexation, the City is required to construct the water and sewer infrastructure to serve this corridor. The agreement included a time requirement that all work was to be completed within three years. This work includes the preparation of plans and specifications for construction of new wastewater pipelines in Mariposa Road and Caliente Road from around the 395 / I-15 junction to the southern City limits (the water improvements are included under C.O. No. 8077). In addition to the new pipelines, a lift station is proposed to be constructed near the railroad tracks and a jack and bore at two locations under the I-15 freeway are included. It is probable that this project will be constructed in phases as priority areas of service are determined.

**CURRENT STATUS:**

Preliminary design work was completed, and then work was suspended temporarily due to budget constraints. With new development proceeding at the new Ranchero Road & I-15 interchange, a portion of this project is proceeding again. Design work has commenced and it is expected that construction work will begin during FY 2019-20. Funding for the water portion of the project is included under C.O. No. 8077.

A construction contract was awarded in December 2019 for Phase I (sewer and water line extensions). Construction commenced in January 2020 and is scheduled for completion in November 2020. Phase II of the project (water pump station at Plant Site 30 and sewer lift station on Caliente), currently under design by TKE Engineering, is expected to be released for bids in fall 2020 or spring 2021.

ESTIMATED ANNUAL MAINTENANCE COST: \$1,307

Design Engineering	\$	250,000
Right-of-Way		300,000
Construction		3,600,000
Construction Contingency		360,000
Construction Engineering		230,000
Materials/Equipment/Other		0
Environmental Documents & Permits		100,000
Administrative		30,000
Total Estimated Costs = \$		4,870,000

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711-29-900-9021-7500 Contract	\$ 3,500,000	\$ 219,000	\$ 376,482	\$ 2,000,000	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 4,976,482
Totals =	\$ 3,500,000	\$ 219,000	\$ 376,482	\$ 2,000,000	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 4,976,482

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
711 - Sewer Capital	\$ 3,500,000	\$ 219,000	\$ 376,482	\$ 2,000,000	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 4,976,482
Totals =	\$ 3,500,000	\$ 219,000	\$ 376,482	\$ 2,000,000	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 4,976,482

NOTES:

BEAR VALLEY MANHOLE REPAIRS

PROJECT NO:

9022

DEPARTMENT/PROGRAM:

Dev. Services/Sewer Capital

PROJECT DESCRIPTION:

There are several existing manholes within Bear Valley Road (within the former Assessment District 3) that have sunk below grade and need to be adjusted back to existing grade. This project will involve the addition of grade rings to the top of the manholes and rehabilitation of the pavement areas around the manholes to once again provide a smooth driving surface over the manholes.

**CURRENT STATUS:**

Project was bid and contract was awarded in January 2020. Construction will be completed during FY 2019-20.

Design Engineering	\$	0
Right-of-Way		0
Construction		46,500
Construction Contingency		4,600
Construction Engineering		0
Materials/Equipment/Other		0
Environmental Documents & Permits		0
Administrative		6,350
Total Estimated Costs = \$		57,450

Account Number	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
713-29-900-9022-7500 Contract	\$ 0	\$ 57,450	\$ 57,450	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 57,450
Totals =	\$ 0	\$ 57,450	\$ 57,450	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 57,450

Funding Source	2019-20 Budget	2019-20 Revised	Cumulative to date	Budget Year 2020-21	Budget Year 2021-22	Budget Year 2022-23	Budget Year 2023-24	Budget Year 2024-25	Totals
713 - Sewer Capital Rehab	\$ 0	\$ 57,450	\$ 57,450	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 57,450
Totals =	\$ 0	\$ 57,450	\$ 57,450	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 57,450

NOTES:

This project is contingent upon the issuance of an encroachment permit from CalTrans. This normally takes two to three months and was applied for by CHI Construction, the contractor in January. However, due to the COVID-19 issues, CalTrans is currently working remotely and cannot give a timeline as to when they may issue the permit. Upon issuance, the mobilization and completion of work will be fairly quick, likely two weeks. Staff will continue to monitor the situation during the last 8 weeks of the FY.

RESOLUTION NO. 2020-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA,
CALIFORNIA, ADOPTING THE FISCAL YEAR 2020-21 CAPITAL
IMPROVEMENT PROGRAM BUDGET**

WHEREAS, the City Manager has prepared the proposed capital improvement program budget for Fiscal Year 2020-21 for the City of Hesperia; and

WHEREAS, the City Council has received the Fiscal Year 2020-21 proposed capital improvement program budget and held a public hearing concerning its adoption; and

WHEREAS, the final document will be the City's official Capital Improvement Program Budget for the City of Hesperia for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this Resolution are true and correct.

Section 2. To accept, approve, and adopt the Fiscal Year 2020-21 Capital Improvement Program Budget as proposed and presented by staff and as adjusted by Council direction, as the official Capital Improvement Program budget document for the City of Hesperia for Fiscal Year 2020-21, which includes:

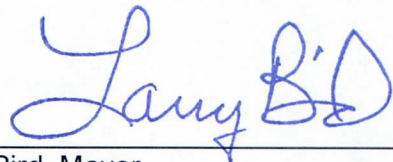
Section 2a. Other City funds expenditures of \$19,274,686 are from the following funds, exclusive of transfers:

<u>Fund No.</u>	<u>Fund Name</u>	<u>Expenditure</u>
204	Measure I - Renewal	\$ 1,081,282
209	Gas Tax RMRA	2,870,764
251	Community Development Block Grant	1,598,807
300	Development Impact Fee (DIF) - Streets	3,455,715
301	DIF – Storm Drain	792,760
504	City-wide Projects	9,475,358
	Total	<u>\$19,274,686</u>

Section 3. That the City Manager and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Capital Improvement Program Budget and consistent with the policy adopted by the City Council.

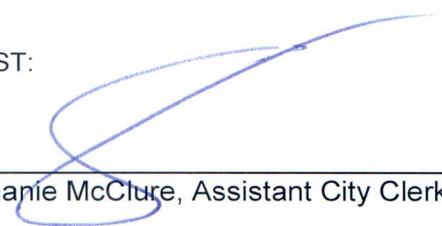
Section 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Mayor

ATTEST:



Stephanie McClure, Assistant City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF HESPERIA)

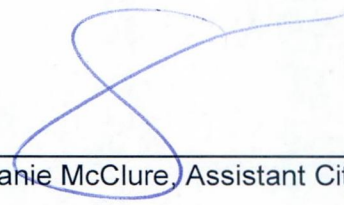
I, Stephanie McClure, Assistant City Clerk of the City of Hesperia, California, do hereby certify that Resolution No. 2020-37 was duly adopted by the City Council of the City of Hesperia, California at a Regular Meeting thereof held on the 16th day of June, 2020 by the following vote to wit:

AYES: Bennington, Bird, Gregg, Holland, Swanson

NOES: None

ABSTAIN: None

ABSENT: None


Stephanie McClure, Assistant City Clerk

Seal



I, _____, Assistant City Clerk of the City of Hesperia, California, do hereby certify that the foregoing Resolution No. 2020-37 is a full, true and correct copy of that now in file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Hesperia, California, this _____ day of _____, 20____.

Stephanie McClure, Assistant City Clerk

Seal



RESOLUTION HWD 2020-15

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA
WATER DISTRICT, CITY OF HESPERIA, CALIFORNIA, ADOPTING THE
FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM BUDGET**

WHEREAS, the General Manager has prepared the proposed capital improvement program budget for Fiscal Year 2020-21 for the Hesperia Water District; and

WHEREAS, the Board of Directors has received the Fiscal Year 2020-21 proposed capital improvement program budget and held a public hearing concerning its adoption; and

WHEREAS, the final capital improvement program document will be the District's official Capital Improvement Program budget for the Hesperia Water District for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HESPERIA WATER DISTRICT AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. To accept, approve, and adopt the Fiscal Year 2020-21 Capital Improvement Program Budget as proposed and presented by staff and as adjusted by Board direction, as the official Capital Improvement Program budget document for the Hesperia Water District for Fiscal Year 2020-21, which includes:

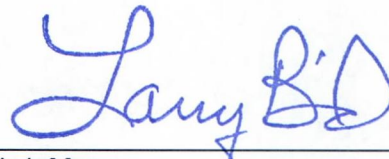
Section 2a. Water District expenditures of \$4,790,000 from the following funds, exclusive of transfers:

<u>Fund No.</u>	<u>Fund Name</u>	<u>Expenditure</u>
701	Water Capital	\$2,235,000
711	Sewer Capital	<u>2,555,000</u>
	Total	\$4,790,000

Section 3. That the General Manager and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Capital Improvement Program Budget and consistent with the policy adopted by the District's Board of Directors.

Section 4. That the Secretary of the Board of Directors shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Mayor

ATTEST:



Stephanie McClure, Assistant City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF HESPERIA)

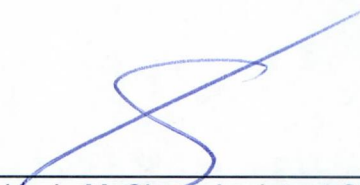
I, Stephanie McClure, Assistant City Clerk of the Hesperia Water District, Hesperia, California, do hereby certify that Resolution No. HWD 2020-15 was duly adopted by the Board Members of the Hesperia Water District, Hesperia, California at a Regular Meeting thereof held on the 16th day of June, 2020 by the following vote to wit:

AYES: Bennington, Bird, Gregg, Holland, Swanson

NOES: None

ABSTAIN: None

ABSENT: None


Stephanie McClure, Assistant City Clerk

Seal



I, _____, Secretary of the Hesperia Water District, Hesperia, California, do hereby certify that the foregoing Resolution No. HWD 2020-15 is a full, true and correct copy of that now in file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Hesperia, California, this _____ day of _____, 20__.

Stephanie McClure, Assistant City Clerk

Seal



DEBT SERVICE

- *Overall Debt Obligations Summary*
- *Debt Obligations Principal Outstanding Summary*
- *Fiscal Year 2020-21 Budget Total Principal and Interest Debt Service Payments*
- *Annual Debt Service Payments by Obligation and Fund*
- *Individual Debt Obligation Summaries*
- *Computation of Legal Debt Margin*

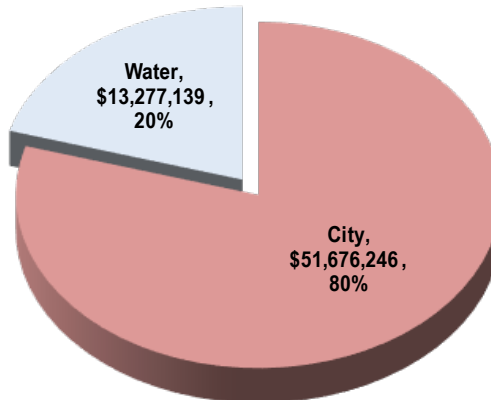
THIS PAGE INTENTIONALLY LEFT BLANK

DEBT SERVICE

OVERALL DEBT OBLIGATIONS SUMMARY

The following charts and schedules summarize all current City debt obligations, with the original principal amount and the principal outstanding as of July 1, 2020:

Estimated Principal Outstanding July 1, 2020



Included in this Debt Obligation Summary is information about external and internal debt obligations from Fiscal Year (FY) 2017-18 through the Fiscal Year 2020-21 Budget.

Summary

2016 State Revolving Fund (SRF) Loan

The 2016 State Revolving Fund (SRF) Loan provides financing for the construction of the reclaimed water pipeline distribution system. The loan will be repaid over a 30-year period at 1% interest, with repayment of principal and interest to begin one year after the completion of construction, which is estimated to be January 2021. Through FY 2019-20 it is estimated that \$7,600,000 will have been drawn against the \$9,946,413 available loan. More information about the reclaimed water pipeline project can be found in the Capital Improvement Program (CIP) section of this document.

Ranchero Road Interchange Loan from SBCTA

The Ranchero Road Interchange Loan from the San Bernardino County Transportation Authority (SBCTA), formerly San Bernardino Associated Governments (SANBAG), is related to the construction and financing of the Ranchero Road Interchange. After SBCTA's final reconciliation, the City's obligation was determined to be \$18,762,403, and the related 10-year repayment agreement was approved by the City Council on May 1, 2018. The first annual payment was made in March 2019 (FY 2018-19). More information about the interchange project can be found in the CIP section of this document.

2014 Development Impact Fee (DIF) Loan From the General Fund

Funding for the repayment of the 2013 Civic Plaza Refunding Lease Revenue Bonds, requires additional contributions from the Development Impact Fee (DIF) – Public Services Fund (87.25%) and General Fund (12.75%). However, revenues within the DIF – Public Services Fund are insufficient to contribute the full FY 2020-21 contribution amount of \$711,419. Existing DIF cash reserves and projected FY 2020-21 revenue will be utilized. Therefore, an increase of \$557,000 is needed in the General Fund loan to DIF, for a cumulative total loan amount of \$3,703,324 through FY 2020-21. Additional increases in the General Fund loan to DIF Public Services may be needed in future years until revenues are sufficient to cover DIF's percentage of the annual 2013 Civic Plaza debt service requirements.

DEBT SERVICE

OVERALL DEBT OBLIGATIONS SUMMARY (Continued)

1998A Variable Rate Lease Revenue Refunding Bonds

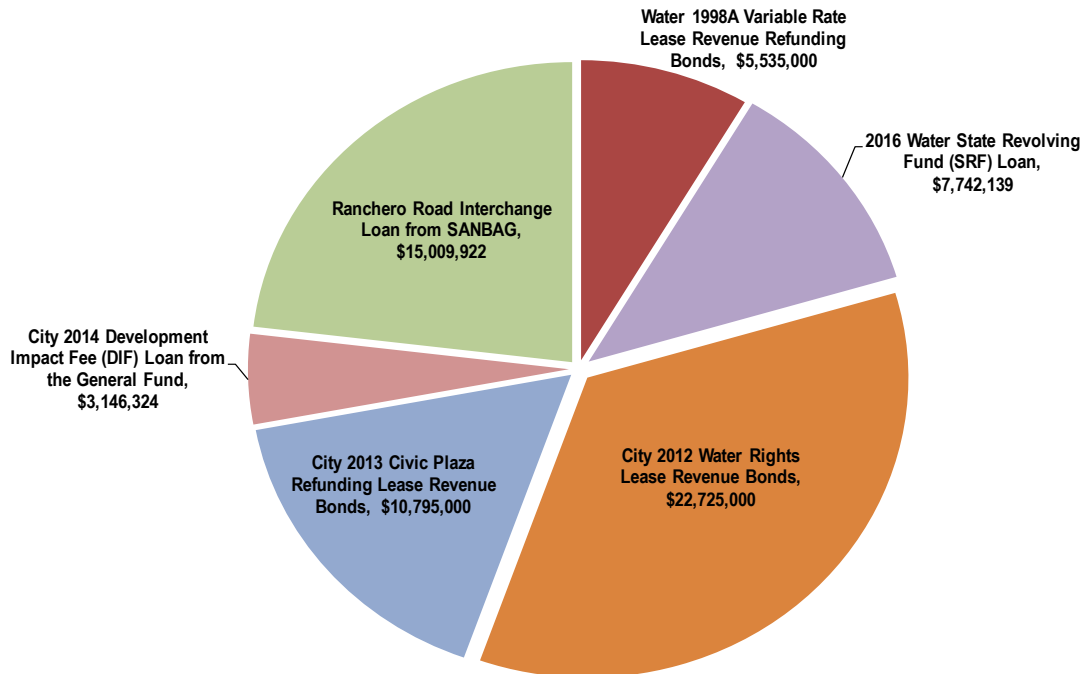
The letter of credit for the Water District 1998A Variable Rate Lease Revenue Bonds was renewed in 2018, with a three-year agreement through November 2021.

Water District 1992B Certificates of Participation (COPs) and 1998B Lease Revenue Refunding Bonds

During FY 2017-18, proceeds from the sale of Eagle Plaza facility were used to defease the Water District's 1992B COPs and 1998B Bonds, which together had financed the initial purchase of the building. While the COPs were not subject to optional prepayment prior to their maturity date of June 1, 2022, the Water District entered into an Escrow Deposit and Trust Agreement and deposited funds with the trustee sufficient to fund the repayment of the COPs through maturity. The 1998B Bonds, which also financed approximately half of the facility, were able to be retired prior to their maturity date of June 1, 2022 and were redeemed during FY 2017-18.

DEBT SERVICE

DEBT OBLIGATION PRINCIPAL OUTSTANDING SUMMARY



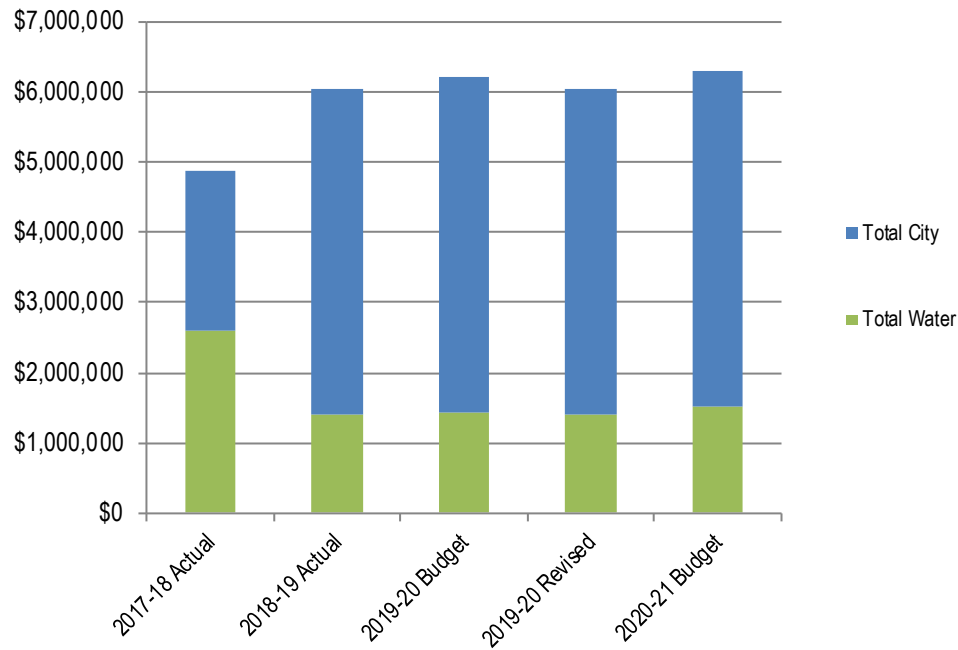
Estimated Principal Outstanding July 1, 2020

<u>Debt Service Principal Obligations</u>	<u>Original Principal Amount</u>	<u>Estimated Principal Outstanding July 1, 2020</u>	<u>Maturity Date</u>
<u>City of Hesperia</u>			
2012 Water Rights Lease Revenue Bonds	\$26,735,000	\$22,725,000	October 1, 2042
2013 Civic Plaza Refunding Lease Revenue Bonds	12,445,000	10,795,000	October 1, 2035
2014 Development Impact Fee (DIF) Loan from the General Fund	65,840	3,146,324	Undetermined
Ranchero Road Interchange Loan from SBCTA*	<u>18,762,403</u>	<u>15,009,922</u>	March 2028
Total City of Hesperia Principal Debt	\$58,008,243	\$51,676,246	
<u>Hesperia Water District</u>			
1998A Variable Rate Lease Revenue Refunding Bonds	\$18,040,000	\$5,535,000	June 1, 2026
2016 State Revolving Fund (SRF) Loan	<u>Est. 9,946,413</u>	<u>Est. 7,742,139</u>	Est. Jan. 28, 2050
Total Hesperia Water District Principal Debt	\$27,986,413	\$13,277,139	
Total Principal Debt Outstanding	\$85,994,656	\$64,953,385	

*Note: San Bernardino County Transportation Authority (SBCTA); formerly San Bernardino Associated Governments (SANBAG).

DEBT SERVICE

FISCAL YEAR 2020-21 BUDGET TOTAL PRINCIPAL AND INTEREST DEBT SERVICE PAYMENTS



	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
<u>City of Hesperia</u>					
Principal	\$ 875,000	\$2,806,240	\$2,861,240	\$2,861,240	\$2,916,240
Interest and Admin Fees	1,396,977	1,818,860	1,936,725	1,771,619	1,850,772
Total City	\$2,271,977	\$4,625,100	\$4,797,965	\$4,632,859	\$4,767,012
<u>Hesperia Water District</u>					
Principal	\$1,945,000	\$ 840,000	\$ 875,000	\$ 875,000	\$1,052,575
Interest and Admin Fees	644,417	576,196	546,875	532,562	473,250
Total Water	\$2,589,417	\$1,416,196	\$1,421,875	\$1,407,562	\$1,525,825
<u>Total All Funds</u>					
Principal	\$2,820,000	\$3,646,240	\$3,736,240	\$3,736,240	\$3,968,815
Interest and Admin Fees	2,041,394	2,395,056	2,483,600	2,304,181	2,324,022
Total Debt Service Payments	\$4,861,394	\$6,041,296	\$6,219,840	\$6,040,421	\$6,292,837

DEBT SERVICE

ANNUAL DEBT SERVICE PAYMENTS BY OBLIGATION AND FUND
In Chronological Order

	2017-18	2018-19	2019-20	2019-20	2020-21
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>
<u>City of Hesperia</u>					
<u>2012 Water Rights Lease Revenue Bonds</u>					
Principal	\$600,000	\$625,000	\$650,000	\$650,000	\$675,000
Interest	838,675	814,175	788,675	788,675	762,175
Admin/Other Costs	6,066	2,725	4,500	2,725	4,000
Total	<u>\$1,444,741</u>	<u>\$1,441,900</u>	<u>\$1,443,175</u>	<u>\$1,441,400</u>	<u>\$1,441,175</u>
<u>2013 Civic Plaza Refunding Lease</u>					
<u>Revenue Bonds</u>					
Principal	\$275,000	\$305,000	\$335,000	\$335,000	\$365,000
Interest	521,650	510,050	497,250	497,250	483,250
Admin/Other Costs	4,316	5,225	4,500	2,725	4,000
Total	<u>\$800,966</u>	<u>\$820,275</u>	<u>\$836,750</u>	<u>\$834,975</u>	<u>\$852,250</u>
<u>2014 Development Impact Fee (DIF)</u>					
<u>Loan From General Fund</u>					
Principal	\$0	\$0	\$0	\$0	\$0
Interest	26,270	55,978	93,000	64,000	72,000
Admin/Other Costs	0	0	0	0	0
Total	<u>\$26,270</u>	<u>\$55,978</u>	<u>\$93,000</u>	<u>\$64,000</u>	<u>\$72,000</u>
<u>Ranchero Road Interchange Loan from</u>					
<u>SBCTA*</u>					
Principal	\$0	\$1,876,240	\$1,876,240	\$1,876,240	\$1,876,240
Interest	0	427,957	548,800	416,244	525,347
Admin/Other Costs	0	2,750	0	0	0
Total	<u>\$0</u>	<u>\$2,306,947</u>	<u>\$2,425,040</u>	<u>\$2,292,484</u>	<u>\$2,401,587</u>
<u>Total City of Hesperia Funds</u>					
Principal	\$875,000	\$2,806,240	\$2,861,240	\$2,861,240	\$2,916,240
Interest	1,386,595	1,808,160	1,927,725	1,766,169	1,842,772
Admin/Other Costs	10,382	10,700	9,000	5,450	8,000
Total	<u>\$2,271,977</u>	<u>\$4,625,100</u>	<u>\$4,797,965</u>	<u>\$4,632,859</u>	<u>\$4,767,012</u>

*Note: San Bernardino County Transportation Authority (SBCTA); formerly San Bernardino Associated Governments (SANBAG).

DEBT SERVICE

ANNUAL DEBT SERVICE PAYMENTS BY OBLIGATION AND FUND (Continued)

In Chronological Order

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
<u>Hesperia Water District</u>					
<u>1992 B Certificates of Participation</u>					
Principal	\$535,000	\$0	\$0	\$0	\$0
Interest	0	0	0	0	0
Admin/Other Costs	4,311	0	0	0	0
Total	*\$539,311	\$0	\$0	\$0	\$0
<u>1998 A Variable Rate Lease Revenue</u>					
<u>Refunding Bonds</u>					
Principal	\$810,000	\$840,000	\$875,000	\$875,000	\$830,000
Interest	501,795	452,829	431,875	419,000	293,725
Admin/Other Costs	133,024	123,367	115,000	113,562	102,100
Total	\$1,444,819	\$1,416,196	\$1,421,875	\$1,407,562	\$1,225,825
<u>1998 B Variable Rate Lease Revenue</u>					
<u>Refunding Bonds</u>					
Principal	\$600,000	\$0	\$0	\$0	\$0
Interest	2,442	0	0	0	0
Admin/Other Costs	2,845	0	0	0	0
Total	*\$605,287	\$0	\$0	\$0	\$0
<u>2016 State Revolving Fund (SRF) Loan</u>					
Principal	\$0	\$0	\$0	\$0	\$222,575
Interest	0	0	0	0	77,425
Admin/Other Costs	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$300,000
<u>Total Hesperia Water District</u>					
Principal	\$1,945,000	\$840,000	\$875,000	\$875,000	\$1,052,575
Interest	504,237	452,829	431,875	419,000	371,150
Admin/Other Costs	140,180	123,367	115,000	113,562	102,100
Total	\$2,589,417	\$1,416,196	\$1,421,875	\$1,407,562	\$1,525,825
Note: Budgetary Basis Adjustment - For budgetary purposes, the Water District principal payments are reflected in the actual columns, whereas the CAFR reflects a reduction in the liability. Also, the CAFR shows the interest accrual, as well as the amortization of discounts and deferred charges, whereas the budget does not.					
*Note - This debt obligation was defeased during FY 2017-18.					
<u>Total All Funds</u>					
Principal	\$2,820,000	\$3,646,240	\$3,736,240	\$3,736,240	\$3,968,815
Interest	1,890,832	2,260,989	2,359,600	2,185,169	2,213,922
Admin/Other Costs	150,562	134,067	124,000	119,012	110,100
Total	\$4,861,394	\$6,041,296	\$6,219,840	\$6,040,421	\$6,292,837

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES

This section summarizes the individual debt service obligations of the City included in the Fiscal Year 2020-21 Budget. These obligations represent the City's annual installment payments of principal, interest, and administrative/other costs for debt financing. Each debt obligation is summarized with a description, relevant financial information, and a brief analysis and recommendation. Please note internal debt obligations, i.e. obligations between various City funds, may also be included if it is relevant to understanding the City's debt obligations.

Debt Obligation Listing

<u>City of Hesperia</u>	<u>Page</u>
1. 2012 Lease Revenue Bonds.....	H-10
2. 2013 Civic Plaza Refunding Lease Revenue Bonds.....	H-11
3. 2014 Development Impact Fee (DIF) Loan from General Fund.....	H-12
4. Ranchero Road Interchange Loan from SBCTA.....	H-13
 <u>Hesperia Water District</u>	
5. 1992B Certificates of Participation.....	H-15
6. 1998A Variable Rate Lease Revenue Refunding Bonds.....	H-16
7. 1998B Variable Rate Lease Revenue Refunding Bonds.....	H-17
8. 2016 State Revolving Fund (SRF) Loan.....	H-18

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES

City – 2012 Lease Revenue Bonds (Water Rights Acquisition)

Purpose/History: At the November 20, 2012 City Council meeting, the City Council authorized the issuance of Lease Revenue Bonds to finance \$25,000,000 in permanent water rights. The total cost of the 5,971 acre feet of water rights was \$30,000,000, made up of a \$5 million cash deposit and the bond issue.

Original Principal Amount: \$26,735,000

Principal Outstanding Balance as of:

July 1, 2017	\$ 24,600,000
July 1, 2018	\$ 24,000,000
July 1, 2019	\$ 23,375,000
Estimated July 1, 2020	\$ 22,725,000

Interest Rate: Fixed rates ranging from 2.0% - 4.0%

Maturity Date: October 1, 2042

Funding Sources: General Fund

<u>Payment Amount</u>	2017-18 <u>Actual</u>	2018-19 <u>Actual</u>	2019-20 <u>Budget</u>	2019-20 <u>Revised</u>	2020-21 <u>Budget</u>
Principal Amount	\$ 600,000	\$ 625,000	\$ 650,000	\$ 650,000	\$ 675,000
Interest Amount	838,675	814,175	788,675	788,675	762,175
Admin/Other Costs	<u>6,066</u>	<u>2,725</u>	<u>4,500</u>	<u>2,725</u>	<u>4,000</u>
Total	\$1,444,741	\$1,441,900	\$1,443,175	\$1,441,400	\$1,441,175

Analysis and Recommendation

This obligation will be paid according to the debt service schedule. The next arbitrage rebate calculation will be performed October 2022.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

City – 2013 Civic Plaza Refunding Lease Revenue Bonds (Refinancing of 2005 COPs)

Purpose/History: At the August 6, 2013 City Council meeting, the City Council authorized the issuance of the Hesperia Joint Public Finance Authority 2013 Refunding Lease Revenue Bonds (Refinancing of 2005 Civic Plaza Financing).

Original Principal Amount: \$12,445,000

Principal Outstanding Balance as of:

July 1, 2017	\$11,710,000
July 1, 2018	\$11,435,000
July 1, 2019	\$11,130,000
Estimated July 1, 2020	\$10,795,000

Interest Rate: Fixed rates ranging from 2.0% - 5.0%

Maturity Date: October 1, 2035

Funding Sources: General Fund and Public Services Development Impact Fees (DIF)

<u>Payment Amount</u>	2017-18 <u>Actual</u>	2018-19 <u>Actual</u>	2019-20 <u>Budget</u>	2019-20 <u>Revised</u>	2020-21 <u>Budget</u>
Principal Amount	\$275,000	\$305,000	\$335,000	\$335,000	\$365,000
Interest Amount	521,650	510,050	497,250	497,250	483,250
Admin/Other Costs	<u>4,316</u>	<u>5,225</u>	<u>4,500</u>	<u>2,725</u>	<u>4,000</u>
Total	\$800,966	\$820,275	\$836,750	\$834,975	\$852,250

Analysis and Recommendation

This debt issue refinanced the previous 2005 Civic Plaza Certificates of Participation (COP). This new issue has fixed interest rates and bonds cannot be called prior to October 1, 2023. The bonds will be paid according to the debt service schedule. As with the previous 2005 COPs, Public Services DIF will continue to fund 87.25% of the debt service, with the General Fund contributing the remaining 12.75%. The next arbitrage rebate calculation will be performed October 2023.

Due to insufficient funds within Public Services DIF, the General Fund will continue to provide a loan to DIF so that the required contribution for the annual debt service can be made. This is a loan that is administered separately from the Civic Plaza debt issue.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

City – 2014 Development Impact Fees (DIF) Public Services – Loan from General Fund

Purpose/History: As referenced in the City – 2013 Civic Plaza Refunding Lease Revenue Bond debt, Development Impact Fee (DIF) Public Services contributes 87.25% of the annual debt service for the City Hall building financed by the Civic Plaza bonds. Beginning in FY 2014-15, the DIF Public Services Fund did not have sufficient cash to fully fund the 87.25% contribution. Therefore, with the adoption of the FY 2014-15 Budget, a loan from the General Fund to DIF was needed in order for DIF to make the needed contribution to pay the debt service on the bonds. The loan amount will increase annually until the DIF Public Services Fund has sufficient cash to make the full 87.25% contribution to the debt service fund.

Original Principal Amount: \$65,840*

*Note: During FY 2014-15, the initial loan amount was \$65,840 but was increased by \$88,680 to \$154,520 due to an extension of the "Development Impact Fee Reduction Program".

Principal Outstanding Balance as of:

July 1, 2017	\$1,520,637
July 1, 2018	\$2,000,324
July 1, 2019	\$2,650,324
Estimated July 1, 2020	\$3,146,324

Note - Accretion of the loan by fiscal year:

<u>Fiscal Year</u>	<u>Accretion</u>	<u>Outstanding at 6/30</u>
2013-14		\$ 0
2014-15	\$154,520	\$ 154,520
2015-16	\$677,584	\$ 832,104
2016-17	\$688,533	\$1,520,637
2017-18	\$479,687	\$2,000,324
2018-19	\$650,000	\$2,650,324
2019-20	\$496,000	\$3,146,324
2020-21	\$557,000	\$3,703,324

Interest Rate: Variable (Quarterly based upon Local Agency Investment Fund)

Maturity Date: Ongoing until sufficient DIF funds are available

Funding Sources: DIF – Public Services

	2017-18	2018-19	2019-20	2019-20	2020-21
<u>Payment Amount</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>
Principal Amount	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Amount	26,270	55,978	93,000	64,000	72,000
Admin/Other Costs	0	0	0	0	0
Total	\$26,270	\$55,978	\$93,000	\$64,000	\$72,000

Analysis and Recommendation

Repayment of this debt obligation will be made as soon as sufficient DIF – Public Services funds are available.

The combined DIF Public Services and DIF City Hall Funds are projected to have insufficient funds for the FY 2020-21 needed contribution of \$711,419. Existing DIF cash reserves and anticipated FY 2020-21 DIF revenue will be utilized. Therefore, an increase of \$557,000 is needed in the General Fund Loan to DIF Public Services/City Hall, for a cumulative total loan amount of \$3,703,324 through FY 2020-21. Depending upon the level of DIF Public Services revenue in the future, additional loans from the General Fund may be needed in future years.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

City – Rancho Road Interchange Loan from SBCTA

Purpose/History: In April 2014, the City entered into a Construction Cooperative Agreement with the San Bernardino Associated Governments (SANBAG), which is now known as San Bernardino County Transportation Authority (SBCTA), for the construction and financing of the Rancho Road Interchange, and the related Term Loan Agreement was approved by the City Council on May 1, 2018. These agreements identify the funding responsibility as (42.5%) SBCTA share and (57.5%) the City's share, in addition to the City's responsibility for 100% of SBCTA management and oversight costs.

These agreements specify that the City's portion of the project cost is due at completion of the project and any amounts unpaid at that time would be converted to a loan to the City by SBCTA. After SBCTA's final reconciliation, the City's obligation was determined to be \$18,762,403.05. This ten (10) year loan includes interest calculated at the Local Agency Investment Fund (LAIF) rate, with the first payment due by March 15, 2019 and subsequent payments due each March 15th thereafter. The repayment source is Streets Development Impact Fees (DIF). In the event that there are insufficient Streets DIF funds available to pay the annual loan installment, SBCTA will withhold funds from the City's Measure I allocation. Any withholding from Measure I related to the loan agreement would create a loan between Measure I and Streets DIF that would be repaid by DIF.

Original Principal Amount: \$18,762,403.05

Principal Outstanding Balance as of:

July 1, 2017	\$ *0
July 1, 2018	\$18,762,403
July 1, 2019	\$16,886,163
Estimated July 1, 2020	\$15,009,922

*Note – Actual amount of the City's obligation was not determined by SBCTA until FY 2017-18 and approved by the City Council on May 1, 2018.

Interest Rate: Variable; at the Local Agency Investment Fund (LAIF) rate

Maturity Date: Annual payments beginning March 2019, with full repayment expected March 2028.

Funding Sources: Streets Development Impact Fee (DIF). In the event that Streets DIF funds are insufficient to pay the annual loan installment, SBCTA will withhold funds from the City's Measure I allocation. This withholding from Measure I will create a loan between Measure I and Streets DIF that will be repaid from Street DIF revenues.

<u>Payment Amount</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Actual</u>	<u>2019-20</u> <u>Budget</u>	<u>2019-20</u> <u>Revised</u>	<u>2020-21</u> <u>Budget</u>
Principal Amount	\$ 0	\$1,876,240	\$1,876,240	\$1,876,240	\$1,876,240
Interest Amount	0	427,957	548,800	416,244	525,347
Admin/Other Costs	<u>0</u>	<u>2,750</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ 0	\$2,306,947	\$2,425,040	\$2,292,484	\$2,401,587

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

City – Ranchero Road Interchange Loan from SBCTA (Continued)

**Note – Per the SBCTA Term Loan Agreement and Amendment I, the first installment payment (occurring during FY 2018-19) includes interest accrued from 9/19/17 (date of final project cost reconciliation) through 12/31/18. Future interest payments will be made annually.

Analysis and Recommendation

Annual payments began March 2019, with full repayment expected March 2028.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

Water District - 1992B Certificates of Participation

Purpose/History: On June 1, 1992, the Water District issued 30 Year Certificates of Participation for \$1,405,000 to fund the acquisition of 47.6% of an administration building and the parcel of land on which it is located.

Original Principal Amount: \$1,405,000

Principal Outstanding Balance as of:

July 1, 2017	\$ 535,000
July 1, 2018	\$ 0*

Interest Rate: 9%

Maturity Date: The Certificates mature June 1, 2022; however due to the sale of Eagle Plaza, the debt was defeased during FY 2017-18.

Funding Source: Hesperia Water District – The District has covenanted that it will set rates and charges for water and sewer services, which will be at least sufficient to yield, during each fiscal year, net revenues equal to 105% of debt service.

<u>Payment Amount</u>	<u>2017-18 Actual</u>	<u>2018-19 Actual</u>	<u>2019-20 Budget</u>	<u>2019-20 Revised</u>	<u>2020-21 Budget</u>
Principal Amount	*\$535,000	\$ 0	\$ 0	\$ 0	\$ 0
Interest Amount	0	0	0	0	0
Admin/Other Costs	<u>4,311</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$539,311	\$ 0	\$ 0	\$ 0	\$ 0

Note: Budgetary Basis Adjustment – For budgetary purposes the principal payments are reflected in the actual columns, whereas the Comprehensive Annual Financial Report (CAFR) reflects a reduction in the liability. Also, the CAFR shows an interest accrual, whereas the budget does not.

Analysis and Recommendation

The 1992B Certificates of Participation (COPs) were defeased during FY 2017-18, as a result of the sale of the Eagle Plaza facility. While the COPs are not subject to optional prepayment prior to their maturity date of June 1, 2022, the Water District entered into an Escrow Deposit and Trust Agreement with the trustee and deposited funds sufficient to pay off the COPs through maturity. The placement of these funds with the trustee enables the trustee to make the full principal and interest payments as they come due through their maturity in June 2022.

*Note – The Certificates of Participation were defeased during FY 2017-18.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

Water District - 1998A Variable Rate Lease Revenue Refunding Bonds (Taxable)

Purpose/History: On July 2, 1998, the Water District issued 1998A revenue refunding bonds to refund the 1991 \$17,675,000 Certificates of Participation (COP) that were issued June 1, 1991. The 1991 COPs were issued to refund earlier 1990 COP. The 1990 COPs were being used to fund improvements to the District's Water Facilities to replace approximately 65 miles of deteriorating 4, 6, and 8 inch steel water pipeline, as well as refund prior indebtedness of the District.

Original Principal Amount: \$18,040,000

Principal Outstanding Balance as of:

July 1, 2017 \$ 8,060,000

July 1, 2018 \$ 7,250,000

July 1, 2019 \$ 6,410,000

Estimated July 1, 2020 \$ 5,535,000

Note: For financial statement purposes, the bond discount and the difference between the reacquisition price and net carrying value of the 1991 COPs have been deferred and are amortized over the remaining life of the bonds.

Interest Rate: Variable. During FY 2019-20, the 5.96% fixed rate \$10,000,000 swap agreement concluded, resulting in a variable rate for the remaining term of the bonds.

Maturity Date: June 1, 2026

Funding Source: Hesperia Water District – Taxes and User Fees

	2017-18 <u>Actual</u>	2018-19 <u>Actual</u>	2019-20 <u>Budget</u>	2019-20 <u>Revised</u>	2020-21 <u>Budget</u>
<u>Payment Amount</u>					
Principal Amount	\$ 810,000	\$ 840,000	\$ 875,000	\$ 875,000	\$ 830,000
Interest Amount	501,795	452,829	431,875	419,000	293,725
Admin/Other Costs	<u>133,024</u>	<u>123,367</u>	<u>115,000</u>	<u>113,562</u>	<u>102,100</u>
Total	\$1,444,819	\$1,416,196	\$1,421,875	\$1,407,562	\$1,225,825

Note: Budgetary Basis Adjustment – For budgetary purposes the principal payments are reflected in the actual columns, whereas the Comprehensive Annual Financial Report (CAFR) reflects a reduction in the liability. Also, the CAFR shows the interest accrual, as well as the amortization of discounts and deferred charges, whereas the budget does not.

Analysis and Recommendation

This obligation will be paid according to the debt service schedule. During FY 2019-20, the 5.96% fixed rate \$10,000,000 swap agreement concluded, resulting in a variable rate for the remaining term of the bonds. The letter of credit, which is in effect through November 2021, has been budgeted at 1.45%, as that is the category the debt issue currently falls within.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

Water District - 1998B Variable Rate Lease Revenue Refunding Bonds (Tax Exempt)

Purpose/History: On July 2, 1998, the Water District issued 1998B revenue refunding bonds to refund the 1992A, \$1,855,000 Certificates of Participation (COP) that were issued June 1, 1992. The 1992A COPs were issued to fund the acquisition and improvement of 52.4% of an administration building and the parcel of land on which it is located.

Original Principal Amount: \$2,070,000

Principal Outstanding Balance as of:

July 1, 2017 \$ 600,000

July 1, 2018 \$ 0*

Note: For financial statement purposes, the bond discount, and the difference between the reacquisition price and net carrying value of the 1992A COPs have been deferred and are amortized over the remaining life of the bonds.

*Note – The 1998B Bonds were defeased and redeemed during FY 2017-18.

Interest Rate: Variable.

Maturity Date: Original maturity date was June 1, 2022; however due to the sale of Eagle Plaza, the debt was defeased and redeemed during FY 2017-18.

Funding Source: Hesperia Water District – Taxes and User Fees

	2017-18	2018-19	2019-20	2019-20	2020-21
<u>Payment Amount</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>
Principal Amounts	\$600,000	\$ 0	\$ 0	\$ 0	\$ 0
Interest Amount	2,442	0	0	0	0
Admin/Other Costs	<u>2,845</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$605,287	\$ 0	\$ 0	\$ 0	\$ 0

Note: Budgetary Basis Adjustment – For budgetary purposes the principal payments are reflected in the actual columns, whereas the Comprehensive Annual Financial Report (CAFR) reflects a reduction in the liability. Also, the CAFR shows the interest accrual, as well as the amortization of discounts, and deferred charges, whereas the budget does not.

Analysis and Recommendation

The 1998B Bonds were defeased and redeemed during FY 2017-18, as a result of the sale of the Eagle Plaza Facility.

DEBT SERVICE

INDIVIDUAL DEBT OBLIGATION SUMMARIES (Continued)

Water – 2016 State Revolving Fund (SRF) Loan

Purpose/History: On December 15, 2015, the Water District Board of Directors approved an Installment Sale Agreement with the California State Water Resources Control Board to finance the construction of a reclaimed water pipeline distribution system. The District received notification of State approval on September 28, 2016. Of the \$14,673,750 requested, the agreement provides for a \$4,727,337 Grant, with the remaining \$9,946,413 in the form of a loan at a 1% interest rate. Interest will accrue beginning with the first disbursement of funds, and repayment of principal and interest will begin one year after completion of construction.

Original Principal Amount: Estimated at \$9,946,413

Principal Outstanding Balance as of:

July 1, 2017	\$0
July 1, 2018	\$2,133,704
July 1, 2019	\$4,455,704
Estimated July 1, 2020	\$7,742,139*

*Note – Estimated balance includes estimated total draws of \$7,600,000 plus estimated accumulated interest of \$142,139.

Interest Rate: 1%

Maturity Date: Est. 2050; Term not to exceed 30 years.

Funding Source: Pledge of Water District Net Revenues

<u>Payment Amount</u>	<u>2017-18 Actual</u>	<u>2018-19 Budget</u>	<u>2019-20 Budget</u>	<u>2019-20 Revised</u>	<u>2020-21 Budget</u>
Principal Amounts	\$ 0	\$ 0	\$ 0	\$ 0	\$222,575
Interest Amount	0	0	0	0	77,425
Admin/Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$300,000

Analysis and Recommendation:

Repayment will begin in Fiscal Year 2020-21, with interest calculated beginning with the first disbursement of funds (September 2017).

DEBT SERVICE

COMPUTATION OF LEGAL DEBT MARGIN

The State of California Government Code §43605 states "A city shall not incur an indebtedness for public improvements which exceeds in the aggregate 15 percent of the assessed value of all real and personal property of the city. Within the meaning of this section "indebtedness" means bonded indebtedness of the city payable from the proceeds of taxes levied upon taxable property in the City". The computation of the City's legal debt margin is shown below.

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Total assessed value of all real and personal property	\$ 5,330,416,569	\$ 5,678,643,522	\$ 6,009,786,993	\$ 6,463,913,012
Debt limit percentage (1)	<u>15.00%</u>	<u>15.00%</u>	<u>15.00%</u>	<u>15.00%</u>
Total debt limit	799,562,485	851,796,528	901,468,049	969,586,952
Amount of debt applicable to debt limit	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Legal debt margin	\$ 799,562,485	\$ 851,796,528	\$ 901,468,049	\$ 969,586,952
Percent of Debt Limit Authorized	0%	0%	0%	0%

Source: City of Hesperia, Management Services Department
San Bernardino County Assessor's Office

FUND BALANCE SUMMARY

- *Overview and Summary*
- *List of Funds*
- *Fund Descriptions*
- *Ending Fund Balances 10 Year Trends*
- *2020-21 Budget - Balancing and Fund Balance Summary - By Major Grouping*
- *2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds*
- *Fund Balance Summaries by Fund*
- *Total All Funds*

FUND BALANCE SUMMARY

OVERVIEW

The Fund Balance Summary is the primary balancing mechanism used in the preparation of the budget. This section displays the projected fund balance for each budgeted fund presented in the Fiscal Year 2020-21 Budget. Each page presents the budgeted revenues and other resources that are anticipated to be available to fund the budgeted expenditures and other uses of a particular fund. Budgeted Reserves are occasionally required to finance some of a fund's planned expenditures and, where appropriate, comments are noted. The fund balance portion of each fund's actual columns correspond to the City's most recent Comprehensive Annual Financial Report (CAFR).

SUMMARY

The Fund Balance section on each page displays the fiscal period's beginning balance, a deduction for the use of any reserves, an increase for the surplus of resources over uses, and finally the period's ending balance. Occasionally, a fund will expend resources in advance of a subsequent reimbursement, thus producing a temporary negative ending fund balance condition.

Occasionally a fund will draw on reserves, which were budgeted for a specific purpose, even though total resources will exceed total uses. This is done to acknowledge that the budgeted expenditure is not being funded by the current year's operating revenue but, instead, by a prior year(s) savings (when resources exceed uses), which is what fund balance represents.

For the *2020-21 Budget June 30th Ending Balance*, some funds are reporting an anticipated negative fund balance. A brief explanation for each negative fund balance is provided on the individual fund page.

Often, the fund balance of a fund will change by 10% or more for various factors. With the exception of the General Fund, listed below are the major funds that reflect a fund balance change of more than 10% and the aggregate amount of the non-major funds that change by more than 10% with a brief explanation. The General Fund is listed due to the financial impacts of the COVID-19 pandemic.

	2019-20 Revised	2020-21 Budget	Percent Change
100 General Fund	13,368,556	11,945,078	-11%
<i>To offset the affects of COVID-19 on revenues.</i>			
263 Streets Maintenance	741,014	63,103	-91%
<i>Planned reduction of reserves.</i>			
701 Water Capital	(2,471,033)	(1,094,870)	-17%
<i>Decline due to capital projects including reclaimed water and the I-15 corridor.</i>			
711 Sewer Capital	4,975,626	2,670,166	-66%
<i>Decrease due to capital projects including sewer line replacement and I-15 corridor.</i>			
Non-major funds	60,333,856	56,938,848	-6%

FUND BALANCE SUMMARY

List of Funds

	<u>Page #</u>
■ General Fund 100	I - 23
■ Measure I - 2010 Renewal Fund 204	I - 24
■ Gas Tax Fund 205	I - 25
■ Gas Tax Swap Fund 206	I - 26
■ Local Transportation Fund (LTF) Article 8 Fund 207	I - 27
■ Gas Tax - RMRA Fund 209	I - 28
■ Community Development Block Grant (CDBG) Administration Fund 251	I - 29
■ Community Development Block Grant (CDBG) HOME Grants Fund 252	I - 30
■ Community Development Block Grant (CDBG) Revolving Loan Fund 253	I - 31
■ Air Quality Management (AQMD) Fund 254	I - 32
■ AB3229 Supplemental Law Fund 255	I - 33
■ Environmental Programs Grant Fund 256	I - 34
■ Community Development Block Grant (CDBG) Neighborhood Stabilization Program (NSP) Fund 257	I - 35
■ Disaster Preparedness Grant Fund 260	I - 36
■ Public Works Street Maintenance Fund 263	I - 37
■ Development Impact Fees Summary (300, 301, 302, 303, 304)	I - 38
■ Development Impact Fees-Streets Fund 300	I - 39
■ Development Impact Fees-Storm Drainage Fund 301	I - 40
■ Development Impact Fees-Fire Fund 302	I - 41
■ Development Impact Fees-Police Fund 303	I - 42
■ Development Impact Fees-Public Services Fund 304	I - 43
■ Development Impact Fees 2018-Summary (306, 307, 308, 309, 310, 311, 312)	I - 44
■ Development Impact Fees 2018-Streets Fund 306	I - 45
■ Development Impact Fees 2018-Drainage Fund 307	I - 46
■ Development Impact Fees 2018-Fire Suppression Fund 308	I - 47
■ Development Impact Fees 2018-City Hall Fund 309	I - 48
■ Development Impact Fees 2018-Animal Control Fund 310	I - 49
■ Development Impact Fees 2018-Records Fund 311	I - 50
■ Development Impact Fees 2018-Police Fund 312	I - 51
■ Water Rights Acquisition Debt Service Fund 402	I - 52
■ 2013 Civic Plaza Refinancing Fund 403	I - 53
■ City Streets Projects Fund 504	I - 54
■ City Facilities CIP Fund 509	I - 55
■ Community Development Commission Fund 170	I - 56
■ Hesperia Housing Authority Fund 370	I - 57
■ VVEDA Housing Authority Fund 371	I - 58
■ Combined Water District Funds (700, 701, 703, 704, 710, 711, 713, 720)	I - 59

FUND BALANCE SUMMARY

List of Funds

	<u>Page #</u>
■ Water District - Water Operations Fund 700	I - 60
■ Water District - Water Capital Fund 701	I - 61
■ Water District - Water Capital Rehab and Replace Fund 703	I - 62
■ Water District - Water Contamination Mitigation Fund 704	I - 63
■ Water District - Sewer Operations Fund 710	I - 64
■ Water District - Sewer Capital Fund 711	I - 65
■ Water District - Sewer Capital Rehab and Replace Fund 713	I - 66
■ Water District - Recycled Water Operations Fund 720	I - 67
■ Combined Fire District Operating and Fire Capital (200, 210, 502)	I - 68
■ Fire District Fund 200	I - 69
■ HFPD PERS Fund 210	I - 70
■ Fire Capital Fund 502	I - 71
■ Total All Funds	I - 72

FUND BALANCE SUMMARY

FUND DESCRIPTIONS

For budgeting purposes the City's funds are grouped by functional classifications. These classifications are General City Operations and Maintenance; Community Development Block Grant (CDBG); Community Development Commission; Hesperia Housing Authority; Street Related; Other Transportation Related; Facilities; Other City Related; Water District; and Fire District.

The City of Hesperia budgets for revenues and expenditures in the following Governmental fund types:

The General Fund accounts for all financial resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

The Special Revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

The Debt Service funds are used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources.

The Capital Project funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

In addition, the City of Hesperia budgets for Revenue and Expenditure in the following Proprietary fund type:

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that the costs of providing goods or services to the general public, on a continuing basis, be financed or recovered primarily through user charges.

GENERAL FUND

General Fund (100) – This fund accounts for the majority of financial resources and uses of the City such as Legislative, Administrative, Community Development, Police, and Capital expenditures.

COMMUNITY DEVELOPMENT COMMISSION

Community Development Commission Administration (170) – This Special Revenue fund that previously accounted for the City's ongoing economic development efforts.

HESPERIA HOUSING AUTHORITY

Hesperia Housing Authority (370) – This Special Revenue fund accounts for the City's housing development formerly overseen by the HCRA's Low/Mod fund and the outstanding loans to various housing projects.

VVEDA Housing Authority (371) – This Special Revenue fund accounts for the VVEDA (Victor Valley Economic Development Authority) housing Low/Mod function.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

CDBG Administration (251) - This Special Revenue fund accounts for the receipts and expenditures of the City's entitlements under Federal Community Development Block Grant (CDBG) programs of the US Department of Housing and Urban Development (HUD).

FUND BALANCE SUMMARY

FUND DESCRIPTIONS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS (Continued)

CDBG Home Grants (252) - This Special Revenue fund accounts for miscellaneous Federal and State grants requiring segregated fund accounting for CDBG grants of the Home Investment Partnerships Program (HOME).

CDBG Revolving Loan (253) - This Special Revenue fund accounts for the Section 108 loan proceeds from the Federal government (HUD) used to assist with business expansion within the City.

CDBG Neighborhood Stabilization Program (257) - This Special Revenue fund accounts for the federal grant used to purchase, rehabilitate, and resell abandoned and foreclosed homes within the City.

STREETS MAINTENANCE

Public Works Street Maintenance (263) - This Special Revenue fund accounts for funds expended to repair and maintain the City's streets.

STREETS CAPITAL IMPROVEMENT PROJECTS (CIP) FUNDS

Measure I Renewal (204) - This Special Revenue fund accounts for the receipt of voter-approved renewal of Measure I tax (½ cent sales tax) revenue relating to the relief of traffic congestion through maintenance and upkeep of streets and highways.

Gas Tax (205) - This Special Revenue fund accounts for receipts and expenditures of money apportioned by the State and Highway Code §s 2105, 2106, 2107, and 2107.5. Gas Tax monies can only be used to construct and maintain streets and highways.

Gas Tax Swap (206) - This Special Revenue fund accounts for the replacement revenue from the State for Proposition 42, the Traffic Congestion Relief moneys received into fund #250. This is now known as State and Highway Code §s 2103 and has all the same conditions as the regular Gas Tax monies.

Local Transportation Fund (LTF) Article 8 (207) - This Special Revenue fund accounts for the ¼ cent of the 8¾ cent sales tax which, in turn, are expended for the City's participation in the Victor Valley Transit Authority and maintenance of streets and roads in accordance with AB 325.

Gas Tax RMRA (209) – This Special Revenue fund accounts for receipts and expenditures of money apportioned by the Road Repair and Accountability Act of 2017 (SB 1) beginning in November 2017. Gas Tax monies can only be used to repair and maintain streets and highways.

Development Impact - Streets (300) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's streets.

Development Impact – Storm Drainage (301) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's storm drains.

Development Impact 2018 - Streets (306) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's streets.

Development Impact 2018 – Drainage (307) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's storm drains.

City Streets Projects (504) - This Capital Project fund accounts for funds designated for various streets and storm drainage related capital projects throughout the City funded primarily by grants.

FUND BALANCE SUMMARY

FUND DESCRIPTIONS

OTHER TRANSPORTATION RELATED FUNDS

Air Quality Management (254) - This Special Revenue fund accounts for receipts from the Mojave Desert Air Quality Management District (AQMD) used for the purpose of reducing air pollution from motor vehicles.

FACILITIES FUNDS

City Facilities CIP (509) - This Capital Projects fund accounts for the costs of capital improvements to City facilities.

OTHER CITY RELATED FUNDS

AB 3229 Supplemental Law (255) - This Special Revenue fund accounts for State grant funds used to enhance policing services.

Environmental Programs (256) - This Special Revenue fund accounts for State grant funds used to enhance recycling efforts of beverage containers in the community.

Disaster Preparedness Grant (260) - This Special Revenue fund accounts for State grant funds used to prepare City staff for quick and correct techniques for proper response and assistance to the citizens in times of emergencies.

Development Impact – Fire (302) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's Fire Department with expanded facilities and equipment.

Development Impact – Police (303) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's Police Department with expanded facilities and equipment.

Development Impact – Public Services (304) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's facilities to better serve the growing populace.

Development Impact 2018 – Fire (308) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's Fire Department with expanded facilities and equipment.

Development Impact 2018 – City Hall (309) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's facilities to better serve the growing populace.

Development Impact 2018 – Animal Control (310) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's facilities to better serve the growing populace.

Development Impact 2018 – Records Storage (311) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's facilities to better serve the growing populace.

FUND BALANCE SUMMARY

FUND DESCRIPTIONS

OTHER CITY RELATED FUNDS (Continued)

Development Impact 2018 – Police (312) - This Special Revenue fund accounts for the fees paid during the building permit process for the expansion and improvement of the capacity of the City's Police Department with expanded facilities and equipment.

Water Rights Debt Service (402) - This Debt Service fund accounts for debt service payments on the City's 2012 Bonds used to purchase the water rights of the former Rancho Las Flores.

2013 Civic Plaza Refinancing (403) - This Debt Service fund accounts for debt service payments on the City's 2013 Bonds used to refinance the 2005 COPs (Certificates of Participation) that financed the Civic Plaza.

WATER DISTRICT FUNDS

Water Operations (700) – This Enterprise fund accounts for the operation and maintenance of the Hesperia Water District's operations, which is funded by user charges and other fees.

Water Capital (701) - This Enterprise fund accounts for the expenditures needed to expand or repair the Hesperia Water District's system and the revenues required to fund those expenditures.

Water Rehabilitation and Replacement (703) – This Enterprise fund accounts for operating reserves held for the purpose of having funds available to make unanticipated water system repairs or line replacements.

Water Contamination Mitigation (704) - This Enterprise fund accounts for operating reserves held for the purpose of mitigating the costs of well contamination.

Sewer Operations (710) - This Enterprise fund accounts for the operation and maintenance of the Hesperia Water District's system, which is funded by user charges and other fees.

Sewer Capital (711) - This Enterprise fund accounts for the expenditures needed to expand or repair the Hesperia Water District's system and the revenues required to fund those expenditures.

Sewer Rehabilitation & Replacement (713) – This Enterprise fund accounts for operating reserves held for the purpose of having funds available to make unanticipated sewer system repairs or line replacements.

Reclaimed Water Operations (720) - This Enterprise fund accounts for the revenues and expenditures of operating the Water District's reclaimed water system.

FIRE DISTRICT FUNDS

Fire District (200) - This Special Revenue fund accounts for revenues from special tax assessments and other service charges and for expenditures relating to the Hesperia Fire Protection District's prevention and protection.

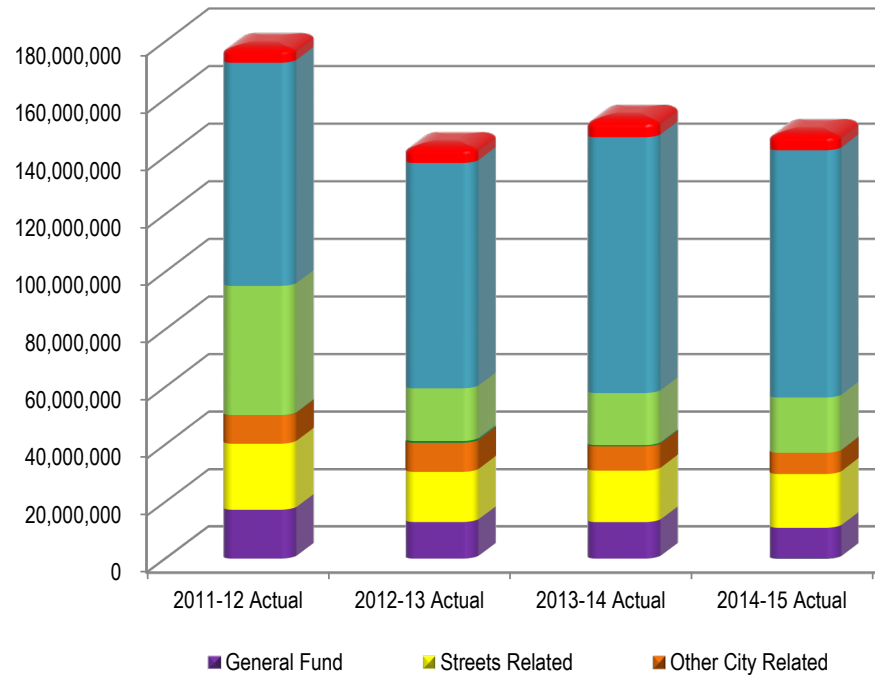
HFPD PERS (210) - This Special Revenue fund accounts for revenues from other revenue sources and for expenditures relating to the Hesperia Fire Protection District's CalPERS obligations.

Fire Capital (502) - This Capital Project fund accounts for tax increment pass through from the former Hesperia Community Redevelopment Agency to fund capital improvements of the Fire District.

THIS PAGE INTENTIONALLY LEFT BLANK

FUND BALANCE SUMMARY

City of Hesperia
Ending Fund Balances
10 Year Trends

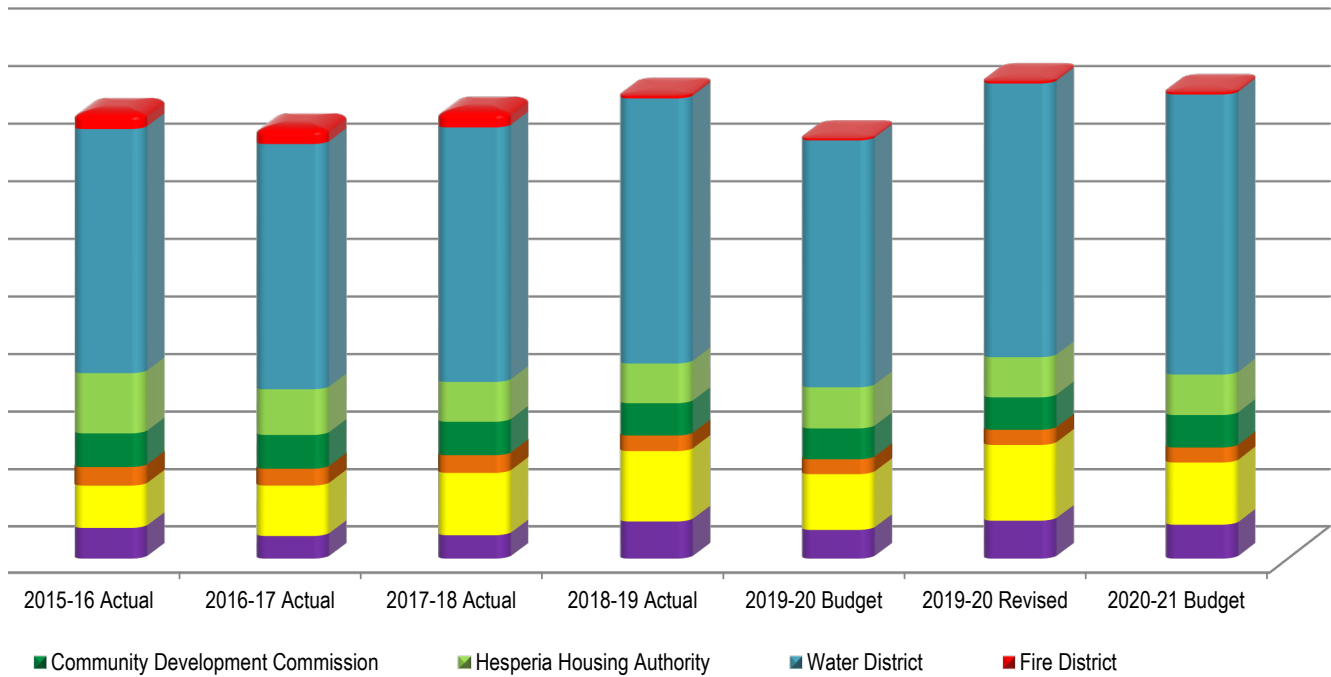


	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual
General Fund	\$ 17,217,559	\$ 12,887,884	\$ 12,851,103	\$ 10,847,900
Streets Related	23,067,884	17,616,746	18,103,798	18,916,583
Other City Related	9,859,478	10,113,355	8,451,489	7,384,059
Community Development Commission	57,911	614,249	380,448	(4,300)
Hesperia Housing Authority	44,899,068	18,286,605	18,105,235	19,189,097
Water District	77,506,411	78,286,839	88,851,308	85,879,522
Fire District	5,344,691	5,786,565	6,397,153	5,930,913
June 30, Ending Fund Balance	\$ 177,953,002	\$ 143,592,243	\$ 153,140,534	\$ 148,143,774

The June 30, Ending Fund Balance on pages I - 12 through I - 22 includes the non-spendable assets of funds. The Fund Balance Summary on pages I - 23 through I - 71 show calculations without the non-spendable assets where applicable.

The following funds, which have since been closed, are included in Actual columns FY 2011-12 through FY 2018-19: Streets Related 201, 400, & 506; Other City Related 259, 401, & 503; HFPD 200 & 502.

FUND BALANCE SUMMARY



	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
\$	10,814,421	\$ 7,971,105	\$ 8,227,357	\$ 13,080,387	\$ 10,101,930	\$ 13,368,556	\$ 11,945,078
	14,911,395	17,773,765	21,927,026	24,639,512	19,612,766	26,499,900	21,824,154
	6,475,441	5,859,633	6,144,809	5,417,286	5,168,779	5,254,470	5,219,783
	11,679,726	11,737,518	11,612,099	11,214,016	10,721,934	11,268,572	11,268,572
	20,935,901	15,859,770	13,847,959	13,807,441	14,286,294	13,961,965	14,076,879
	84,785,857	85,195,662	88,393,737	92,064,787	85,749,210	95,059,640	97,271,574
	5,843,085	5,711,532	5,733,087	1,296,025	950,444	1,076,025	1,081,425
\$	155,445,826	\$ 150,108,985	\$ 155,886,074	\$ 161,519,454	\$ 146,591,357	\$ 166,489,128	\$ 162,687,465

Funds included in detail pages I - 23 through I - 71:

Economic Development - 170, 370, 371

Streets Related - 204, 205, 206, 207, 209, 254, 263, 300, 301, 306, 307, 504

Other City Funds - 251, 252, 253, 255, 256, 257, 260, 302, 303, 304, 308, 309, 310, 311, 312, 402, 403, 509

Water District - 700, 701, 710, 711

Fire District - 210

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Major Grouping

	General Fund	C.D.B.G.	Community Development Commission
RESOURCES			
Revenue	\$ 34,489,506	\$ 1,738,427	\$ 0
Bond/Loan Proceeds	0	0	0
Transfers In	252,000	0	0
Transfers Out	(3,301,277)	0	0
Budgeted Reserves	1,423,478	0	0
Total Resources	\$ 32,863,707	\$ 1,738,427	\$ 0
EXPENDITURES			
City Council	\$ 698,407	\$ 0	\$ 0
City Manager	2,957,771	0	0
Management Services	4,541,578	0	0
Economic Development	369,063	1,698,020	0
Development Services			
Community Development	1,860,926	0	0
Code Compliance	2,934,658	0	0
Public Works	1,705,312	0	0
Water Operations	0	0	0
Sewer Operations	0	0	0
Total Development Services	\$ 6,500,896	\$ 0	\$ 0
Capital Improvement Projects			
Capital Improvements - Streets & Storm Drain	\$ 0	\$ 0	\$ 0
Capital Improvements - Water	0	0	0
Capital Improvements - Sewer	0	0	0
Total Capital Improvement Projects	\$ 0	\$ 0	\$ 0
Police	17,795,992	0	0
Fire District	0	0	0
Other Transportation & City Related Funds	0	0	0
Total Expenditures	\$ 32,863,707	\$ 1,698,020	\$ 0
Establishment of Reserve Balances	0	0	0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 40,407	\$ 0
FUND BALANCE			
July 1, 2020 Estimated Beginning Balance	\$ 13,368,556	\$ 3,239,028	\$ 11,268,572
Reserves Used	(1,423,478)	0	0
Established Reserves	0	0	0
Adjustment For Budgetary Purposes	0	0	0
Difference Total Resources	0	40,407	0
June 30, 2021 Estimating Ending Balance	\$ 11,945,078	\$ 3,279,435	\$ 11,268,572

Fund Groupings:

CDBG: 251, 252, 253, & 257

Community Development Commission 170

Housing Authority 370 & 371

Streets CIP Funds: 204, 205, 206, 207, 209, 300, 301, 306, 307, & 504

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Major Grouping

Housing Authority	Streets Maintenance	Streets CIP Funds	Other Transportation	Facilities	Other City Related
\$ 190,892	\$ 30,000	\$ 19,209,627	\$ 0	\$ 0	\$ 1,062,589
0	0	0	0	0	0
0	3,329,988	0	0	0	2,803,128
0	0	(3,129,996)	0	0	(963,419)
0	677,911	6,562,881	0	0	144,967
\$ 190,892	\$ 4,037,899	\$ 22,642,512	\$ 0	\$ 0	\$ 3,047,265
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	54,967
0	0	0	0	0	2,293,425
75,978	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	4,037,899	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
\$ 0	\$ 4,037,899	\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 20,077,466	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0
0	0	0	0	0	0
\$ 0	\$ 0	\$ 20,077,466	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	72,000
\$ 75,978	\$ 4,037,899	\$ 20,077,466	\$ 0	\$ 0	\$ 2,420,392
0	0	0	0	0	0
\$ 114,914	\$ 0	\$ 2,565,046	\$ 0	\$ 0	\$ 626,873
\$ 13,961,965	\$ 741,014	\$ 25,735,208	\$ 23,678	\$ 0	\$ 2,015,442
0	(677,911)	(6,562,881)	0	0	(144,967)
0	0	0	0	0	0
0	0	0	0	0	(557,000)
114,914	0	2,565,046	0	0	626,873
\$ 14,076,879	\$ 63,103	\$ 21,737,373	\$ 23,678	\$ 0	\$ 1,940,348

Other Transportation Related Funds: 254

Other City Related Funds: 255, 256, 260, 302, 303, 304, 308, 309, 310, 311, 312, 402, 403, & 509

Water District: 700, 701, 703, 704, 710, 711, 713, & 720

Fire District: 210

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Major Grouping

	Water District	Fire District	Total
RESOURCES			
Revenue	\$ 29,145,681	\$ 5,400	\$ 85,872,122
Bond/Loan Proceeds	1,660,866	0	1,660,866
Transfers In	500,000	1,009,576	7,894,692
Transfers Out	(500,000)	0	(7,894,692)
Budgeted Reserves	2,305,460	0	11,114,697
Total Resources	\$ 33,112,007	\$ 1,014,976	\$ 98,647,685
EXPENDITURES			
City Council	\$ 0	\$ 0	\$ 698,407
City Manager	0	0	3,012,738
Management Services	0	0	6,835,003
Economic Development	0	0	2,143,061
Development Services			
Community Development	0	0	1,860,926
Code Compliance	0	0	2,934,658
Public Works	0	0	5,743,211
Water Operations	19,085,499	0	19,085,499
Sewer Operations	4,719,114	0	4,719,114
Total Development Services	\$ 23,804,613	\$ 0	\$ 34,343,408
Capital Improvement Projects			
Capital Improvements - Streets & Storm Drain	\$ 0	\$ 0	\$ 20,077,466
Capital Improvements - Water	2,235,000	0	2,235,000
Capital Improvements - Sewer	2,555,000	0	2,555,000
Total Capital Improvement Projects	\$ 4,790,000	\$ 0	\$ 24,867,466
Police	0	0	17,795,992
Fire District	0	1,009,576	1,009,576
Other Transportation & City Related Funds	0	0	72,000
Total Expenditures	\$ 28,594,613	\$ 1,009,576	\$ 90,777,651
Establishment of Reserve Balances	2,556,888	0	2,556,888
Difference Total Resources and Expenditures and Transfers Out	\$ 1,960,506	\$ 5,400	\$ 5,313,146
FUND BALANCE			
July 1, 2020 Estimated Beginning Balance	\$ 95,059,640	\$ 1,076,025	\$ 166,489,128
Reserves Used	(2,305,460)	0	(11,114,697)
Established Reserves	2,556,888	0	2,556,888
Adjustment For Budgetary Purposes	0	0	(557,000)
Difference Total Resources	1,960,506	5,400	5,313,146
June 30, 2021 Estimating Ending Balance	\$ 97,271,574	\$ 1,081,425	\$ 162,687,465

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Fund Number	100	C. D. C. 170	Hesperia Housing Authority	
	General Fund	Community Development Commission	Hesperia Housing Authority	VVEDA Housing Authority
RESOURCES				
Revenue	\$ 34,489,506	\$ 0	\$ 166,752	\$ 24,140
Bond/Loan Proceeds	0	0	0	0
Transfers In	252,000	0	0	0
Transfers Out	(3,301,277)	0	0	0
Budgeted Reserves	1,423,478	0	0	0
Total Resources	\$ 32,863,707	\$ 0	\$ 166,752	\$ 24,140
EXPENDITURES				
City Council	\$ 698,407	\$ 0	\$ 0	\$ 0
City Manager	2,957,771	0	0	0
Management Services	4,541,578	0	0	0
Economic Development	369,063	0	75,978	0
Development Services				
Community Development	1,860,926	0	0	0
Code Compliance	2,934,658	0	0	0
Public Works	1,705,312	0	0	0
Water Operations	0	0	0	0
Sewer Operations	0	0	0	0
Total Development Services	\$ 6,500,896	\$ 0	\$ 75,978	\$ 0
Capital Improvement Projects				
Capital Improvements - Streets & Storm Drainage	\$ 0	\$ 0	\$ 0	\$ 0
Capital Improvements - Water	0	0	0	0
Capital Improvements - Sewer	0	0	0	0
Total Capital Improvement Projects	0	0	0	0
Police	17,795,992	0	0	0
Fire District	0	0	0	0
Other Transportation & City Related Funds	0	0	0	0
Total Expenditures	\$ 32,863,707	\$ 0	\$ 75,978	\$ 0
Establishment of Reserve Balances	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 0	\$ 90,774	\$ 24,140
FUND BALANCE				
July 1, 2020 Estimated Beginning Balance	\$ 13,368,556	\$ 11,268,572	\$ 12,147,125	\$ 1,814,840
Reserves Used	(1,423,478)	0	0	0
Established Reserves	0	0	0	0
Adjustment For Budgetary Purposes	0	0	0	0
Difference Total Resources	0	0	90,774	24,140
June 30, 2021 Estimating Ending Balance	\$ 11,945,078	\$ 11,268,572	\$ 12,237,899	\$ 1,838,980

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Fund Number	CDBG Funds				
	251	252	253	257	263
	Admin.	HOME	Revolving Loan	NSP	P.W. Streets Maintenance
RESOURCES					
Revenue	\$ 1,698,927	\$ 5,900	\$ 4,600	\$ 29,000	\$ 30,000
Bond/Loan Proceeds	0	0	0	0	0
Transfers In	0	0	0	0	3,329,988
Transfers Out	0	0	0	0	0
Budgeted Reserves	0	0	0	0	677,911
Total Resources	\$ 1,698,927	\$ 5,900	\$ 4,600	\$ 29,000	\$ 4,037,899
EXPENDITURES					
City Council	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Manager	0	0	0	0	0
Management Services	0	0	0	0	0
Economic Development	1,698,020	0	0	0	0
Development Services					
Community Development	0	0	0	0	0
Code Compliance	0	0	0	0	0
Public Works	0	0	0	0	4,037,899
Water Operations	0	0	0	0	0
Sewer Operations	0	0	0	0	0
Total Development Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,037,899
Capital Improvement Projects					
Capital Improvements - Streets & Storm Drainage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Improvements - Water	0	0	0	0	0
Capital Improvements - Sewer	0	0	0	0	0
Total Capital Improvement Projects	0	0	0	0	0
Police	0	0	0	0	0
Fire District	0	0	0	0	0
Other Transportation & City Related Funds	0	0	0	0	0
Total Expenditures	\$ 1,698,020	\$ 0	\$ 0	\$ 0	\$ 4,037,899
Establishment of Reserve Balances	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	\$ 907	\$ 5,900	\$ 4,600	\$ 29,000	\$ 0
FUND BALANCE					
July 1, 2020 Estimated Beginning Balance	\$ (47,769)	\$ 296,555	\$ 368,410	\$ 2,621,832	\$ 741,014
Reserves Used	0	0	0	0	(677,911)
Established Reserves	0	0	0	0	0
Adjustment For Budgetary Purposes	0	0	0	0	0
Difference Total Resources	907	\$ 5,900	4,600	29,000	0
June 30, 2021 Estimating Ending Balance	\$ (46,862)	\$ 302,455	\$ 373,010	\$ 2,650,832	\$ 63,103

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Streets Capital Improvement Projects (CIP) Funds						
204	205	206	207	209	300	301
Measure I Renewal	Gas Tax	Gas Tax Swap	LTF Article 8	Gas Tax RMRA	Development Impact - Streets	Development Impact - Storm Drain
\$ 2,401,529	\$ 1,450,684	\$ 814,805	\$ 563,311	\$ 1,666,120	\$ 1,115,199	\$ 176,626
0	0	0	0	0	0	0
0	0	0	0	0	0	0
(1,050,000)	(1,320,000)	(759,996)	0	0	0	0
0	0	0	0	1,204,644	4,742,103	616,134
\$ 1,351,529	\$ 130,684	\$ 54,809	\$ 563,311	\$ 2,870,764	\$ 5,857,302	\$ 792,760
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
\$ 1,081,282	\$ 0	\$ 0	\$ 0	\$ 2,870,764	\$ 5,857,302	\$ 792,760
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,081,282	0	0	0	2,870,764	5,857,302	792,760
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
\$ 1,081,282	\$ 0	\$ 0	\$ 0	\$ 2,870,764	\$ 5,857,302	\$ 792,760
0	0	0	0	0	0	0
\$ 270,247	\$ 130,684	\$ 54,809	\$ 563,311	\$ 0	\$ 0	\$ 0
\$ 5,553,471	\$ 5,163	\$ 9,815	\$ 1,611,512	\$ 1,633,223	\$ 10,487,477	\$ 3,028,370
0	0	0	0	(1,204,644)	(4,742,103)	(616,134)
0	0	0	0	0	0	0
0	0	0	0	0	0	0
270,247	130,684	54,809	563,311	0	0	0
\$ 5,823,718	\$ 135,847	\$ 64,624	\$ 2,174,823	\$ 428,579	\$ 5,745,374	\$ 2,412,236

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

	Streets CIP Funds			Other Transport	Other City
Fund Number	306	307	504	254	255
	Development Impact 2018 - Streets	Development Impact 2018 - Drainage	City Streets CIP	AQMD	AB3229
RESOURCES					
Revenue	\$ 3,616,646	\$ 263,261	\$ 7,141,446	\$ 0	\$ 182,000
Bond/Loan Proceeds	0	0	0	0	0
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	(252,000)
Budgeted Reserves	0	0	0	0	70,000
Total Resources	\$ 3,616,646	\$ 263,261	\$ 7,141,446	\$ 0	\$ 0
EXPENDITURES					
City Council	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Manager	0	0	0	0	0
Management Services	0	0	0	0	0
Economic Development	0	0	0	0	0
Development Services					
Community Development	0	0	0	0	0
Code Compliance	0	0	0	0	0
Public Works	0	0	0	0	0
Water Operations	0	0	0	0	0
Sewer Operations	0	0	0	0	0
Total Development Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Improvement Projects					
Capital Improvements - Streets & Storm Drainage	\$ 0	\$ 0	\$ 9,475,358	\$ 0	\$ 0
Capital Improvements - Water	0	0	0	0	0
Capital Improvements - Sewer	0	0	0	0	0
Total Capital Improvement Projects	0	0	9,475,358	0	0
Police	0	0	0	0	0
Fire District	0	0	0	0	0
Other Transportation & City Related Funds	0	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 9,475,358	\$ 0	\$ 0
Establishment of Reserve Balances	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	\$ 3,616,646	\$ 263,261	\$ (2,333,912)	\$ 0	\$ 0
FUND BALANCE					
July 1, 2020 Estimated Beginning Balance	\$ 3,607,890	\$ 293,470	\$ (495,183)	\$ 23,678	\$ 135,036
Reserves Used	0	0	0	0	(70,000)
Established Reserves	0	0	0	0	0
Adjustment For Budgetary Purposes	0	0	0	0	0
Difference Total Resources	3,616,646	263,261	(2,333,912)	0	0
June 30, 2021 Estimating Ending Balance	\$ 7,224,536	\$ 556,731	\$ (2,829,095)	\$ 23,678	\$ 65,036

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Other City Related Funds						
256 Beverage Recycling Grant	260 Disaster Preparedness Grant	302 Development Impact - Fire	303 Development Impact - Police	304 Development Impact - Public Services	308 Development Impact 2018 - Fire Suppress	309 Development Impact 2018 - City Hall
\$ 2,000	\$ 550	\$ 170,694	\$ 45,910	\$ 119,511	\$ 227,680	\$ 108,547
0	0	0	0	0	0	0
0	0	0	0	557,000	0	0
0	0	0	0	(711,419)	0	0
52,967	0	0	0	0	0	0
\$ 54,967	\$ 550	\$ 170,694	\$ 45,910	\$ (34,908)	\$ 227,680	\$ 108,547
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
54,967	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	72,000	0	0
\$ 54,967	\$ 0	\$ 0	\$ 0	\$ 72,000	\$ 0	\$ 0
0	0	0	0	0	0	0
\$ 0	\$ 550	\$ 170,694	\$ 45,910	\$ (106,908)	\$ 227,680	\$ 108,547
\$ 159,777	\$ 43,969	\$ 1,406,299	\$ 419,048	\$ (3,334,043)	\$ 209,720	\$ 180,124
(52,967)	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	(557,000)	0	0
0	550	170,694	45,910	(106,908)	227,680	108,547
\$ 106,810	\$ 44,519	\$ 1,576,993	\$ 464,958	\$ (3,997,951)	\$ 437,400	\$ 288,671

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Fund Number	Other City			
	310	311	312	402
	Development Impact 2018 - Animal Control	Development Impact 2018 - Records	Development Impact 2018 - Police	Water Rights Acquisition
RESOURCES				
Revenue	\$ 74,537	\$ 92,510	\$ 6,010	\$ 17,770
Bond/Loan Proceeds	0	0	0	0
Transfers In	0	0	0	1,430,748
Transfers Out	0	0	0	0
Budgeted Reserves	0	0	0	0
Total Resources	\$ 74,537	\$ 92,510	\$ 6,010	\$ 1,448,518
EXPENDITURES				
City Council	\$ 0	\$ 0	\$ 0	\$ 0
City Manager	0	0	0	0
Management Services	0	0	0	1,441,175
Economic Development	0	0	0	0
Development Services				
Community Development	0	0	0	0
Code Compliance	0	0	0	0
Public Works	0	0	0	0
Water Operations	0	0	0	0
Sewer Operations	0	0	0	0
Total Development Services	\$ 0	\$ 0	\$ 0	\$ 0
Capital Improvement Projects				
Capital Improvements - Streets & Storm Drainage	\$ 0	\$ 0	\$ 0	\$ 0
Capital Improvements - Water	0	0	0	0
Capital Improvements - Sewer	0	0	0	0
Total Capital Improvement Projects	0	0	0	0
Police	0	0	0	0
Fire District	0	0	0	0
Other Transportation & City Related Funds	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 1,441,175
Establishment of Reserve Balances	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	\$ 74,537	\$ 92,510	\$ 6,010	\$ 7,343
FUND BALANCE				
July 1, 2020 Estimated Beginning Balance	\$ 59,628	\$ 8,737	\$ 3,331	\$ 1,517,422
Reserves Used	0	0	0	0
Established Reserves	0	0	0	0
Adjustment For Budgetary Purposes	0	0	0	0
Difference Total Resources	74,537	92,510	6,010	7,343
June 30, 2021 Estimating Ending Balance	\$ 134,165	\$ 101,247	\$ 9,341	\$ 1,524,765

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Other City	Water District					
403	700	701	703	704	710	711
2013 Civic Plaza Refinancing	Water Operations	Water Capital	Water R & R	Water Contam.	Sewer Operations	Sewer Capital
\$ 14,870	\$ 21,846,008	\$ 1,950,297	\$ 7,940	\$ 7,900	\$ 4,782,636	\$ 249,540
0	0	1,660,866	0	0	0	0
815,380	0	0	0	500,000	0	0
0	(500,000)	0	0	0	0	0
22,000	0	0	0	0	0	2,305,460
\$ 852,250	\$ 21,346,008	\$ 3,611,163	\$ 7,940	\$ 507,900	\$ 4,782,636	\$ 2,555,000
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
852,250	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	18,785,499	0	0	0	0	0
0	0	0	0	0	4,719,114	0
\$ 0	\$ 18,785,499	\$ 0	\$ 0	\$ 0	\$ 4,719,114	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	2,235,000	0	0	0	0
0	0	0	0	0	0	2,555,000
0	0	2,235,000	0	0	0	2,555,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
\$ 852,250	\$ 18,785,499	\$ 2,235,000	\$ 0	\$ 0	\$ 4,719,114	\$ 2,555,000
0	2,556,888	0	0	0	0	0
\$ 0	\$ 3,621	\$ 1,376,163	\$ 7,940	\$ 507,900	\$ 63,522	\$ 0
\$ 1,206,394	\$ 74,857,417	\$ (2,471,033)	\$ 1,416,994	\$ 1,410,920	\$ 14,683,692	\$ 4,975,626
(22,000)	0	0	0	0	0	(2,305,460)
0	2,556,888	0	0	0	0	0
0	0	0	0	0	0	0
0	3,621	1,376,163	7,940	507,900	63,522	0
\$ 1,184,394	\$ 77,417,926	\$ (1,094,870)	\$ 1,424,934	\$ 1,918,820	\$ 14,747,214	\$ 2,670,166

FUND BALANCE SUMMARY

2020-21 Budget - Balancing and Fund Balance Summary - By Individual Funds

Fund Number	Water District		Fire District	
	713	720	210	
	Sewer R & R	Water/Sewer Reserves	Fire PERS	Totals
RESOURCES				
Revenue	\$ 1,360	\$ 300,000	\$ 5,400	\$ 85,872,122
Bond/Loan Proceeds	0	0	0	1,660,866
Transfers In	0	0	1,009,576	7,894,692
Transfers Out	0	0	0	(7,894,692)
Budgeted Reserves	0	0	0	11,114,697
Total Resources	\$ 1,360	\$ 300,000	\$ 1,014,976	\$ 98,647,685
EXPENDITURES				
City Council	\$ 0	\$ 0	\$ 0	\$ 698,407
City Manager	0	0	0	3,012,738
Management Services	0	0	0	6,835,003
Economic Development	0	0	0	2,143,061
Development Services				
Community Development	0	0	0	1,860,926
Code Compliance	0	0	0	2,934,658
Public Works	0	0	0	5,743,211
Water Operations	0	300,000	0	19,085,499
Sewer Operations	0	0	0	4,719,114
Total Development Services	\$ 0	\$ 300,000	\$ 0	\$ 34,343,408
Capital Improvement Projects				
Capital Improvements - Streets & Storm Drainage	\$ 0	\$ 0	\$ 0	\$ 20,077,466
Capital Improvements - Water	0	0	0	2,235,000
Capital Improvements - Sewer	0	0	0	2,555,000
Total Capital Improvement Projects	0	0	0	24,867,466
Police	0	0	0	17,795,992
Fire District	0	0	1,009,576	1,009,576
Other Transportation & City Related Funds	0	0	0	72,000
Total Expenditures	\$ 0	\$ 300,000	\$ 1,009,576	\$ 90,777,651
Establishment of Reserve Balances	0	0	0	2,556,888
Difference Total Resources and Expenditures and Transfers Out	\$ 1,360	\$ 0	\$ 5,400	\$ 5,313,146
FUND BALANCE				
July 1, 2020 Estimated Beginning Balance	\$ 186,024	\$ 0	\$ 1,076,025	\$ 166,489,128
Reserves Used	0	0	0	(11,114,697)
Established Reserves	0	0	0	2,556,888
Adjustment For Budgetary Purposes	0	0	0	(557,000)
Difference Total Resources	1,360	0	5,400	5,313,146
June 30, 2021 Estimating Ending Balance	\$ 187,384	\$ 0	\$ 1,081,425	\$ 162,687,465

FUND BALANCE SUMMARY

General Fund 100

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 29,854,196	\$ 34,560,608	\$ 34,516,450	\$ 35,319,926	\$ 34,489,506
<u>Transfers In</u>					
Fund 255 - AB 3229 Supplemental Law	\$ 240,000	\$ 140,000	\$ 246,000	\$ 246,000	\$ 252,000
Fund 260 - Disaster Preparedness Grant	0	0	0	0	0
Fund 700 - Indirect Cost Allocation Water	2,462,735	2,304,218	0	0	0
Fund 710 - Indirect Cost Allocation Sewer	394,062	378,337	0	0	0
G&A Prior Year - Water	500,000	0	0	0	0
Total Transfers In	\$ 3,596,797	\$ 2,822,555	\$ 246,000	\$ 246,000	\$ 252,000
Budgeted Reserves	0	0	0	0	1,423,478
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 33,450,993	\$ 37,383,163	\$ 34,762,450	\$ 35,565,926	\$ 36,164,984
 Total Expenditures	 \$ 30,608,848	 \$ 30,310,065	 \$ 32,158,337	 \$ 32,159,372	 \$ 32,863,707
<u>Transfers Out</u>					
Fund 170 - Community Development Comm.	\$ 428,682	\$ 0	\$ 0	\$ 430,299	\$ 0
Fund 210 - HFPD PERS	0	535,636	644,000	644,000	1,009,576
Fund 263 - Streets Maintenance	0	0	0	0	199,992
Fund 304 - DIF-Public Services	479,687	650,000	350,000	496,000	557,000
Fund 402 - 2012 Water Rights Debt Service	1,441,248	1,428,376	1,443,175	1,441,400	1,430,748
Fund 403 - 2005 COP Refinance Debt Service	95,963	95,982	106,686	106,686	103,961
Fund 509 - City Facilities CIP	620,000	160,074	0	0	0
Total Transfers Out	3,065,580	2,870,068	2,543,861	3,118,385	3,301,277
Total Expenditures and Transfers Out	\$ 33,674,428	\$ 33,180,133	\$ 34,702,198	\$ 35,277,757	\$ 36,164,984
Difference Total Resources and Expenditures and Transfers Out	\$ (223,435)	\$ 4,203,030	\$ 60,252	\$ 288,169	\$ 0
 FUND BALANCE					
July 1st Beginning Balance	\$ 7,971,105	\$ 8,227,357	\$ 10,041,678	\$ 13,080,387	\$ 13,368,556
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	(1,423,478)
Adjustment For Budgetary Purposes	479,687	650,000	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(223,435)	4,203,030	60,252	288,169	0
June 30th Ending Balance	\$ 8,227,357	\$ 13,080,387	\$ 10,101,930	\$ 13,368,556	\$ 11,945,078

The FY 2018-19 Actual Total Expenditures of \$30,310,065 is higher than the \$29,685,849 total General Fund expenditures as shown in the 'D' section by \$624,215 representing a pass-through a pass-through collection payment due to San Bernardino County Fire Department as part of the LAFCO restructuring process.

FUND BALANCE SUMMARY

Measure I - 2010 Renewal Fund 204

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 2,650,759	\$ 3,009,646	\$ 2,731,880	\$ 2,558,205	\$ 2,401,529
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	1,761,980	0	0
Total Resources (Revenue and Transfers In)	\$ 2,650,759	\$ 3,009,646	\$ 4,493,860	\$ 2,558,205	\$ 2,401,529
Total Expenditures	\$ 1,360,094	\$ 24,456	\$ 3,078,373	\$ 1,094,519	\$ 1,081,282
Transfers Out					
Fund 263 - Public Works Street Maintenance	275,000	1,266,000	1,344,000	1,230,000	1,050,000
Total Transfers Out	275,000	1,266,000	1,344,000	1,230,000	1,050,000
Total Expenditures and Transfers Out	\$ 1,635,094	\$ 1,290,456	\$ 4,422,373	\$ 2,324,519	\$ 2,131,282
Difference Total Resources and Expenditures and Transfers Out	\$ 1,015,665	\$ 1,719,190	\$ 71,487	\$ 233,686	\$ 270,247
FUND BALANCE					
July 1st Beginning Balance	\$ 2,584,930	\$ 3,600,595	\$ 5,147,020	\$ 5,319,785	\$ 5,553,471
Budgeted Reserves	0	0	(1,761,980)	0	0
Difference Total Resources and Expenditures and Transfers Out	1,015,665	1,719,190	71,487	233,686	270,247
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 3,600,595	\$ 5,319,785	\$ 3,456,527	\$ 5,553,471	\$ 5,823,718

FUND BALANCE SUMMARY

Gas Tax Fund 205

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 1,496,376	\$ 1,512,641	\$ 1,553,281	\$ 1,420,073	\$ 1,450,684
<u>Transfers In</u>					
Fund 400 - 2004 Streets Debt Service Fund	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	109,927	0
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 1,496,376	\$ 1,512,641	\$ 1,553,281	\$ 1,530,000	\$ 1,450,684
Total Expenditures	\$ 141,633	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 263 - Public Works Street Maintenance	\$ 1,200,000	\$ 1,776,000	\$ 1,530,000	\$ 1,530,000	\$ 1,320,000
Fund 400 - Measure I Debt Service	0	0	0	0	0
Total Transfers Out	\$ 1,200,000	\$ 1,776,000	\$ 1,530,000	\$ 1,530,000	\$ 1,320,000
Total Expenditures and Transfers Out	\$ 1,341,633	\$ 1,776,000	\$ 1,530,000	\$ 1,530,000	\$ 1,320,000
Difference Total Resources and Expenditures and Transfers Out	\$ 154,743	\$ (263,359)	\$ 23,281	\$ 0	\$ 130,684
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 223,706	\$ 378,449	\$ 155,830	\$ 115,090	\$ 5,163
Budgeted Reserves	0	0	0	(109,927)	0
Difference Total Resources and Expenditures and Transfers Out	154,743	(263,359)	23,281	0	130,684
June 30th Ending Balance	\$ 378,449	\$ 115,090	\$ 179,111	\$ 5,163	\$ 135,847

FUND BALANCE SUMMARY

Gas Tax Swap Fund 206

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 477,521	\$ 428,955	\$ 925,584	\$ 818,335	\$ 814,805
<u>Transfers In</u>					
Fund 400 - 2004 Streets Debt Service Fund	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	64,416	171,665	0
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 477,521	\$ 428,955	\$ 990,000	\$ 990,000	\$ 814,805
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 263 - Public Works Street Maintenance	\$ 510,000	\$ 432,000	\$ 990,000	\$ 990,000	\$ 759,996
Total Transfers Out	\$ 510,000	\$ 432,000	\$ 990,000	\$ 990,000	\$ 759,996
Total Expenditures and Transfers Out	\$ 510,000	\$ 432,000	\$ 990,000	\$ 990,000	\$ 759,996
Difference Total Resources and Expenditures and Transfers Out	\$ (32,479)	\$ (3,045)	\$ 0	\$ 0	\$ 54,809
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 217,004	\$ 184,525	\$ 209,117	\$ 181,480	\$ 9,815
Budgeted Reserves	0	0	(64,416)	(171,665)	0
Difference Total Resources and Expenditures and Transfers Out	(32,479)	(3,045)	0	0	54,809
June 30th Ending Balance	\$ 184,525	\$ 181,480	\$ 144,701	\$ 9,815	\$ 64,624

Note - This fund is the replacement funding for the Traffic Congestion Relief Fund #250.

FUND BALANCE SUMMARY

Local Transportation Fund (LTF) Article 8 Fund 207

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 2,286,534	\$ 26,672	\$ 834,165	\$ 838,184	\$ 563,311
<u>Transfers In</u>					
Fund 400 - 2004 Streets Debt Service Fund	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	307,689	0	0
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 2,286,534	\$ 26,672	\$ 1,141,854	\$ 838,184	\$ 563,311
Total Expenditures	\$ 578,707	\$ 293,574	\$ 841,854	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 263 - Public Works Street Maintenance	\$ 1,600,000	\$ 750,000	\$ 300,000	\$ 300,000	\$ 0
Total Transfers Out	\$ 1,600,000	\$ 750,000	\$ 300,000	\$ 300,000	\$ 0
Total Expenditures and Transfers Out	\$ 2,178,707	\$ 1,043,574	\$ 1,141,854	\$ 300,000	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 107,827	\$ (1,016,902)	\$ 0	\$ 538,184	\$ 563,311
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 1,982,403	\$ 2,090,230	\$ 944,900	\$ 1,073,328	\$ 1,611,512
Budgeted Reserves	0	0	(307,689)	0	0
Difference Total Resources and Expenditures and Transfers Out	107,827	(1,016,902)	0	538,184	563,311
June 30th Ending Balance	\$ 2,090,230	\$ 1,073,328	\$ 637,211	\$ 1,611,512	\$ 2,174,823

FUND BALANCE SUMMARY

Gas Tax - Road Maintenance and Rehabilitation Account (RMRA) Fund 209

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 551,849	\$ 1,754,422	\$ 1,569,303	\$ 1,620,038	\$ 1,666,120
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	95,697	0	1,204,644
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 551,849	\$ 1,754,422	\$ 1,665,000	\$ 1,620,038	\$ 2,870,764
Total Expenditures	\$ 498,000	\$ 805,494	\$ 1,665,000	\$ 989,592	\$ 2,870,764
<u>Transfers Out</u>					
Total Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures and Transfers Out	\$ 498,000	\$ 805,494	\$ 1,665,000	\$ 989,592	\$ 2,870,764
Difference Total Resources and Expenditures and Transfers Out	\$ 53,849	\$ 948,928	\$ 0	\$ 630,446	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 53,849	\$ 104,510	\$ 1,002,777	\$ 1,633,223
Budgeted Reserves	0	0	(95,697)	0	(1,204,644)
Difference Total Resources and Expenditures and Transfers Out	53,849	948,928	0	630,446	0
June 30th Ending Balance	\$ 53,849	\$ 1,002,777	\$ 8,813	\$ 1,633,223	\$ 428,579

This is to track the City's allocation of the new State of California SB1 (\$52 billion over 10 years) gas tax money. This is funded by a new per gallon gas and diesel fuel tax plus additional vehicle registration fees to be used to repair/construct roads.

FUND BALANCE SUMMARY

Community Development Block Grant (CDBG) Administration Fund 251

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 1,522,106	\$ 471,468	\$ 1,689,197	\$ 1,169,338	\$ 1,698,927
<u>Transfers In</u>					
Fund 370 - Hesperia Housing Authority Fund	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 1,522,106	\$ 471,468	\$ 1,689,197	\$ 1,169,338	\$ 1,698,927
Total Expenditures	\$ 1,499,496	\$ 452,100	\$ 1,689,197	\$ 1,169,338	\$ 1,698,020
<u>Transfers Out</u>					
Total Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures and Transfers Out	\$ 1,499,496	\$ 452,100	\$ 1,689,197	\$ 1,169,338	\$ 1,698,020
Difference Total Resources and Expenditures and Transfers Out	\$ 22,610	\$ 19,368	\$ 0	\$ 0	\$ 907
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ (89,747)	\$ (67,137)	\$ (67,137)	\$ (47,769)	\$ (47,769)
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	22,610	19,368	0	0	907
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ (67,137)	\$ (47,769)	\$ (67,137)	\$ (47,769)	\$ (46,862)

The negative June 30th Ending Balance represents a timing difference between the expenditure and the related grant reimbursement. Additional analysis will be completed during FY 2019-20.

Any excess of Resources over Expenditures and Transfers out is a 'rounding' adjustment. This fund will not draw down more reimbursement revenue than what is spent during any fiscal year.

FUND BALANCE SUMMARY

Community Development Block Grant (CDBG) HOME Grants Fund 252

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 53,147	\$ 11,977	\$ 8,000	\$ 62,986	\$ 5,900
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 53,147	\$ 11,977	\$ 8,000	\$ 62,986	\$ 5,900
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 53,147	\$ 11,977	\$ 8,000	\$ 62,986	\$ 5,900
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 168,445	\$ 221,592	\$ 234,492	\$ 233,569	\$ 296,555
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	53,147	11,977	8,000	62,986	5,900
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 221,592	\$ 233,569	\$ 242,492	\$ 296,555	\$ 302,455

FUND BALANCE SUMMARY

Community Development Block Grant (CDBG) Revolving Loan Fund 253

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 4,304	\$ 7,560	\$ 7,600	\$ 6,880	\$ 4,600
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 4,304	\$ 7,560	\$ 7,600	\$ 6,880	\$ 4,600
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 4,304	\$ 7,560	\$ 7,600	\$ 6,880	\$ 4,600
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 349,666	\$ 353,970	\$ 361,470	\$ 361,530	\$ 368,410
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	4,304	7,560	7,600	6,880	4,600
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 353,970	\$ 361,530	\$ 369,070	\$ 368,410	\$ 373,010

FUND BALANCE SUMMARY

Air Quality Management (AQMD) Fund 254

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 35,600	\$ 631	\$ 485,182	\$ 484,621	\$ 0
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 35,600	\$ 631	\$ 485,182	\$ 484,621	\$ 0
Total Expenditures	\$ 79,240	\$ 27,600	\$ 484,482	\$ 484,482	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 79,240	\$ 27,600	\$ 484,482	\$ 484,482	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ (43,640)	\$ (26,969)	\$ 700	\$ 139	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 94,148	\$ 50,508	\$ 51,208	\$ 23,539	\$ 23,678
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(43,640)	(26,969)	700	139	0
June 30th Ending Balance	\$ 50,508	\$ 23,539	\$ 51,908	\$ 23,678	\$ 23,678

The City received two grants from MDAQMD for the Main Street Traffic Signal Synchronization, C.O. 7133 (Phase I and Phase II), for which the City will receive the cash after the phases are complete. Refer to the CIP Section for addition details pertaining to these projects.

FUND BALANCE SUMMARY

AB 3229 Supplemental Law Fund 255

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 201,713	\$ 216,908	\$ 141,700	\$ 229,977	\$ 182,000
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	104,300	16,023	70,000
Total Resources (Revenue and Transfers In)	\$ 201,713	\$ 216,908	\$ 246,000	\$ 246,000	\$ 252,000
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	240,000	140,000	246,000	246,000	252,000
Total Transfers Out	240,000	140,000	246,000	246,000	252,000
Total Expenditures and Transfers Out	\$ 240,000	\$ 140,000	\$ 246,000	\$ 246,000	\$ 252,000
Difference Total Resources and Expenditures and Transfers Out	\$ (38,287)	\$ 76,908	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 112,438	\$ 74,151	\$ 150,466	\$ 151,059	\$ 135,036
Budgeted Reserves	0	0	(104,300)	(16,023)	(70,000)
Difference Total Resources and Expenditures and Transfers Out	(38,287)	76,908	0	0	0
June 30th Ending Balance	\$ 74,151	\$ 151,059	\$ 46,166	\$ 135,036	\$ 65,036

FUND BALANCE SUMMARY

Environmental Programs Grant Fund 256

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 42,436	\$ 81,596	\$ 2,600	\$ 66,181	\$ 2,000
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	54,428	0	52,967
Total Resources (Revenue and Transfers In)	\$ 42,436	\$ 81,596	\$ 57,028	\$ 66,181	\$ 54,967
Total Expenditures	\$ 56,563	\$ 42,691	\$ 57,028	\$ 56,441	\$ 54,967
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 56,563	\$ 42,691	\$ 57,028	\$ 56,441	\$ 54,967
Difference Total Resources and Expenditures and Transfers Out	\$ (14,127)	\$ 38,905	\$ 0	\$ 9,740	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 125,259	\$ 111,132	\$ 82,666	\$ 150,037	\$ 159,777
Budgeted Reserves	0	0	(54,428)	0	(52,967)
Difference Total Resources and Expenditures and Transfers Out	(14,127)	38,905	0	9,740	0
June 30th Ending Balance	\$ 111,132	\$ 150,037	\$ 28,238	\$ 159,777	\$ 106,810

Above, a reference is made to show what the ending fund balance would be if the reimbursement were received in the year of expenditure.

FUND BALANCE SUMMARY

Community Development Block Grant (CDBG) Neighborhood Stabilization Program (NSP) Fund 257

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 33,609	\$ 55,562	\$ 53,400	\$ 104,021	\$ 29,000
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	62,322	0	0
Total Resources (Revenue and Transfers In)	\$ 33,609	\$ 55,562	\$ 115,722	\$ 104,021	\$ 29,000
Total Expenditures	\$ 142,776	\$ 103,822	\$ 115,722	\$ 21,893	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 142,776	\$ 103,822	\$ 115,722	\$ 21,893	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ (109,167)	\$ (48,260)	\$ 0	\$ 82,128	\$ 29,000
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 2,697,131	\$ 2,587,964	\$ 2,702,008	\$ 2,539,704	\$ 2,621,832
Budgeted Reserves	0	0	(62,322)	0	0
Adjustment for Budgetary Purposes	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(109,167)	(48,260)	0	82,128	29,000
June 30th Ending Balance	\$ 2,587,964	\$ 2,539,704	\$ 2,639,686	\$ 2,621,832	\$ 2,650,832
Less: Land Held For Resale	(474,810)	(253,301)	(474,810)	(253,301)	(253,301)
June 30th Ending Operating Fund Balance	\$ 2,113,154	\$ 2,286,403	\$ 2,164,876	\$ 2,368,531	\$ 2,397,531

FUND BALANCE SUMMARY

Disaster Preparedness Grant Fund 260

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 28,136	\$ 27,985	\$ 500	\$ 820	\$ 550
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue Reserves and Transfers In)	\$ 28,136	\$ 27,985	\$ 500	\$ 820	\$ 550
Total Expenditures	\$ 11,066	\$ 7,629	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	0	0	0	0	0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 11,066	\$ 7,629	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 17,070	\$ 20,356	\$ 500	\$ 820	\$ 550
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 5,723	\$ 22,793	\$ 34,803	\$ 43,149	\$ 43,969
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	17,070	20,356	500	820	550
June 30th Ending Balance	\$ 22,793	\$ 43,149	\$ 35,303	\$ 43,969	\$ 44,519

The negative June 30th Ending Balance represents a timing difference between the expenditure and the related grant reimbursement.

FUND BALANCE SUMMARY

Public Works Street Maintenance Fund 263

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 28,908	\$ 85,474	\$ 17,000	\$ 96,037	\$ 30,000
<u>Transfers In</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 199,992
Fund 204 - Measure I - Renewal	275,000	1,266,000	1,344,000	1,230,000	1,050,000
Fund 205 - Gas Tax	1,200,000	1,776,000	1,530,000	1,530,000	1,320,000
Fund 206 - Gas Tax Swap	510,000	432,000	990,000	990,000	759,996
Fund 207 - LTF	1,600,000	750,000	300,000	300,000	0
Total Transfers In	\$ 3,585,000	\$ 4,224,000	\$ 4,164,000	\$ 4,050,000	\$ 3,329,988
Budgeted Reserves	0	0	250,000	0	677,911
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 3,613,908	\$ 4,309,474	\$ 4,431,000	\$ 4,146,037	\$ 4,037,899
Total Expenditures	\$ 3,758,283	\$ 3,880,360	\$ 4,368,994	\$ 4,017,045	\$ 4,037,899
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 3,758,283	\$ 3,880,360	\$ 4,368,994	\$ 4,017,045	\$ 4,037,899
Difference Total Resources and Expenditures and Transfers Out	\$ (144,375)	\$ 429,114	\$ 62,006	\$ 128,992	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 327,283	\$ 182,908	\$ 504,739	\$ 612,022	\$ 741,014
Budgeted Reserves	0	0	(250,000)	0	(677,911)
Difference Total Resources and Expenditures and Transfers Out	(144,375)	429,114	62,006	128,992	0
June 30th Ending Balance	\$ 182,908	\$ 612,022	\$ 316,745	\$ 741,014	\$ 63,103

FUND BALANCE SUMMARY

Development Impact Fees - Summary (300, 301, 302, 303, 304)

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 4,375,814	\$ 2,898,972	\$ 4,265,571	\$ 1,000,895	\$ 1,627,940
<u>Transfers In</u>					
Fund 100 - General Fund	656,687	656,818	350,000	496,000	557,000
Total Transfers In	656,687	656,818	350,000	496,000	557,000
Budgeted Reserves	0	0	2,656,638	1,958,401	5,358,237
Total Resources (Revenue Reserves and Transfers In)	\$ 5,032,501	\$ 3,555,790	\$ 7,272,209	\$ 3,455,296	\$ 7,543,177
Total Expenditures	\$ 923,799	\$ 2,491,186	\$ 6,068,243	\$ 2,930,984	\$ 6,722,062
<u>Transfers Out</u>					
Fund 403 - 2005 COP Refinance	\$ 656,687	\$ 656,818	\$ 730,064	\$ 730,064	\$ 711,419
Fund 504 - City Streets Projects	0	0	0	0	0
Total Transfers Out	\$ 656,687	\$ 656,818	\$ 730,064	\$ 730,064	\$ 711,419
Total Expenditures and Transfers Out	\$ 1,580,486	\$ 3,148,004	\$ 6,798,307	\$ 3,661,048	\$ 7,433,481
Difference Total Resources and Expenditures and Transfers Out	\$ 3,452,015	\$ 407,786	\$ 473,902	\$ (205,752)	\$ 109,696
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 12,121,008	\$ 14,916,336	\$ 14,309,478	\$ 14,667,304	\$ 12,007,151
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	(2,656,638)	(1,958,401)	(5,358,237)
Adjustment for Budgetary Purposes	(656,687)	(656,818)	(350,000)	(496,000)	(557,000)
Difference Total Resources and Expenditures and Transfers Out	3,452,015	407,786	473,902	(205,752)	109,696
June 30th Ending Balance	\$ 14,916,336	\$ 14,667,304	\$ 11,776,742	\$ 12,007,151	\$ 6,201,610
Less: Land Held For Resale	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)
General Fund Loan	2,000,324	2,650,324	3,000,324	3,146,324	3,703,324
June 30th Ending Operating Fund Balance	\$ 9,415,023	\$ 9,815,991	\$ 7,275,429	\$ 7,651,838	\$ 2,403,297

Note: Rates for Development Impact Fees were approved in total as a group (Streets, Storm Drainage, Fire, Police, and Public Services). Therefore, any temporary deficit in one Development Impact Fee fund will be offset by the overall surplus of the Development Impact Fee funds taken as a whole.

Note: During FY 2012-13, the City Council approved an 18 month temporary reduction of the Development Impact Fees - Fire, Police, and Public Services, which had an original sunset of October 4, 2014 for qualifying residential development. This reduction eventually became permanent. Subsequently, on May 15, 2018 the City Council approved a revision to the DIF fees (identified as DIF 2018) which took effect July 16, 2018.

Note: As of June 30, 2019 the outstanding principle balance of the SBCTA loan is \$16,886,163. The initial 10-year loan principle was \$18,762,403.

Note: The SBCTA Loan reserve of \$4,624,933 is comprised of the scheduled payments of \$2,298,395 for March 15, 2020 and \$2,326,538 for March 2021.

FUND BALANCE SUMMARY

Development Impact Fees - Streets Fund 300

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 3,440,661	\$ 2,171,461	\$ 3,075,223	\$ 802,624	\$ 1,115,199
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	970,020	1,801,360	4,742,103
Total Resources (Revenue, Transfers In, and Reserves)	\$ 3,440,661	\$ 2,171,461	\$ 4,045,243	\$ 2,603,984	\$ 5,857,302
Total Expenditures	\$ 805,588	\$ 2,354,642	\$ 4,045,243	\$ 2,603,984	\$ 5,857,302
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 805,588	\$ 2,354,642	\$ 4,045,243	\$ 2,603,984	\$ 5,857,302
Difference Total Resources and Expenditures and Transfers Out	\$ 2,635,073	\$ (183,181)	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 9,836,945	\$ 12,472,018	\$ 11,960,895	\$ 12,288,837	\$ 10,487,477
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	(970,020)	(1,801,360)	(4,742,103)
Difference Total Resources and Expenditures and Transfers Out	2,635,073	(183,181)	0	0	0
June 30th Ending Balance	\$ 12,472,018	\$ 12,288,837	\$ 10,990,875	\$ 10,487,477	\$ 5,745,374
Less: Land Held For Resale	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)
June 30th Ending Operating Fund Balance	\$ 4,970,381	\$ 4,787,200	\$ 3,489,238	\$ 2,985,840	\$ (1,756,263)
DIF-Streets Combined Reserves:					
DIF-Streets Fund 300	\$ 12,472,018	\$ 12,288,837	\$ 10,990,875	\$ 10,487,477	\$ 5,745,374
DIF 2018-Streets Fund 306	0	790,110	1,976,798	3,607,890	7,224,536
DIF-Streets Combined Reserves	\$ 12,472,018	\$ 13,078,947	\$ 12,967,673	\$ 14,095,367	\$ 12,969,910
Less: Land Held For Resale	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)
Reserved For SBCTA Loan	0	0	(4,624,933)	(4,624,933)	(4,624,933)
June 30th Ending Operating Fund Balance	\$ 4,970,381	\$ 5,577,310	\$ 841,103	\$ 1,968,797	\$ 843,340

Note: Rates for Development Impact Fees were approved in total as a group (Streets, Storm Drainage, Fire, Police, and Public Services). Therefore, any temporary deficit in one Development Impact Fee fund will be offset by the overall surplus of the Development Impact Fee funds taken as a whole.

Note: As of June 30, 2019 the outstanding principle balance of the SBCTA loan is \$16,886,163. The initial 10-year loan principle was \$18,762,403.

Note: The SBCTA Loan reserve of \$4,624,933 is comprised of the scheduled payments of \$2,298,395 for March 15, 2020 and \$2,326,538 for March 2021.

FUND BALANCE SUMMARY

Development Impact Fees - Storm Drainage Fund 301

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 503,712	\$ 338,655	\$ 452,849	\$ 105,959	\$ 176,626
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	1,477,151	157,041	616,134
Total Resources (Revenue and Transfers In)	\$ 503,712	\$ 338,655	\$ 1,930,000	\$ 263,000	\$ 792,760
Total Expenditures	\$ 91,941	\$ 80,567	\$ 1,930,000	\$ 263,000	\$ 792,760
<u>Transfers Out</u>					
Fund 504 - City Streets Project Fund	0	0	0	0	0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 91,941	\$ 80,567	\$ 1,930,000	\$ 263,000	\$ 792,760
Difference Total Resources and Expenditures and Transfers Out	\$ 411,771	\$ 258,088	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 2,515,552	\$ 2,927,323	\$ 3,170,407	\$ 3,185,411	\$ 3,028,370
Residual Equity Transfer					
Budgeted Reserves	0	0	(1,477,151)	(157,041)	(616,134)
Difference Total Resources and Expenditures and Transfers Out	411,771	258,088	0	0	0
June 30th Ending Balance	\$ 2,927,323	\$ 3,185,411	\$ 1,693,256	\$ 3,028,370	\$ 2,412,236
DIF-Drainage Combined Reserves:					
DIF-Storm Drainage Fund 301	\$ 2,927,323	\$ 3,185,411	\$ 1,693,256	\$ 3,028,370	\$ 2,412,236
DIF 2018-Drainage Fund 307	0	76,152	168,663	293,470	556,731
DIF-Drainage Combined Reserves	\$ 2,927,323	\$ 3,261,563	\$ 1,861,919	\$ 3,321,840	\$ 2,968,967

FUND BALANCE SUMMARY

Development Impact Fees - Fire Fund 302

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 211,839	\$ 196,556	\$ 365,246	\$ 56,892	\$ 170,694
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 211,839	\$ 196,556	\$ 365,246	\$ 56,892	\$ 170,694
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 211,839	\$ 196,556	\$ 365,246	\$ 56,892	\$ 170,694
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 941,012	\$ 1,152,851	\$ 1,341,873	\$ 1,349,407	\$ 1,406,299
Residual Equity Transfer					
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	211,839	196,556	365,246	56,892	170,694
June 30th Ending Balance	\$ 1,152,851	\$ 1,349,407	\$ 1,707,119	\$ 1,406,299	\$ 1,576,993
DIF-Fire Suppression Combined Reserves:					
DIF-Fire Fund 302	\$ 1,152,851	\$ 1,349,407	\$ 1,707,119	\$ 1,406,299	\$ 1,576,993
DIF 2018-Fire Suppression Fund 308	0	51,488	112,279	209,720	437,400
DIF-Fire Suppression Combined Reserves	\$ 1,152,851	\$ 1,400,895	\$ 1,819,398	\$ 1,616,019	\$ 2,014,393

Note: During FY 2012-13, the City Council approved an 18 month temporary reduction of the Development Impact Fee - Public Services, which had an original sunset of October 4, 2014 for qualifying residential development. This reduction eventually became permanent. Subsequently, on May 15, 2018 the City Council approved a revision to the DIF fees (identified as DIF 2018) which took effect July 16, 2018.

Note: The Development Impact Fees - Fire revenue is controlled by the City of Hesperia and is to be used for the expansion of current facilities and fleet. The San Bernardino County Fire Department is completely responsible for fire operations within the City. Should County Fire have a need to construct a new or replacement station, or expand the fleet, County Fire will contact the City to draw on these funds.

FUND BALANCE SUMMARY

Development Impact Fees - Police Fund 303

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 62,997	\$ 58,478	\$ 108,656	\$ 11,031	\$ 45,910
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 62,997	\$ 58,478	\$ 108,656	\$ 11,031	\$ 45,910
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 62,997	\$ 58,478	\$ 108,656	\$ 11,031	\$ 45,910
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 286,542	\$ 349,539	\$ 405,820	\$ 408,017	\$ 419,048
Residual Equity Transfer					
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	62,997	58,478	108,656	11,031	45,910
June 30th Ending Balance	\$ 349,539	\$ 408,017	\$ 514,476	\$ 419,048	\$ 464,958
DIF-Police Combined Reserves:					
DIF-Police Fund 303	\$ 349,539	\$ 408,017	\$ 514,476	\$ 419,048	\$ 464,958
DIF 2018-Police Facilities Fund 312	0	795	1,503	3,331	9,341
DIF-Police Combined Reserves	\$ 349,539	\$ 408,812	\$ 515,979	\$ 422,379	\$ 474,299

Note: During FY 2012-13, the City Council approved an 18 month temporary reduction of the Development Impact Fee - Public Services, which had an original sunset of October 4, 2014 for qualifying residential development. This reduction eventually became permanent. Subsequently, on May 15, 2018 the City Council approved a revision to the DIF fees (identified as DIF 2018) which took effect July 16, 2018.

FUND BALANCE SUMMARY

Development Impact Fees - Public Services Fund 304

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 156,605	\$ 133,822	\$ 263,597	\$ 24,389	\$ 119,511
<u>Transfers In</u>					
Fund 100 - General Fund (Loan)	656,687	656,818	350,000	496,000	557,000
Total Transfers In	656,687	656,818	350,000	496,000	557,000
Budget Reserves	0	0	209,467	0	0
Total Resources (Revenue and Transfers In)	\$ 813,292	\$ 790,640	\$ 823,064	\$ 520,389	\$ 676,511
Total Expenditures	\$ 26,270	\$ 55,977	\$ 93,000	\$ 64,000	\$ 72,000
<u>Transfers Out</u>					
Fund 403 - 2005 COP Refinance	\$ 656,687	\$ 656,818	\$ 730,064	\$ 730,064	\$ 711,419
Total Transfers Out	\$ 656,687	\$ 656,818	\$ 730,064	\$ 730,064	\$ 711,419
Total Expenditures and Transfers Out	\$ 682,957	\$ 712,795	\$ 823,064	\$ 794,064	\$ 783,419
Difference Total Resources and Expenditures and Transfers Out	\$ 130,335	\$ 77,845	\$ 0	\$ (273,675)	\$ (106,908)
FUND BALANCE					
July 1st Beginning Balance	\$ (1,459,043)	\$ (1,985,395)	\$ (2,569,517)	\$ (2,564,368)	\$ (3,334,043)
Residual Equity Transfer					
Budgeted Reserves	0	0	(209,467)	0	0
Adjustment for Budgetary Purposes	(656,687)	(656,818)	(350,000)	(496,000)	(557,000)
Difference Total Resources and Expenditures and Transfers Out	130,335	77,845	0	(273,675)	(106,908)
June 30th Ending Balance	\$ (1,985,395)	\$ (2,564,368)	\$ (3,128,984)	\$ (3,334,043)	\$ (3,997,951)
Less: General Fund Loan	2,000,324	2,650,324	3,000,324	3,146,324	3,703,324
June 30th Ending Operating Fund Balance	\$ 14,929	\$ 85,956	\$ (128,660)	\$ (187,719)	\$ (294,627)
DIF-City Hall Combined Reserves:					
DIF-Public Services Fund 304	\$ (1,985,395)	\$ (2,564,368)	\$ (3,128,984)	\$ (3,334,043)	\$ (3,997,951)
DIF 2018-City Hall Facilities Fund 309	0	42,135	95,152	180,124	288,671
DIF-City Hall Combined Reserves	\$ (1,985,395)	\$ (2,522,233)	\$ (3,033,832)	\$ (3,153,919)	\$ (3,709,280)

Note: During FY 2012-13, the City Council approved an 18 month temporary reduction of the Development Impact Fee - Public Services, which had an original sunset of October 4, 2014 for qualifying residential development. This reduction eventually became permanent. Subsequently, on May 15, 2018 the City Council approved a revision to the DIF fees (identified as DIF 2018) which took effect July 16, 2018.

Note: The use of Budget Reserves are funded by cash receipts during the fiscal year.

Note: Rates for Development Impact Fees were approved in total as a group (Streets, Storm Drainage, Fire, Police, and Public Services). Therefore, any temporary deficit in one Development Impact Fee fund will be offset by the overall surplus of the Development Impact Fee funds taken as a whole.

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Summary (306, 307, 308, 309, 310, 311, 312)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Budget
Total Revenue	\$ 0	\$ 980,472	\$ 1,793,927	\$ 3,382,428	\$ 4,389,191
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 980,472	\$ 1,793,927	\$ 3,382,428	\$ 4,389,191
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 980,472	\$ 1,793,927	\$ 3,382,428	\$ 4,389,191
 FUND BALANCE					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 598,531	\$ 980,472	\$ 4,362,900
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	980,472	1,793,927	3,382,428	4,389,191
June 30th Ending Balance	\$ 0	\$ 980,472	\$ 2,392,458	\$ 4,362,900	\$ 8,752,091
 DIF-Streets Combined Reserves:					
DIF-Streets Fund 300	\$ 12,472,018	\$ 12,288,837	\$ 10,990,875	\$ 10,487,477	\$ 5,745,374
DIF 2018-Streets Fund 306	0	980,472	2,392,458	4,362,900	8,752,091
DIF-Streets Combined Reserves	\$ 12,472,018	\$ 13,269,309	\$ 13,383,333	\$ 14,850,377	\$ 14,497,465
Less: Land Held For Resale	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)
Reserved For SBCTA Loan	0	0	0	(4,624,933)	(4,624,933)
June 30th Ending Operating Fund Balance	\$ 4,970,381	\$ 5,767,672	\$ 5,881,696	\$ 2,723,807	\$ 2,370,895

Note: As of June 30, 2019 the outstanding principle balance of the SBCTA loan is \$16,886,163. The initial 10-year loan principle was \$18,762,403.

Note: The SBCTA Loan reserve of \$4,624,933 is comprised of the scheduled payments of \$2,298,395 for March 15, 2020 and \$2,326,538 for March 2021.

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Streets Fund 306

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 790,110	\$ 1,494,562	\$ 2,817,780	\$ 3,616,646
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 790,110	\$ 1,494,562	\$ 2,817,780	\$ 3,616,646
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 790,110	\$ 1,494,562	\$ 2,817,780	\$ 3,616,646
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 482,236	\$ 790,110	\$ 3,607,890
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	790,110	1,494,562	2,817,780	3,616,646
June 30th Ending Balance	\$ 0	\$ 790,110	\$ 1,976,798	\$ 3,607,890	\$ 7,224,536
DIF-Streets Combined Reserves:					
DIF-Streets Fund 300	\$ 12,472,018	\$ 12,288,837	\$ 10,990,875	\$ 10,487,477	\$ 5,745,374
DIF 2018-Streets Fund 306	0	790,110	1,976,798	3,607,890	7,224,536
DIF-Streets Combined Reserves	\$ 12,472,018	\$ 13,078,947	\$ 12,967,673	\$ 14,095,367	\$ 12,969,910
Less: Land Held For Resale	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)	(7,501,637)
Reserved For SBCTA Loan	0	0	(4,624,933)	(4,624,933)	(4,624,933)
June 30th Ending Operating Fund Balance	\$ 4,970,381	\$ 5,577,310	\$ 841,103	\$ 1,968,797	\$ 843,340

Note: As of June 30, 2019 the outstanding principle balance of the SBCTA loan is \$16,886,163. The initial 10-year loan principle was \$18,762,403.

Note: The SBCTA Loan reserve of \$4,624,933 is comprised of the scheduled payments of \$2,298,395 for March 15, 2020 and \$2,326,538 for March 2021.

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Drainage Fund 307

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 76,152	\$ 121,999	\$ 217,318	\$ 263,261
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 76,152	\$ 121,999	\$ 217,318	\$ 263,261
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 76,152	\$ 121,999	\$ 217,318	\$ 263,261
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 46,664	\$ 76,152	\$ 293,470
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	76,152	121,999	217,318	263,261
June 30th Ending Balance	\$ 0	\$ 76,152	\$ 168,663	\$ 293,470	\$ 556,731
DIF-Drainage Combined Reserves:					
DIF-Storm Drainage Fund 301	\$ 2,927,323	\$ 3,185,411	\$ 1,693,256	\$ 3,028,370	\$ 2,412,236
DIF 2018-Drainage Fund 307	0	76,152	168,663	293,470	556,731
DIF-Drainage Combined Reserves	\$ 2,927,323	\$ 3,261,563	\$ 1,861,919	\$ 3,321,840	\$ 2,968,967

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Fire Suppression Fund 308

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 51,488	\$ 80,875	\$ 158,232	\$ 227,680
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 51,488	\$ 80,875	\$ 158,232	\$ 227,680
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 51,488	\$ 80,875	\$ 158,232	\$ 227,680
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 31,404	\$ 51,488	\$ 209,720
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	51,488	80,875	158,232	227,680
June 30th Ending Balance	\$ 0	\$ 51,488	\$ 112,279	\$ 209,720	\$ 437,400
DIF-Fire Suppression Combined Reserves:					
DIF-Fire Fund 302	\$ 1,152,851	\$ 1,349,407	\$ 1,707,119	\$ 1,406,299	\$ 1,576,993
DIF 2018-Fire Suppression Fund 308	0	51,488	112,279	209,720	437,400
DIF-Fire Suppression Combined Reserves	\$ 1,152,851	\$ 1,400,895	\$ 1,819,398	\$ 1,616,019	\$ 2,014,393

FUND BALANCE SUMMARY

Development Impact Fees 2018 - City Hall Facilities Fund 309

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 42,135	\$ 69,472	\$ 137,989	\$ 108,547
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 42,135	\$ 69,472	\$ 137,989	\$ 108,547
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 42,135	\$ 69,472	\$ 137,989	\$ 108,547
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 25,680	\$ 42,135	\$ 180,124
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	42,135	69,472	137,989	108,547
June 30th Ending Balance	\$ 0	\$ 42,135	\$ 95,152	\$ 180,124	\$ 288,671
DIF-City Hall Combined Reserves:					
DIF-Public Services Fund 304	\$ (1,985,395)	\$ (2,564,368)	\$ (3,128,984)	\$ (3,334,043)	\$ (3,997,951)
DIF 2018-City Hall Facilities Fund 309	0	42,135	95,152	180,124	288,671
DIF-City Hall Combined Reserves	\$ (1,985,395)	\$ (2,522,233)	\$ (3,033,832)	\$ (3,153,919)	\$ (3,709,280)

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Animal Control Fund 310

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 17,726	\$ 22,633	\$ 41,902	\$ 74,537
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 17,726	\$ 22,633	\$ 41,902	\$ 74,537
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 17,726	\$ 22,633	\$ 41,902	\$ 74,537
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 10,804	\$ 17,726	\$ 59,628
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	17,726	22,633	41,902	74,537
June 30th Ending Balance	\$ 0	\$ 17,726	\$ 33,437	\$ 59,628	\$ 134,165

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Records Storage Fund 311

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 2,066	\$ 3,368	\$ 6,671	\$ 92,510
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 2,066	\$ 3,368	\$ 6,671	\$ 92,510
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 2,066	\$ 3,368	\$ 6,671	\$ 92,510
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 1,258	\$ 2,066	\$ 8,737
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	2,066	3,368	6,671	92,510
June 30th Ending Balance	\$ 0	\$ 2,066	\$ 4,626	\$ 8,737	\$ 101,247

FUND BALANCE SUMMARY

Development Impact Fees 2018 - Police Facilities Fund 312

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 795	\$ 1,018	\$ 2,536	\$ 6,010
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue, Transfers In, and Reserves)	\$ 0	\$ 795	\$ 1,018	\$ 2,536	\$ 6,010
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Fund 100 - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 795	\$ 1,018	\$ 2,536	\$ 6,010
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 485	\$ 795	\$ 3,331
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	795	1,018	2,536	6,010
June 30th Ending Balance	\$ 0	\$ 795	\$ 1,503	\$ 3,331	\$ 9,341
DIF-Police Combined Reserves:					
DIF-Police Fund 303	\$ 349,539	\$ 408,017	\$ 514,476	\$ 419,048	\$ 464,958
DIF 2018-Police Facilities Fund 312	0	795	1,503	3,331	9,341
DIF-Police Combined Reserves	\$ 349,539	\$ 408,812	\$ 515,979	\$ 422,379	\$ 474,299

FUND BALANCE SUMMARY

Water Rights Acquisition Debt Service Fund 402

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 17,732	\$ 31,799	\$ 26,000	\$ 23,700	\$ 17,770
<u>Transfers In</u>					
Fund 100 - General Fund	\$ 1,441,248	\$ 1,428,376	\$ 1,443,175	\$ 1,441,400	\$ 1,430,748
Total Transfers In	\$ 1,441,248	\$ 1,428,376	\$ 1,443,175	\$ 1,441,400	\$ 1,430,748
Budget Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 1,458,980	\$ 1,460,175	\$ 1,469,175	\$ 1,465,100	\$ 1,448,518
Total Expenditures	\$ 1,444,741	\$ 1,441,900	\$ 1,443,175	\$ 1,441,400	\$ 1,441,175
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 1,444,741	\$ 1,441,900	\$ 1,443,175	\$ 1,441,400	\$ 1,441,175
Difference Total Resources and Expenditures and Transfers Out	\$ 14,239	\$ 18,275	\$ 26,000	\$ 23,700	\$ 7,343
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 1,461,208	\$ 1,475,447	\$ 1,488,923	\$ 1,493,722	\$ 1,517,422
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	14,239	18,275	26,000	23,700	7,343
Adjustment For Budgetary Purposes					
June 30th Ending Balance	\$ 1,475,447	\$ 1,493,722	\$ 1,514,923	\$ 1,517,422	\$ 1,524,765
Less: Bond Reserves	(1,457,875)	(1,478,506)	(1,454,371)	(1,478,506)	(1,478,506)
June 30th Ending Operating Fund Balance	\$ 17,572	\$ 15,216	\$ 60,552	\$ 38,916	\$ 46,259

FUND BALANCE SUMMARY

2013 Civic Plaza Refinancing Fund 403

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 14,325	\$ 25,486	\$ 21,000	\$ 19,600	\$ 14,870
<u>Transfers In</u>					
Fund 100 - General Fund	\$ 95,963	\$ 95,982	\$ 106,686	\$ 106,686	\$ 103,961
Fund 304 - DIF Public Services	656,687	656,818	730,064	730,064	711,419
Total Transfers In	\$ 752,650	\$ 752,800	\$ 836,750	\$ 836,750	\$ 815,380
Budget Reserves	0	0	0	0	22,000
Total Resources (Revenue and Transfers In)	\$ 766,975	\$ 778,286	\$ 857,750	\$ 856,350	\$ 852,250
Total Expenditures	\$ 800,966	\$ 820,275	\$ 836,750	\$ 834,975	\$ 852,250
<u>Transfers Out</u>					
Total Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures and Transfers Out	\$ 800,966	\$ 820,275	\$ 836,750	\$ 834,975	\$ 852,250
Difference Total Resources and Expenditures and Transfers Out	\$ (33,991)	\$ (41,989)	\$ 21,000	\$ 21,375	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 1,260,999	\$ 1,227,008	\$ 1,181,233	\$ 1,185,019	\$ 1,206,394
Budgeted Reserves	0	0	0	0	(22,000)
Residual Equity Transfer	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(33,991)	(41,989)	21,000	21,375	0
Adjustment For Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 1,227,008	\$ 1,185,019	\$ 1,202,233	\$ 1,206,394	\$ 1,184,394
Less: Bond Reserves	(1,154,346)	(1,170,763)	(1,154,346)	(1,170,763)	(1,170,763)
June 30th Ending Operating Fund Balance	\$ 72,662	\$ 14,256	\$ 47,887	\$ 35,631	\$ 13,631

In November 2013, the 2005 variable rate Civic Plaza Certificates of Participation were refinanced into fixed rate 2013 Civic Plaza Refunding Lease Revenue Bonds.

FUND BALANCE SUMMARY

City Streets Projects Fund 504

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 424	\$ 683	\$ 5,933,327	\$ 131,732	\$ 7,141,446
<u>Transfers In</u>					
Fund 301 - DIF-Storm Drainage	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 424	\$ 683	\$ 5,933,327	\$ 131,732	\$ 7,141,446
Total Expenditures	\$ 5,598	\$ 16,323	\$ 5,932,627	\$ 597,896	\$ 9,475,358
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 5,598	\$ 16,323	\$ 5,932,627	\$ 597,896	\$ 9,475,358
Difference Total Resources and Expenditures and Transfers Out	\$ (5,174)	\$ (15,640)	\$ 700	\$ (466,164)	\$ (2,333,912)
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ (8,205)	\$ (13,379)	\$ (12,542)	\$ (29,019)	\$ (495,183)
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(5,174)	(15,640)	700	(466,164)	(2,333,912)
June 30th Ending Balance	\$ (13,379)	\$ (29,019)	\$ (11,842)	\$ (495,183)	\$ (2,829,095)

Note: This fund is showing a planned negative June 30th Ending Balance. This reflects the timing difference getting reimbursements from other governments on various projects being tracked within the fund.

Below are the capital projects in the FY 2019-20 Budget, including grant receivable balances:

	2019-20 Revised Expenditures	Receivable June 30, 2020	2020-21 Budget Expenditures	2020-21 Budget Revenue	Receivable June 30, 2021
CO 6523 - Park and Ride Facility	\$ 10,000	\$ (22,013)	\$ 759,988	\$ 782,000	\$ (1)
CO 7094 - Ranchero Imps-7th to Mariposa	295,000	(219,946)	2,775,000	1,975,000	(1,019,946)
CO 7139 - Ranchero Aqueduct Crossing	111,500	0	1,702,224	1,146,000	(556,224)
CO 7141 - Walnut Street H-01 Retention	0	0	600,000	400,000	(200,000)
CO 7148 - Bear Valley Bus Stop Relocate	131,396	(127,917)	0	0	(127,917)
CO 7151 - I Avenue Corridor Study	50,000	(50,000)	188,146	238,146	0
CO 7157 - E Ave. Improves	0	0	2,600,000	2,600,000	0
CO 7159 - T/S Main/Sultana	0	0	850,000	0	(850,000)
CO 7160 - Landscape Ranchero/I-15	0	0	0	0	0
	\$ 597,896	\$ (419,876)	\$ 9,475,358	\$ 7,141,146	\$ (2,754,088)

FUND BALANCE SUMMARY

City Facilities CIP Fund 509

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 894	\$ 21,279	\$ 0	\$ 0	\$ 0
<u>Transfers In</u>					
Fund 100 - General Fund	620,000	160,074	0	0	0
Total Transfers In	620,000	160,074	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 620,894	\$ 181,353	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 802,247	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 802,247	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 620,894	\$ (620,894)	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 620,894	\$ (181,803)	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	620,894	(620,894)	0	0	0
June 30th Ending Balance	\$ 620,894	\$ 0	\$ (181,803)	\$ 0	\$ 0

Note: The estimated negative ending fund balance for the 2018-19 Revised of \$181,803 will be cleared with a transfer from the General Fund after all project related invoices have been paid and after a final project accounting has been completed.

FUND BALANCE SUMMARY

Community Development Commission Fund 170

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 47,365	\$ 36,693	\$ 34,863	\$ 36,613	\$ 0
<u>Transfers In</u>					
Fund 100 - General Fund	428,682	0	0	430,299	0
Total Transfers In	428,682	0	0	430,299	0
Budgeted Reserves	0	0	494,927	0	0
Total Resources (Revenue and Transfers In)	\$ 476,047	\$ 36,693	\$ 529,790	\$ 466,912	\$ 0
Total Expenditures	\$ 601,466	\$ 434,776	\$ 529,790	\$ 412,356	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 601,466	\$ 434,776	\$ 529,790	\$ 412,356	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ (125,419)	\$ (398,083)	\$ 0	\$ 54,556	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 11,737,518	\$ 11,612,099	\$ 11,216,861	\$ 11,214,016	\$ 11,268,572
Budgeted Reserves	0	0	(494,927)	0	0
Adjustment for Budgetary Purposes	0	0	0	0	0
Prior Period Adjustment	0	0	0	0	0
Extraordinary Gain/(Loss)	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(125,419)	(398,083)	0	54,556	0
June 30th Ending Balance	\$ 11,612,099	\$ 11,214,016	\$ 10,721,934	\$ 11,268,572	\$ 11,268,572
Less: Land Held For Resale	(12,102,122)	(12,102,122)	(12,102,122)	(12,102,122)	(12,102,122)
June 30th Ending Operating Fund Balance	\$ (490,023)	\$ (888,106)	\$ (1,380,188)	\$ (833,550)	\$ (833,550)

The City's General Fund has made the following transfers to the CDC as follows:

FY 2012-13	\$ 250,000	to fund Commission's excess expenditures over revenue
FY 2015-16	250,000	for the development of a study
FY 2016-17	410,493	to fund the Commission's excess expenditures over revenue and
	43,095	for a study
FY 2017-18	398,682	to fund Commission's excess expenditures over revenue and
	30,000	for a retail matching and demographics update
FY 2019-20	430,299	to fund Commission's excess expenditures over revenue
	<u>\$ 1,812,569</u>	

As the CDC has a projected negative operating fund balance of (\$833,550) at the end of FY 2019-20, during FY 2020-21 existing CDC land assets will be evaluated for potential sale to eliminate the deficit balance.

FUND BALANCE SUMMARY

Hesperia Housing Authority Fund 370

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 184,780	\$ 421,921	\$ 180,721	\$ 203,603	\$ 166,752
<u>Transfers In</u>					
Fund 700 - Water Operations	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Budgeted Reserves for Loan	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 184,780	\$ 421,921	\$ 180,721	\$ 203,603	\$ 166,752
Total Expenditures	\$ 2,218,115	\$ 205,855	\$ 83,360	\$ 86,039	\$ 75,978
<u>Transfers Out</u>					
Fund 251 - CDBG Development Block Grant	0	0	0	0	0
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 2,218,115	\$ 205,855	\$ 83,360	\$ 86,039	\$ 75,978
Difference Total Resources and Expenditures and Transfers Out	\$ (2,033,335)	\$ 216,066	\$ 97,361	\$ 117,564	\$ 90,774
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 14,141,433	\$ 12,108,098	\$ 12,373,192	\$ 12,029,561	\$ 12,147,125
Prior Period Adjustment	0	(294,603)	0	0	0
Budgeted Reserves	0	0	0	0	0
Extraordinary Gain/(Loss)	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(2,033,335)	216,066	97,361	117,564	90,774
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 12,108,098	\$ 12,029,561	\$ 12,470,553	\$ 12,147,125	\$ 12,237,899
Less: Loans/Notes Receivables	0	0	0	0	0
Land Held For Resale	(8,911,584)	(8,576,981)	(8,911,584)	(8,576,981)	(8,576,981)
June 30th Ending Operating Fund Balance	\$ 3,196,514	\$ 3,452,580	\$ 3,558,969	\$ 3,570,144	\$ 3,660,918

FUND BALANCE SUMMARY

VVEDA Housing Authority Fund 371

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140
<u>Transfers In</u>					
Fund 388 - VVEDA Housing	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Transfers In)	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 21,524	\$ 38,019	\$ 38,000	\$ 36,960	\$ 24,140
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 1,718,337	\$ 1,739,861	\$ 1,777,741	\$ 1,777,880	\$ 1,814,840
Budgeted Reserves	0	0	0	0	0
Extraordinary Gain/(Loss)	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	21,524	38,019	38,000	36,960	24,140
June 30th Ending Balance	\$ 1,739,861	\$ 1,777,880	\$ 1,815,741	\$ 1,814,840	\$ 1,838,980

FUND BALANCE SUMMARY

Combined Water District Funds (700, 701, 703, 704, 710, 711, 713, 720)

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 28,020,703	\$ 26,461,414	\$ 29,171,476	\$ 27,611,172	\$ 29,145,681
Bond/Loan Proceeds	0	1,965,309	4,500,000	1,340,121	1,660,866
<u>Transfers In</u>					
Fund 700 - Water Operations	0	2,304,803	500,000	500,000	500,000
Fund 710 - Sewer Operations	0	240,674	0	0	0
Total Transfers In	0	2,545,477	500,000	500,000	500,000
Budgeted Reserves	0	0	3,672,000	0	2,305,460
Total Resources (Revenue and Budgeted Reserves)	\$ 28,020,703	\$ 30,972,200	\$ 37,843,476	\$ 29,451,293	\$ 33,612,007
Total Expenditures	\$ 24,420,154	\$ 26,528,935	\$ 38,238,350	\$ 25,956,440	\$ 28,594,613
<u>Transfers Out</u>					
Fund 703 - Water Rehab & Replace	0	1,404,803	0	0	0
Fund 704 - Water Contamination Mitigation	0	900,000	500,000	500,000	500,000
Fund 713 - Sewer Rehab & Replace	0	240,674	0	0	0
Total Transfers Out	0	2,545,477	500,000	500,000	500,000
Total Expenditures and Transfers Out	\$ 24,420,154	\$ 29,074,412	\$ 38,738,350	\$ 26,456,440	\$ 29,094,613
Difference Total Resources and Expenditures and Transfers Out	\$ 3,600,549	\$ 1,897,788	\$ (894,874)	\$ 2,994,853	\$ 4,517,394
Out)					
Permanent Water Rights	0	0	1,146,888	1,146,888	1,146,888
1998A Retirement	0	0	0	0	1,410,000
Total Reserve Balances	0	0	1,146,888	1,146,888	2,556,888
Total Resources/Expenses & Reserve Balance	\$ 3,600,549	\$ 1,897,788	\$ (2,041,762)	\$ 1,847,965	\$ 1,960,506
FUND BALANCE					
July 1st Beginning Balance	\$ 85,195,662	\$ 88,393,737	\$ 90,316,084	\$ 92,064,787	\$ 95,059,640
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	(3,672,000)	0	(2,305,460)
Established Reserves	0	0	1,146,888	1,146,888	2,556,888
Prior period adjustment	(602,475)	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	3,600,549	1,897,788	(2,041,762)	1,847,965	1,960,506
Adjustment for Budgetary Purposes	200,001	1,773,262	0	0	0
June 30th Ending Balance	\$ 88,393,737	\$ 92,064,787	\$ 85,749,210	\$ 95,059,640	\$ 97,271,574
Less: Capital Assets net of Depreciation	(93,690,202)	(93,537,706)	(88,347,172)	(93,690,202)	(93,690,202)
Add: Long-term Debt and Other Noncurrent Liabilities	17,336,560	17,540,464	15,512,487	17,540,464	17,540,464
Net Operating Assets	12,040,095	16,067,545	12,914,525	18,909,902	21,121,836

FUND BALANCE SUMMARY

Water District - Water Operations Fund 700

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 20,814,875	\$ 19,104,928	\$ 21,073,152	\$ 20,220,109	\$ 21,846,008
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 20,814,875	\$ 19,104,928	\$ 21,073,152	\$ 20,220,109	\$ 21,846,008
Total Expenditures	\$ 20,121,651	\$ 21,880,350	\$ 19,239,668	\$ 18,312,577	\$ 18,785,499
<u>Transfers Out</u>					
Fund 703 - Water Rehab & Replace	0	1,404,803	0	0	0
Fund 704 - Water Contamination Mitigation	0	900,000	500,000	500,000	500,000
Total Transfers Out	0	2,304,803	500,000	500,000	500,000
Total Expenditures and Transfers Out	\$ 20,121,651	\$ 24,185,153	\$ 19,739,668	\$ 18,812,577	\$ 19,285,499
Difference Total Resources and Expenditures and Transfers Out	\$ 693,224	\$ (5,080,225)	\$ 1,333,484	\$ 1,407,532	\$ 2,560,509
Establishment of Reserve Balance (Transfers Out)					
Permanent Water Rights	0	0	1,146,888	1,146,888	1,146,888
1998A Retirement	0	0	0	0	1,410,000
Total Reserve Balances	0	0	1,146,888	1,146,888	2,556,888
Total Resources/Expenses & Reserve Balance	\$ 693,224	\$ (5,080,225)	\$ 186,596	\$ 260,644	\$ 3,621
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 76,706,770	\$ 76,721,694	\$ 74,896,993	\$ 73,449,885	\$ 74,857,417
Residual Equity Transfer	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Established Reserves	0	0	1,146,888	1,146,888	2,556,888
Prior period adjustment	(602,475)	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	693,224	(5,080,225)	186,596	260,644	3,621
Adjustment for Budgetary Purposes	(75,825)	1,808,416	0	0	0
June 30th Ending Balance	\$ 76,721,694	\$ 73,449,885	\$ 76,230,477	\$ 74,857,417	\$ 77,417,926
Less: Capital Assets net of Depreciation	(87,874,438)	(87,874,438)	(85,139,571)	(85,139,571)	(85,139,571)
Add: Long-term Debt and Other Noncurrent Liabilities	16,966,444	16,966,444	15,142,371	16,966,444	16,966,444
Net Operating Assets	5,813,700	2,541,891	6,233,277	6,684,290	9,244,799

Note: Because Water and Sewer are proprietary funds, the expenditures for actual shown in Sections 'D' and 'F' are on a budgetary basis and will not trace to the above numbers.

FUND BALANCE SUMMARY

Water District - Water Capital Fund 701

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 2,907,125	\$ 2,665,332	\$ 3,100,000	\$ 2,526,790	\$ 1,950,297
Bond/Loan Proceeds	0	1,965,309	4,500,000	1,340,121	1,660,866
<u>Transfers In</u>					
Transfers In	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 2,907,125	\$ 4,630,641	\$ 7,600,000	\$ 3,866,911	\$ 3,611,163
Total Expenditures	\$ 0	\$ 14,670	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 14,670	\$ 10,505,000	\$ 3,045,355	\$ 2,235,000
Difference Total Resources and Expenditures and Transfers Out	\$ 2,907,125	\$ 4,615,971	\$ (2,905,000)	\$ 821,556	\$ 1,376,163
FUND BALANCE					
July 1st Beginning Balance	\$ (10,815,685)	\$ (7,908,560)	\$ (7,182,691)	\$ (3,292,589)	\$ (2,471,033)
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	2,907,125	4,615,971	(2,905,000)	821,556	1,376,163
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ (7,908,560)	\$ (3,292,589)	\$ (10,087,691)	\$ (2,471,033)	\$ (1,094,870)

Note: The combined Water Operating and Water Capital fund balances are available in the event that either fund projects a negative June 30th ending fund balance.

Note: The District has received approval for \$6,727,337 in grant funds related to the Reclaimed Water Distribution System project. Expenditures and the related grant reimbursement projected by fiscal year are shown below:

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Revised	FY 2020-21 Budget	Total
Grant Program (Prop 84)	1,999,560	0	0	0	1,999,560
Drought Relief (Prop 1)	200,406	2,128,133	900,000	0	3,228,539
Total	2,199,966	2,128,133	900,000	0	5,228,099
State SRF Loan	1,812,204	4,113,440	1,174,356	0	7,100,000
Local Match (PYs \$541,058)	0	85,708	814,999	25,000	1,466,765
Total 8078	4,012,170	6,327,281	2,889,355	25,000	13,794,864
8077 - I-15 Water Distribution	0	0	146,000	1,700,000	1,846,000
8089 - G Avenue Water Line Repair	0	0	0	60,000	60,000
8090 - Recoat 5.0 MG Water Tank Plant 22	0	0	0	0	0
8091 - Roof Replace Plant 14A & 25	0	0	0	120,000	120,000
8092 - FY 19-20 Water Svc Line Relocate	0	0	10,000	330,000	340,000
Total Projects	4,012,170	6,327,281	3,045,355	2,235,000	16,160,864

FUND BALANCE SUMMARY

Water District - Water Capital Rehab & Replace Fund 703

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 12,191	\$ 7,940
Bond/Loan Proceeds	0	0	0	0	0
<u>Transfers In</u>					
Fund 700 - Water Operations	0	1,404,803	0	0	0
Total Transfers In	0	1,404,803	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 0	\$ 1,404,803	\$ 0	\$ 12,191	\$ 7,940
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 1,404,803	\$ 0	\$ 12,191	\$ 7,940
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 1,404,803	\$ 1,404,803	\$ 1,416,994
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	1,404,803	0	12,191	7,940
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 0	\$ 1,404,803	\$ 1,404,803	\$ 1,416,994	\$ 1,424,934

FUND BALANCE SUMMARY

Water District - Water Contamination Mitigation Fund 704

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 10,920	\$ 7,900
Bond/Loan Proceeds	0	0	0	0	0
<u>Transfers In</u>					
Fund 700 - Water Operations	0	900,000	500,000	500,000	500,000
Total Transfers In	0	900,000	500,000	500,000	500,000
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 0	\$ 900,000	\$ 500,000	\$ 510,920	\$ 507,900
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 900,000	\$ 500,000	\$ 510,920	\$ 507,900
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 900,000	\$ 900,000	\$ 1,410,920
Budgeted Reserves	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	900,000	500,000	510,920	507,900
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 0	\$ 900,000	\$ 1,400,000	\$ 1,410,920	\$ 1,918,820

FUND BALANCE SUMMARY

Water District - Sewer Operations Fund 710

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 3,915,298	\$ 4,276,012	\$ 4,560,324	\$ 4,530,202	\$ 4,782,636
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 3,915,298	\$ 4,276,012	\$ 4,560,324	\$ 4,530,202	\$ 4,782,636
Total Expenditures	\$ 4,298,503	\$ 4,632,580	\$ 4,383,682	\$ 4,322,058	\$ 4,719,114
<u>Transfers Out</u>					
Fund 713 - Sewer Rehabilitation & Replace.	0	240,674	0	0	0
Total Transfers Out	0	240,674	0	0	0
Total Expenditures and Transfers Out	\$ 4,298,503	\$ 4,873,254	\$ 4,383,682	\$ 4,322,058	\$ 4,719,114
Difference Total Resources and Expenditures and Transfers Out	\$ (383,205)	\$ (597,242)	\$ 176,642	\$ 208,144	\$ 63,522
FUND BALANCE					
July 1st Beginning Balance	\$ 15,215,322	\$ 15,107,943	\$ 15,226,119	\$ 14,475,548	\$ 14,683,692
Budgeted Reserves	0	0	0	0	0
Prior period adjustment	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(383,205)	(597,242)	176,642	208,144	63,522
Adjustment for Budgetary Purposes	275,826	(35,153)	0	0	0
June 30th Ending Balance	\$ 15,107,943	\$ 14,475,548	\$ 15,402,761	\$ 14,683,692	\$ 14,747,214
Less: Capital Assets net of Depreciation	(5,815,764)	(5,663,268)	(5,815,764)	(5,663,268)	(5,663,268)
Add: Long-term Debt and Other Noncurrent Liabilities	370,116	574,020	370,116	370,116	574,020
Net Operating Assets	9,662,295	9,386,300	9,957,113	9,390,540	9,657,966

Note: Because Water and Sewer are proprietary funds, the expenditures for actuals shown in Sections 'D' and 'F' are on a budgetary basis and will not trace to the above numbers.

FUND BALANCE SUMMARY

Water District - Sewer Capital Fund 711

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 383,405	\$ 415,142	\$ 438,000	\$ 308,160	\$ 249,540
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	3,672,000	0	2,305,460
Total Resources (Revenue and Budgeted Reserves)	\$ 383,405	\$ 415,142	\$ 4,110,000	\$ 308,160	\$ 2,555,000
Total Expenditures	\$ 0	\$ 1,335	\$ 4,110,000	\$ 219,000	\$ 2,555,000
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 1,335	\$ 4,110,000	\$ 219,000	\$ 2,555,000
Difference Total Resources and Expenditures and Transfers Out	\$ 383,405	\$ 413,807	\$ 0	\$ 89,160	\$ 0
FUND BALANCE					
July 1st Beginning Balance	\$ 4,089,255	\$ 4,472,660	\$ 4,830,186	\$ 4,886,466	\$ 4,975,626
Budgeted Reserves	0	0	(3,672,000)	0	(2,305,460)
Prior period adjustment	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	383,405	413,807	0	89,160	0
Adjustment for Budgetary Purposes	0	(1)	0	0	0
June 30th Ending Balance	\$ 4,472,660	\$ 4,886,466	\$ 1,158,186	\$ 4,975,626	\$ 2,670,166

Note: The combined Sewer Operating and Sewer Capital fund balances are available in the event that either fund projects a negative June 30th ending fund balance.

Note: Because Water and Sewer are proprietary funds, the expenditures for actuals shown in Sections 'D' and 'F' are on a budgetary basis and will not trace to the above numbers.

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Revised	FY 2020-21 Budget	Total
7153 - FY 19-20 St Improve Proj	0	0	0	135,000	135,000
9018 - Maple Ave Sewer Line Replace	0	0	0	350,000	350,000
9019 - Main St Sewer Improves	0	0	0	50,000	50,000
9020 - Township Wastewater Improves	0	0	0	20,000	20,000
9021 - I-15 Corridor Sewer	48,554	108,928	219,000	2,000,000	2,376,482
	48,554	108,928	219,000	2,555,000	2,931,482

FUND BALANCE SUMMARY

Water District - Sewer Rehabilitation and Replacement Fund 713

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 2,800	\$ 1,360
<u>Transfers In</u>					
Fund 710 - Sewer Capital	0	240,674	0	0	0
Total Transfers In	0	240,674	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 0	\$ 240,674	\$ 0	\$ 2,800	\$ 1,360
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 57,450	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 57,450	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 240,674	\$ 0	\$ (54,650)	\$ 1,360
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 240,674	\$ 240,674	\$ 186,024
Budgeted Reserves	0	0	0	0	0
Prior period adjustment	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	240,674	0	(54,650)	1,360
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 0	\$ 240,674	\$ 240,674	\$ 186,024	\$ 187,384

FUND BALANCE SUMMARY

Water District - Recycled Water Operations Fund 720

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
<u>Transfers In</u>					
Fund 710 - Sewer Capital	0	0	0	0	0
Total Transfers In	0	0	0	0	0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
Prior period adjustment	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	0	0	0	0	0
Adjustment for Budgetary Purposes	0	0	0	0	0
June 30th Ending Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

FUND BALANCE SUMMARY

Combined Fire District Operating and Fire Capital (200, 210, 502)

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 11,518,283	\$ 6,361,422	\$ 33,400	\$ 10,510	\$ 5,400
<u>Transfers In</u>					
Fund 100 - General Fund	\$ 0	\$ 535,636	\$ 644,000	\$ 644,000	\$ 1,009,576
Total Transfers In	\$ 0	\$ 535,636	\$ 644,000	\$ 644,000	\$ 1,009,576
Budgeted Reserves	0	0	228,256	220,000	0
Total Resources (Revenue and Budgeted Reserves)	\$ 11,518,283	\$ 6,897,058	\$ 905,656	\$ 874,510	\$ 1,014,976
Total Expenditures	\$ 11,496,728	\$ 4,545,998	\$ 905,656	\$ 874,510	\$ 1,009,576
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 11,496,728	\$ 4,545,998	\$ 905,656	\$ 874,510	\$ 1,009,576
Difference Total Resources and Expenditures and Transfers Out	\$ 21,555	\$ 2,351,060	\$ 0	\$ 0	\$ 5,400
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 5,711,532	\$ 5,733,087	\$ 1,178,700	\$ 1,296,025	\$ 1,076,025
Budgeted Reserves	0	0	0	(220,000)	0
Extraordinary Gain/(Loss)	0	(6,788,122)	0	0	0
Difference Total Resources and Expenditures and Transfers Out	21,555	2,351,060	0	0	5,400
June 30th Ending Balance	\$ 5,733,087	\$ 1,296,025	\$ 1,178,700	\$ 1,076,025	\$ 1,081,425

FUND BALANCE SUMMARY

Fire District Fund 200

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 10,487,450	\$ 5,578,090	\$ 0	\$ 0	\$ 0
<u>Transfers In</u>					
Total Transfers In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 10,487,450	\$ 5,578,090	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 11,420,496	\$ 4,545,998	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 11,420,496	\$ 4,545,998	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ (933,046)	\$ 1,032,092	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ (99,046)	\$ (1,032,092)	\$ 0	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
Extraordinary Gain/(Loss)	0	0	0	0	0
Difference Total Resources and Expenditures and Transfers Out	(933,046)	1,032,092	0	0	0
June 30th Ending Balance	\$ (1,032,092)	\$ 0	\$ 0	\$ 0	\$ 0

Note: Effective November 1, 2018 the operations of the Hesperia Fire Protection District (HFPD) were annexed to the San Bernardino County Fire Department. Therefore, this fund will not show any further activity beginning with the 2019-20 Budget.

FUND BALANCE SUMMARY

Hesperia Fire Protection District PERS Fund 210

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 0	\$ 760,389	\$ 33,400	\$ 10,510	\$ 5,400
<u>Transfers In</u>					
Fund 100 - General Fund	0	535,636	644,000	644,000	1,009,576
Total Transfers In	0	535,636	644,000	644,000	1,009,576
Budgeted Reserves	0	0	228,256	220,000	0
Total Resources (Revenue, Budgeted Reserves, and Transfers In)	\$ 0	\$ 1,296,025	\$ 905,656	\$ 874,510	\$ 1,014,976
 Total Expenditures	 \$ 0	 \$ 0	 \$ 905,656	 \$ 874,510	 \$ 1,009,576
<u>Transfers Out</u>	0	0	0	0	0
Total Transfers Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
 Total Expenditures and Transfers Out	 \$ 0	 \$ 0	 \$ 905,656	 \$ 874,510	 \$ 1,009,576
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ 1,296,025	\$ 0	\$ 0	\$ 5,400
 FUND BALANCE					
July 1st Beginning Balance	\$ 0	\$ 0	\$ 1,178,700	\$ 1,296,025	\$ 1,076,025
Budgeted Reserves	0	0	(228,256)	(220,000)	0
Difference Total Resources and Expenditures and Transfers Out	0	1,296,025	0	0	5,400
June 30th Ending Balance	\$ 0	\$ 1,296,025	\$ 950,444	\$ 1,076,025	\$ 1,081,425

Note: Effective November 1, 2018 the operations of the Hesperia Fire Protection District (HFPD) were annexed to the San Bernardino County Fire Department. This fund was created to pay the PERS obligation of the former employees and is funded by a transfer from the City of Hesperia General Fund.

FUND BALANCE SUMMARY

Fire Capital Fund 502

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 1,030,833	\$ 22,943	\$ 0	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
<u>Transfers In</u>					
Total Transfers In	0	0	0	0	0
Total Resources (Revenue, Reserves and Transfers In)	\$ 1,030,833	\$ 22,943	\$ 0	\$ 0	\$ 0
Expenditures:					
Fire Station Building Gate/Lobby	76,232	0	0	0	0
Medic Ambulance	0	0	0	0	0
Medic Equipment	0	0	0	0	0
Plyovent	0	0	0	0	0
Roof Repair	0	0	0	0	0
Total Expenditures	\$ 76,232	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transfers Out</u>					
Total Transfers Out	0	0	0	0	0
Total Expenditures and Transfers Out	\$ 76,232	\$ 0	\$ 0	\$ 0	\$ 0
Difference Total Resources and Expenditures and Transfers Out	\$ 954,601	\$ 22,943	\$ 0	\$ 0	\$ 0
<u>FUND BALANCE</u>					
July 1st Beginning Balance	\$ 5,810,578	\$ 6,765,179	\$ 0	\$ 0	\$ 0
Budgeted Reserves	0	0	0	0	0
Extraordinary Gain/(Loss)	0	(6,788,122)	0	0	0
Difference Total Resources and Expenditures and Transfers Out	954,601	22,943	0	0	0
June 30th Ending Balance	\$ 6,765,179	\$ 0	\$ 0	\$ 0	\$ 0

Note: Effective November 1, 2018 the operations of the Hesperia Fire Protection District (HFPD) were annexed to the San Bernardino County Fire Department. Therefore, this fund will not show any further activity beginning with the 2019-20 Budget.

FUND BALANCE SUMMARY

TOTAL ALL FUNDS

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Revised	2020-21 Budget
Total Revenue	\$ 83,469,037	\$ 79,530,265	\$ 86,034,127	\$ 77,252,835	\$ 85,872,122
Bond/Loan Proceeds	0	1,965,309	4,500,000	1,340,121	1,660,866
<u>Transfers In</u>					
Total Transfers In	11,081,064	13,125,736	8,183,925	8,644,449	7,894,692
Budgeted Reserves	0	0	9,752,653	2,476,016	11,114,697
Budgeted Reserves for Loan			0	0	0
Total Resources (Revenue and Budgeted Reserves)	\$ 94,550,101	\$ 94,621,310	\$ 108,470,705	\$ 89,713,421	\$ 106,542,377
Total Expenditures	\$ 80,646,273	\$ 73,235,286	\$ 98,496,938	\$ 73,127,282	\$ 90,777,651
<u>Transfers Out</u>					
Total Transfers Out	7,547,267	10,436,363	8,183,925	8,644,449	7,894,692
Total Expenditures and Transfers Out	\$ 88,193,540	\$ 83,671,649	\$ 106,680,863	\$ 81,771,731	\$ 98,672,343
Difference Total Resources and Transfers Out	\$ 6,356,561	\$ 10,949,661	\$ 1,789,842	\$ 7,941,690	\$ 7,870,034
Establishment of Reserve Balance (Transfers Out)					
Permanent Water Rights	0	0	1,146,888	1,146,888	1,146,888
1998A Retirement	0	0	0	0	1,410,000
Total Reserve Balances	0	0	1,146,888	1,146,888	2,556,888
Total Resources/Expenses & Reserve Balance	\$ 6,356,561	\$ 10,949,661	\$ 642,954	\$ 6,794,802	\$ 5,313,146
FUND BALANCE					
July 1st Beginning Balance	\$ 150,108,986	\$ 155,886,074	\$ 154,904,168	\$ 161,519,454	\$ 166,489,128
Budgeted Reserves	0	0	(9,752,653)	(2,476,016)	(11,114,697)
Prior Period Adjustment	(602,475)	(294,603)	0	0	0
Residual Equity Transfer	0	0	0	0	0
Established Reserves	0	0	1,146,888	1,146,888	2,556,888
Extraordinary Gain/(Loss)	0	(6,788,122)	0	0	0
Difference Total Resources and Transfers Out	6,356,561	10,949,661	642,954	6,794,802	5,313,146
Adjustment for Budgetary Purposes	23,002	1,766,444	(350,000)	(496,000)	(557,000)
June 30th Ending Balance	\$ 155,886,074	\$ 161,519,454	\$ 146,591,357	\$ 166,489,128	\$ 162,687,465

Note: Because Water and Sewer are proprietary funds, the expenditures for actuals shown in Sections 'D' and 'F' are on a budgetary basis and will not trace to the above numbers.

S U P P L E M E N T A L I N F O R M A T I O N

- *Budget Adoption Resolutions*
- *Salary Range Tables*
- *City of Hesperia – Total Indirect Cost Allocation Plan Fiscal Year 2020-21*
- *Long Range Financial Plans*
- *Significant Accounting Policies*
- *List of Acronyms*
- *Glossary of Terms*
- *Community Profile*
- *Index*

THIS PAGE INTENTIONALLY LEFT BLANK

SUPPLEMENTAL INFORMATION

RESOLUTION NO. 2020-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA, CALIFORNIA, ADOPTING THE ANNUAL FISCAL YEAR 2020-21 OPERATING BUDGET

WHEREAS, the City Manager has prepared the proposed operating and capital budget for Fiscal Year 2020-21 for the City of Hesperia; and

WHEREAS, the City Council has received the Fiscal Year 2020-21 proposed operating budget and held a public workshop concerning its adoption; and

WHEREAS, the final budget document will be the City's official Program of Services for the City of Hesperia for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this Resolution are true and correct.

Section 2. To accept, approve, and adopt the Fiscal Year 2020-21 Operating Budget (including transfers) as proposed and presented by staff and as adjusted by Council direction, as the official budget document and Program of Services for the City of Hesperia for Fiscal Year 2020-21, which includes:

Section 2a. City General Fund expenditures of \$32,863,707 and transfers out of \$3,301,277, for a total of \$36,164,984, with total resources (revenue, budgeted reserves, and transfers in) of \$36,164,984.

Section 2b. Other City funds expenditures of \$8,959,091 are from the following funds, exclusive of transfers:

<u>Fund No.</u>	<u>Fund Name</u>	<u>Expenditure</u>
251	CDBG Administration	\$ 99,213
256	Beverage Recycling Grant	54,967
263	Street Maintenance Fund	4,037,899
300	Development Impact Fee (DIF) – Streets	2,401,587
304	DIF - Public Services	72,000
402	Water Rights Acquisition	1,441,175
403	2013 Civic Plaza Refinancing	852,250
	Total	\$8,959,091

Section 3. That the City Council approves the following position classification changes included in the 2020-21 Budget as follows:

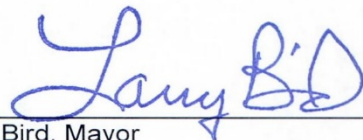
Section 3a. That the City Council approves the increase in the salary range for the Maintenance Crew Supervisor positions from range 36 to range 37, which is in the Professional/Supervisory classification and is non-represented position.

Section 4. That the City Manager and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Budget and consistent with the policy adopted by the City Council.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.

ATTEST:


Larry Bird, Mayor


Stephanie McClure, Assistant City Clerk

SUPPLEMENTAL INFORMATION

RESOLUTION HHA 2020-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA HOUSING AUTHORITY, CITY OF HESPERIA, CALIFORNIA, ADOPTING THE ANNUAL FISCAL YEAR 2020-21 OPERATING BUDGET

WHEREAS, the Executive Director of the Hesperia Housing Authority has prepared the proposed operating budget for Fiscal Year 2020-21; and

WHEREAS, the Hesperia Housing Authority Board has received the Fiscal Year 2020-21 proposed operating budget and held a public workshop concerning its adoption; and

WHEREAS, the final budget document will be the Board's official Program of Services for the Housing Authority for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HESPERIA HOUSING AUTHORITY OF THE CITY OF HESPERIA AS FOLLOWS:

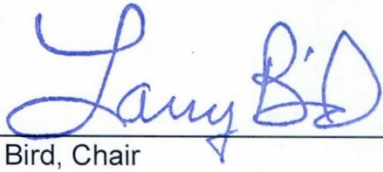
Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. To accept, approve, and adopt the Fiscal Year 2020-21 Budget as proposed and presented by staff and as adjusted by Board direction, as the official budget document and Program of Services for the Housing Authority for Fiscal Year 2020-21, which includes budgeted expenditures totaling \$75,978.

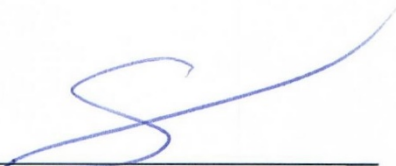
Section 3. That the Board and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Budget and consistent with the policy adopted by the Authority's Board.

Section 4. That the Secretary of the Housing Authority shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.


Larry Bird, Chair

ATTEST:


Stephanie McClure, Secretary to the Board

SUPPLEMENTAL INFORMATION

RESOLUTION HFPD 2020-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA FIRE PROTECTION DISTRICT, CITY OF HESPERIA, CALIFORNIA, ADOPTING THE ANNUAL FISCAL YEAR 2020-21 OPERATING BUDGET

WHEREAS, the Executive Director has prepared the proposed operating budget for Fiscal Year 2020-21 for the Hesperia Fire Protection District; and

WHEREAS, the Board of Directors has received the Fiscal Year 2020-21 proposed operating budget and held a public workshop concerning its adoption; and

WHEREAS, the final budget document will be the District's official Program of Services for the Hesperia Fire Protection District for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HESPERIA FIRE PROTECTION DISTRICT AS FOLLOWS:

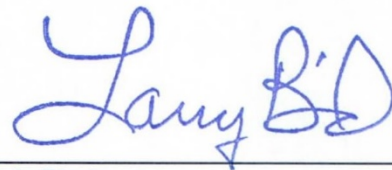
Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. To accept, approve and adopt the Fiscal Year 2020-21 Budget as proposed and presented by staff and as adjusted by Board direction, as the official budget document and Program of Services for the Hesperia Fire Protection District for Fiscal Year 2020-21 which includes budgeted expenditures totaling \$1,009,576.

Section 3. That the Executive Director and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Budget and consistent with the policy adopted by the District's Board of Directors.

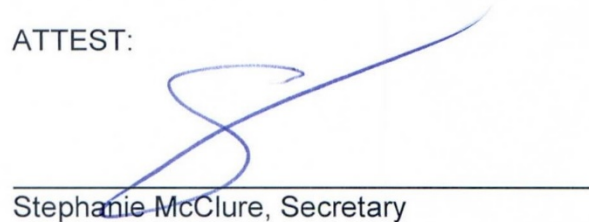
Section 4. That the Secretary of the Board of Directors shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Chair

ATTEST:


Stephanie McClure, Secretary

SUPPLEMENTAL INFORMATION

RESOLUTION HWD 2020-12

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA
WATER DISTRICT, CITY OF HESPERIA, CALIFORNIA, ADOPTING THE
ANNUAL FISCAL YEAR 2020-21 OPERATING BUDGET**

WHEREAS, the General Manager has prepared the proposed operating and capital budget for Fiscal Year 2020-21 for the Hesperia Water District; and

WHEREAS, the Board of Directors has received the Fiscal Year 2020-21 proposed operating budget and held a public workshop concerning its adoption; and

WHEREAS, the final budget document will be the District's official Program of Services for the Hesperia Water District for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HESPERIA WATER DISTRICT AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. To accept, approve, and adopt the Fiscal Year 2020-21 Operating Budget as proposed and presented by staff and as adjusted by Board direction, as the official budget document and Program of Services for the Hesperia Water District for Fiscal Year 2020-21 which includes water operating expenditures of \$18,785,499, sewer operating expenditures of \$4,719,114, and Reclaimed Water Operations of \$300,000, for a Water District operating total of \$23,804,613.

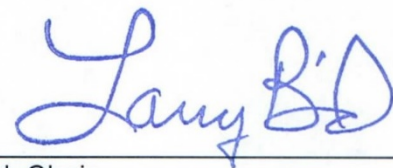
Section 3. That the Board of Directors approves the following position classification changes included in the 2020-21 Budget as follows:

Section 3a. That the Board of Directors approves the increase in the salary range for the Maintenance Crew Supervisor positions from range 36 to range 37, which is in the Professional/Supervisory classification and is non-represented position.

Section 4. That the General Manager and department head staff shall have the authority to transfer funds as incorporated in the Fiscal Year 2020-21 Budget and consistent with the policy adopted by the District's Board of Directors.

Section 5. That the Secretary of the Board of Directors shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Chair

ATTEST:



Stephanie McClure, Secretary

SUPPLEMENTAL INFORMATION

RESOLUTION NO. 2020-30

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA,
CALIFORNIA, APPROVING THE FISCAL YEAR 2020-21 ARTICLE XIII B LIMIT
(GANN APPROPRIATIONS LIMITATION)**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) was passed by voters in 1979; and

WHEREAS, Article XIII B sets a limit on the annual spending or appropriations levels of the state, local governments, and schools according to changes in inflation and population, the base year levels being set in Fiscal Year 1978-79; and

WHEREAS, said limit is known as the Gann Appropriations Limitation and must be adopted annually by the governing body of each jurisdiction; and

WHEREAS, said annual limitation is established by multiplying either the increase of the jurisdictional change in per capita income or assessed valuation, whichever is greater, by the change in population; and multiplying the resulting figure by the previous fiscal year's limitation; and

WHEREAS, upon incorporation, the Local Agency Formation Commission (LAFCO) set the base Gann Appropriations Limitation for the City of Hesperia at \$12,000,000; and

WHEREAS, said limitation has been properly adjusted for the City of Hesperia each fiscal year, including Fiscal Year 2020-21, by the Finance Division according to the State's formula as shown below; and

WHEREAS, it is required that each jurisdiction's governing body adopt their adjusted Gann Appropriations Limitation on an annual fiscal year basis.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. Approves the annual Fiscal Year 2020-21 Article XIII B Limit (Gann Appropriations Limitation) of \$98,462,100 for the City of Hesperia.

Appropriations limit for fiscal year ended June 30, 2020	\$94,046,881
--	--------------

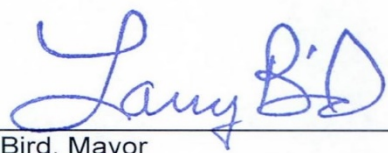
Adjustment factors for the fiscal year ended June 30, 2021		
Inflation	Population	Combined
<u>Factor</u>	<u>Factor</u>	<u>Factor</u>
1.0373	1.0093	1.0469
		x 0.046947

Adjustment for inflation and population	4,415,219
---	-----------

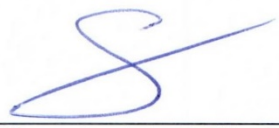
Appropriations limit for fiscal year ended June 30, 2021	<u>\$98,462,100</u>
--	---------------------

Section 3. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.


Larry Bird, Mayor

ATTEST:


Stephanie McClure, Assistant City Clerk

SUPPLEMENTAL INFORMATION

RESOLUTION HFPD 2020-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA FIRE PROTECTION DISTRICT, HESPERIA, CALIFORNIA, APPROVING THE FISCAL YEAR 2020-21 ARTICLE XIII B LIMIT (GANN APPROPRIATIONS LIMITATION)

WHEREAS, Article XIII B of the California Constitution (Proposition 4) was passed by voters in 1979; and

WHEREAS, Article XIII B sets a limit on the annual spending or appropriations levels of the state, local governments, and schools according to changes in inflation and population, the base year levels being set in Fiscal Year 1978-79; and

WHEREAS, said limit is known as the Gann Appropriations Limitation and must be adopted annually by the governing body of each jurisdiction; and

WHEREAS, said annual limitation is established by multiplying either the increase of the jurisdictional change in per capita income or assessed valuation, whichever is greater, by the change in population; and multiplying the resulting figure by the previous fiscal year's limitation; and

WHEREAS, said limitation has been properly adjusted for the Hesperia Fire Protection District fiscal year, including Fiscal Year 2020-21, by the Finance Division according to the State's formula as shown below; and

WHEREAS, it is required that each jurisdiction's governing body adopt their adjusted Gann Appropriations Limitation on an annual fiscal year basis.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HESPERIA FIRE PROTECTION DISTRICT AS FOLLOWS:

Section 1. In all respects, the facts as set forth in this resolution are true and correct.

Section 2. Approves the annual Fiscal Year 2020-21 Article XIII B Limit (Gann Appropriations Limitation) of \$22,959,658 for the Hesperia Fire Protection District.

Appropriations limit for fiscal year ended June 30, 2020	\$21,930,105
--	--------------

Adjustment factors for the fiscal year ended June 30, 2021	
--	--

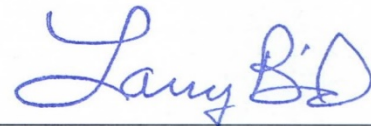
Inflation	Population	Combined	
<u>Factor</u>	<u>Factor</u>	<u>Factor</u>	
1.0373	1.0093	1.0469	<u>x 0.046947</u>

Adjustment for inflation and population	1,029,553
---	-----------

Appropriations limit for fiscal year ended June 30, 2021	<u>\$22,959,658</u>
--	---------------------

Section 3. That the Board Secretary shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 16th day of June 2020.



Larry Bird, Chair

ATTEST:


Stephanie McClure, Secretary

SUPPLEMENTAL INFORMATION

**CITY OF HESPERIA AND HESPERIA FIRE DISTRICT
SCHEDULE OF ANNUAL APPROPRIATIONS (GANN LIMITS)
FISCAL YEARS 1989/90 through 2020/21**

Fiscal Year	Change In Factor 1 Population	Factor 2 Per Capita Income	Calculation of Factor	City Balance	City Gann Limit	Fire District Balance	Fire District Gann Limit	Total Gann
1988/90	-	incorporation -	LAFCO base amount		\$12,000,000			
1989/90	0.0000	0.0498	1.0498	\$12,000,000	12,597,600		\$2,937,542	\$15,535,142
1990/91	1.0550	1.0421	1.099416	12,597,600	13,850,003	\$2,937,542	3,229,581	17,079,584
1991/92	1.0829	1.080477	1.170049	13,850,003	16,205,182	3,229,581	3,778,768	19,983,950
1992/93	1.0525	1.079359	1.136025	16,205,182	18,409,492	3,778,768	4,292,775	22,702,267
1993/94	1.0392	1.150802	1.195913	18,409,492	22,016,151	4,292,775	5,133,785	27,149,936
1994/95	1.0177	1.124327	1.144228	22,016,151	25,191,496	5,133,785	5,874,221	31,065,717
1995/96	1.0120	1.0071	1.019185	25,191,496	25,674,795	5,874,221	5,986,918	31,661,713
1996/97	1.0132	1.0467	1.060516	25,674,795	27,228,531	5,986,918	6,349,222	33,577,753
1997/98	1.0042	1.0467	1.051096	27,228,531	28,619,800	6,349,222	6,673,642	35,293,442
1998/99	1.0181	1.0415	1.060351	28,619,800	30,347,034	6,673,642	7,076,403	37,423,437
1999/00	1.0138	1.0453	1.059725	30,347,034	32,159,511	7,076,403	7,499,041	39,658,552
2000/01	1.0209	1.0491	1.071026	32,159,511	34,443,672	7,499,041	8,031,668	42,475,340
2001/02	1.0189	1.0782	1.098578	34,443,672	37,839,060	8,031,668	8,823,414	46,662,474
2002/03	1.0286	0.9873	1.015537	37,839,060	38,426,965	8,823,414	8,960,503	47,387,468
2003/04	1.0362	1.0231	1.060136	38,426,965	40,737,809	8,960,503	9,499,352	50,237,161
2004/05	1.0309	1.0328	1.064714	40,737,809	43,374,116	9,499,352	10,114,093	53,488,209
2005/06	1.0759	1.0526	1.132492	43,374,116	49,120,839	10,114,093	11,454,129	60,574,968
2006/07	1.0520	1.0396	1.093659	49,120,839	53,721,448	11,454,129	12,526,911	66,248,359
2007/08	1.0705	1.0442	1.117816	53,721,448	60,050,694	12,526,911	14,002,782	74,053,476
2008/09	1.0246	1.0429	1.068555	60,050,694	64,167,469	14,002,782	14,962,743	79,130,212
2009/10	1.0106	1.0062	1.016866	64,167,469	65,249,718	14,962,743	15,215,105	80,464,823
2010/11	1.0050	0.9746	0.979473	65,249,718	63,910,337	15,215,105	14,902,785	78,813,122
2011/12	1.0065	1.0251	1.031763	63,910,337	65,940,321	14,902,785	15,376,142	81,316,463
2012/13	1.0068	1.0377	1.044756	65,940,321	68,891,546	15,376,142	16,064,317	84,955,863
2013/14	1.0061	1.0512	1.057612	68,891,546	72,860,526	16,064,317	16,989,814	89,850,340
2014/15	1.0049	0.9977	1.002589	72,860,526	73,049,162	16,989,814	17,033,801	90,082,963
2015/16	1.0083	1.0382	1.046817	73,049,162	76,469,105	17,033,801	17,831,272	94,300,377
2016/17	1.0090	1.0537	1.063183	76,469,105	81,300,652	17,831,272	18,957,905	100,258,557
2017/18	1.0096	1.0369	1.046854	81,300,652	85,109,913	18,957,905	19,846,159	104,956,072
2018/19	1.0132	1.0367	1.050384	85,109,913	89,398,091	19,846,159	20,846,088	110,244,179
2019/20	1.0130	1.0385	1.052001	89,398,091	94,046,881	20,846,088	21,930,105	115,976,986
2020/21	1.0093	1.0373	1.046947	94,046,881	98,462,100	21,930,105	22,959,658	121,421,758

SUPPLEMENTAL INFORMATION

Salary Range Tables

The following Range Tables for represented and non-represented positions are the basis for calculation of the 2020-21 Budget Salaries.

REPRESENTED FULL-TIME POSITIONS

TEAMSTERS LOCAL 1932

2020-21 Fiscal Year (Salaries Effective the First Full Pay Period After 7/1/2020)

3%COLA Increase

<u>CLASSIFICATION TITLE</u>	<u>RANGE #</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
Account Clerk	9	3,620	3,801	3,991	4,191	4,401
Animal Care Technician	8	3,448	3,620	3,801	3,991	4,191
Animal Control Officer	12	4,191	4,401	4,621	4,852	5,095
Building Inspector	17	5,350	5,618	5,899	6,194	6,504
Code Enforcement Officer	16	5,095	5,350	5,618	5,899	6,194
Community Development Technician	12	4,191	4,401	4,621	4,852	5,095
Custodian	8	3,448	3,620	3,801	3,991	4,191
Customer Service Representative	10	3,801	3,991	4,191	4,401	4,621
Engineering Technician	12	4,191	4,401	4,621	4,852	5,095
Equipment Operator	12	4,191	4,401	4,621	4,852	5,095
Equipment Operator/Water*	12.5	4,296	4,511	4,737	4,974	5,223
Facilities Maintenance Technician	12	4,191	4,401	4,621	4,852	5,095
Maintenance Worker	10	3,801	3,991	4,191	4,401	4,621
Maintenance Worker/Water*	10.5	3,896	4,091	4,296	4,511	4,737
Meter Reader	10	3,801	3,991	4,191	4,401	4,621
Pump Maintenance Worker	12	4,191	4,401	4,621	4,852	5,095
Pump Operator	12	4,191	4,401	4,621	4,852	5,095
Receptionist	6	3,128	3,284	3,448	3,620	3,801
Senior Account Clerk	12	4,191	4,401	4,621	4,852	5,095
Senior Animal Care Technician	10	3,801	3,991	4,191	4,401	4,621
Senior Animal Control Officer	14	4,621	4,852	5,095	5,350	5,618
Senior Custodian	10	3,801	3,991	4,191	4,401	4,621
Senior Customer Service Representative	12	4,191	4,401	4,621	4,852	5,095
Senior Maintenance Worker	13	4,401	4,621	4,852	5,095	5,350
Senior Maintenance Worker/Water*	13.5	4,511	4,737	4,974	5,223	5,484
Senior Pump Maintenance Worker	14	4,621	4,852	5,095	5,350	5,618
Senior Pump Operator	14	4,621	4,852	5,095	5,350	5,618
Senior Warehouse Technician	12	4,191	4,401	4,621	4,852	5,095
Utility Line Locator	10	3,801	3,991	4,191	4,401	4,621
Warehouse Technician	10	3,801	3,991	4,191	4,401	4,621
Water Quality Specialist	14	4,621	4,852	5,095	5,350	5,618
Water Resource Specialist	19	5,899	6,194	6,504	6,829	7,171

*Plus 2.5% - Provided employee has and maintains the required certifications as defined in the job description.

PLUS 2% CERTIFICATION INCENTIVE PAY (For Certifications above the required level of the position)

C-1/D-1 Required:

Maintenance Worker-2%	10	3,877	4,071	4,275	4,489	4,714
Maintenance Worker/Water-2%	10.5	3,974	4,173	4,382	4,601	4,831
Meter Reader-2%	10	3,877	4,071	4,275	4,489	4,714
Utility Line Locator-2%	10	3,877	4,071	4,275	4,489	4,714

D-2 Required:

Equipment Operator-2%	12	4,275	4,489	4,714	4,950	5,198
Equipment Operator/Water-2%	12.5	4,382	4,601	4,831	5,073	5,327
Pump Maintenance Worker-2%	12	4,275	4,489	4,714	4,950	5,198
Pump Operator-2%	12	4,275	4,489	4,714	4,950	5,198
Water Quality Specialist-2%	14	4,714	4,950	5,198	5,458	5,731

C-2/D-3 Required:

Senior Maintenance Worker-2%	13	4,489	4,714	4,950	5,198	5,458
Senior Maintenance Worker/Water-2%	13.5	4,601	4,831	5,073	5,327	5,593
Senior Pump Maintenance Worker-2%	14	4,714	4,950	5,198	5,458	5,731
Senior Pump Operator-2%	14	4,714	4,950	5,198	5,458	5,731

SUPPLEMENTAL INFORMATION

Salary Range Tables (Continued)

NON-REPRESENTED FULL-TIME & PART-TIME POSITIONS 2020-21 Fiscal Year (Salaries Effective the First Full Pay Period After 07/01/20)

<u>CLASSIFICATION TITLE / RANGE</u>	<u>NR</u> <u>RANGE#</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
<u>GENERAL</u>												
Accountant	33	5,018	5,118	5,220	5,324	5,431	5,540	5,651	5,764	5,879	5,997	6,117
Accounting Technician	31	4,551	4,642	4,735	4,830	4,927	5,026	5,127	5,230	5,335	5,442	5,551
Administrative Aide	27	3,744	3,819	3,895	3,973	4,053	4,134	4,217	4,301	4,387	4,475	4,565
Administrative Secretary	30	4,334	4,421	4,509	4,599	4,691	4,785	4,881	4,979	5,079	5,181	5,285
Animal Services Coordinator	30	4,334	4,421	4,509	4,599	4,691	4,785	4,881	4,979	5,079	5,181	5,285
Budget/Finance Specialist	33	5,018	5,118	5,220	5,324	5,431	5,540	5,651	5,764	5,879	5,997	6,117
Construction Inspector	34	5,269	5,374	5,482	5,592	5,704	5,818	5,934	6,053	6,174	6,298	6,424
Deputy City Clerk	28	3,931	4,010	4,090	4,172	4,255	4,340	4,427	4,516	4,606	4,698	4,792
Executive Secretary	33	5,018	5,118	5,220	5,324	5,431	5,540	5,651	5,764	5,879	5,997	6,117
Geographical Information Systems Technician	31	4,551	4,642	4,735	4,830	4,927	5,026	5,127	5,230	5,335	5,442	5,551
Information Systems Technician	31	4,551	4,642	4,735	4,830	4,927	5,026	5,127	5,230	5,335	5,442	5,551
Office Assistant	26	3,566	3,637	3,710	3,784	3,860	3,937	4,016	4,096	4,178	4,262	4,347
Personnel Technician	32	4,779	4,875	4,973	5,073	5,175	5,279	5,385	5,493	5,603	5,715	5,829
Senior Code Enforcement Officer	34	5,269	5,374	5,482	5,592	5,704	5,818	5,934	6,053	6,174	6,298	6,424
Senior Community Development Technician	32	4,779	4,875	4,973	5,073	5,175	5,279	5,385	5,493	5,603	5,715	5,829
Senior Office Assistant	28	3,931	4,010	4,090	4,172	4,255	4,340	4,427	4,516	4,606	4,698	4,792
Senior Office Specialist	28	3,931	4,010	4,090	4,172	4,255	4,340	4,427	4,516	4,606	4,698	4,792
<u>PROFESSIONAL/SUPERVISORY</u>												
Administrative Analyst	34	5,269	5,374	5,482	5,592	5,704	5,818	5,934	6,053	6,174	6,298	6,424
Assistant City Clerk	35	5,533	5,644	5,757	5,872	5,989	6,109	6,231	6,356	6,483	6,613	6,745
Assistant Engineer	38	6,406	6,534	6,665	6,798	6,934	7,073	7,215	7,359	7,506	7,656	7,809
Associate Planner	38	6,406	6,534	6,665	6,798	6,934	7,073	7,215	7,359	7,506	7,656	7,809
Code Enforcement Supervisor	36	5,810	5,926	6,045	6,166	6,289	6,415	6,543	6,674	6,808	6,944	7,083
Community Development Supervisor	38	6,406	6,534	6,665	6,798	6,934	7,073	7,215	7,359	7,506	7,656	7,809
Community Relations Specialist	34	5,269	5,374	5,482	5,592	5,704	5,818	5,934	6,053	6,174	6,298	6,424
Construction Inspection Supervisor	39	6,726	6,861	6,998	7,138	7,281	7,427	7,576	7,728	7,883	8,041	8,202
Customer Service Supervisor	36	5,810	5,926	6,045	6,166	6,289	6,415	6,543	6,674	6,808	6,944	7,083
Facilities Supervisor	36	5,810	5,926	6,045	6,166	6,289	6,415	6,543	6,674	6,808	6,944	7,083
Financial Analyst	35	5,533	5,644	5,757	5,872	5,989	6,109	6,231	6,356	6,483	6,613	6,745
Fleet Warehouse Supervisor	36	5,810	5,926	6,045	6,166	6,289	6,415	6,543	6,674	6,808	6,944	7,083
Human Resources Specialist	35	5,533	5,644	5,757	5,872	5,989	6,109	6,231	6,356	6,483	6,613	6,745
Maintenance Crew Supervisor	37	6,101	6,223	6,348	6,475	6,605	6,737	6,872	7,009	7,149	7,292	7,438
Management Analyst	37	6,101	6,223	6,348	6,475	6,605	6,737	6,872	7,009	7,149	7,292	7,438
Plans Examiner	37	6,101	6,223	6,348	6,475	6,605	6,737	6,872	7,009	7,149	7,292	7,438
Secretary to the City Manager and City Council	35	5,533	5,644	5,757	5,872	5,989	6,109	6,231	6,356	6,483	6,613	6,745
Senior Economic Development Specialist	38	6,406	6,534	6,665	6,798	6,934	7,073	7,215	7,359	7,506	7,656	7,809
<u>MANAGEMENT</u>												
Animal Services Manager	41	7,415	7,563	7,714	7,868	8,025	8,186	8,350	8,517	8,687	8,861	9,038
Building Official	43	8,175	8,339	8,506	8,676	8,850	9,027	9,208	9,392	9,580	9,772	9,967
Geographical Information Systems Manager	41	7,415	7,563	7,714	7,868	8,025	8,186	8,350	8,517	8,687	8,861	9,038
Human Resources Manager	43	8,175	8,339	8,506	8,676	8,850	9,027	9,208	9,392	9,580	9,772	9,967
Information Systems Manager	43	8,175	8,339	8,506	8,676	8,850	9,027	9,208	9,392	9,580	9,772	9,967
Information Systems Specialist	37	6,101	6,223	6,348	6,475	6,605	6,737	6,872	7,009	7,149	7,292	7,438
Principal Planner	44	8,584	8,756	8,931	9,110	9,292	9,478	9,668	9,861	10,058	10,259	10,464
Project Construction Manager	43	8,175	8,339	8,506	8,676	8,850	9,027	9,208	9,392	9,580	9,772	9,967
Public Works Superintendent	42	7,786	7,942	8,101	8,263	8,428	8,597	8,769	8,944	9,123	9,306	9,492
Senior Accountant	38	6,406	6,534	6,665	6,798	6,934	7,073	7,215	7,359	7,506	7,656	7,809
Senior Financial Analyst	40	7,062	7,203	7,347	7,494	7,644	7,797	7,953	8,112	8,274	8,440	8,609
Senior Management Analyst	40	7,062	7,203	7,347	7,494	7,644	7,797	7,953	8,112	8,274	8,440	8,609
Senior Planner	41	7,415	7,563	7,714	7,868	8,025	8,186	8,350	8,517	8,687	8,861	9,038

SUPPLEMENTAL INFORMATION

Salary Range Tables (Continued)

NON-REPRESENTED FULL-TIME & PART-TIME POSITIONS 2020-21 Fiscal Year (Salaries Effective the First Full Pay Period After 07/01/20)

<u>CLASSIFICATION TITLE / RANGE</u>	<u>NR</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
<u>SENIOR MANAGEMENT</u>												
Deputy Finance Director	46	9,464	9,653	9,846	10,043	10,244	10,449	10,658	10,871	11,088	11,310	11,536
<u>AT WILL SENIOR MANAGEMENT</u>												
Assistant City Manager	52	12,683	12,937	13,196	13,460	13,729	14,004	14,284	14,570	14,861	15,158	15,461
Deputy City Manager	45	9,013	9,193	9,377	9,565	9,756	9,951	10,150	10,353	10,560	10,771	10,986
Director of Development Services	51	12,079	12,321	12,567	12,818	13,074	13,336	13,603	13,875	14,153	14,436	14,725
Director of Finance	50	11,504	11,734	11,969	12,208	12,452	12,701	12,955	13,214	13,478	13,748	14,023
Director of Government Services/City Clerk	45	9,013	9,193	9,377	9,565	9,756	9,951	10,150	10,353	10,560	10,771	10,986
Economic Development Manager	44	8,584	8,756	8,931	9,110	9,292	9,478	9,668	9,861	10,058	10,259	10,464
Public Works Manager	44	8,584	8,756	8,931	9,110	9,292	9,478	9,668	9,861	10,058	10,259	10,464
<u>PART-TIME (NON-REPRESENTED)</u>												
Administrative Analyst-PT	34	30.40	31.00	31.63	32.26	32.91	33.57	34.24	34.92	35.62	36.34	37.06
Administrative Intern-PT		13.00	14.00	15.00								
Animal Care Technician-PT	8	19.32	20.29	21.31	22.37	23.49						
Customer Service Representative-PT	10	21.31	22.37	23.49	24.67	25.90						
Facilities Electrician-PT	35	31.92	32.56	33.21	33.88	34.55	35.24	35.95	36.67	37.40	38.15	38.91
Information Systems Technician-PT	31	26.26	26.78	27.32	27.87	28.43	29.00	29.58	30.17	30.78	31.40	32.03
Maintenance Worker-PT	10	21.31	22.37	23.49	24.67	25.90						
Office Assistant-PT	26	20.57	20.98	21.40	21.83	22.27	22.71	23.17	23.63	24.10	24.59	25.08
Plans Examiner-PT	37	35.20	35.90	36.62	37.36	38.11	38.87	39.65	40.44	41.24	42.07	42.91
Receptionist-PT	6	17.52	18.40	19.32	20.29	21.31						

SUPPLEMENTAL INFORMATION

Total Indirect Cost Allocation for Fiscal Year 2020-21

The cost allocation plan has seven (7) central service departments identified, which are funded by the General Fund. The central service departments are the City Council, City Attorney, City Manager, Finance, Human Resources/Risk Management, Information Technology, and Public Works - Building Maintenance. The cost allocation plan serves to identify the costs that are related to the rendering of general and administrative services and allocate those costs to programs that received the services in a fair and equitable manner. These programs are identified as the operating departments.

= Operating Department	
= General Fund	
Police	\$635,097
Code Enforcement	\$351,601
Engineering	\$354,551
Animal Control	\$462,697
Building & Safety	\$363,941
Planning	\$312,725
Economic Development	\$120,960
= Community Dev Block Grant	
251: Community Dev Block Grant	\$29,524
= Public Works Street Main	
263: Public Works Street Main	\$796,213
= Hesperia Housing Authority	
370: Hesperia Housing Authority	\$24,921
= Sewer Operating	
710: Sewer Operating	\$470,961
= Water Operations	
700: Water Operations	\$2,336,395
Grand Total	\$6,259,586

Staff has elected to only charge Water Operations and Sewer Operations for general and administrative services that are rendered by the central service departments. The following chart identifies the amounts of the cost allocation that were previously included in the FY 2019-20 Budget and the cost allocation for the FY 2020-21 Budget.

	Cost Allocation FY 2019-20	Cost Allocation FY 2020-21	Difference
Water Operating	\$ 2,289,972	\$ 2,336,395	\$ 46,423
Sewer Operating	407,366	470,961	63,595
Total to Transferred to the General Fund	\$ 2,697,338	\$ 2,807,356	\$ 110,018

SUPPLEMENTAL INFORMATION

LONG-RANGE FINANCIAL PLANS

A multi-year forecast for the General Fund is useful to begin the planning process for the next budget cycle. The health of the General Fund is paramount to the financial health of the City of Hesperia.

Due to the drastic decline of revenue related to the pandemic, the General Fund was required to utilize reserves to balance the FY 2020-21 Budget. To minimize the need of reserve spending, the City made every attempt to reduce expenditures and will continue to do so as the fiscal year commences. Based on the current data, the long-range financial plan details the possibility that the General Fund expenditures will exceed revenues for FY 2021-22. Beyond, FY 2021-22, the General Fund looks to rebuild the fund balance.

This long-range financial plan is built on current data and assumptions pertaining to the pandemic. In short, as with all governmental agencies across the nation, financial impacts of the pandemic change daily. The City will continually monitor all budgetary data and make revisions as necessary.

Assumptions:

In the past, Sales and Use Tax was the General Fund's largest revenue source followed by Vehicle License Fee (VLF) Swap. Due to the closure of non-essential businesses and a reduction of fuel purchases related to less travel, Sales and Use Tax was drastically impacted by the pandemic.

- The City relies on a consultant for providing the Sales and Use Tax estimates. The consultant provided projections for FY 2020-21 through FY 2021-22. Starting in FY 2022-23, it is assumed that consumer habit will return and it is also anticipated that sales tax revenue will increase by 6%, followed by 5% for FY 2023-24 and 2% for each year thereafter.
- For the VLF Swap it is anticipated to increase by 3% for FY 2021-22 through FY 2026-27. As explained in the revenue section, VLF is calculated on the assessed valuations of properties in the City. While the pandemic has affected sales tax, there are no anticipated impacts to property based taxes.
- For Property Tax, the FY 2020-21 Budget includes the anticipation of additional funds from the dissolution of the redevelopment agency. The actual amount of property tax is approximately \$900,000, which is shown as the FY 2021-22 Projection. For each subsequent year, it is assumed that property taxes will increase by 3%.
- Like Sales and Use Tax, Transient Occupancy Tax (TOT) revenue is anticipated to decrease due to the pandemic. The FY 2021-22 projection assumes growth of this revenue source to \$1.0 million before returning to the historical levels of \$1.3 million.
- The Franchise Fees are forecasted to increase 3.0% each fiscal year.
- Leased Water Rights is forecasted to increase by 9.0% each fiscal year. This revenue source is directly tied to the water lease market which, historically has experienced annual increases near the 9% levels.
- Development Related revenues is forecasted to increase by 2% for each year.
- All Other revenues are expected to remain flat.

The City Council policy is to allocate 53% of the annual operating budget of the General Fund to Police Contractual. The San Bernardino County Sheriff's Department provides law enforcement services to the City and the law enforcement contract is the single largest General Fund expenditure. The following are the assumptions for the expenditure budgets.

- The Salary classification is anticipated to remain flat due to the pandemic cost cutting measures for FY 2021-22. After FY 2021-22, salaries is increased by 4% each year due to merit step increases, as well as cost of living increases. The Benefits classification is expected to increase by 6% each year thereafter due to anticipated rate increases from the California Public Employees' Retirement System (CalPERS).
- As with salaries, Materials & Operations is anticipated to remain flat for FY 2021-22 and increase by 2% each year thereafter.
- It is assumed that contractual related expenditures will remain flat.
- As mentioned, the largest General Fund expenditure is the law enforcement contract. It is assumed that the contract will increase by 3% for each year into the future.
- Aside from funds being included in the FY 2018-19 Budget for improvements to the Police Station, there is no anticipated General Fund Capital Improvement Program (CIP) planned in the immediate future.

SUPPLEMENTAL INFORMATION

LONG-RANGE FINANCIAL PLANS (Continued)

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Budget	Projection	Projection	Projection	Projection	Projection	Projection
General Fund							
Resources							
Revenue							
Sales and Use Tax	\$ 9,007,000	\$ 9,700,000	\$10,282,000	\$10,796,000	\$11,012,000	\$11,232,000	\$11,457,000
VLF Swap Triple Flip	9,241,906	9,600,000	10,464,000	10,778,000	11,101,000	11,434,000	11,777,000
Secured Property Tax	1,200,000	900,000	1,236,000	1,273,000	1,311,000	1,350,000	1,391,000
Transient Occupancy Tax	765,000	1,000,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Franchise Fees	3,526,353	3,700,000	3,844,000	3,959,000	4,078,000	4,200,000	4,326,000
Leased Water Rights	2,202,890	2,300,000	2,401,000	2,617,000	2,853,000	3,110,000	3,390,000
Development Related Revenues	1,918,327	2,100,000	2,289,000	2,335,000	2,382,000	2,430,000	2,479,000
Indirect Cost Allocation	2,807,356	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000
All Other General Fund Revenues	3,820,674	4,150,000	4,150,000	4,150,000	4,150,000	4,150,000	4,150,000
Total Fund Revenue	34,489,506	36,350,000	38,866,000	40,108,000	41,087,000	42,106,000	43,170,000
Budgeted Reserves	424,900	0	0	0	0	0	0
Budgeted Reserves - COVID-19 Pandemic	998,578	0	0	0	0	0	0
Net Transfer In	252,000	123,000	123,000	123,000	123,000	123,000	123,000
Total Resources	36,164,984	36,473,000	38,989,000	40,231,000	41,210,000	42,229,000	43,293,000
Expenditures:							
Salaries	5,686,906	5,692,000	5,914,000	6,151,000	6,397,000	6,653,000	6,919,000
Benefits	3,214,580	3,409,033	3,407,000	3,611,000	3,828,000	4,058,000	4,301,000
Salaries and Benefits	8,901,486	9,101,033	9,321,000	9,762,000	10,225,000	10,711,000	11,220,000
Materials and Operations	1,517,305	1,517,000	1,548,000	1,579,000	1,611,000	1,643,000	1,676,000
Contractual	3,561,776	3,685,000	3,685,000	3,685,000	3,685,000	3,685,000	3,685,000
Police Contractual	17,381,620	17,967,600	17,903,000	18,507,000	18,440,000	19,062,000	18,993,000
Other Operating	1,370,020	1,370,000	1,397,000	1,425,000	1,454,000	1,483,000	1,513,000
Capital Outlay	131,500	0	0	0	0	0	0
Subtotal General Fund Expenditures	32,863,707	33,640,633	33,854,000	34,958,000	35,415,000	36,584,000	37,087,000
Net Transfer Out	3,301,277	3,406,492	3,475,000	3,545,000	3,616,000	3,688,000	3,762,000
Total Expenditures	36,164,984	37,047,125	37,329,000	38,503,000	39,031,000	40,272,000	40,849,000
Difference Total Resources and Expenditures and Transfers Out	\$ 0	\$ (574,125)	\$ 1,660,000	\$ 1,728,000	\$ 2,179,000	\$ 1,957,000	\$ 2,444,000

SUPPLEMENTAL INFORMATION

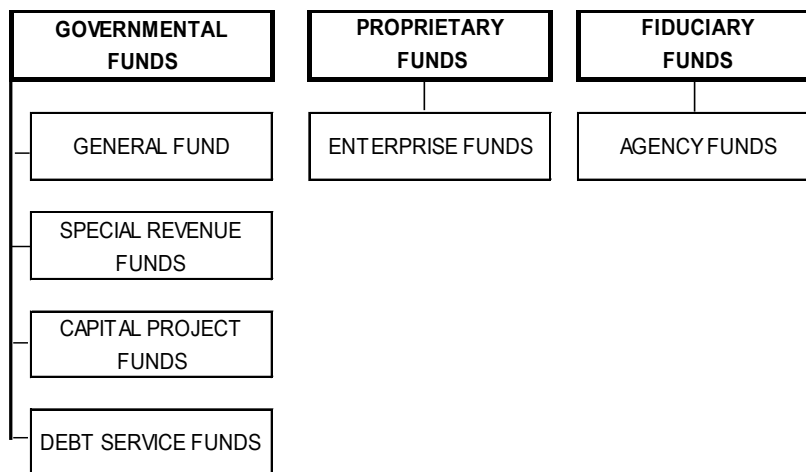
SIGNIFICANT ACCOUNTING POLICIES

DESCRIPTION OF FUNDS

Fund Accounting System

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities.

A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. An account group is a financial reporting device designed to provide accountability assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The City maintains the following fund types and account groups:



Types of Funds

Governmental Fund Types

General Fund is the general operating fund of the City and accounts for all unrestricted financial resources except those required to be accounted for in another fund.

Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Capital Projects Funds account for financial resources segregated for the acquisition of major capital projects facilities (other than those financed by proprietary funds types).

Debt Service Funds account for the accumulation of resources for and the payment of, interest and principal on general long-term and related costs.

Proprietary Fund Types

Enterprise Funds account for operations in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is to be financed or recovered primarily through user charges.

SUPPLEMENTAL INFORMATION

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Types of Funds (Continued)

Fiduciary Fund Types

Agency Funds account for assets held by the City as trustee or agent for individuals, private organizations, other governmental units, and/or other funds. These funds are custodial in nature (assets correspond with liabilities) and do not involve measurement of results of operations.

Account Groups

General Fixed Assets Account Group accounts for all City general fixed assets, other than those in the proprietary funds, of long-term character such as land, building and structures, and major equipment.

General Long-Term Debt Account Group accounts for the City's outstanding long-term liabilities that are expected to be paid from future revenues of the governmental funds.

The following table displays which fund each Division is part of:

	GOVERNMENTAL		PROPRIETARY		FIDUCIARY
	General Fund	Special	Water	Sewer	
City Council	X				
City Attorney	X				
City Manager	X	X			
Information Technology	X				
Finance	X				
Human Resources	X				
Non-Departmental	X				
Economic Development	X				
Hesperia Housing Authority		X			X
Community Development Block Grant		X			
Planning	X				
Building and Safety	X				
Code Enforcement	X				
Animal Control	X				
Street Maintenance-Public Works		X			
Traffic-Public Works		X			
Engineering-Public Works	X				
Building Maintenance-Public Works	X				
Source of Supply-Water			X		
Production-Water			X		
Distribution-Water			X		
Pipeline Maintenance-Water			X		
Engineering-Water			X		
Customer Service-Water			X		
Utility Billing-Water			X		
Administration-Water			X		
Property Management-Water			X		
Operations-Sewer				X	
Engineering-Sewer				X	
Utility Billing-Sewer				X	
Administration-Sewer				X	
Police	X				
Fire		X			

SUPPLEMENTAL INFORMATION

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement.

All governmental funds use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations.

For governmental type funds, expenditures are generally recognized under the modified accrual basis accounting when the related fund liability is incurred; principal and interest on general long-term debt is recognized when due.

All proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Their revenues are recognized when they are earned and become measurable; expenses are recognized when they are incurred if measurable.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting practices (GAAP), except that, for budgeting purposes only, depreciation is not budgeted. The City utilizes the modified accrual basis of budgeting; obligations of the City are budgeted as expenses, but revenues are recorded when we know how much to expect (measurable) and we receive the revenues within the time needed to make payments for costs incurred within the fiscal year. All annual appropriations (authorizations to expend funding) lapse at the end of the fiscal year. The budget is the City's financial plan for delivering effective services and efficiently managing the revenues, which support those services.

SUPPLEMENTAL INFORMATION

LIST OF ACRONYMS

The budget document includes acronyms and abbreviations. This list of acronyms is provided to assist the reader in identifying the organization, term, etc. meant by the acronym.

AB	Assembly Bill	FTE	Full-Time Equivalent
ABC	Department of Alcoholic Beverage Control	FY	Fiscal Year
AC	Asphalt Concrete	G&A	General and Administrative
ADA	American Disabilities Act	GAAP	Generally Accepted Accounting Principles
AF	Acre-Foot	GASB	Governmental Accounting Standards Board
ALS	Advanced Life Support	GASS	General Accepted Auditing Standard
AMI	Advanced Meter Infrastructure	GEMT	Ground Emergency Medical Transportation
AMR	Automated Meter Reader	GFOA	Government Finance Officers Association
APN	Assessor's Parcel Number	GIS	Geographic Information System
AQMD	Air Quality Maintenance District	H&SC	Health and Safety Code
ARRA	American Recovery and Reinvestment Act of 2009	HAZMAT	Hazardous Materials
AS	Assessment District	HCD	Department of Housing & Community Development
AWWA	American Water Works Association	HCRA	Hesperia Community Redevelopment Agency
BAP	Base Annual Production	HDGC	High Desert Government Center
BBA	British Banker's Association	HDMWA	High Desert Mountain Water Association
BOE	Board of Equalization	HFPD	Hesperia Fire Protection District
BNSF	Burlington Northern Santa Fe Corporation	HHA	Hesperia Housing Authority
CAFR	Comprehensive Annual Financial Report	HMMP	Habitat Mitigation & Monitoring Plan
CALTRANS	State of California Transportation Department	HOME	Home Investment Partnership Programs
CalPERS	California Public Employees' Retirement System	HPAL	Hesperia Police Activities League
CAPER	Consolidated Annual Performance & Evaluation Report	HRLP	Housing Rehabilitation Loan Program
CDBG	Community Development Block Grant	HSGP	Homeland Security Grant Program
CDC	Hesperia Community Development Commission	HUD	Department of Housing & Urban Development
CEQA	California Environmental Quality Act	HVAC	Heating, Ventilation, and Air Conditioning System
CERT	Community Emergency Response Team	IDIS	Integrated Disbursement and Information System
CFD	Community Facilities District	IMD	Interstate Maintenance Discretionary
CIP	Capital Improvement Program	IT	Information Technology Division (City)
CIWQS	California Integrated Water Quality System	JAG	Justice Assistance Grant
CLEEP	California Law Enforcement Equipment Program	JPA	Joint Powers Authority
CMAQ	Congestion Mitigation and Air	LAFCO	Local Agency Formation Commission
CMIA	Corridor Mobility Improvement Account	LAIF	Local Agency Investment Fund
CO	Construction Order	LAMP	Local Agency Management Plan
COLA	Cost of Living Adjustment	LED	Light-Emitting Diode
COP	Certificate of Participation	LIBOR	London Interbank Offered Rate
CPUC	California Public Utilities Commission	LLEBG	Local Law Enforcement Block Grants
CSMFO	California Society of Municipal Finance Officers	LMI	Low-Moderate Income
CTC	California Transportation Commission	LMIHF	Low-Moderate Income Housing Fund
DAP	Down Payment Assistance Program	LOC	Letter of Credit
DDA	Dispensation and Development Agreements	LT	Limited-Term Firefighter
DIF	Development Impact Fees	LTF	Local Transportation Fund
DOF	California Department of Finance	LU	Legacy for Users
DRC	Development Review Committee (City)	MAP	Mortgage Assistance Program
DRGR	Disaster Recovery Grant Reporting	MDAQMD	Mojave Desert Air Quality Management District
DS	Development Services Department (City)	MG	Millions of Gallons
DUI	Driving Under the Influence	MLHP	Major Local Highway Program
DWR	California Department of Water Resources	MOU	Memorandum of Understanding
ED	Environmental Document	MS4	Municipal Storm Sewer System
EDD	Economic Development Department (City)	MWA	Mojave Water Agency
EDRLF	Economic Development Revolving Loan Fund	NEPA	National Environmental Policy Act
EIR	Environmental Impact Report	NSP	Neighborhood Stabilization Program
EMS	Emergency Medical Response	OHV	Off Highway Vehicles
EOC	Emergency Operations Center	OPA	Owner Participation Agreements
ERAF	Educational Revenue Augmentation Fund	OSHA	Occupational Safety and Health Administration
EZ	California Enterprise Zone	OTC	Over-The-Counter
FEMA	Federal Emergency Management Agency	OTS	California Office of Traffic Safety
FHWA	Federal Highway Administration	PA&ED	Project Approval & Environmental Document
FOG	Fat, Oils, and Grease	PDS	Project Development Support
FPA	Free Production Allowance	PEPRA	California Public Employees' Pension Reform Act
FSE	Food Service Establishments	PERS	Public Employees' Retirement System

SUPPLEMENTAL INFORMATION

LIST OF ACRONYMS (Continued)

PLC	Programmable Logic Controllers
P/M	Parcel Map
PSA	Professional Services Agreement
PS&E	Plans, Specifications, and Engineer's Estimate
PSOC	Public Safety Operations Center
PSR	Project Study Report
PVC	Polyvinyl Chloride (Pipe)
PY	Program Year
QSD	Qualified SWPPP Developer
QSP	Qualified SWPPP Practitioner
RCB	Reinforced Concrete Box
RDA	Redevelopment Agency
REACH	Restoring the Environment for a Cleaner Hesperia
RFB	Request for Bids
RFP	Request for Proposals
RIP	Regional Improvement Program
RLF	Rancho Las Flores
RMDZ	Recycling Market Development Zone
RMRA	Road Repair and Accountability Act
ROW	Right-of-Way
RPTTF	Redevelopment Property Tax Trust Fund
SA	Successor Agency
SAFARI	Santa Fe Avenue Relief Interceptor
SAFER	Staffing for Adequate Fire & Emergency Response Grant
SAFETEA	Safe, Accountable, Flexible, Efficient Transportation Equity Act
SANBAG	San Bernardino Associated Governments
SB	Senate Bill
SBCAC	San Bernardino County Auditor-Controller
SBCTA	San Bernardino County Transportation Agency
SBPEA	San Bernardino Public Employees Association
SBSD	San Bernardino County Sheriff's Department
SCADA	Supervised Control and Data Acquisition System
SCAG	Southern California Association of Governments
SCBA	Self-Contained Breathing Apparatus
SCE	Southern California Edison
SFR	Single Family Residential (Permit)
SLPP	State-Local Partnership Program
SRF	State Revolving Fund
STIP	State Transportation Improvement Program
SWPPP	Stormwater Pollution Prevention Plan
SWRCB	State Water Resources Control Board
TDA	Transportation Development Act
TNR	Trap, Neuter, and Release Program
TOT	Transient Occupancy Tax
UAL	Unfunded Accrued Liability
USACE	U.S. Army Corps of Engineers
USA/Dig Alert	Underground Service Alerts
VLF	Vehicle License Fee
VVEDA	Victor Valley Economic Development Authority
VVTA	Victor Valley Transit Authority
VVWRA	Victor Valley Wastewater Reclamation Authority
WEX	Work Experience/Community Service Program

SUPPLEMENTAL INFORMATION

GLOSSARY OF TERMS

ACCRUAL BASIS – The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTUAL – Represents the actual costs from the results of operations.

ADOPTED – Represents the budget as approved by the City Council.

AMORTIZATION – The process of paying off debt over time in regular installments of interest and principal sufficient to repay the loan in full by its maturity date.

APPROPRIATION – A legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

AUDIT – A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

BALANCED BUDGET – Where operating revenues (on going) and transfers in for a particular fund are greater or equal to operating (on-going) expenses and transfers out, with budgeted reserves being used for one-time expenditures.

BALANCE SHEET – The financial statement disclosing assets, liabilities, and equity of an entity at a specified date.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

BUDGETARY BASIS ADJUSTMENT – Adjustments for items that appear on the City's Comprehensive Annual Financial Report (CAFR), but are not budgeted due to there being no cash outlay, such as depreciation.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets having a unit cost of greater than \$5,000 and a useful life exceeding one year.

CAPITAL FUNDS – Funds are used to account for the construction or acquisition of fixed assets such as buildings, equipment, and infrastructure.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A comprehensive program, which projects the capital needs of the community. Generally, a cyclical process projects the needs for a set number of years. CIPs are essential to sound infrastructure and financial planning. The annual capital budget is derived from the long-term CIP.

CAPITAL OUTLAY – Expenditures that qualify as capital costs according to accounting standards. This includes furniture, fixtures, machinery, equipment, and other relatively minor fixed assets, also consider capital assets.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – Funds allocated to local government from the federal government, based on a formula, but required to be applied for and required to be used within a broad functional area such as community development.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – City financial statement comprising the financial report that complies with the accounting requirements set forth by the Governmental Accounting Standards Board (GASB).

SUPPLEMENTAL INFORMATION

GLOSSARY OF TERMS (Continued)

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a Sinking Fund.

DEPRECIATION – An accounting method of allocating the cost of a tangible asset over its useful life. Further, the City does not budget depreciation and considers it to be a budgetary basis adjustment.

ENCUMBRANCE – Obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, cancelled, or when the actual liability is set up.

ENTERPRISE FUNDS – A proprietary fund type that is used to account for services provided to the public on a user charge basis. The Water Operating, Water Capital, Sewer Operating, and Sewer Capital funds are examples of enterprise funds.

ESTIMATED (OR REVISED) – Represents the original adopted budget plus any approved changes and anticipated year-end adjustments.

EXPENDITURES – Decreases in net financial resources that include current operating expenses that require the current or future use of net current assets, debt services, and capital outlays.

FEES – Charges for specific services.

FIDUCIARY FUND – Assets held in a trust for others. Which include four classification: Agency Funds, Investment Trust Funds, Pension and employee benefit trust funds and Private-Purpose Trust Funds.

FISCAL YEAR – The period designated by the City for the beginning and ending of financial transactions. The fiscal year begins July 1 and ends June 30.

FRANCHISE – A special privilege granted by a government, permitting the continued use of public property, such as refuse disposal and cable television, and usually involving the elements of monopoly and regulation.

FULL-TIME EQUIVALENTS (FTE) – The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. Most full-time employees are paid for 2,080 hours in a year.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The balance of net financial resources that is spendable or available for appropriation.

GANN APPROPRIATIONS LIMIT – This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

GENERAL FUND – The fund used to account for all financial resources except those required to be accounted for in another fund (i.e., enterprise or grant funds). Usually the General Fund is the largest fund in a municipality.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) – The uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

SUPPLEMENTAL INFORMATION

GLOSSARY OF TERMS (Continued)

GOALS – The desired result of accomplishments within a given time frame.

GOVERNMENTAL FUND TYPES – Funds are used to account for the operations, debt, and capital projects of the City. The City uses the following governmental fund types: General Fund, Special Revenue Fund, Capital Projects Fund, and Debt Service Funds.

GRANTS – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

MAJOR FUND – Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

MODIFIED ACCRUAL BASIS – The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual that is when they become both “measurable” and “available” to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis for accounting.

NON-MAJOR FUNDS – Special revenue funds, debt service funds, and capital projects funds.

OBJECTIVES – The necessary steps that need to be accomplished to achieve a desired goal.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

OPERATIONS & MAINTENANCE – Supplies and other materials used in the normal operations of City departments. Includes items such as staff costs, maintenance materials, and contractual services.

PROPRIETARY FUND TYPES – Funds used for business-like activities, usually operate on an accrual basis (see Enterprise Funds).

REVENUES – The yield of taxes and other sources of income that a governmental unit collects and receives for public use.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUNDS – Funds that are required to account for the use of revenue earmarked by law for a particular purpose, such as Gas Tax.

STRUCTURALLY BALANCED BUDGET – Where recurring revenues match or exceed recurring expenditures.

TAXES – Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

TRANSFERS – Authorized exchanges of cash or other resources between funds.

USER CHARGES/FEEs – The payment of a fee for direct receipt of a public service by the party benefiting from the service (i.e., building permit fees, engineering plan check fees).

THIS PAGE INTENTIONALLY LEFT BLANK

SUPPLEMENTAL INFORMATION

HESPERIA COMMUNITY PROFILE

Date Incorporated.....July 1, 1988

Form of Government.....General Law

Population as of January 1, 2020 (Ca State Dept. of Finance est.).....96,393

Population 2016-2020 - 5 Years + 3,176 or 3.4%

	Jan. 1 ,2016	Jan. 1 ,2017	Jan. 1 ,2018	Jan. 1 ,2019	Jan. 1 ,2020
Population	93,226	93,590	95,127	95,509	96,393
Change: Amount	1,809	364	1,537	382	884
Change: Percent	1.98%	0.39%	1.64%	0.40%	0.93%

Median Family Income.....\$57,349

Altitude.....3,250 Feet

Rainfall.....Normal (Under 10 Inches)

Location.....45 Miles NE of Ontario Along I-15

Area.....74.77 Square Miles

Streets.....530.2 Miles

City Maintained Streets.....524.5 Miles

Fire Protection (San Bernardino County Fire):

Number of Stations.....4

Number of Staff – Firefighters/Officers.....52.81

Number of Staff – Non-Safety.....6.00

Police Protection (Contract with San Bernardino County):

Number of Stations.....1

Number of Sworn Officers.....55.00

Number of Staff – Non-Sworn.....17.00

Education (Hesperia Unified School District):

Number of Schools.....25

Number of Teachers.....1,036

Number of Students.....21,394

Recreation and Culture Parks.....8

Hotels/Motels – Number of Lodging Properties.....9

City of Hesperia Employees (Full & Part-Time Positions).....175.90

Water District:

Water Service Connections.....28,000

Sewer Service Connections.....5,700

Active Well Sites.....17

Reservoirs.....15

HESPERIA COMMUNITY PROFILE

(Continued)

**TOP 25 SALES TAX PRODUCERS
FOR FISCAL YEAR 2019-20**

Business Name	Business Category
3 Flags	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Chevron	Service Stations
Circle K	Service Stations
Fastrip	Service Stations
Fastrip	Service Stations
Hi Grade Materials	Contractors
In N Out Burger	Quick-Service Restaurants
Main St Gas & Mart	Service Stations
Marshalls	Family Apparel
McDonalds	Quick-Service Restaurants
New Flyer of America	Trailers/Auto Parts
Pilot Travel Center	Service Stations
Rebel Oil Company	Service Stations
Roofline	Contractors
Ross	Family Apparel
Shell	Service Stations
Stater Bros	Grocery Stores
Target	Discount Dept Stores
Texas Roadhouse	Casual Dining
United Rentals	Repair Shop/Equip. Rentals
Valero Shop N Go	Service Stations
Walmart Supercenter	Discount Dept Stores
Westside Building Materials	Building Materials

Percent of Fiscal Year Total Paid By Top 25 Accounts = 45.47%

* Firms Listed Alphabetically
Period: July 2019 Thru March 2020

Printed 07/02/2020

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL Companies

SUPPLEMENTAL INFORMATION

INDEX

Accounting, Basis of	v
Accounting Policies, Significant	J - 16
Acronyms, List of	J - 19
Budget Adoption Resolutions	J - 3
Budget Calendar	iv
Budget Document Overview	ii
Budget Process	iv
Budgetary Control	v
Capital Improvement Program (CIP) Overview and Summary	G - 3
Capital Improvement Program (CIP) Project Listing	G - 10
Charts and Graphs:	
Summarized Expenditures	A - 3
Summarized Revenue	A - 3
Total City Revenue Trend	C - 2
Total General Fund Revenues	C - 5
Top Three General Fund Revenue	C - 6
General Fund Development Revenue	C - 7
Other General Fund Taxes and Leased Water Rights	C - 9
Streets and Transportation Related Funds	C - 10
CDBG, Developer Impact Fee, and Other City Related Funds	C - 12
Water District Revenue Trend	C - 14
Total Budgeted Expenditures	D - 3
Total General Fund Expenditures By Department	D - 7
2020-21 Budget Full-Time and Part-Time Staff By Department	E - 10
2020-21 Budget General Fund Full-Time Positions	E - 11
2020-21 Budget Total Principal and Interest Debt Service Payments	H - 6
Debt Obligation Principal Outstanding Summary	H - 5
City Attorney	F - 4
City Council	F - 2
City Manager	F - 6
Computation of Legal Debt Margin	H - 19
Council Priorities (Goals), City	A - 7
Debt Service	H - 3
Demographics	J - 25
Development Services	
Community Development	F - 36
Animal Control	F - 45
Building & Safety	F - 39
Code Enforcement	F - 42
Planning	F - 37
Public Works	F - 49
Sewer	F - 84
Water	F - 63
Elected Officials	vi

SUPPLEMENTAL INFORMATION

INDEX

Economic Development	F - 24
Economic Development	F - 25
Community Development Block Grant	F - 31
Community Development Commission	F - 27
Housing Authority	F - 29
Public Works	F - 49
Building Maintenance	F - 60
Engineering	F - 57
Street Maintenance	F - 51
Traffic	F - 54
Sewer Operating	F - 84
Water Operating	F - 63
Expenditures by Account	D - 12
Expenditures by Department	D - 4
Expenditures by Department, General Fund	D - 7
Expenditures by Fund, Department, and Program	D - 9
Expenditures by Major Expenditure Classification	D - 5
Financial Policies	FP - 3
Fire District	F - 97
Fund Balance Summary	I - 2
GANN Appropriations Limit – City and Fire	J - 9
Glossary of Terms	J - 21
History, City of Hesperia	A - 9
Indirect Cost Allocation Plan	J - 13
Information Technology	F - 11
Long Range Financial Plans	J - 14
Management Services	F - 14
Finance	F - 15
Human Resources/Risk Management	F - 18
Non-Departmental	F - 23
Mission Statement	A - 7
Organizational Chart	ix
Position Summaries	E - 3
Police	F - 93
Revenues By Source Type	C - 33
Revenue Detail By Fund	C - 17
Revenue Summary By Major Group	C - 16
Salary Range Tables	J - 10
Summary of Total City Revenue and Expenditures	A - 3